

## REQUEST FOR EXPRESSIONS OF INTEREST

**THE DEPARTMENT OF RURAL DEVELOPMENT**  
**Ministry of Agriculture, Livestock and Irrigation**  
**NATIONAL COMMUNITY DRIVEN DEVELOPMENT PROJECT**  
**IDA Grant H814-MM**  
**Assignment Title: Township Level Technical Assistance**

Ref No.	Township Clusters (TC) by Region/State	Number and name of the townships per cluster, beginning in March 2018	Potential expansion into additional townships in subsequent years
C5.03	Rakhine	2 Townships: Ponnagyun and Gwa	to be defined
C5.05	Shan	1 Township: Mongkhet	to be defined
C5.08	Bago	1 Township: Thegon	to be defined

The Republic of the Union of Myanmar has received financing from the World Bank to implement the National Community Driven Development Project (NCDD) under the Department of Rural Development (DRD) of the Ministry of Agriculture, Livestock and Irrigation. The Government intends to apply part of the financing to hire consulting services for Township Technical Assistance (TTA) for new townships to be covered starting in year five of project implementation, e.g. around April 2018.

The TTA consulting services (the “Services”) include:

- Assisting township DRD offices in planning, implementing and monitoring project activities in the respective townships in line with the procedures contained in the Project Operations Manual and directions received from the DRD union office.
- Assisting villages and village tracts in (i) the preparation and annual revision of development plans; (ii) sub-project technical design, cost estimation, review and approval; (iii) sub-project implementation, including adherence to environmental and social safeguards outlined in the Project Operations Manual, procurement of labor and materials and supervision during implementation; and (iv) organization of annual social audits.
- Assisting village tract project support committees to manage project funds in a transparent and accountable manner.
- Where applicable, providing technical support as needed to existing project townships within the State/Region.

The Services will be procured in three separate contracts, covering the geographic areas outlined above and are scheduled to start at the township level in April 2018, for two years. Depending on performance, project needs and the availability of funding as will be assessed at the end of these two years, the contract may be extended for another two years. Based on the same criteria, the contract may also be increased into additional townships of which the number remains to be determined.

The consultant teams will be based in the township(s) and include five full time experts: (i) team leader/training specialist, (ii) finance officer, (iii) procurement officer, (iv) monitoring and evaluation officer, (v) communication/social accountability/gender officer. Furthermore, there may be short-term inputs by a national CDD program advisor and by an international CDD expert to support the township team. In addition, the Consultant will also recruit locally community facilitators and technical facilitators to be based in the indicated township(s). This team shall be in place for a first contractual period of two years starting expectedly from March 2018 with the mission to support all aspects of the implementation of the NCDD Project and to upgrade the capacity of the local DRD offices in the townships concerned.

The Department of Rural Development now invites eligible consulting firms or NGOs (“Consultants”) to indicate their interest in providing these TTA services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services in one or more of the township clusters mentioned. Consultants may associate with other NGOs/firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

Expressions of Interest must be submitted in a written but preferably electronic form to the address below by **TUESDAY 16 January 2018** and clearly indicate the township cluster(s) in which the Consultant is interested.

Following a review of Expressions of Interest, DRD will invite short-listed consultants to prepare full proposals. Consultants will be selected in accordance with the QBS method set out in the Consultant Guidelines. Contracts will be structured primarily as lump sum payments against agreed outputs. The short-listing criteria are:

- Past experience with community based development activities in similar conditions as in Myanmar, with prior experience in Myanmar desirable;
- Size of relevant assignment contracts over the past five years.

Further information and detailed sample terms of reference may be obtained from the NCDD Project webpage: <http://www.cdd.drdmyanmar.org> or the address below during office hours from 09h00 to 16h00, Monday through Friday, except public holidays.

**Attn:**

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