

REQUEST FOR EXPRESSIONS OF INTEREST
Ministry of Livestock, Fisheries and Rural Development
(Department of Rural Development)
National Community Driven Development Project (IDA Grant H814-MM)
Assignment Title: Township Level Technical Assistance

Ref No.	Township Clusters (TC) by Region/State	No of townships per cluster, beginning in October 2015	Potential expansion into additional townships in subsequent years up to a total of
C4.10	Ayeyawaddy	2 TS	6 TS
C4.11	Bago and Yangon	3 TS	8 TS
C4.12	Kayah	2 TS	5 TS
C4.13	Magway and Chin	2 TS	10 TS
C4.14	Mon, Kayin and Tanintharyi	4 TS	12 TS
C4.15	Naypyitaw and Mandalay	3 TS	8 TS
C4.16	Sagaing	2 TS	8 TS

The Republic of the Union of Myanmar has received financing from the World Bank to implement the National Community Driven Development Project (NCDD) under the Department of Rural Development (DRD) of the Ministry of Livestock, Fisheries and Rural Development. The Government intends to apply part of the Grant proceeds to hire consulting services for new townships to be covered starting in year 3 of project implementation, e.g. around September 2015.

The consulting services (the "Services") include:

- Assisting township DRD offices in planning, implementing and monitoring project activities in the respective townships in line with the procedures contained in the Project Operations Manual and directions received from the DRD union office.
- Assisting villages and village tracts in (i) the preparation and annual revision of development plans; (ii) sub-project technical design, cost estimation, review and approval; (iii) sub-project implementation, including adherence to environmental and social safeguards outlined in the Operations Manual, procurement of labor and materials and supervision during implementation; and (iv) organization of annual social audits.
- Assisting village tract project support committees to manage project funds in a transparent and accountable manner.
- Where applicable, providing technical support as needed to existing project townships within the State/Region.

The consulting services will be procured in seven separate contracts, covering the geographic areas outlined below. Technical assistance will begin in two to four townships (as per the table above) starting in October 2015, and depending on performance and project needs may be increased into additional townships in 2016 up to the total listed above. The consultant teams will include five full time experts based in each township: (i) team leader/training specialist, (ii) finance officer, (iii) procurement officer, (iv) monitoring and evaluation officer, (v) communication/social accountability/gender officer. Furthermore, there may be a national senior advisor as well as short-term inputs by an international CDD expert to support the township teams. In addition, the Consultant will also locally recruit community facilitators (1 CF per 2 village tracts or 8 villages) and technical facilitators (1 TF per 3 village tracts or 15 villages) to be based in each township. In each township, this team shall be in place for a period of 24 months starting from 1 October 2015 to build the capacity of local DRD offices, with an annual review at the end of the first 24 month period in a given township to see what remaining inputs may be needed in each township. Given the phased nature of township expansion, the contract will be for a period of 48 months.

DRD now invites eligible consulting firms or NGOs ("Consultants") to indicate their interest in providing these Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services in one or more of the townships in the aforementioned locations. Consultants may associate with other NGOs/firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

Expressions of Interest must be submitted in a written form to the address below (in person, or by mail, or by e-mail) by **18 May 2015** and clearly indicate the township cluster(s) in which the Consultant is interested. Consultants may indicate more than one township cluster in their Expressions of Interest.

Following a review of Expressions of Interest, DRD will invite short-listed consultants to prepare full proposals. Consultants will be selected in accordance with the QBS method set out in the Consultant Guidelines. Contracts will be structured primarily as lump sum payments against agreed outputs. The short-listing criteria are:

- Past experience with community based development activities in similar conditions as in Myanmar, with prior experience in Myanmar desirable;
- Size of relevant assignment contracts over the past five years.

Further information and detailed sample terms of reference may be obtained from the NCDD Project webpage: <http://www.cdd.drdmyanmar.org> or the address below during office hours from 09h00 to 16h00, Monday through Friday, except public holidays.

Attn:

U Khant Zaw (Deputy Chief Engineer)

NCDD Project Secretariat Office, Department of Rural Development

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