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**NATIONAL COMMUNITY DRIVEN DEVELOPMENT PROJECT**  
**Project No: H814-MM and IDA Credit no: 56870**

# **QUARTERLY PROGRESS REPORT**

## **July to September 2017**

*Submitted in compliance with Section II A of the Financing Agreement between  
the Republic of the Union of Myanmar and the International Development Association*

Presented by:

National Community Driven Development Secretariat  
Department of Rural Development

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List of Abbreviations and Acronyms

BER	-	Bid Evaluation Report
BG	-	Block Grant
BGA	-	Block Grant Agreement
CFA	-	Community Force Account
CDD	-	Community-driven Development
DRD	-	Department of Rural Development
DSW	-	Department of Social Welfare
ECOPs	-	Environmental Codes of Practice
EMP	-	Environmental Management Plan
EOI	-	Expression of Interest (procurement document)
ESMF	-	Environmental and Social Management Framework
GESI	-	Gender Empowerment and Social Inclusion
GWG	-	Gender Working Group
MEB	-	Myanmar Economic Bank
NOL	-	No-Objection Letter (WB document)
OM	-	Operation Manual
PSC	-	Performance Security Guarantee
PMIS	-	Project Management Information System
RFP	-	Request for Proposals
RFQ	-	Request for Quotations
TOF	-	Training of Facilitators
TTF	-	Training of Technical Facilitators
TOT	-	Training of Trainers
TS	-	Township
TTA	-	Township Technical Assistance
UTA	-	Union Level Technical Assistance
VL	-	Village Leader
VTDSC	-	Village Tract Development Support Committee
VPSC	-	Village Project Support Committee
VTDP	-	Village Tract Development Plan
VTPSC	-	Village Tract Project Support Committee

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## Executive Summary

### 1. Implementation

- By end of the period, global implementation progress from a total of 2,022 VTs and 8,564 villages can be summarized as follows:
  - 8,237 VDPs completed out of a target of 8,237 (100%)
  - 7,685 sub-projects approved by TPIC out of a target of 7,688 (99%)
  - 7,653 sub-projects completed detailed planning (90%)
  - 6,995 sub-projects completed construction: global (91%)
  - 6,651 sub-projects completed final inspection (86%)
  - 6,693 social audits were completed, out of a target of 7,506 (87%)

#### Summary of NCDDP Implementation Year 4 as at 30/09/17

Milestone / Parameter	Year 1 (2013/14)	Year 2 (2014/15)	Year 3 (2014/15)	Year 4 (2016/7)	
				#	Completion %
# of Townships	3	9	27	47	
# of Village tracts	72	343	1,201	2,022	
# of Villages	410	1,727	5,400	8,563	
Block grant transfer					
# VTs requesting	72	343	1,196	2,005	100.0%
# VTs receiving	72	343	1,196	2,005	100.0%
MMK billion	1.57	10.46	35.72	67,376	99.0%
VDP completed	392	1,701	5,261	8,237	100.0%
TPIC approval	364	1,837	4,762	7,685	100.0%
Detailed planning completed	357	1,815	4,735	7,653	99.6%
SP construction					
0%				114	
1-50%				215	
51-75%				122	
76-90%				242	
100%	357	1,812	4,731	6,995	91.0%
Final Inspection	357	1,812	4,724	6,651	86.0%
Social Audits completed	150	1,605	4,694	6,693	87.1%
Township MSRs completed	3	9	26	46	97.0%
Union MSRs completed	1	1	1	1	100%

- From only 21% completed construction at the end of June, the 20 new townships caught up significantly by end of September to 87%. At 41% and 26% completion respectively, Madupi and Hsisaing made the slowest progress, with the remaining 18 of the 20 new townships and general, rains and flooding were much less of an impediment to construction during this last quarter than the equivalent period last year.

## NCDDP Quarterly Progress Report (July – Sept 2017)

- Sectoral distribution (Table 1) : with continued scale-up, the transport sector (roads, bridges, jetties etc) is increasingly dominant at 56% of the total (cf. 50%, 45% and 35% in Yrs 3,2, and 1 respectively). Transport is followed by water supply and sanitation (14%), education (13%) and electrification (6%).
- Block Grant disbursement: As of 30/09, MMK 67.38 billion of Block Grants had been disbursed to 47 townships, representing 99 % of Cycle 4 allocation (MMK 67.930, billion).
- Issues reported and support requested by townships : Annex 1 gives details by township, but Issues reported in quarterly reports by 2 or more townships included:
  - Lack of experience of TFs in design/estimation, especially in electrification, water supply and bridges, causing delays in completing detailed design stage (7 townships)
  - Need for greater number of different motorbikes, especially larger (125) cc for hilly regions (2 townships)
  - Lack of local facilities and parts to repair motorbikes (6 townships)
  - Lack of local facilities and parts to repair photocopiers, especially Samsung photocopier (8 townships)
  - Tablets sent to Union for repair not returned within acceptable timeframe (9 townships)
  - Community participation : even though the overall participation rate (as measured by participation in VDP meetings) in Y4 is a healthy 60%, several townships reported low attendance at certain village meetings and social audits, for a variety of reasons, including conflict distance, competing livelihood activities.(11 townships)
  - Committee issues: these include low participation in committee work and at committee training, not following TF guidance or procurement plan, lack of unity, involvement of relatives (7 townships)
  - Conflict related problems due to restricted access, problems for staff, etc (7 townships)
  - Staffing problems : counterparts absent, insufficient numbers/high turnover of TTA (7 townships)
  - Shortage and high price of construction materials, heavy equipment and skilled labour, especially in remote and conflict affected areas; (7 townships)
  - Rains/flooding delayed construction (6 townships)
  - Lack of consideration/attention to non-infra sectors in the first and second year townships approaching project exit. (2 townships)omen not participating actively in discussions or training (3 townships)
  - Poor internet (2 townships)

### Next Steps Year 5

- Many townships started Cycle 5 already during September directly after the MSR, with requests for block grants already and even ToF 1 completed. Block grant requests, together with ToF 1 and 2 will continue through October and November, so that by end November all of 45 old townships should have completed ToF 2.
- This earlier start for the first time in NCDDP will give facilitators the time to revisit and upgrade the VDPs created in Cycle 1 townships, and additional PRA tools will be added to the VDP guide. It cannot be expected that facilitators and villagers will become familiar and skilled in the PRA tools until the second year.
- As the current budget provides for disbursement of only 20% of block grants for 45 old townships before March, this must be adjusted quickly to allow disbursement to 45 townships before end of December, so that the majority of construction can finish before Thingyan. Having made such an early start, it would be unfortunate if townships were left waiting to start sub-project implementation until after March.

## **2. Procurement**

- As most of the critical contract packages needed for the upscaling of the project with 20 new townships and 15 regional offices 2016-2017 were either already realized during the last Quarter of 2016, or were completed during the first and this second quarter of 2017, the attention in Quarter 3 shifted from procurement to logistics and especially the warehousing and recording of incoming investment goods under the new responsibility of Procurement: Asset Management. Registers were established and records made item by item and township per township, a labour intensive exercise which also included the number plate registration of all 1,575 motorcycles.
- The time and effort expended on Asset Management reduced the overall activity of the Procurement Department to a minimum in terms of procurement cycles started or number of contracts issued in Quarter 3. It will be critical to start the procurement cycles of the equipment needed for the township offices for the new townships 2017-2018 early Quarter 4, otherwise deliveries may take place later than the TTA consultants have to be deployed to the field.
- Procurement Plan 8 was put together end of Quarter 2 and received a conditional NOL from the Bank on 3 July 2017 mainly related to delays in reaching final agreement on the TORs and contracting strategy for the TTA contracts for the 16 new townships. This delay, in addition to the unavailability of senior procurement staff for two weeks of training in November, will most likely mean that selection and contract processes for the new townships is late compared to previous years.
- Remaining core procurement activities concentrated around the preparation of the procurement packages of the TTA services to be contracted for this final upscaling. At request of the Bank, a Note on the packaging/clustering of the townships and the respective suggested contracting method was prepared, and with the active help and suggestions

## NCDDP Quarterly Progress Report (July – Sept 2017)

of the Bank, reviewed and rewritten. Unfortunately, the proposed packaging and contracting methods could not be validated before end of quarter, so will be shifted into Quarter 4.

- Procurement of Goods :The priority for this quarter was to realize what is left in PP7, with a focus on the remaining procurement of Communication Materials. Table 5 below shows that most of goods in PP7 had been delivered by the end of this period, with the notable exception of raincoats and backpacks, for which contracts were awarded by end of period. Procurement staff had to invest a lot of time in helping out the Communications Department to define and streamline its needs. Despite the efforts brought by Procurement in terms of developing the technical specifications, no-time evaluation of bids and issuance of contract packages, the raincoats 2016-2017 could only be ordered half way through Q3 and will partially arrive after the rainy season.
- Launched IC recruitments of 45 infrastructure specialists that were put on hold in order to not exceed the FY 2016 maximum budget as was decided by the Government. The selection process had to screen 432 Expressions of Interest, and was not completed by end of Q3.

### Next Steps Year 5

- As the Bank requested notes about the DRD's approach to the procurement of works with regard to the new NCDDP building, and the packaging and clustering, extensions of existing contracts for the TTA packages, it is expected that PP8 will undergo some changes before receiving 'final' NOL.
- After contracts were awarded before end of last quarter, Communication materials such as backpacks and rain coats will be finally be delivered in October / November.
- Delivery of equipment and furniture for 16 new township offices expected before end December.
- Procurement of Works (awaiting completion)
- Procurement of TA and IC Services : After receiving NOL for remaining 2 conflict affected townships (14 townships have already been confirmed) and DRD's proposal note on clustering and extension of existing TTA contractors, a decision will be made as to which clusters will be newly procured, and which will be extended to existing TTA contractors.
- Proposals from existing TTA cluster holders will be evaluated, and contracts negotiated (November/December). Mobilisation is expected in January 2018.
- REOI will be issued for the remaining clusters which are not extended to existing TTA contractors. (November/December). Following response to these, a short list will be drawn up and proposals evaluated.

### **3. Knowledge and Learning**

- Union MSR was held on 21-22 September. A full report is given in Annex 1, with outputs of discussion forums. Annex 2 shows possible changes to Operations Manual from these outputs.
- By the end of this quarter, 6,693 or 87% of Y4 Social Audits were completed, and 45 TMSRs. By the end of next quarter, outstanding social audits and TMSRs (Namhsan, Madupi, Hsisaing) will be completed.
- Township Exchange Visits: these have been cancelled for this year at the suggestion of the DG, as cost-benefit of CF/TF exchanges has been questioned.
- Results Matrix: Results are given in Table 4 below, and in the Union level dashboard in the GIS.

### **4. Grievance Handling Mechanism**

- Of 1,876 grievances received in the third quarter of 2017, 40 (2%) were "core" grievances (code violation, misuse of funds etc.). Of these 33 (83%) had been resolved by 30/9/17. (Table 6).
- Since July 2014, the cumulative number of grievances to end September 2017 is 11,627, of which 11,612 (99.9%) have been resolved (Table 6).
- Number of grievances received were 411 (22%) at village tract and village level, 1,177 (63%) at township level and 288 (15%) at state, regional and union level.
- 882 (47%) grievances received were made by males and 471 (25%) by females with 523 (28%) unknown.
- 1,760 grievances (94%) were received through suggestion box with 29 (1.5%) made in person, 38 (2%) via telephones, 47 (2.5%) from community meetings.
- PC 11 was revised to enable better categorization of grievances.

### Next steps Year 5

- Submit GHM Action Plan
- Submit final comments on WB's draft GHM assessment report.
- Refresher training to be given to old 47 townships in October.
- A senior DRD counterpart is still required.
- Conduct refresher training (November)

### **5. Finance**

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- FY 2016-17 Financial Statement for audit submitted, and audit initiated
- The AWPB 2017-18 was revised and synchronized with the revised version of the PP8. It was submitted to World Bank for request of NOL on 20th July 2017. BY end of period, NOL was still awaited.
- A supplementary budget was submitted to MOF on 23rd August 2017 with the total amount of MMK138.136 billion. See Section details below for breakdown by component and funding source.
- The disbursement of block grants this quarter amounted to MMK 1.43 billion, increasing the total cumulative disbursements to 99% for the 4th cycle. The remaining balance to be disbursed is MMK 1.032 billion from the total allocation of MMK 68.408 billion.
- IFR for period ended 30/06/17 was submitted on time (15<sup>th</sup> August) to WB (Table 9).
- FY 2016-17 Financial Statement for audit was prepared.
- Expenditure
  - Year to date expenditure is MMK 35.326 billion against the budget of MMK41.739 billion, equivalent to 85% spent.
  - Total cumulative expenditure to September 30, 2017 amounts to MMK 169.483 billion (see Table 8 below). This is distributed as follows:
    - Component 1: (Community Block Grants) : MMK 115.226 bn (68%)
    - Component 2 (Facilitation & Capacity) : MMK 29.647 bn (17%)
    - Component 3 (Knowledge & Learning) : MMK 2.255 bn (1%)
    - Component 4 (Implementation Support) : MMK 22.356 bn (13%)

### *Next Steps:*

- The financial audit report for FY 2016-17 in Myanmar language will be available by end of October 2017 from OAG.
- Expect NOL of AWPB 2017/18 from WB.
- Continue distribution of quarterly budget against actual report to each Township and Regional Offices after the submission of IFR, as initiated last quarter.
- Review budget and request for supplementary budget allocation.
- Start to prepare FY 2018-19 budget.
- The financial audit report for FY 2016-17 in Myanmar language will be available by end of October 2017 from OAG.
- Re-allocation issue (IDA Grant) : DRD to organize a meeting with the Bank and the MOPF to secure agreement on the budget reallocation. The Bank will not be able to finalize and process the requested reallocation of resources under the IDA Grant for NCDDP, and DRD will not be able to submit any further withdrawal applications for disbursement category 2 of the grant in the absence of this meeting.

## **6. Training**

- Township MSR guideline explanation training activities for Year-4 NCDDP townships by union training team.
- Union Training team assisted and organized CF/TF forums and Key Experts forum in Union level.
- All of Township level TOF training already done.
- Community level CMT trainings were conducted in Hsesing and Matupi townships and also Gender in (12) townships, Grievance for (6) townships, Procurement sub committee for (3) and M&E sub committee for (4) townships.
- In the next period the 16 new townships will conduct NCDDP Management Training for DRD staffs and Refresher Trainings will start in NCDDP townships level before next implementing cycle.

### *Next period*

- Union DRD to organize Project Management Fundamental training for S/R CDD Heads, Township DRD Heads, DRD Team Leaders and TTA Team Leaders by 40k budget. This training will place in 3 areas, NayPyitTaw on 26-27 Oct, Mandalay on 30-31Oct and Yangon on 7-8 Nov, 2017.
- DRD NCDDP Management training for new (16) township' DRD staffs will organize in Nov 2017.
- Training Team will assist to states/regions and township refresher trainings before next implementation cycle.
- Training Experts will provide hands-on training to National Training Assistants to be able to do facilitation for 16 new CDD townships.
- Start-up training for 16 new townships expected January – February.

## 7. **M & E / MIS**

- Updated forms in OM Chapter 3 for year 5.
- Conducted M & E Expert forum on 3-4 September. Assembled feedback for Operations Manual, and as input to UMSR discussion forums.
- All non-functional Dell tablets were replaced with new Samsung tablets during this period.
- By end of this period, 99% of PC 5 had been uploaded, meaning that there is a “before” photo of almost every sub-project in the GIS. Of the 6,995 sub-projects in the 100% construction category, 95% of PC 6 (Sub-project Final Inspection) and 94.5% of F6 (sub-project Finance) had been uploaded, together with the “after” photos.
- Social audit form (PC 7) uploaded successfully to provide much faster analysis of social audit scores for community and committees.
- Made following improvements to GIS interface
  - Introduced a regional data layer and dashboard.
  - Display of previous years values in Union and township level dashboards.
- Set up demonstration of GIS/MIS in booth at UMSR.
- Annual Report ExecSum finalised in time for distribution at UMSR.

### Next Steps Year 5

#### MIS

- Damaged tablets: despite complaints from several townships, a proportion of tablets sent to Union for repair had not been returned by the end of the quarter. All damaged Dell tablets will be replaced with new Samsung tablets in next quarter.
- There will be a few small improvements in PC 5 and PC 9 (Grievance) for year 5. A monthly gender activity report will replace the monthly CF report. The non-MIS form PC11 (Final Sub-project Proposal Review) will be deleted.
- Collect population for 16 new townships from state/region offices, and disseminate to Finance and Procurement units.

#### GIS

- Initiate assembly long/lat coordinates for 16 new townships
- Eliminate all discrepancies between MIS real time (PC 8) and GIS dashboard data (# sub-projects completed etc).

#### Reporting

- Quarterly Reporting: several townships were late in submission of quarterly reports. In addition, the English translation required in order to be useful inputs for the Union level quarterly report is an additional source of burden and delay.
- Submit Union Quarterly Report (July – September ) by middle November.

#### Staffing

- Submission TOR and procurement of SQL Database Programmer (national consultant) to support Novellidea and build capacity within DRD to manage and upgrade the MIS.

## 8. **Gender and Social Inclusion**

- Training : In coordination with the Union Training Team, the gender DRD team conducted gender refresher training for community facilitators and technical facilitators in Ann, Demoso, Kyaukgyi township and Moekaung townships. The team also conducted a gender training for facilitators. M - 72 , F – 61, Total 133 participated at the township level. Also gender training by TSTAs for village and village tract committees was conducted in every township.
- IPs’ study presentation to DRD gender and training staff on “Pathway to Women Leaders” by Mercy Corps and Cardno in 3 townships with selected villages (Kyainkin, Tharbaung, Kyarinnseikgyi)
- Coordination meeting was conducted among IPs (Mercy Corps, Cardno), WB and DRD to strength gender mainstreaming in NCDDP based on findings from study and monitoring indicators report. It was agreed to have a separate meeting with training and communication teams to improve the quality of the gender work at the local level.
- A video clip based on success story of Kaw Ka Mar village, Kyarinnseikgyi were produced and presented in the union MSR.



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- Gender booth was exhibited at UMSR with the theme “ Empowered women, Empower community” Furthermore, village committee members from Kyarinnseikgyi and Chaungzon also presented their changes stories and experiences through participation in CDD project.
- Gender parallel session was has been organized and presented on “ Gender Mainstreaming Achivements in NCDDP” by Deputy Director General and presentation on “Women empowerment and Political participation with the relation of NCDDP experiences” by national women parliament.

### Next Steps Year 5

#### **Union Level**

- Update operational manual based on outputs from union MSR.
- Coordination meeting with IPs, WB and DRD together with training team and communication team for the improvement of training guidelines and gender mainstreaming communication strategies
- Faciliate gender sessions in the DRD management training and Start-up training for new 16 townships
- On going activities of monthly gender report will be monitored, identify the needs and review process as required and reflected in the quarterly report
- Generate a monitoring indicators report with the focus of street/road sub project implementation of 27 townships
- Join WB mission team for ISM 14 to Mandalay and Sagaing Regions
- Working on gender mainstreaming strategies and future activities with International Gender Consultant and Sr. Specialist from WB
- Conduct capacity development training related to gender mainstreaming for union and state/region DRD gender team with outsource trainers
- Share gender mainstreaming activities and challenges in the project quarterly meeting
- Conduct gender quarterly meeting and discuss for the “equal pay for equal work” principles with examples
- Prepartaion and participatoin in the higher level conference on SGD 5 and Gender Equality hosed by DSW
- On going collaboration and cooperation with DSW in the national level to achive gender equality

#### **State/Regional Level**

- On going submission monthly report to union level
- On going monitoring trips including collecting of success stories, raising gender awareness in the village level and to monitor project through coordination with township TA/DRD and report back to the union

#### **Township Level**

- On going submission of monthly gender report form 47 townships mainly to state/regional level but cc to union level
- On going committee gender training for village and village tract level – lead by TA and on the job training for CFs.
- On going monthly meeting with CFs to learn and share difficulties and challenges of gender mainstreaming and reporting in some townships
- Submission of annual training plan for every level to the union gender team

## **9. Staffing and Management**

- Regional Offices lost some staff to the Ministry of Construction during this period (See Table
- New township selection meetings completed in July, August.
- 43 townships MSRs completed
- Union MSR conducted on 23-24 September.

### Next Steps Year 5

- Complete three remaining township MSRs (Namhsan, Paletwa and Hsisaing).
- New 16 township socialisation meetings
- Project Management Fundamental training for S/R CDD Heads, Township DRD Heads, DRD Team Leaders and TTA Team Leaders by 40k budget. This training will place in 3 areas, NayPyitTaw on 26-27 Oct, Mandalay on 30-31Oct and Yangon on 7-8 Nov, 2017.
- DRD NCDDP Management training for new (16) township’ DRD staffs will organize in Nov 2017.
- World Bank ISM 14 (18 – 31 October).

## MAIN REPORT

This Union Quarterly Progress Report covers the period July 1 to September 30, 2017. It includes highlights of: (a) implementation progress in terms of the results framework and project work plan; (b) constraints and risks to implementation; and (c) the work plan for the upcoming 9 months to March 2018.

### 1 Implementation

#### 1.1 Progress

The progress status of the forty seven townships of Year 4 is given in Tables 2 and 3 below. By end of the period, global implementation progress from a total of 2,022 VTs and 8,564 villages can be summarised as:

- 8,237 VDPs completed out of a target of 8,237 (100%)
- 7,685 sub-projects approved by TPIC out of a target of 7,688 (99%)
- 7,653 sub-projects completed detailed planning (90%)
- 6,995 sub-projects completed construction: global (91%)
- 6,651 sub-projects completed final inspection (86%)
- 6,693 social audits were completed, out of a target of 7,506 (87%)

From only 21% completed construction at the end of June, the 20 new townships caught up significantly by end of September to 87%. At 41% and 26% completion respectively, Madupi and Hsisaing made the slowest progress, with the remaining 18 of the 20 new townships and general, rains and flooding were much less of an impediment to construction during this last quarter than the equivalent period last year.

#### 1.2 Sectoral Distribution

Sectoral distribution is virtually the same as above for Year 3 above : 56% transport, water and sanitation 15%, education 12.51%, electrification 6.43%, community centres 4%, other buildings (libraries, market places) 3%. This shows shows the continuing increase of the transport sector compared with previous years, while education has declined. The reasons for this will be explored in the next quarterly report.

**Table 1: Sectoral Distribution of Planned Sub-Projects in NCDDP to 30/06/17**

	Year 1		Year 2		Year 3		Year 4	
	#	%	#	%	#	%	#	%
<b>Transport</b>	126	35.30%	743	41.00%	2,303	50.30%	4,265	56%
<b>Water Supply &amp; Sanitation</b>	69	19.30%	415	22.90%	977	20.30%	1,154	15%
<b>Education</b>	118	33.10%	434	24.00%	961	19.10%	1,057	13%
<b>Electrification</b>	26	7.30%	142	7.80%	206	4.20%	485	6%
<b>Community Facilities</b>	15	4.20%	49	2.70%	135	2.00%	399	4%
<b>Health</b>					33	0.019	33	0.4%
<b>Other Buildings</b>					55	0	65	2%
<b>Other</b>	3	0.80%	29	1.60%	61	2.20%	184	3%
<b>Total</b>	<b>357</b>	<b>100%</b>	<b>1812</b>	<b>100%</b>	<b>4,731</b>	<b>100%</b>	<b>7,642</b>	<b>100%</b>

## 1.3 Distribution of Block Grants

As of 30/09, MMK 67.38 billion of Block Grants had been disbursed, representing 99 % of Cycle 4 allocation (MMK 67.930, billion). The remaining balance to be disbursed is MMK 550 million billion, represented by 15 Village Tracts in 2 Townships.

## 1.4 Safeguards

### A Progress on Safeguards Implementation

- Water quality testing
  - A TOR was formulated and water quality testing arranged by DRD Union and State/Region staff as follows:
    - 10 water supply sub-projects in Naypyitaw region;
    - 10 water supply sub-projects in Bago region;
- ESMF update, implementation of Chance Finding Procedure in Natogyi Township.
  - The Infra Unit disclosed ESMF-2017 (English Version) on 7 Nov 2017 and ESMF-2017 (Myanmar Version) on 10 Nov 2017. See links at : <http://cdd.drdmyanmar.org/mm/documents> and <http://cdd.drdmyanmar.org/en/documents>. A detailed report was sent to WB's Ms Wasittee Udchacone regarding the implementation of Chance Finding Procedure in Natogyi Township on 14 sep 2017.
- Relocation Issues
  - Progress to date on relocation of Sidoktaya villages was shared with the WB during ISM 14.
  - In Lewe, the Forestry Department has instructed the project to re-locate the village of Phat Nyan in Thit Pote Pin VT. Therefore the TPIC has instructed the project to cancel meetings in this village.
- Safeguards training
  - ESMF-2017 training was provided to CF & TF forums in August.
  - PKW is proposing to give Safeguards training from the 40 K training allocation during the next quarter.
- Challenges faced and issues for attention
  - Further awareness training on environmental safeguards, covering EMP/PCRMP, ESMF and O&M is still required not only at Township and Village level, but also at State and Region level staff participating in NCDDP.
  - Village Committees need more training and supervision in how to monitor safeguards, not just implementation of construction.

### B Voluntary Donations

- A table showing the number of sub-projects which have Voluntary Donations in Annex 3. In Sidoktaya (28%), Ann (24%), Lemyethna (24%) and Padaung (28%), the total number of sub-projects involving voluntary donation of land were over 20%. As might be expected, voluntary land donations are occurring mainly in road projects, where renovation/upgrading or new construction involves increasing existing road width to accommodate new or improved side drainage. It is notable that 3 out of the 4 above townships are already in their third cycle, while Padaung is in its first. This suggests that there may be increasing willingness to donate land as villagers gain trust in the aims and process of NCDDP, but the high percentage of voluntary donations in Padaung, a Cycle 1 township, show that this cannot be the only cause. It is hoped that a more granular analysis of trends will be available in the next quarterly report.

### C Environmental Management Plans

DRD Union checks every EMP completed at township level, before construction can start. detailed design Annex 3 shows that there were a total of 337 EMPs in Year 4, representing 4% of total sub-projects. Considering the lack of experience of TFs in this activity, UDRD is relatively satisfied with overall efforts of the townships and the final product. However, it is clear that TFs need much more training around the EMP/PCRMP, ESMF process and methodology, as well as the overall aims of environmental management. Although capacity building needs to focus on township and village levels, we must not forget the NCDDP participating state/region staff as well.

## 1.5 Technical Support to Townships

The three Union based Infra consultants make regular support and monitoring visits to townships, dividing their time between their three designated regions. These consultants provide technical assistance to each sub project by: a) reviewing the field trip reports of State/Region Infra consultants b) providing training to these consultants and 3) making site visits to specific sub-projects which need assistance.

Due to intensive involvement with finalizing the ESMF-2017 process (updating/processing documents, conducting consultation meetings etc), the three infra and safeguards consultants were not able to do the same amount of infra and safeguards auditing as in previous quarters. Nevertheless, a total of 82 sub-projects were visited and solutions / recommendation provided. These are detailed in Annex 4.

## 1.6 Issues Reported and Support Required

The full list of issues and support requested from each township is given in Annex 2, as reported in their last quarterly report. A summary of issues reported by more than one township is as follows:

**Issues Raised in Quarterly Reports by Two or More Townships**

	<b>Challenge / Issue</b>	<b>Township</b>
<b>1</b>	<b>Challenges with estimation /detailed design</b>	
	Estimating water supply projects challenging	Matupi
	Especially for electrical sps	Kanpetlet
	TFs lack experience	KyainSeikgyi,
	Especially bridges. Had to ask Pinlebu for support	Banmauk
	Lack skill / experience with electrification	Myaung
	General lack of experience of TFs	Mindon
	TFs find it hard to estimate with limited funds over varied sp types	Pyinmana
<b>2</b>	<b>Internet not good</b>	Kanpetlet, Paletwa,
<b>3</b>	<b>Community participation low</b>	
	Due to conflict	Namhsan
	Due to bad economic situation	Kyunsu
	Low attendance at social audit due to harvesting time	Bilin
	Community contribution for O & M is low	Kawhmu
	Due to distance, livelihoods work outside village, harvesting, festivals, funerals	Hpasaung-Bawlakhe-Mese, Pauk, Loikaw-Shadow, Ngazun, Banmauk, Pinlebu, Demoso
	Difficult to get 50% participation rate in 3 <sup>rd</sup> and 4 <sup>th</sup> meetings	Pyawbwe
	Villages quarrelling, divided along party lines, difficult to chose venue for VT meetings	Kunyangon
<b>4</b>	<b>Shortage of skilled labour</b>	
	Due to conflict	Namhsan, Bilin
	Remoteness	Pinlebu
	For suspension bridge	Banmauk
	Have to hire from another town	Demoso
	Daily allowances should be adjusted to local prices	Ann
	Need to use a contractor	Thanintaryi
<b>5</b>	<b>Distance / remoteness delays implementation</b>	
	Huge distance between many villages	Paletwa, Ann, Matupi, Hpasaung-Bawlakhe-Mese
<b>6</b>	<b>Conflict</b>	
	Difficult to close project	Ann
	Cannot enter 17 villages in 6 VTs	Kyaukkyi
	Cannot enter 1 VT under KNU, and 3 VTs under Mon Pyi Thit party	KyainSeikgyi
	AA near India border, delaying progress, CF/TF have to come back.	Paletwa
	Not safe for CFs to travel alone	Hpruso
	Death of villagers through land mines, access to 6 villages suspended for 3 days	Moegaung
	KNPP not permitting access to some VTs, thus only implementing in 18VTs	Hpasaung-Bawlakhe-Mese
	In Mawchi VT, can only visit 4 days /week	Hpasaung-Bawlakhe-Mese
<b>7</b>	<b>Staffing issues</b>	
	8 TFs resigned	Htantabin
	Not enough staff	Kanpetlet
	Finally got procurement officer after 1 yr	Lemyethna

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	Many counterparts positions vacant	Kyaukkyi, Kawhmu
	High turnover of CF / TF	Demoso
	Staff have to work for both CDD and DRD	KyainSeikgyi
	Lack of township engineers	Ngazun
<b>8</b>	<b>Lack of local materials and equipment</b>	
	esp sand and rocks	Pinlebu
	wood and cement sometimes difficult to buy	Tatkon
	Difficult to get transport for materials	Hsisaing
<b>9</b>	<b>Committee problems</b>	
	Lack of people willing to stand	Pinlebu
	Committee members not united and not active	Thabaung
	Some misuse of funds by committees	Paletwa
	Relatives sitting on committees	Than
	TF instructions not followed in implementing CFA	Than
	High turnover	Banmauk
	Procurement committee didn't follow procurement plan, caused some delays	Paung
	Committees found procurement and financial processes long and complicated	Pyinmana
<b>10</b>	<b>Gender</b>	
	Women not actively participating gender discussions due to cultural norms	Pinlebu, Padaung
	Lack of participants in gender training	Bilin
<b>11</b>	<b>Vehicles and equipment</b>	
	Hard to get spare parts for Honda 125, also small bikes take time.	Tatkon, Banmauk, Kawhmu, Saw, Matupi, KyainSeikgyi
	Provided bikes (Honda 125) too low powered for difficult terrain.	Hpruso
	Project bikes damaged, staff have to fix their own, please can we send receipts	Lemyethna, Paletwa
	Photocopier (broken due to unreliable electrical current)	Tatkon, Lemyethna, Kyaukkyi, Paletwa, Padaung, Hpruso, Kawhmu, Pyawbwe
	Lost 3 bikes	Bilin
	Not enough bikes, have to take turns/rotate, delays program	Tilin, Pinlebu
	No mains electricity, so use generators	Banmauk
	Damaged tablets slow to be returned	Banmauk, Kp, Tatkon, Paletwa, Chaungzon, Kawhmu, Loikaw-Shadaw, Pauk, Kunyangon
	Difficult to rent heavy equipment (road rollers, road watering cars etc) on time, causes delays	Tilin, Pauk, Pyawbwe, Demoso
<b>12</b>	<b>Population counting : conflict between GAD and field data</b>	
	Delays BG requests	Kyaukkyi, Pauk
	Myaysat VT, Poestaw village discrepancy	Monyo
<b>13</b>	<b>Block Grant problems</b>	
	BG insufficient in some VTs with many villages	Mindon
	Big villages want to get more money than small	Kunyangon
<b>14</b>	<b>Rainfall flooding caused damage &amp; delay</b>	Kyaukkyi, KyainSeikgyi, KP, Mindon, Bilin, Moegaung
<b>15</b>	<b>Insufficient consideration of non-infrastructure issues</b>	Namhsan, Pinlebu

**Support requested by two or more townships**

		<b>Township</b>	<b>Comment</b>
1	To provide trainings on (Gravity flow water supply system) to the staff.	Kanpetlet, Matupi	
2	Need training and guidelines for safety of staff	Namhsan	
3	Cross visits to other townships for committee members	Namhsan	
4	Train CFs to give understanding to committees about non-infrastructure sectors in their development	Namhsan, Kyunsu	
5	Request monitoring visit from state/region to Pan Say Main regarding retaining wall	Namhsan	
6	Request more monitoring from UDRD to investigate committee misuse of BG	Ann	
7	Assistance from UDRD to replace 8 resigned TFs	Htantabin	
8	Request UDRD to provide t-shirts, caps and bags for VPSCs	Sidoktaya	
9	Please send repaired or new photocopier	Kyangin, Demoso, Moegaung	
10	Union to give clear instructions about tax		

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11	Please return repaired projector, or replace with new one	Kyangin	
12	Please provide additional motorbikes of appropriate power and clearance as requested	Kyangin, Thanintaryi, Hpasawng-Bawlakhe, Saw, Tilin	
13	Please provide team building and facilitation skill training	Thabaung	Should be arranged by TTA provider from 40K training budget
14	Please provide rain jackets on time	Thabaung, Matupi, Saw	
15	Please recruit missing DRD counterpart positions asap	Kyaukkyi, Kawhmu	
16	Please provide good quality bags for carrying documents and tablets to the field	Monyo	
17	Request regional infra to visit for assistance with estimation and technical monitoring	Padaung, Chaungzon, Lewe, Myaung, Pyawbwe, Natogyi, Hsisaing	
18	Please return the repaired or replacement tablets asap	KyainSeikgyi, Banmauk, Bilin, Kunyangon	
19	To assist negotiations with Dept of Energy (electricity) to get connections to specific villages	Myaung, Tilin, Paung	
20	Request more specific technical training for TFs (e.g steel structure, water quality testing, ferro-cement, AutoCAD, GIS, computer, english)	Mindon, Padaung	
21	Request lockable cabinets/cupboards for valuables	NyaungU	
22	Please replace township infra counterpart	Saw	
23	Please provide generator asap	Saw, Paung	
24	Please assist to rent small machines from township administration, and large machine from township construction dept.	Tilin	

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**Table 2 : Year 4 Implementation Progress to September 30 2107**

TTA Provider	State/Region	Township	# VTs	# Villages	Block Grant Requested		Block Grants Received			Village Development Plan			Sub Project Target	TPIC Approval of Sub Project		Detailed Design			Sub-Project Implementation						Social Audit		
					#	%	#	% completion	MMK million	VDP Target	# VDP meeting	% completion		#	%	Plan completed	%	PC 5 uploaded	0%	1-50 %	51-75 %	76-90 %	100%	SP Final inspection	Final Financial Inspection (F6)	Target	Implementation
N.A	Chin	Kanpetlet	26	123	26	100	26	100%	572	122	122	100%	107	107	100%	107	100%	107	0	0	0	0	107	107	107	107	107
N.A	Tanintharyi	Kyunsu	20	163	20	100	20	100%	1606	159	159	100%	174	174	100%	174	100%	174	0	0	0	9	165	120	105	174	136
N.A	Shan	Namhsan	26	131	10	38.46	10	100%	264	30	30	100%	38	38	100%	38	100%	38	0	2	1	2	33	19	30	38	23
<b>Year 2</b>																											
RI	Rakhine	Ann	29	242	29	100	29	100%	1140	221	221	100%	124	124	100%	124	100%	124	0	14	6	6	98	95	95	124	95
RI	Yangon	Htantabin	54	252	54	100	54	100%	1670	252	252	100%	238	238	100%	238	100%	238	0	0	0	0	238	238	238	238	238
MercyCorps	Ayeyarwady	Lemyethna	43	312	43	100	43	100%	1370	277	277	100%	260	260	100%	260	100%	260	0	0	0	0	260	260	260	260	260
NAG	Sagaing	Pinlebu	52	266	52	100	52	100%	1444	266	266	100%	120	120	100%	120	100%	120	0	0	1	4	115	108	108	120	108
Cardno	Magway	Sidoktaya	46	115	46	100	46	100%	1012	111	111	100%	120	120	100%	120	100%	120	0	0	0	0	120	120	120	120	119
NAG	Nay Pyi Taw	Tatkon	49	188	49	100	49	100%	1948	188	188	100%	156	156	100%	156	100%	156	0	0	1	2	153	148	103	156	153
<b>Year 3</b>																											
MercyCorps	Ayeyarwady	Kyangin	30	255	30	100	30	100%	920	251	251	100%	183	183	100%	183	100%	183	0	1	0	0	182	182	182	183	182
MercyCorps	Ayeyarwady	Thabaung	67	394	67	100	67	100%	1910	394	394	100%	312	312	100%	312	100%	312	0	0	1	1	310	302	302	312	302
Cardno	Bago	Kyaukkyi	28	120	27	96.42	27	96.42	1156	117	117	100.0%	134	134	100%	134	100%	134	9	2	5	6	112	112	112	134	112
Cardno	Bago	Monyo	37	218	37	100	37	100%	1444	218	218	100%	156	156	100%	140	90%	140	18	8	2	9	119	120	118	156	118
Cardno	Chin	Paletwa	96	383	96	100	96	100%	2134	323	323	100.0%	300	300	100%	300	100%	300	1	3	13	21	262	249	247	300	237
MGRI	Kayah	Demoso	26	172	26	100	26	100%	864	172	172	100%	79	79	100%	79	100%	79	0	0	0	0	79	79	79	79	79
MGRI	Kayah	Hpruso	14	116	14	100	14	100%	346	116	116	100%	53	53	100%	53	100%	53	0	0	0	1	52	52	52	53	52
Cardno	Kayin	Kyainseikgyi	47	329	47	100	47	100%	2272	309	309	100%	178	178	100%	178	100%	178	9	11	3	10	145	141	141	178	141
VNG	Tanintharyi	Thanintharyi	19	170	19	100	19	100%	1018	163	163	100%	100	100	100%	100	100%	100	2	2	8	6	82	71	71	100	71
NAG	Sagaing	Banmauk	47	221	47	100	47	100%	1220	221	221	100%	172	172	100%	172	100%	172	0	0	0	0	172	172	172	172	172
NAG	Sagaing	Myaung	48	81	48	100	48	100%	1314	81	81	100%	101	101	100%	101	100%	101	0	0	0	20	81	81	80	101	80
Cardno	Magway	Mindon	72	179	72	100	72	100%	1584	166	166	100%	166	166	100%	166	100%	166	3	0	4	4	155	152	152	166	152
PKW	Mandalay	Ngazun	44	158	44	100	44	100%	1592	157	157	100%	141	141	100%	141	100%	141	0	1	0	1	139	138	138	141	134
PKW	Mandalay	Nyaung U	74	220	74	100	74	100%	2546	220	220	100.0%	226	226	100%	226	100%	226	0	0	0	0	226	226	226	226	226
VNG	Mon	Biin	51	216	51	100	51	100%	2094	216	216	100%	199	199	100%	199	100%	199	24	3	1	8	163	161	161	199	159
VNG	Mon	Chaungzon	43	78	43	100	43	100%	1568	78	78	100%	186	186	100%	186	100%	186	1	2	1	1	181	178	178	186	176
PKW	Nay Pyi Taw	Lewe	60	280	60	100	60	100%	2822	260	260	100%	284	284	100%	284	100%	284	0	1	0	0	283	283	283	284	236
Cardno	Yangon	Kawhmu	55	136	55	100	55	100%	1506	133	133	100%	196	196	100%	196	100%	196	0	0	0	0	196	196	196	196	193
<b>Total</b>			<b>1203</b>	<b>5518</b>	<b>1186</b>		<b>1186</b>		<b>39,336</b>	<b>5221</b>	<b>5221</b>	<b>100%</b>	<b>4503</b>	<b>4503</b>	<b>100%</b>	<b>4487</b>		<b>4487</b>	<b>67</b>	<b>50</b>	<b>47</b>	<b>111</b>	<b>4228</b>	<b>4110</b>	<b>4056</b>	<b>4503</b>	<b>4061</b>

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Table 2 (continued) : Year 4 Implementation Progress to September 30th 2107

TTA Provider	State/Region	Township	# VTs	# Villages	VDP Target	Sub Project Target	Social Audit Target	Block Grant Requested		Block Grants Received			Village Development Plan			Sub Project Target	TPIC Approval of Sub Project		Detailed Design			Sub-Project Implementation						Social Audit			
								#	%	#	%	MMK million	# VDP meeting	Target	% completion		#	%	Plan completed	%	PC 5 up-loaded	0%	1-50 %	51-75 %	76-90 %	100%	Final SP inspection	Final Financial Inspection (F6)	Target	Implement	
Year 4																															
MercyCorps	Aveyanwady	Ngapudaw	67	337	337	329	329	67	100	67	100	2746	337	337	100	329	329	100%	329	100%	329	0	3	7	17	302	287	287	329	302	
MercyCorps	Bago	Padaung	40	208	206	201	201	40	100	40	100	1322	206	206	100	201	201	100%	201	100%	201	0	1	3	10	187	187	187	201	187	
Cardno	Chin	Madupi	62	149	149	170	170	62	100	62	100	1364	149	149	100	170	170	100%	170	100%	170	0	74	14	12	70	45	45	170	45	
PKW	Kachin	Moegaung	36	79	79	120	120	36	100	36	100	1268	79	79	100	120	120	100%	120	100%	120	5	1	4	4	106	101	101	120	98	
MGRJ	Kayah	Hpasawng+ Bawla	18	82	81	54	54	18	100	18	100	486	81	81	100	54	54	100%	54	100%	54	0	0	0	0	54	54	54	54	54	
MGRJ	Kayah	Loikaw+ Shadaw	15	137	137	136	136	15	100	15	100	848	137	137	100	136	136	100%	136	100%	136	0	0	0	0	136	136	136	136	136	
Cardno	Magwe	Saw	63	117	117	145	145	63	100	63	100	1408	117	117	100	145	145	100%	145	100%	145	0	0	0	1	144	144	144	145	144	
Cardno	Magwe	Tilin	71	93	93	111	111	71	100	71	100	1562	93	93	100	111	111	100%	111	100%	111	0	0	0	0	111	111	111	111	111	
Cardno	Magwe	Pauk	67	257	257	302	302	67	100	67	100	2306	257	257	100	302	302	100%	302	100%	302	0	0	0	2	300	277	279	302	298	
NAG	Mandalay	Pyawbwe	75	317	317	328	328	75	100	75	100	2674	317	317	100	328	328	100%	328	100%	328	0	4	6	37	281	243	243	328	243	
PKW	Mandalay	Natogyi	64	191	191	170	170	64	100	64	100	2272	191	191	100	170	170	100%	170	100%	170	0	0	0	0	170	170	170	170	168	
NAG	Mandalay	Yemethin	63	249	249	270	270	63	100	63	100	2610	249	249	100	270	270	100%	270	100%	270	6	2	2	5	255	205	223	270	223	
VNG	Mon	Paung	49	155	154	163	163	49	100	49	100	2042	154	154	100	163	163	100%	153	94%	152	10	2	9	12	130	124	125	163	121	
PKW	Nay Pyi Taw	Pyinmina	29	139	139	169	169	29	100	29	100	1164	139	139	100	169	169	100%	169	100%	168	0	7	2	4	156	100	97	168	156	
MercyCorps	Shan	Hsisaing	13	322	302	200	200	13	100	13	100	1430	302	302	100	200	197	99%	191	96%	186	26	70	26	27	51	49	49	200	45	
NAG	Yangon	Kunyangon	43	135	130	114	114	43	100	43	100	1220	130	130	100	114	114	100%	114	100%	113	0	0	0	0	114	113	113	114	106	
NAG	Yangon	Kyauktan	44	78	78	203	203	44	100	44	100	1318	78	78	100	203	203	100%	203	100%	203	0	1	2	0	200	195	195	203	195	
Total			819	3045	3016	3185	3185	819		819		28040	3016	3016	100%	3185	3182	99.9%	3166	99%	3155	47	165	75	131	2767	2541	2559	3184	2632	
Total 47 townships			2022	8563	8237	7688	7688	2005		2005		67,376	8,237	8,237	100%	7,688	7,685	100.0%	7,653	99.5%	7,642	114	215	122	242	6,995	6,651	6,615	7,687	6,693	
Percentage of target																															



## 2 Knowledge and Learning

	Progress during Quarter	Issues & Next Steps
	<i>Social Audits</i>	
	<ul style="list-style-type: none"> <li>By the end of the period, 6,693 out of a target of 7,687 social audits (87%) had been completed for the 47 townships of Yr 4. Twelve out of 47 township level SA reports in English had been submitted by end of this period.</li> </ul>	<ul style="list-style-type: none"> <li>The end of the next quarter should see the completion of 100% of Y4 Social Audits.</li> <li>Due to the new village level Social Audit form PC 7), the social audit score and summary of lessons learned are able to be aggregated easily and quickly for the township level Social Audit Report. Remaining English language version of their social audit reports should be completed by end November.</li> </ul>
	<i>Multi-Stakeholder Reviews &amp; OM</i>	
	<ul style="list-style-type: none"> <li>Township MSR's: 44 out of 47 TMSRs were conducted during this period. All Meetings were attended by at least one representative from Union and regional office. TMSRs can only be held after 75% of social audits have taken place. At the beginning of the period, the Training Unit drafted an updated TMSR Guideline.</li> <li>Union MSR : The Union MSR was held on 21-22 September. A full report with agenda and findings is given in Annex 1. Annex 2 provides a summary of outputs which have or may lead to changes in the Operations Manual. A series of meetings preceding the UMSR included : 1) CF and TF fora 2) Key Experts fora (5) 3) ICDDE /NPA/UTA forum</li> </ul>	<ul style="list-style-type: none"> <li>During next quarter, the remaining 3 townships (Nahmsan, Madupi, Hsisaing) will complete their MSR's.</li> <li>Remaining English language Social Audit reports will be completed.</li> <li>As scale up increases, and state/regional offices have been added, management is forced to devise new ways to handle the number of meetings and participants in the UMSR process. Therefore this year only TL's (DRD and TTA) ICDDE and NPAs, and key regional office staff were invited to participate in the UMSR day.</li> </ul>
	<i>Cross-Township Learning Exchange Visits</i>	
	<ul style="list-style-type: none"> <li>There were no cross-township exchanges during this quarter.</li> </ul>	<ul style="list-style-type: none"> <li>No cross-township exchange visits are planned for the remainder of Year 4, after DG has questioned the cost - benefit of CF / TF exchanges.</li> </ul>
	<ul style="list-style-type: none"> <li>Table 4 below presents an incremental summary of RM benefit indicators to end September 2017. These can also be viewed in the GIS Union level dashboard.</li> </ul>	<ul style="list-style-type: none"> <li>Results for all 47 townships in Y4 show that                             <ul style="list-style-type: none"> <li><i>community participation</i> (as calculated by attendance VDP meetings) is 61%. This is marginally lower than Year 3, and higher than Year 2.</li> <li><i>community satisfaction</i> : results from social audits completed by end of this period (87% of target) shows global satisfaction rates with sub-project process and results (community + committees) at a high 94%. This compares favourably with a global 82% in Year 3.</li> </ul> </li> </ul>

**Table 4 : Summary of Results Matrix Indicators to end September 2017**

1	Development Objective Indicators		Yr 1	Yr 2	Yr 3	Yr 4
			2013/14	2014/15	2015/16	2016/17
1.1	Direct project beneficiaries	By year	227,000 (3 tns)	669,570 (6 tns)	2,186,415 (18 tns)	2,253,630 (20 tns)
		Cumulative	227,000 (3 tns)	896,570 (9 tns)	3,082,986 (27 tns)	5,336,616 (47 tns)
1.2	% female beneficiaries		51.9%	51%	51.5%	50.7%
1.3	# persons having access to and use of project-built infrastructure and services		204,527	621,361	2,042,112	2,120,302
1.4	% households in project villages participating in planning, decision-making, and implementation of sps		56%	58%	65 %	61%
1.5	% community members satisfied with the project		90%	78.8%	82%	94% <sup>(1)</sup>
1.6	CFA Participation					

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		<ul style="list-style-type: none"> <li>Total CFA labour paid out (MMK billion)</li> <li>Total # of labour days provided</li> <li>CFA payments as % of BG</li> <li>% sub-projects with CFA as main source of labour</li> </ul>		<ul style="list-style-type: none"> <li>1.46</li> <li>325,400</li> <li>15%</li> <li>70%</li> </ul>	<ul style="list-style-type: none"> <li>4.97</li> <li>863,648</li> <li>17.4%</li> <li>92%</li> </ul>	<ul style="list-style-type: none"> <li>8.32</li> <li>1.586 million</li> <li>21.3%</li> <li>94%</li> </ul>
<b>2. Intermediate Results Indicators</b>						
2.1	#Type of rural infrastructure built		357	1812	4,731	7,644
	Transport (roads, jetties, bridges)		126	743	2,303	4,265
	Water and sanitation		69	415	977	1,156
	Education		118	434	961	1,057
	Electrification		26	142	206	485
	Community facilities		15	49	135	399
	Health		1		33	33
	Other		2	29	116	249
	Length of roads constructed (Km)		83	612	1,646	2,953
2.2	Total sub-project costs: NCDDP costs (MMK billion)		1.5	9.55	32.25	55.25
	Community contribution (% project costs)		0.1	0.845 (0.8%)	1.8 (5.7%)	3.24 (6%)
2.3	Total block grants disbursed (MMK billion)		1.57	10.46	35.7	67.38 <sup>(2)</sup>
2.2	% of sub-projects evaluated as high priority by communities		Not yet eval.	Not yet eval.	Not yet eval.	Not yet evaluated
2.3	% of sub-projects evaluated independently meeting project OM technical and safeguard specifications		85%	93%		
2.4	# of Government officials using their new skills in project management, engineering, planning		48	115	234	452
2.5	# of community members using their new skills in project planning, financial management & procurement		4,731	19,160	84,748	124,639
2.6	# of internal cross-township learning exchanges		2	4	4	0
2.7	Annual Union Multi-Stakeholder Review conducted		1	1	1	1
2.8	% grievances registered, related to delivery of project benefits, that are addressed		99%	98.5%	99%	98.5%
	A Core		98%	98%	99%	85%
	B Core supplement		99%	99%	99%	98%
2.9	# grievances related to delivery of project benefits, that are addressed		318	1,605	4,113	5,020
	A Core		n.a	119	211	150
	B Core supplement		n.a	1,486	3,902	4,870

Notes: 1) Based on scores for community satisfaction (result + process) from 4,334 Year 4 Social Audits (35% of target) completed by end of period. 2) Represents 99% of total BG allocation for Y4 (MMK 68.408 blion).

### 3 Procurement

Progress During Quarter	Issues & Next Steps
<p><u>Procurement Plan N° 8 (PP8) in general</u></p> <ul style="list-style-type: none"> <li>During the Second Quarter 2017 and more precisely at the occasion of ISM 13, Procurement presented a first draft of PP8. This timing was in line with the schedule in the Q1 Quarterly Report. The draft PP8 was discussed during various working sessions with the Bank and finally forwarded to the Bank for NOL on 22.06.2017. Unfortunately and mainly due to the list of 16 townships for 2016-2017 not being cleared, PP8 only received a conditional NOL on 03.07.2017. This status, together with the status of the 16 new townships in terms of clearance, did not change during the entire Quarter 3.</li> </ul>	<p><u>Procurement Plan N° 8 (PP8)</u></p> <ul style="list-style-type: none"> <li>PP8 was finalized end of Quarter 2 and received a conditional NOL from the Bank on 03.07.2017. The main reason for the conditional NOL was that the list of the 16 new townships 2017-2018 was not cleared, as a result of which also the corresponding lines in PP8 could not be granted a No-Objection. The status of these lines will require follow-up during Quarter 4.</li> <li>End July, the Bank requested DRD to prepare a note on the packaging, selection processes and contracting of the TTA packages for the 16 new townships 2017-2018. The note was prepared and reviewed during Quarter 3 but did not receive clearance.</li> </ul>

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<p><u>Procurement of Goods</u></p> <ul style="list-style-type: none"> <li>• Implementation of PP7: As illustrated in Table 5 below, the procurement of the most critical packages for the upscaling of the project with 20 new townships and 15 regional offices 2016-2017 has been realized. As table 4 shows also most of the deliveries have taken place.</li> <li>• The main priority for this Quarter was to receive the goods procured in the previous Quarters and to start the Asset Registration.</li> <li>• A second priority was to realize what was left from the lines in PP7 with focus on the remaining procurement of Communication Materials. As was reported the needs of especially communication materials such as backpacks and rain coats are in the end not so easy to summarize into technical specifications which are also achievable by the (local) suppliers. In addition, the needs lists filed by the technical departments on a township by township basis are not always consistent, as was already observed and commented by the Bank as well. Again Procurement had to invest a lot of time in helping out the Communications Department, also in terms of fast lane bid evaluation and contracting. Unfortunately all efforts made by Procurement will not prevent some of the rain coats for 2017 arriving after the rainy season</li> </ul> <p>...</p> <p><u>Works</u></p> <ul style="list-style-type: none"> <li>• Whereas DRD presented in Quarter 2 the drawings of the new DRD office building to the Bank during the ISM 13, it has become clear that the plans including a separate building to host the NCDDP will be difficult to realize as the procurement and financing guidelines applicable for the main construction are the national and not the Bank's guidelines. The file did not progress in Quarter 3.</li> </ul> <p><u>Procurement of TA and IC Services</u></p> <ul style="list-style-type: none"> <li>• The first priority for this Quarter was the launch or the finalization of the IC recruitments that were put on hold in order to not exceed the FY 2016 maximum budget as was decided by the Government. This priority was realized but the Myanmar market was not very responsive. Several positions could only be filled in after repeated advertizing. The publishing of vacancies over the MIMU website has proven to be more effective than advertizing in the written press.</li> <li>• The second priority was the preparation of the TTA packages for the upscaling of the project 2017-2018. Procurement prepared a clustering and motivation thereof, including some contracts that could be extended, but has no grounds to go further in this as the names of the townships have not yet been officialized by the Government.</li> </ul>	<ul style="list-style-type: none"> <li>• The Bank also requested a note about DRD's approach to the procurement of works with regard to the new NCDDP building. It appears the guidelines for the procurement and financing of the works applicable to the main building (national) and the NCDDP annex building (Bank) appear to be different, might lead to two separate contracts for one campus which will be difficult to follow-up. This situation will be followed up during Quarter 4 and might result in some additional decision making.</li> <li>• As DRD should also reply to a number of remarks it received in the Bank's conditional NOL to PP8 it is expected some of these lines might be deleted.</li> </ul> <p><u>Procurement of goods for Yr5 :</u></p> <ul style="list-style-type: none"> <li>• As most of the lines in PP8 about the procurement of goods have been cleared by the Bank, the Quarter 3 should have seen an important progress in completing the needs of last year's townships and also the launch of the ITQ for most of the essential packages to equip the new township offices. This expected progress was shifted to Quarter 4 as on one hand priority was given to Logistics and Asset Management and on the other hand the list of the 16 new townships was not cleared by both the Government and the Bank.</li> <li>• Warehousing capacity remains an issue and could influence the sequence of placing orders or the timing thereof.</li> </ul> <p><u>Works</u></p> <ul style="list-style-type: none"> <li>• As a priority in Q3 should be ranked the design and the development of the bills of quantities to rehabilitate the Yangon warehouse(s) so that the capacity needed for the storage and distribution of the material for the upscaling with 16 new townships becomes available. No progress was booked in Q3 thus the point remains valid for Q4.</li> <li>• The same goes for the high value warehouse which should be constructed next to the new NCDDP office building. Considering the issues with regard to the applicable guidelines for the overall construction of the new DRD and NCDDP offices, it becomes unlikely this high value warehouse will be realized in Quarter 4.</li> </ul> <p><u>Procurement of TA and IC Services</u></p> <ul style="list-style-type: none"> <li>• The first priority remains the preparation of the TTA packages for the upscaling of the project 2017-2018. The note on clustering and extensions of existing contracts is part of that priority as is the confirmation (or not) by the Government and the Bank of the list of townships.</li> </ul>
<p><u>Other Issues</u></p> <ul style="list-style-type: none"> <li>• Fiduciary risk management: discussions were held prior to and during ISM in Quarter 3 2016 regarding the correct task demarcation between Procurement, Logistics (part of Procurement) and Finance Units regarding Asset Management. It was agreed that 1) Procurement is responsible for contracting the goods procurement, Logistics for recording delivery record keeping of numbers/condition of goods dispatched, townships for maintenance of their own asset register, and Union Finance for financial transactions related to the assets. In practice it must be reported that all the tasks are done systematically by procurement which impacts on the speed of processing procurement of goods files. Procurement also did not receive any additional resources, human and other, to fulfill these tasks. The point should be discussed during ISM 14 in Quarter 4 2017.</li> <li>• Operational Management: Over a few months the first CF and TF contracted by the TTA providers for the Y4 townships will have to be handed over to DRD, as the first two years of contract will be over. Clear guidance is required and it should be stated that Procurement has no capacity for handling these staff files. On this issue the DG requested Procurement to study the following options:</li> </ul>	

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	<ul style="list-style-type: none"> <li>○ CF and TF remaining under contract with the TTA providers but at minimum overhead cost</li> <li>○ CF and TF contracts and payroll administration being managed by a specialized HR firm</li> <li>○ CF and TF contracts and payroll administration being managed by a team of IC to be recruited exclusively for this task.</li> </ul>
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**Table 5 : Procurement Status for Key PP7 Packages at end September 2017**

**A. Goods**

<b>PACK-AGE N°</b>	<b>DESCRIPTION</b>	<b>UNITS</b>	<b>BUDGET (US\$)</b>	<b>STATUS</b>
G 81	PRINTED ITEMS for GRIEVANCE	3 items	100,600	GOODS DELIVERED
G 53	POSTERS	72,205	216,605	GOODS DELIVERED
G 59	T-SHIRTS and CAPS	206,400	454,080	GOODS DELIVERED
G 70	SATELLITE EQUIPMENT	3	21,000	INSTALLATIONS FINALIZED
G 66	GENERATORS for 15 RO and 20 Townships	35	245,000	GOODS DELIVERED
G 80	TABLET COMPUTERS	1,575	669,375	GOODS DELIVERED
G 79	MOTORCYCLES LGC	1,575	1,732,500	GOODS DELIVERED
G 88	ELECTRIC CURRENT STABILIZERS for 15 RO and 20 Townships	35	87,500	GOODS DELIVERED
G 58	STICKERS and POSTERS	210,538	157,847	GOODS DELIVERED
G 57 Lot 1 G 57 Lot 2	RAIN COATS and BACKPACKS			CONTRACT AWARDED CONTRACT AWARDED
G 71	ABNEY LEVELLERS	63	18,900	ITQ READY FOR LAUNCH but delayed due to deletion of G 72
G 72	WATER QUALITY TESTING KITS	54	270,000	Deleted – Bank NOL after Technical Prior review received prior to deletion
G 90	FURNITURE for rehabilitated training halls	1 Lot	12,000	BIDS RECEIVED – evaluation not yet started
G 91	AIRCO for rehabilitated training halls	20	14,000	BIDS RECEIVED – evaluation not yet started
G 92.1	PICK-UP DOUBLE CAB	13	461,760	ITQ almost READY – specifications finalized
G 92.2	30 SEATER BUS	3	198,000	UNOPS WORKING on PROPOSAL

**B. Technical Assistance and Individual Consultants**

<b>SEL. N°</b>	<b>DESCRIPTION</b>	<b>UNITS</b>	<b>BUDGET (US\$)</b>	<b>STATUS</b>
C 72	FINANCE SOFTWARE	1 firm	100,000	SOFTWARE INSTALLED and CONFIGURED, STAFF trained. New System Operational
C 71	WEBSITE DEVELOPMENT	1 firm	120,000	WEBSITE DELIVERED and ON-LINE
C 79	INFRASTRUCTURE SPECIALISTS for STATES and REGIONS	45 IC	1,620,000	1 <sup>st</sup> advert: CONTRACTS SIGNED with 24 IC. 2 <sup>nd</sup> advert: CONTRACTS SIGNED with 13 IC. INFRA to decide if further advertising is required
C 81	VEHICLE FLEET MANAGER	1 IC	36,000	1 candidate interviewed out of 5 candidates. Too light READVERTIZING to be decided.
C 58	NAT. PROCUREMENT SPECIALISTS	2 IC	72,000	15 candidates of which 5 invited for interview. Only 1 candidate came to be interviewed. Not convincing. READVERTIZING to be decided.
C 61	COMMUNICATION CONSULTANTS	1 IC	27,000	3 candidates only none of which qualified. READVERTIZING to be decided.
C 65	NATIONAL TRAINING EXPERTS	2 IC	72,000	13 candidates. One invited for interview. CONTRACT UNDER NEGOTIATION;
C 73	EXTERNAL AUDITOR for Italian contribution	1 firm	50,000	COMMENTS on TOR RECEIVED. Work in progress
C 77	NATIONAL PROGRAM ADVISORS for the first 3, and the second 6 townships	2 IC	48,000	13 candidates. ONE CONTRACT SIGNED and consultant already working
C 88	NATIONAL CONSULTANT for the COMMUNICATION STRATEGY	1 IC	14,400	SINGLE SOURCE SELECTION. CONTRACT SIGNED and consultant already working.
C 87	SINGER-SONGWRITER for the composition of the CDD TEAM SONG	1 IC	5,000	Procurement was informed that Communications was taking care of this recruitment.

## 4 Grievance Handling

Issues and Activities		Comments / Next Steps
1	<ul style="list-style-type: none"> <li>• Of 1,876 grievances received in the third quarter of 2017, 40 (2%) were “core” grievances (code violation, misuse of funds etc.). Of these 33 (83%) had been resolved by 30/9/17. (Table G-3). A detailed analysis of core grievances is given in Annex 5.</li> <li>• Since July 2014, the cumulative number of grievances to end September 2017 is 11,627, of which 11,612 (99.9%) have been resolved (Table G-2).</li> <li>• Number of grievances received were 411 (22%) at village tract and village level, 1,177 (63%) at township level and 288 (15%) at state, regional and union level.</li> <li>• 882 (47%) grievances received were made by males and 471 (25%) by females with 523 (28%) unknown.</li> <li>• 1,760 grievances (94%) were received through suggestion box with 29 (1.5%) made in person, 38 (2%) via telephones, 47 (2.5%) from community meetings.</li> <li>• 1,826 grievances (97%) made were occurred at the village locations.</li> </ul>	<p>Response duration: During the quarter, average response time for all grievances was 11 days. This can be broken down as :</p> <ul style="list-style-type: none"> <li>• 9 days for suggestions and appreciation;</li> <li>• days for improper intervention;</li> <li>• 9 days for general inquiries on project policies, procedures and guidelines;</li> </ul> <p>13 days for others such as staff issues;</p> <p>15 days for violation of project policies, procedures and guidelines; 2 days for violation of contract; 35 days for misuse of funds; and 7 days for force majeure.</p>
2	<p>Monitoring</p> <ul style="list-style-type: none"> <li>• Members of the union team made three trips to townships for fact findings, investigations and grievance related issues including capacity development and increased involvement of the state and regional GHM focal during the quarter.</li> <li>• Clarified required changes in grievance MIS forms with MIS developer for Y5.</li> </ul>	<p>Next Steps</p> <ul style="list-style-type: none"> <li>• Submit final comments on WB’s draft GHM assessment report.</li> <li>• Finalize GHM Action Plan</li> <li>• Conduct refresher training (November)</li> </ul>
3	<p>Training, Strategy, Reporting</p> <ul style="list-style-type: none"> <li>• Had internal discussions with DRD regarding feedback on the draft GHM assessment report.</li> <li>• Updated training materials for Y5</li> <li>• Submitted 2017 2rd quarterly report (March – June).</li> </ul>	

**Table 6: Cumulative and Quarterly Grievances Received and Resolved (Jul 2014 – Sept. 2017)**

Sr. No.	Township	Previous Grievances	Grievances received during the Quarter	Total Grievances Received	Total Grievances Resolved	(%)	Remark
1	Kanpetlet	669	22	691	691	100.0%	
2	Kyunsu	403	57	460	460	100.0%	
3	Namhsan	215	7	222	221	99.5%	
4	Laymyethna	410	4	414	413	99.8%	
5	Sidoktaya	592	67	659	658	99.8%	
6	Ann	230	6	236	236	100.0%	
7	Htantabin	205	0	205	205	100.0%	
8	Takone	356	20	376	376	100.0%	
9	Pinlebu	590	24	614	614	100.0%	

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10	Kawhmu	611	33	644	644	100.0%	
11	Paletwa	176	27	203	203	100.0%	
12	Tanintharyi	98	22	120	120	100.0%	
13	Myaung	473	0	473	473	100.0%	
14	Banmauk	352	49	401	401	100.0%	
15	Thabaung	233	0	233	233	100.0%	
16	Kyangin	167	0	167	167	100.0%	
17	Mindon	372	165	537	536	99.8%	
18	Lewe	277	12	289	288	99.7%	
19	Ngazun	104	5	109	109	100.0%	
20	Nyaung U	489	11	500	500	100.0%	
21	Monyo	127	3	130	130	100.0%	
22	Chaungzon	174	34	208	208	100.0%	
23	Belin	455	26	481	480	99.8%	
24	Hpruso	133	3	136	136	100.0%	
25	Demawso	358	7	365	365	100.0%	
26	Kyainseikkyi	501	1	502	502	100.0%	
27	Kyaukkyi	349	61	410	409	99.8%	
28	Ngaputaw	2	13	15	15	100.0%	
29	Padaung	19	34	53	53	100.0%	
30	Matupi	5	28	33	33	100.0%	
31	Moegaung	23	81	104	104	100.0%	
32	Hpasaung/ Bawlakhe/ Mese	55	62	117	117	100.0%	
33	Loikaw/ Shadaw	102	48	150	150	100.0%	
34	Htilin	60	192	252	252	100.0%	
35	Pauk	52	51	103	103	100.0%	
36	Saw	18	153	171	170	99.4%	
37	Nahtogyi	24	34	58	57	98.3%	
38	Pyawbwe	91	117	208	208	100.0%	
39	Yamethin	33	75	108	108	100.0%	
40	Paung	48	73	121	120	99.2%	
41	Pyinmana	7	54	61	61	100.0%	
42	Hsiseng	0	47	47	47	n.a.	
43	Kungyangon	52	1	53	53	100.0%	
44	Kyauktan	40	147	187	182	97.3%	
45	Union	1	0	1	1	100.0%	
	<b>Cumulative Total</b>	<b>9,751</b>	<b>1,876</b>	<b>11,627</b>	<b>11,612</b>	<b>99.9%</b>	

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**Table 7 : Grievances received and resolved by category and township (Jul – Sept. 2017)**

Sr. No.	State / Region	Township	CORE							CORE SUPPLEMENT						
			# All Types	Violation of Project Policies & Procedures	Violation of Contract	Misuse of Funds	Improper Intervention	# Core	% Core	General enquiry about policies & procedures	Force Majeure	Suggestion/ demand	Appreciation	Other	# Core Supp.	% Core Supp.
Year 1																
1	Chin	Kanpetlet	22					-	0%	1		17	4		22	100%
2	Tanintharyi	Kyunsu	57			1		1	2%			10	29	17	56	98%
3	Shan	Namhsan	7					-	0%			1	6		7	100%
Year 2																
4	Ayeyarwady	Lemyethna	4					-	0%				4		4	100%
5	Magwe	Sidoktaya	67					-	0%	2		29	26	10	67	100%
6	Rakhine	Ann	6	1				1	17%			3	2		5	83%
7	Yangon	Htantabin	-					-	n.a.						-	n.a.
8	Nay Pyi Taw	Takone	20	2				2	10%			10		8	18	90%
9	Sagaing	Pinlebu	24					-	0%			7	16	1	24	100%
Year 3																
10	Yangon	Kawhmu	33	4				4	12%		1	5	23		29	88%
11	Chin	Paletwa	27					-	0%	1		7	19		27	100%
12	Tanintharyi	Tanintharyi	22	1				1	5%			6	15		21	95%
13	Sagaing	Myaung	-					-	n.a.						-	n.a.
14	Sagaing	Banmauk	49					-	0%	2	1	28	18		49	100%
15	Ayeyarwady	Thabaung	-					-	n.a.						-	n.a.
16	Ayeyarwady	Kyangin	-					-	n.a.						-	n.a.
17	Magway	Mindon	165	2				2	1%	1		81	53	28	163	99%
18	Nay Pyi Taw	Lewe	12	1				1	8%	2	1		2	6	11	92%
19	Mandalay	Ngazun	5					-	0%			3	2		5	100%
20	Mandalay	Nyaung U	11					-	0%			3	8		11	100%
21	Bago	Monyo	3					-	0%			3			3	100%
22	Mon	Chaungzon	34					-	0%			6	28		34	100%
23	Mon	Bilin	26					-	0%	1	1	12	12		26	100%
24	Kayah	Hpruso	3					-	0%			3			3	100%
25	Kayah	Demoso	7					-	0%			3	4		7	100%
26	Kayin	Kyainseikkyi	1					-	0%				1		1	100%
27	Bago	Kyaukkyi	61					-	0%			25	36		61	100%
Year 4																
28	Ayeyarwady	Ngaputaw	13	2		1		3	23%	2		2	3	3	10	77%
29	Bago	Padaung	34	7				7	21%	1	1	16	8	1	27	79%
30	Chin	Matupi	28	1				2	7%	4		16	6		26	93%
31	Kachin	Mogaung	81					-	0%	1		47	32	1	81	100%
32	Kayah	Hpasawng/ Bawlakhe/ Mese	62					-	0%	1		18	43		62	100%
33	Kayah	Loikaw/ Shadaw	48					-	0%	1	2	16	26	3	48	100%
34	Kayah	Htilin	192					-	0%	1	2	123	43	23	192	100%

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35	Kayah	Pauk	51					-	0%			20	20	11	51	100%
36	Kayah	Saw	153	4	5		1	10	7%	3	4	42	79	15	143	93%
37	Magway	Nahtogyi	34			1		1	3%			5	28		33	97%
38	Magway	Pyawbwe	117	2				2	2%	2		12	101		115	98%
39	Magway	Yamethin	75					-	0%	1		35	39		75	100%
40	Mandalay	Paung	73	1				1	1%			19	52	1	72	99%
41	Mandalay	Pyinmana	54					-	0%			27	26	1	54	100%
42	Mandalay	Hsiseng	47					-	0%	13		15	19		47	100%
43	Mon	Kungyangon	1					-	0%				1		1	100%
44	Nay Pyi Taw	Kyauktan	147	1			1	2	1%	5		55	72	13	145	99%
45		Union	-					-	n.a.						-	n.a.
		<b>Quarterly Total</b>	<b>1,876</b>	<b>29</b>	<b>5</b>	<b>3</b>	<b>3</b>	<b>40</b>	<b>2%</b>	<b>45</b>	<b>13</b>	<b>730</b>	<b>906</b>	<b>142</b>	<b>1,836</b>	<b>98%</b>
		<b>Total Resolved</b>	<b>1,810</b>	<b>23</b>	<b>5</b>	<b>3</b>	<b>2</b>	<b>33</b>	<b>83%</b>	<b>53</b>	<b>11</b>	<b>683</b>	<b>902</b>	<b>128</b>	<b>1,777</b>	<b>97%</b>



## 5 Finance

Progress During Quarter	Comments and Next Steps																																														
<p><b><u>Financial Audit FY 2016-17 Status</u></b></p> <ul style="list-style-type: none"> <li>FY 2016-17 Financial Statement for audit submitted, and audit completed.</li> </ul> <p><b><u>Budget FY 2017-18</u></b></p> <ul style="list-style-type: none"> <li>The AWPB 2017-18 was revised and synchronized with the revised version of the PP8. It was submitted to World Bank for request of NOL on 20th July 2017.</li> <li>A supplementary budget was submitted to MOPF on 23rd August 2017 with the total amount of MMK 12.363 billion. This increases FY 2017-18 budget to a total of MMK138.136 from MMK125.772. See details below for breakdown by component and funding source:</li> <li>The disbursement of block grants this quarter amounted to MMK 1.43 billion, increasing the total cumulative disbursements to 99% for the 4th cycle. The remaining balance to be disbursed is MMK 1.032 billion from the total allocation of MMK 68.408 billion. The balance is represented by 45 Village Tracts under 9 Townships to be fully disbursed in next quarters.</li> </ul>	<ul style="list-style-type: none"> <li>The financial audit report for FY 2016-17 in Myanmar language will be available by end of October 2017 from OAG. Finalization and translation in the following quarter.</li> <li>Expect NOL of AWPB 2017/18 from WB in November.</li> <li>Continue distribution of quarterly budget against actual report to each Township and Regional Offices after the submission of IFR, as initiated last quarter.</li> <li>Review budget and request for supplementary budget allocation.</li> <li>Start to prepare FY 2018-19 budget</li> </ul>																																														
<p><b><u>FY 2017-18</u></b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="2">BUDGET</th> <th colspan="2">ACTUAL</th> <th rowspan="2">YTD</th> </tr> <tr> <th>Current Quarter</th> <th>Year to date</th> <th>Current Quarter</th> <th>Year to date</th> </tr> <tr> <th>BY COMPONENT</th> <th>MMK</th> <th>MMK</th> <th>MMK</th> <th>MMK</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>BLOCK GRANT</td> <td>2,130,000,000</td> <td>21,300,000,000</td> <td>1,430,000,000</td> <td>20,838,000,000</td> <td>98%</td> </tr> <tr> <td>FACILITIES &amp; CAPACITY BUILDING</td> <td>10,625,503,810</td> <td>14,189,125,826</td> <td>4,558,764,904</td> <td>8,186,664,276</td> <td>58%</td> </tr> <tr> <td>KNOWLEDGE &amp; LEARNING</td> <td>539,819,394</td> <td>782,293,491</td> <td>487,872,633</td> <td>680,716,444</td> <td>83%</td> </tr> <tr> <td>IMPLEMENTATION SUPPORT</td> <td>3,999,149,672</td> <td>5,467,910,343</td> <td>3,813,358,878</td> <td>5,620,790,641</td> <td>102%</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td><b>17,294,472,876</b></td> <td><b>41,739,329,660</b></td> <td><b>10,289,996,415</b></td> <td><b>35,326,171,361</b></td> <td><b>85%</b></td> </tr> </tbody> </table>			BUDGET		ACTUAL		YTD	Current Quarter	Year to date	Current Quarter	Year to date	BY COMPONENT	MMK	MMK	MMK	MMK	%	BLOCK GRANT	2,130,000,000	21,300,000,000	1,430,000,000	20,838,000,000	98%	FACILITIES & CAPACITY BUILDING	10,625,503,810	14,189,125,826	4,558,764,904	8,186,664,276	58%	KNOWLEDGE & LEARNING	539,819,394	782,293,491	487,872,633	680,716,444	83%	IMPLEMENTATION SUPPORT	3,999,149,672	5,467,910,343	3,813,358,878	5,620,790,641	102%	<b>TOTAL</b>	<b>17,294,472,876</b>	<b>41,739,329,660</b>	<b>10,289,996,415</b>	<b>35,326,171,361</b>	<b>85%</b>
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<p><b><u>Financial Progress</u></b></p> <ul style="list-style-type: none"> <li>IFR quarter ending 30 June 2017 was submitted on time mid August to WB.</li> <li>Total spending by the project during the quarter (Grant + Credit) was MMK 10.29 billion (Table 8).</li> <li>Year to date expenditure is MMK35.326 billion against the budget of MMK41.739 billion, equivalent to 85% spent.</li> <li>Total cumulative expenditure to September 30, 2017 amounts to MMK 169.483 billion (see Table 8 below). This is distributed as follows: <ul style="list-style-type: none"> <li>Component 1: (Community Block Grants) : MMK 115.226 bn (68%)</li> <li>Component 2 (Facilitation &amp; Capacity) :MMK 29.647 bn (17%)</li> <li>Component 3 (Knowledge &amp; Learning) : MMK 2.255 bn (1%)</li> <li>Component 4 (Implementation Support) : MMK 22.356 bn (13%)</li> </ul> </li> </ul>																																															
<p><b><u>Staffing and Capacity Building</u></b></p> <ul style="list-style-type: none"> <li>Project Accountant (consultant) recruited and commenced work on 1st June 2017. Two (2) staff were transferred to another government organization (OAG, MOC). Ms. Thinyu Hlaing (DRD Unit Head and Accountant) is on study leave and will be back on August 2018.</li> <li>Nineteen (19) Finance staff have enrolled in London Chamber of Commerce Institute (LCCI) in NPT for Accounting course. Out of nineteen (19), sixteen (16) are taking Level I and II and three (3) staff are taking level 3 course. Final examination of these courses are set on November 2017.</li> <li>SAGE Consulting firm commenced Accounting software training.</li> </ul>	<ul style="list-style-type: none"> <li>Two consultants are not extending their contracts after end of November 2017. Recruitment for the replacement of these two consultants is urgently required</li> <li>Continuation of SAGE Accounting system training on live inputting of transactions and training and actual application on the use of payroll system..</li> </ul>																																														
<p><b><u>Interim Financial report</u></b></p> <ul style="list-style-type: none"> <li>IFR for April -June was submitted to WB on 15<sup>th</sup> August.</li> </ul>	<ul style="list-style-type: none"> <li>Submit IFR for quarter July -September by mid-November.</li> </ul>																																														

NCDDP Quarterly Progress Report (July – Sept 2017)

	<b>Progress During Quarter</b>		<b>Comments and Next Steps</b>
	<p><b><u>Accounting systems</u></b></p> <ul style="list-style-type: none"> <li>The IFR quarter ending 30th June 2017 was submitted on 15th August 2017 and was generated from the new SAGE Accounting software. The software includes Payroll and Asset Management module. Both have not been in use yet and training was not yet conducted by the provider. There are a total of 27 computers installed with SAGE software with 3 different access level namely: User, Senior and Admin level.</li> </ul>		<ul style="list-style-type: none"> <li>Payroll module training to be provided by next quarter</li> <li>Follow up training on account classification will be conducted as well to discuss further improvement on the accounting procedure to hasten the preparation of IFR</li> </ul>

NCDDP Quarterly Progress Report (July – Sept 2017)

**Table 8 : Statement of Sources and Uses of Funds for Quarter Ended 30/06/201**

National Community Driven Development Project (NCDDP)										
Project No: H814-MM and IDA 56870										
Statement of Sources and Uses of Funds										
Quarter Ended: 30 September 2017										
	Actual			Budget		Variance		PAD		
	Current Quarter	Year to date	Cumulative to date	Current Quarter	Year to date	Current Quarter	Year to date	Life of Project		
								Kyat @ ?? (000's)	USD (000's)	
<b>Receipts</b>										
Funds Received from Government - G	-	-	6,504,934,184.00	-	-	-	-	MMK	30,720,000	\$ 30,000
Funds Received from Government - L	-	-	-	-	-	-	-			
<b>Funds Received from IDA Grant</b>	<b>1,397,893,624.49</b>	<b>2,523,893,624.49</b>	<b>83,949,771,059.79</b>	-	-	<b>(1,397,893,624.49)</b>	<b>(2,523,893,624.49)</b>	MMK	69,760,000	\$ 80,000
- DA - A A/c for Block Grants	-	1,126,000,000.00	38,180,778,138.00	-	-	-	(1,126,000,000.00)			
- DA - B A/c for Other Components	-	-	27,858,167,321.00	-	-	-	-			
- DA - C A/c for Other Components	-	-	2,463,509,085.00	-	-	-	-			
- Direct Payments by IDA Grant	1,397,893,624.49	1,397,893,624.49	15,447,316,515.79	-	-	1,397,893,624.49	1,397,893,624.49			
<b>Funds Received from IDA Credit</b>	<b>2,190,149,440.00</b>	<b>4,932,091,262.50</b>	<b>92,080,755,721.22</b>	-	-	<b>(2,190,149,440.00)</b>	<b>(4,932,091,262.50)</b>	MMK	409,600,000	\$ 400,000
- DA - D A/c for Block Grants	-	1,469,400,000.00	71,652,000,000.00	-	-	-	1,469,400,000.00			
- DA - E A/c for Other Components	-	-	13,763,895,469.00	-	-	-	-			
- DA - F A/c for Other Components	-	-	1,459,200,000.00	-	-	-	-			
- Direct Payments by IDA Credit	2,190,149,440.00	3,462,691,262.50	5,205,660,252.22	-	-	2,190,149,440.00	3,462,691,262.50			
Funds Received from Italian Aid	-	-	-	-	-	-	-	MMK	23,040,000	\$ 22,500
<b>Total Receipts</b>	<b>3,588,043,064.49</b>	<b>7,455,984,886.99</b>	<b>182,535,460,965.01</b>	-	-	<b>(3,588,043,064.49)</b>	<b>(7,455,984,886.99)</b>	MMK	533,120,000	\$ 532,500
<b>Expenditure by Project Component</b>										
Com 1: Community Block Grants	1,430,000,000.00	20,838,000,000.00	115,225,755,351.00	2,130,000,000.00	21,300,000,000.00	700,000,000.00	462,000,000.00	MMK	359,272,000	\$ 358,600
Com 2: Facilitation & Capacity	4,558,764,904.39	8,186,664,275.64	29,646,819,740.24	10,625,503,809.71	14,189,125,826.13	6,066,738,905.32	6,002,461,550.49	MMK	106,180,800	\$ 105,800
Com 3: Knowledge & Learning	487,872,633.00	680,716,444.00	2,254,685,002.24	539,819,393.50	782,293,490.78	51,946,760.50	101,577,046.78	MMK	11,195,200	\$ 11,200
Com 4: Implementation Support	3,813,358,878.05	5,620,790,641.00	22,355,711,173.73	3,999,149,671.65	5,467,910,343.30	185,790,793.60	(152,880,297.70)	MMK	56,472,000	\$ 56,900
Com 5: Contingency Emergency Response	-	-	-	-	-	-	-			
<b>Total Payments</b>	<b>10,289,996,415.44</b>	<b>35,326,171,360.64</b>	<b>169,482,971,267.21</b>	<b>17,294,472,874.86</b>	<b>41,739,329,660.21</b>	<b>7,004,476,459.42</b>	<b>6,413,158,299.57</b>	MMK	533,120,000	\$ 532,500
<b>Excess/(deficit) receipts over payments</b>	<b>(6,701,953,350.95)</b>	<b>(27,870,186,473.65)</b>	<b>13,052,489,697.80</b>					MMK	-	\$ -
<b>Opening funds balance</b>										
<b>Cash at Bank - IDA Grant</b>										
- DA - A A/c	142,000,000.00	20,000,000.00								
- DA - B A/c	9,283,973,259.08	10,713,060,494.71								
- DA - C A/c	65,938,842.74	90,537,955.74								
<b>Cash at Bank - IDA Credit</b>										
- DA - D A/c	1,962,000,000.00	18,896,600,000.00								
- DA - E A/c	6,743,420,746.44	9,598,683,778.20								
- DA - F A/c	1,342,383,658.80	1,342,383,658.80								
<b>Cash at Bank - Italian Aid</b>										
<b>Advances</b>										
Advances - IDA Grant	33,191,480.00	69,152,967.00								
Advances - IDA Credit	181,535,061.69	192,257,317.00								
<b>Petty Cash</b>										
Total opening funds balance	19,754,443,048.75	40,922,676,171.45	-							
<b>Closing funds balance</b>	<b>13,052,489,697.80</b>	<b>13,052,489,697.80</b>	<b>13,052,489,697.80</b>							
<b>Closing funds balance</b>										
<b>Represented by:</b>										
<b>Cash at Bank - IDA Grant</b>										
- DA - A A/c	120,000,000.00	120,000,000.00	120,000,000.00							
- DA - B A/c	7,037,409,302.08	7,037,409,302.08	7,037,409,302.08							
- DA - C A/c	21,193,265.74	21,193,265.74	21,193,265.74							
<b>Cash at Bank - IDA Credit</b>										
- DA - D A/c	554,000,000.00	554,000,000.00	554,000,000.00							
- DA - E A/c	3,917,933,281.21	3,917,933,281.21	3,917,933,281.21							
- DA - F A/c	1,157,710,292.77	1,157,710,292.77	1,157,710,292.77							
<b>Cash at Bank - Italian Aid</b>										
<b>Advances</b>										
Advances - Government of Myanmar										
Advances - IDA Grant	9,358,640.00	9,358,640.00	9,358,640.00							
Advances - IDA Credit	234,884,916.00	234,884,916.00	234,884,916.00							
<b>Petty Cash</b>										
Petty Cash - Government of Myanmar										
Petty Cash - IDA Grant										
Petty Cash - IDA Credit										
Petty Cash - Italian Aid										
<b>Total</b>	<b>13,052,489,697.80</b>	<b>13,052,489,697.80</b>	<b>13,052,489,697.80</b>							

**Notes:**

1. PAD - Project Appraisal Document. The exchange rate of Kyat is based on the exchange rate stated in PAD.

## 6 Training

Activities During Quarter	Issues and Next Steps
<p><u>Training activities this quarter</u></p> <p><i>Union level</i></p> <ul style="list-style-type: none"> <li>No training at NPT in this quarter. Union Training assisted to explain Township MSR guideline training to TPIC and Township staffs.</li> </ul> <p><i>Township level</i></p> <ul style="list-style-type: none"> <li>ToF2 and TOF3 were delivered in the Pyinmana, Pauk, Hsesaing and Matupi townships.</li> <li>Gender, Grievance, Communication</li> </ul> <p><i>Community level</i></p> <ul style="list-style-type: none"> <li>CMT trainings were delivered in the Hsesaing township.</li> <li>1 FSC training, Gender for (12) townships, Grievance (6), Procurement subcommittee (3) and M&amp;E subcommittee (4) townships were conducted.</li> </ul> <p><u>Training management and materials development</u></p> <ul style="list-style-type: none"> <li>The Training Team was assigned to assist in pre preparation of Township MSR and pre-Forum Workshops. And then organized CF /TF Forums and Expert Forums in Union Level.</li> </ul> <p><u>40K Budget for Capacity Building Fund</u></p> <ul style="list-style-type: none"> <li>During the reporting period, 40k Training proposals submitted by six implementing partner INGOs/Firms that using Capacity Building Fund were received and reviewed. Cardno, MercyCorps, VNG were got approval to conduct 40k budget trainings in quarter. The rest TTA firms already submitted only TNA and draft proposals.</li> </ul>	<p><u>Training activities next quarter</u></p> <ul style="list-style-type: none"> <li>Union DRD will organize Project Management Fundamental training for S/R CDD Heads, Township DRD Heads, DRD Team Leaders and TTA Team Leaders by 40k budget. This training will place in 3 areas, NayPyitTaw on 26-27 Oct, Mandalay on 30-31Oct and Yangon on 7-8 Nov, 2017.</li> <li>DRD NCDDP Management training for new (16) township' DRD staffs will organize in Nov 2017.</li> <li>Training Team will assist to states/regions and township refresher trainings before next implementation cycle.</li> <li>Training Experts will provide hands-on training to National Training Assistants to be able to do facilitation for 16 new CDD townships.</li> <li>Start-up training for 16 new tns Jan/February 2018.</li> </ul> <p><u>Training management and materials development</u></p> <ul style="list-style-type: none"> <li>Revised and finalized training materials for DRD NCDDP management and Start-up training.</li> <li>Continued coordination and execution of the Training Program and Training Plan, including compiling training materials for all trainings in every NCDDP unit.</li> <li>Training Team will reassign area deployment on State/Region for National Training Assistants to do more organizing and facilitation in clusters.</li> <li>Training Team need to replace National Training Experts position immediately.</li> <li>The draft training plan and budget for 2017-18, 2018-2019 has been done and need to discuss with all other unit for planned training activities by the sector such as Finance, Procurement, Gender, Communication, M&amp;E MIS, Infrastructure and Grievance.</li> <li>Training Team always encouraging to TTA firms for 40k capacity building fund to be used.</li> </ul>

## 7 Communications

Progress During Quarter	Comments and Next Steps
<p><u>Activities this quarter</u></p> <ul style="list-style-type: none"> <li>Supported organization and holding of township MSR's for 43 townships</li> <li>Supported organization and preparation for Union Multi-Stakeholder Review (MSR)</li> <li>Created new NCDDP Website which is currently running</li> <li>Ongoing stage to develop the NCDDP song</li> <li>Collecting the Township MSR Reports and Social Audit Reports</li> </ul>	<p><u>Next action plan (Oct– Dec 2017)</u></p> <ul style="list-style-type: none"> <li>To provide start-up training in Communications to 16 new project townships</li> <li>To provide refresher training about the 2017 communication in November, to the 20 old project townships</li> <li>Provision of website training in December, 2017</li> <li>Organisation / coordination of Socialization Meetings for 16 new townships November / December</li> <li>To finish the outstanding 3 townships' MSR (Hsihsaing, Madupi and Namhsan)</li> <li>Distribution of raincoats and backpacks which were procured by the contract package G-57 to the project townships.</li> </ul>

## 8 Gender and Social Inclusion

Progress During Quarter	Issues and Next steps
<p><b>Activities:</b></p> <ul style="list-style-type: none"> <li>• In coordination with the Union Training Team, the gender DRD team conducted gender refresher training for community facilitators and technical facilitators in Ann, Demoso, Kyaukgyi township and Moekaung townships. The team also conducted a gender training for facilitators. M - 72 , F – 61, Total 133 participated at the township level.</li> <li>• Ongoing gender training by TSTAs for village and village tract committees also have been conducted in every township. TSTAs also conducted on the job training for CFs to have discussions on gender mainstreaming rationale with the village committees.</li> <li>• IPs’ study presentation to DRD gender and training staff on “Pathway to Women Leaders” by Mercy Corps and Cardno in 3 townships with selected villages (Kyainkin, Tharbaung, Kyarinseikgyi)</li> <li>• Coordination meeting has been conducted among IPs (Mercy Corps, Cardno), WB and DRD to strength gender mainstreaming in NCDDP based on findings from study and monitoring indicators report. It was agreed to have a separate meeting with training and communication teams to improve the quality of the gender work at the local level.</li> <li>• A video clip based on success story of Kaw Ka Mar village, Kyarinseikgyi were produced and presented in the union MSR.</li> <li>• Gender booth was exhibited with the theme “ Empowered women, Empower community” by presenting success quotes in related to women leadership, women participation, male involvement from various villages. Furthermore, village committee members from Kyarinseikgyi and Chaungzon also presented their changes stories and experiences through participation in CDD project.</li> <li>• Gender parallel session has been organized and presented on “ Gender Mainstreaming Achievements in NCDDP” by Deputy Director General and presentation on “Women empowerment and Political participation with the relation of NCDDP experiences” by national women parliament. Based on the challenges and improvements were discussed with participants (MPs, IPs, GAD, DRD) who joined to the gender session. The discussion outputs were used at the internal discussion with Directors/Officers from DRD and some TA from 16 townships and discussed any changes are required in training guidelines and operational manual.</li> </ul>	<p><b>Issues and Constraints:</b></p> <ul style="list-style-type: none"> <li>▪ There is a need for the gender DRD team to focus its attention to build capacity of state/region’s gender focal points to ensure that they can conduct monitoring trips and participate in the township’s gender training.</li> <li>▪ Gender mainstreaming strategies would need to be reviewed by the DRD management team whether they are still suitable for the current situation of the project.</li> <li>▪ Ensure facilitators receive gender training before the implementation of sub project as villagers need to understand well about gender requirements and their rationale.</li> <li>▪ Women’s participation should be increased especially in the technical discussion meetings of the sub project implementation process as women committee members are also members of every sub committee. To do this, CFs should ensure that women committee members participate in the meetings to understand about technical related to infrastructure.</li> <li>▪ Strengthening the utilization of IEC materials (esp. gender poster) is required in the village level. Constraints include the limited numbers of poster at the village level, language used in the poster, and the promotion of information/materials to be used by the villagers.</li> <li>▪ Resistance to follow “Equal pay for equal work” principles from male villagers</li> </ul> <p><b>Results of monitoring &amp; tracking</b></p> <ul style="list-style-type: none"> <li>▪ Women and men have equal seats in the chair position because of the gender requirements of quota system. A few women are given the right to lead and they develop through their ability to make decisions and are usually accountable for their decisions. Women are given the right to represent their needs in their community. Women voices are increase in the sub-project implementation and women participation is seen in O&amp;M mostly. For example, collecting and maintaining money for operation and maintenance of the sub project.</li> <li>▪ The project is also given opportunities for disabilities to work in the implementation in some townships. Work opportunities and income for women has been improved. In Chaungzon, a woman works as a motorcycle taxi driver and she can able to earn for the family living because of the changes in traditional perspectives on women occupational choices. In addition, good road is developed with the project funded as well.</li> <li>▪ The result of the gender training for committee in some townships is that they understand the basic concepts of gender and why gender requirements</li> </ul>

<p><b>Institutional Changes</b></p> <ul style="list-style-type: none"> <li>• Participation in the MNWCWA (Myanmar National Working Committee for Women’s Affairs which is lead by Department of Social Welfare. On going participation in the technical working groups’ meeting and discussion for the development of TOR with four main theme: Violence Against Women; Women, Peace and Security, Participation, and Mainstreaming. DRD is one of the participating organizations under “Participatoin” technical working group. NCDDP’s experiences will bring out and contribute to the national level in order to improve gender equality in Myanmar. As a departmental level “ Gender and social safetynet” team which is lead by DyDG, DD including with members from gender team is responsible to coordinate and cooperate with different ministries in order to work on sustainable development goals and CEDAW.</li> <li>• Discussion has been conducted with project management team in order to provide training with outsource resource persons for the capacity building of union gender team and state/regional gender focal points.</li> </ul> <p><b>Monitoring and data collection</b></p> <ul style="list-style-type: none"> <li>• 34 townships have been submitted monthly report during this quarter but 13 townships have not been submitted due to the reason of conducting township multi-stateholders in some townships. Gender monthly report outputs are combined and analysed based on townships’ submission.</li> <li>• Gender quarterly meeting is conducted for 2 days to work on collective analysis with data that have collected in 10 villages from project cycle 3 - 27 townships by using gender monitoring indicators. Additionally, gender monthly report for community facilitators has been reviewed and revised with 47 townships’ TA/DRD and 15 states/regions’ gender focal.</li> <li>• 3 DRD staff from gender union team joined the township MSR in Nyauk-U, Beelin, Chaungzon, Kyauktan, Hprasung.</li> </ul> <p><b>State/regional monitoring trip</b></p> <ul style="list-style-type: none"> <li>• Gender focal from state and region conducted (??) townships in 11 state/region to monitor gender mainstreaming activities</li> </ul> <p><b>Development of Materials</b></p> <ul style="list-style-type: none"> <li>• Gender booklet has been revised and updated in order to distribute in the union MSR. (Total – 300 copies) are printed and distributed.</li> </ul>	<p>are mainstreamed in the project. Villagers like the training materials video on “productive, reproductive roles”. According to monitoring reports, some men are helping with household work after participating in the gender committee training in the village.</p> <ul style="list-style-type: none"> <li>▪ CFs suggested that exchange programme for women leaders in order to learn and share from one township to another, debate session on women participation, appreciation (like prize or trophy) for outstanding women leaders and sharing success story among townships is required to provide. Facilitators also requested an audio-visual taining materials is effective to use in the gender training (eg. educational video clip and pamphlets). They</li> </ul> <p><b>Capacity building</b></p> <ul style="list-style-type: none"> <li>▪ One union gender DRD team will attend ASEAN Regional Program for “Capacity Development to Enhance Accountability of Local Governments in Delivering Social Protection Programs through CDD Part 2” for 2 weeks study visit to Indonesia.</li> <li>▪ Gender and conflict training including referral system of GBV case has been requested from TA/DRD gender focal</li> </ul> <p><b>Next steps</b></p> <p><i>Township Level</i></p> <ul style="list-style-type: none"> <li>▪ On going submission of monthly gender report form 47 townships mainly to state/regional level but cc to union level</li> <li>▪ On going committee gender training for village and village tract level – lead by TA and on the job training for CFs.</li> <li>▪ On going monthly meeting with CFs to learn and share difficulties and challenges of gender mainstreaming and reporting in some townships</li> <li>▪ Submission of annual training plan for every level to the union gender team</li> </ul> <p><b>State/Regional Level</b></p> <ul style="list-style-type: none"> <li>▪ On going submission monthly report to union level</li> <li>▪ On going monitoring trips including collecting of success stories, raising gender awareness in the village level and to monitor project through coordination with township TA/DRD and report back to the union</li> </ul>
<p><b>Union Level Next Steps</b></p> <ul style="list-style-type: none"> <li>▪ Update operational manual based on outputs from union MSR.</li> <li>▪ Coordination meeting with IPs, WB and DRD together with training team and communication team for the improvment of training guidelines and gender mainstreaming communication strategies</li> </ul>	

<ul style="list-style-type: none"> <li>▪ Facilitate gender sessions in the DRD management training and Start-up training for new 16 townships</li> <li>▪ On going activities of monthly gender report will be monitored, identify the needs and review process as required and reflected in the quarterly report</li> <li>▪ Generate a monitoring indicators report with the focus of street/road sub project implementation of 27 townships</li> <li>▪ Join WB mission team for ISM 14 to Mandalay and Sagaing Regions</li> <li>▪ Working on gender mainstreaming strategies and future activities with International Gender Consultant and Sr. Specialist from WB</li> <li>▪ Conduct capacity development training related to gender mainstreaming for union and state/region DRD gender team with outsource trainers</li> <li>▪ Share gender mainstreaming activities and challenges in the project quarterly meeting</li> <li>▪ Conduct gender quarterly meeting and discuss for the “equal pay for equal work” principles with examples</li> <li>▪ Preparation and participation in the higher level conference on SGD 5 and Gender Equality hosted by DSW</li> <li>▪ On going collaboration and cooperation with DSW in the national level to achieve gender equality</li> <li>▪ On going coordination with World Bank’s gender focal – Sr. Social Development Specialist and International Gender Consultant through email and video call.</li> </ul>
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## 9 M & E / MIS

Progress During Quarter	Issues and Next Steps
<p><u>MIS</u></p> <ul style="list-style-type: none"> <li>• Updated forms in OM Chapter 3 for year 5.</li> <li>• Conducted M &amp; E Expert forum on 3-4 September. Assembled feedback for Operations Manual, and as input to UMSR discussion forums.</li> <li>• All non-functional Dell tablets were replaced with new Samsung tablets during this period.</li> <li>• By end of this period, 99% of PC 5 had been uploaded, meaning that there is a “before” photo of almost every sub-project in the GIS. Of the 6,995 sub-projects in the 100% construction category, 95% of PC 6 (Sub-project Final Inspection) and 94.5% of F6 (sub-project Finance) had been uploaded, together with the “after” photos.</li> <li>• Social audit form (PC 7) uploaded successfully to provide much faster analysis of social audit scores for community and committees.</li> </ul> <p><u>GIS</u></p> <ul style="list-style-type: none"> <li>• Made following improvements to GIS interface               <ul style="list-style-type: none"> <li>○ Introduced a regional data layer and dashboard.</li> <li>○ Display of previous years values in Union and township level dashboards.</li> </ul> </li> <li>• Set up demonstration of GIS/MIS in booth at UMSR.</li> <li>• Finalised all long-lat coordinates for 47 townships.</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>• Annual Report ExecSum finalised in time for distribution at UMSR.</li> </ul>	<p><u>MIS</u></p> <ul style="list-style-type: none"> <li>• Damaged tablets: despite complaints from several townships, a proportion of tablets sent to Union for repair had not been returned by the end of the quarter. All damaged Dell tablets will be replaced with new Samsung tablets in next quarter.</li> <li>• There will be a few small improvements in PC 5 and PC 9 (Grievance) for year 5. A monthly gender activity report will replace the monthly CF report. The non-MIS form PC11 (Final Sub-project Proposal Review) will be deleted.</li> <li>• Collect population for 16 new townships from state/region offices, and disseminate to Finance and Procurement units.</li> </ul> <p><u>GIS</u></p> <ul style="list-style-type: none"> <li>• Initiate assembly long/lat coordinates for 16 new townships</li> <li>• Eliminate all discrepancies between MIS real time (PC 8) and GIS dashboard data (# sub-projects completed etc).</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>• Quarterly Reporting: several townships were late in submission of quarterly reports. In addition, the English translation required in order to be useful inputs for the Union level quarterly report is an additional source of burden and delay.</li> <li>• Submit Union Quarterly Report (July – September ) and third Annual Report (2016/17) by middle and end May respectively.</li> </ul> <p><u>Staffing</u></p> <ul style="list-style-type: none"> <li>• Submission TOR and procurement of SQL Database Programmer (national consultant) to support Novell Idea and build capacity within DRD to manage and upgrade the MIS.</li> </ul>

## 10 Management and Supervision

	Progress During Quarter	Comments and Next Steps
	<ul style="list-style-type: none"> <li>After further revision, and inclusion of supplementary budget, AWPB 2017/8 was submitted to WB for NOL in July.</li> <li>Final selection meetings for 16 new townships in Ayeyawaddy Region, Kayin State and Sagaing Region, Shan State were held in July.</li> <li>UTA contract between DRD and Agriconsulting was completed at end May. Three international consultants (Procurement, Finance, M &amp; E) continued assignments under IC contracts with DRD starting June.</li> </ul> <p><u>Staffing</u></p> <ul style="list-style-type: none"> <li>Staffing status for different levels at 30/06/17 is given as follows:                             <ul style="list-style-type: none"> <li>Union Secretariat : Annex 3.</li> <li>Regional offices : Table 14</li> <li>Nine townships Y1 and Y2: Table 13</li> <li>47 townships : Annex 4</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><i>Next period</i> : 1) Remaining township MSRs to be completed 2) Union MSR to be held on 21-22 September 2) ISM 13 (May 16 – 26). 2) Various forums (CF, TF, KE's, ICDDDE+NPA) will be held in July and August as to prepare inputs 3) Township selection meetings for remaining 6 townships to be held in July/August.</li> <li><i>ISM 14 to be fielded 18 – 31 October</i></li> <li><i>Next quarterly meeting expected mid December. Although TTA from new 16 townships may not yet be mobilised, DRD staff from these townships are expected to attend. With such increased numbers, the best format for quarterly meetings has yet to be achieved, to allow time for real discussion, as opposed to presentation of progress.</i></li> <li>Staffing of regional offices: Although staffing was in accordance during this quarter, Procurement (formulation of ToR and publication of advertisements) of national consultant positions for 15 regional offices (Infrastructure, Gender/Social Accountability, M &amp; E / MIS, IT) should be initiated before the end of the next quarter.</li> <li>Workplan with key milestones for Year 4 is presented in Figure 1 below.</li> <li>AWPB : NOL is expected during the next quarter after submission in July.</li> </ul> <p><u>Staffing</u></p> <ul style="list-style-type: none"> <li>State / region offices: TOR for all national consultant positions should be finalised, advertised and staff procured. The cost lines are already in PP7/8, but awaiting TOR.</li> <li>Staffing status of nine townships with no TTA. With some exceptions, these townships performed well during the last quarter, with some support from regional offices. However, the expected support from 3 full time NPAs did not materialize, as these will only be procured in the next quarter.</li> </ul>

**Table 9 : Staffing status of region/state offices at 30/09/17**

No.	Staff status	Number of staff	
		DRD	Consultants (Infra)
1	Sagaing	6	3
2	Magway	5	3
3	Mandalay	7	3
4	Bago	7	3
5	Yangon	7	2
6	Thanintharyi	9	1
7	Shan	9	3
8	Rakhine	8	3
9	Chin	9	3
10	Kachin	7	2
11	Kayin	7	2
12	Kayah	9	2
13	Mon	8	3
14	Ayeyarwady	5	3
15	Nay Pyi Taw	6	3
<b>TOTAL</b>		<b>109</b>	<b>39</b>



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**Table 10: Staffing status of 9 townships without TTA contracts at 30/09/2017**

SR	TOWNSHIP	TITLE					TTA		CF	TF	DRD	Comment
		TL	PROC.	FO	M&E / MIS	SCG	VACANT	PRES-ENT				
1	Namhsan	Daw Zin Maw Oo (Attach to Ann)	Vacant	Vacant	Vacant	Vacant	4	1	21	8	6	All Consultants were terminated by end of Sept. 5 CFs and 2 TFs will be continued
2	Kanpetlet	Vacant	Vacant	Daw Khin Khin Tun	Daw Mya Yadanar Win (JTA)	U Htang Pet Ling (JTA)	2	3	21	8	6	All Consultants and CF/TF contacts will be terminated by End Oct.
3	Kyunsu	U Phoe Shwin	U Htin Latt	U Nay Lin Ko Ko (JTA)	U Pyi Soe Ko/Nway Mar Oo (JTA)	U Chit Ko Ko/Win Nyi Nyi Latt (JTA)	0	7	19	10	6	All Consultants and CF/TF contacts will be terminated by end October.
4	Tatkon	U Khin Mg Htway	U Mg Mg Myint	Vacant	Daw Khin Mi Mi Aung	Daw Su Su Ngwe	1	4	27	13	5	FO has submitted resignation letter to be end by Sept. But she is continuing for a few months. No Vacant.
5	Pinlebu	U Win Naing	U Aye Htike	Vacant	U Myo Tin Ko Oo	U Myat Thu	1	4	33	17	6	Current FO resigned by End Sept. New Staff, CDD experienced one, has already been selected and will be joining by first Nov.
6	Sidoktaya	U Kyaw Myo Htike	Daw Khin Myo Myo Thu	Daw Hnin Lai Yee	U Chan Myae Maung	U Myo Myint	0	5	22	14	7	
7	Ann	U Zaw Htun Oo	U Hein Thu Htun	Daw Myint Myint Aye	Naing Myo	U Mg Mg Chit	0	5	31	14	7	
8	Lemyethna	U Myo San	U Hein Htet	U Tun Yin	Daw Phu Pwint Su Wai Aung	U Nyan Lin	0	5	36	19	8	
9	Htantabin	U Peter Htaung Khan Maung	U Kyaw Kyaw Naing	Daw khin Khin Yee	Daw Yun Nwe Moe	Vacant	4	1	31	18	5	Current SAG staff was terminated due to bad performance. Will be replaced by end of Oct/ first Nov.
<b>TOTAL</b>							<b>12</b>	<b>33</b>	<b>225</b>	<b>115</b>	<b>56</b>	

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**Figure 1: Workplan of NCCDP Cycle 5 (2017-18)**

Activities		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
<b>A. Union Level</b>														
1	Socialisation visits 16 new tns													
2	Management training													
3	TTA extension packages procurement + contract negotiation													
4	TTA new procurement REOI issued													
5	Preparation of AWPB 2018/19													
6	Delivery of office equipment and furniture 16 new tns													
7	Delivery of vehicles 16 new tns													
8	Mobilisation of TTA & Start-up training 16 new tns													
9	TOT 16 new tns													
10	Delivery of computers, tablets 16 new tns													
11	Union MSR forums													
<b>B. Township level</b>														
1	TOF 1													
	old 45 tns													
	new 16 tns													
2	TOF 2 + CMT													
	old 45 tns													
	new 16 tns													
3	VDP													
	old 45 tns													
	new 16 tns													
4	Request for block grants													
	old 45 tns													
	new 16 tns													
5	Disbursement of block grants													
	old 45 tns													
	new 16 tns													
6	SP construction													
	old 45 tns													
	new 16 tns													
7	TOF 3													
	old 45 tns													
	new 16 tns													
8	Social audits													
	old 45 tns													
	new 16 tns													
9	Township MSR													
	old 45 tns													
	new 16 tns													

## **ANNEXES**

- Annex 1:** Union Multi Stakeholder Review Report
- Annex 2:** Issues and Support Required from 47 Townships as at 30/09/17
- Annex 3:** Summary of Key Safeguards in 47 Townships as at 30/09/17
- Annex 4:** UDRD Technical Monitoring and Support to Townships
- Annex 5:** Analysis of Core Grievances During Quarter
- Annex 6:** NCDDP Secretariat Staffing Status at 30/09/17
- Annex 7:** Staffing in 47 Townships as at 30/09/17

## **Annex 1**

### **Report of the 2017 Union Multi-Stakeholder Review**

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**This is a Summary Report of 4th Year Union-level Multi-stakeholder Review of National Community Driven Development Project implemented by Department of Rural Development, Ministry of Agriculture, Livestock and Irrigation in collaboration with the World Bank which was held at Myanmar International Convention Center in Nay Pyi Taw on 21 September 2017**

**Introduction**

1. Community project cycle of NCDDP is implementing with 6 stages. The 6 stages are preparation, planning, sub-project preparation, sub-project consultation and review, sub-project implementation and sub-project closing. Union level multi-stakeholder review has been held in order to receive the improvements and suggestions for the coming cycle by discussing and reviewing the highlights of the project implementation during the previous cycle, lesson learned and challenges, including the findings of technical, financial and social audits.

**Meeting Date & Location**

2. Union level multi-stakeholder review was held on Thursday, 21 September 2017, 9:00hr to 17:00hr at Myanmar Convention Center (MICC-II), Nay Pyi Taw.

**Objective**

3. The objective of the union level multi-stakeholder review of NCDDP is the chance to reflect and share on highlights, lessons learned and challenges from NCDDP implementation during the previous cycle and identify and apply the suggestions from discussions in the coming cycle.

**Participants**

4. Dr.Aung Thu, Minister of Agriculture, Livestock and Irrigation, opened the meeting by emphasizing the importance of this meeting and Vice Ministers, Nay Pyi Taw Councils, Chairman and Members of Parliament of 4 Parliamentary Committee from Pyithu Hluttaw and Amyotha Hluttaw, Committee Members, Representatives of Department of Rural Development, Departmental Officials, Township Administrators, Union and Township Technical Assistance, Representatives of respective Embassy, the World Bank representatives, and multi-department development partners representatives, a total of 803 stakeholders attended. (See the breakdown of participants in Annex A)

**NCDDP Meeting (Opening Session and Award Ceremony)**

5. Before Union-level multi-stakeholder review has been held, the CF Forum, TF Forum, KE Forum were held on 14/15.08.2017, 17/18.08.2017 and 21/22.08.2017, 24/25.08.2017 and 28/29.08.2017, from 3.8.2017 to 8.8.2017 respectively and township project staffs, INGOs/NGOs and civil society organizations discussed about lessons learned, achievements, required suggestions for the project for each sector. The detailed discussion is included in Annex (E).

6. The Union MSR was opened by Minister Dr. Aung Thu, who highlighted that the NCDDP was one of the key elements to reflect the National Economic Policy since it is developing in the sectors of roads and bridges, water supply, electrification, education, etc., in order to reduce the gap between rural and urban community living standards, fostering good practices of democracy amongst the community, community capacity development, planning and implementing the required socio-economic development and infrastructure to well- exploit our own or regional-owned resources. With the objective of ensuring social

infrastructure development which is an essential need of rural development, bringing about improved public services through people-centered approach, creating resilient communities and capacity development, the CDD project has now completed its fourth cycle. The project can be extended due to achievements, transparency, and qualified of the project, cooperation and monitoring of the respective organizations. We need to coordinate by capacity building of the community to operate and maintain the project and implementing person on the ground and reducing the basic centralization system when implementing the project nationwide. The suggestions from various organizations who attended to this meeting are very importance. The opening remark by the Minister of Agriculture, Livestock and Irrigation is attached in the Annex (B).

7. Following the Minister, Ms. Ellen Goldstein, Country Director of the World Bank, delivered opening remarks that emphasized that we come together with the project having just completed its fourth year of operations working at village, village tract, and township levels across the country. In the last year, the project has been scaled up to all States and Regions of the country, almost doubling in size to cover a total of approximately 8,600 villages in 47 townships that are home to more than 5 million people. This cycle has delivered tremendous results on the ground, with tangible impacts on the day-to-day lives of communities. Schools have been expanded and improved, footpaths, roads, bridges and jetties rehabilitated, and new water supply systems built. You will hear more about the specific progress in these areas but the almost 14,000 subprojects completed to date, including 6,800 in the last 12 months alone, in support of a wide-range of essential rural services has been truly impressive. In reflecting on the theme of this multi-stakeholder review—resilience—and on some of the words of the Minister, this event is in keeping with core principles of resilience: diversity, feedback, open to critique and seeking ways to improve. On these dimensions, NCDDP is doing a tremendous job – through your regular subproject monitoring and grievance redress systems, the social audits at the village level, the township multi-stakeholder reviews, and through today’s event. The NCDDP is not just helping to make communities resilient, but I believe it is also making communities more resourceful to respond to and take advantage of current and future challenges they face. This in my mind is the essence of empowerment, which is at the core of the NCDDP. The opening remark by the Country Director of the World Bank is attached in Annex C. After the opening remarks, awards were presented to the village tracts and villages from 47 townships (see table in Annex D) which successfully implemented the NCDDP subprojects.

8. Following the opening remarks and award ceremony, U Hla Khaing, Director of the Union DRD, presented together with video file of the summary and highlights of the project implementation activities such as some accomplishments from the fourth year, results from the technical audit and social audit of completed sub-projects, reports from township MSR, and some achievements.

9. Following the Union DRD presentation, U Khant Zaw, Director General of the Department of Rural Development, facilitated a panel discussion that featured Mr. Sean Bradley, from the World Bank, Daw Myat Moe Thwe, Deputy Director General of the Ministry of Social Welfare, Relief and Resettlement and the representative of the Department of International Development. They opened the discussion with community resilience development, gender aspect, fragility and conflict related issues. After that U Khant Zaw

opened the discussion to the floor to discuss with participants from departmental organizations, INGO/NGOs and civil society organizations.

10. Following that, the discussion focused on questions raised by participants and answered by the authorized person. The questions and answers are as follows:
- (A) The question raised by one MP is that can the O&M fund 5% be allocated during implementation? U Khant Zaw, Director General of the Department of Rural Development, clarified participants that the 5% will only be allowed to use in the final year and we are proceeding to transfer the 5% for the 4th cycle townships.
  - (B) The question inquired by village representative of Chin State “can we get more block grant since the block grant amount is not enough since Paletwa Township has 96 village tracts, 383 villages and it has the maximum number of village?” U Khant Zaw replied that the block grant allocation needs to follow the operation manual terms and we can only allocate according to the OM terms.
  - (C) Following that, representative of MP from Ayeyawaddy Region inquired that “Can the project be implemented not only in the village but also in the township?” U Khant Zaw explained that we do not allow implementing in the township as the project focuses on rural communities.
  - (D) In regard to the query of representative of MP from Magway Region of “Is there any plan to extend the project township in Magway Region?”, U Khant Zaw replied that we have plan to extend in next cycle.
  - (E) After that, representative of MP wondered that “how to proceed after the project cycle ends?” U Khant Zaw clarified that the World Bank will visit and assess the sub-projects of the project cycle finished townships and O&M design will be planned in order to continue to carry out.

11. The following outcomes came out from MSR and prior discussion fora. The detailed discussion is included in Annex F.

**(A) Some key areas to improve and update the existing Operations Manual**

No.	Discussion	Undertaken Sector
(A)	State & Region level representatives should be stated in OM.	DRD
(B)	Right to withdraw from current project cycle for those villages which have difficulty to organize/ meeting with sufficient attendance (quorum) up to 3 times	DRD
(C)	The project finished townships should send grievance letters to DRD.	DRD
(D)	Highest grievance handling mechanism should be till State/Region level.	DRD
(E)	To issue instructions exclusively about the working methods related to Exit Strategy	DRD
(F)	To include specified office phone number on phone sticker which is going to distribute	DRD
(G)	More posters should be issued instead of pamphlets. Soft copy should be provided to the townships and carried out with their own plan.	DRD
(H)	CSAG should directly mentor at least once in the trainings provided to the village representatives	DRD
(I)	Case studies should be added in the trainings	DRD



- (J) At the new townships, township administrators and township project officers should be invited to Start-up Training | DRD

**(B) Some key points to improve and update the Gender Aspect**

No.	Discussion	Undertaken Sector
(A)	To approach ethnic minority leaders. Women should be given their place in the skill sectors, coordinated with respective authorities for the safety of women when attending meetings.	Gender
(B)	Ensure participation/attendance of minority groups meeting by careful screening and coordination of venue, date and time.	Gender
(C)	Invitation of women to separate meeting	Gender
(D)	The meeting should be held during women free time	Gender
(E)	To give opportunity to speak up and discuss to women and they should be acknowledged and recognized.	Gender
(F)	Raise awareness in the meeting (deliver training to the community)	Gender

**(C) Discussions on Infrastructure, O&M and Safeguards issues**

No.	Discussion	Undertaken Sector
(A)	<p><b>-Pg -144, Form-14</b></p> <p>(1) To change "<b>Occupation</b>" instead of "<b>Position</b>" of Land owner. (only for Myanmar version)</p> <p>(2) In the second table, to state exactly "<b>land type</b>" instead of "<b>land situation for SP</b>" For example- (Farm-Land, Housing land with grant/ without grant) to extend the column with enough space)</p> <p>(3) To change '<b>Donation area</b>' instead of '<b>The affected area (square) feet</b></p> <p>(4) Voluntary Donation. If the land owner does not want to donate, he/she can reject with no any signing in the form. To change '<b>if there want to request the compensation for the land owner, there can do adjustment with the village arrangement in other proper way without using project fund</b>' instead of '<b>Available compensation</b>'.</p> <p>(5) For signing of land donation, there should be a space for '<b>Village administrator</b>' to sign as a witness (1).</p> <p>(6) As a witness (2), (See Annex (1)), suggested to change the above.</p>	DRD
(B)	<p>- Pg15/ paragraph -26- line 3:</p> <p>(1) To change '<b>a priority sub-project should have at least (1.5) million based on the village needs</b>' instead of '<b>In the second and third year, each sub-project should have at least (2) million</b></p>	DRD

Pg- 16, Paragraph - 27, Line – 8 (2) To change ‘The DRD union office should be informed (within one month) instead of (immediately).	
(C) <b>Pg- 222, Paragraph-371</b> <b>Should add one more paragraph relating with O&amp;M plan –</b> <b>(1) To add in the O&amp;M plan- In the project final year townships</b> <b>(The excess funds of project final year + incidental excess funds + 5%)</b> (2) Each representative from villages should be informed in the use of O&M fund allocation. (3) In the final year townships, in order to keep O&M funds, there should form new O&M committee with (5) members and it will allow to use with (3) committee members’ signature.	DRD
(D) (1)Pg - 238, table 5-6 (e) To confirm English to Myanmar translation difference (Measurement) (min 80x80x100cm) (2)Pg -238, table 5-6, Under the Sub-Project Type title. To change “under 40 KV” instead of “under 20 KV”	DRD
(E) <b>Pg-83; Paragraph 272</b> To add after the last sentence - <b>“In Revise Estimate, it can be calculated with local price”</b>	DRD
(F) Pg.182 - <b><u>Sub-Project Contractor’s Code of Conduct</u></b> - To add <b>“Labour must be used construction safeguard materials”</b>	DRD

**(D) Some key suggestions to improve and update the guidelines**

No.	Discussion	Undertaken Sector
(a)	Village level trainings should be provided only 1 day.	DRD
(b)	1 M&E/MIS Assistant should be assigned at State/Region level.	DRD
(c)	Gender aspect should be added in the report. Gender report should be added in OM.	DRD
(d)	To change to “Hospital” in PC 1 to “Station Hospital” (appropriate for a village)	DRD
(e)	Budget spending for township level trainings should be stated in OM.	DRD
(f)	Other TTA/TL/DRD from Townships should also be given the M&E/MIS trainings.	DRD

12. Following the group discussion, Dr Khin Zaw, Permanent Secretary of the Ministry of Agriculture, Livestock and Irrigation delivered the closing remarks regarding to the group discussion outcomes that highlighted that the participants such as the Parliament representatives, Departmental Officials, representatives from NGO/INGO, project staffs discussed about the project with 8 topics including Infrastructure, M&E/ MIS, Procurement, Management, Grievance, Finance, Conflict and Gender. Key issues raised in each group are noted as Land donation and village priority sub-project from Infra team, Data filling and additional training requirement from M&E, MIS team, Field Trip %, project cycle operating, ways to resolve for personnel requirements and difficulties encountered, Grievance Handling Mechanism and action plan from GHM team, More printing out poster instead of pamphlet, Operation and maintenance costs, management costs, financial training and tax affairs from finance team, Ethnic trust and culture and ways to connect with conflict groups, From Gender team, how woman can participate in non-infrastructure projects/ meetings and same opportunity & wages, From procurement team discussion - in P-3 Form - “to buy at the license shops for construction work materials and discussed in it.”. The outputs from

those discussions will be analyzed and applied in the Operation Manual of coming project cycle and thus he believes valuable results would emerge. And he would like to thank to all for the active participation in this meeting. The closing remark by the permanent secretary is attached in Annex G.

### **Conclusion**

13. The experiences, lessons learned, challenges and recommendations of the project cycle emerged from this third year union-level multi-stakeholder review are important inputs for the next cycle. Based on these results, by updating the project operation manual, more comprehensive and practical project operation manual for the fourth project cycle will be developed. The NCDDP that is implemented by the community selecting the sub-projects and decisions making themselves and community cooperation through analyzing the continuous lessons and it will meets the Myanmar's poverty reduction goal in future.

### **Closing**

13. The meeting closed at 17:00hr.

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## **Annex 2**

### **Issues/Challenges and Support Requested in Township Quarterly Reports**

NCCDP Quarterly Progress Report (July – Sept 2017)

No	Year	State/Region	Township	Challenges	Support required
	Year 1	Chin	Kanpetlet	<ul style="list-style-type: none"> <li>❖ It takes time to get the estimation done because we don't have an experienced person on electrification. We have to hire from another town.</li> <li>❖ During the quarter, there were delays and had to take more time in implementing the sub-projects and doing the social audits because of storms, rains and difficult transportation.</li> <li>❖ IP star internet isn't good. However, we can use GSM phones, but because of the Township area, internet connections are not good and we have to extra time for sending the reports on time.</li> <li>❖ We don't have enough staff, also current staff are focusing on finishing village sub-projects and social audits on time, so VDPs are delayed.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To provide trainings on (Gravity flow water supply system) to the staff.</li> </ul>
		Thaninthayi	Kyunsu	<ul style="list-style-type: none"> <li>❖ Tablets are broken so it wasn't useful for the project.</li> <li>❖ The economic situation isn't good so the community participation is not good (47.6%)</li> </ul>	<ul style="list-style-type: none"> <li>❖ None.</li> </ul>
		Shan	Namhsan	<ul style="list-style-type: none"> <li>❖ The land is not yet in peace so carpenters, mason and labors are afraid to work and they migrate to other areas. Some people go abroad to work as the economic is not good. In Namhsan, because rehabilitation process and tea leaves pick up times, so it's difficult to get the skilled labors.</li> <li>❖ Therefore, we have to hire labors from nearby villages and township to start implementing the project.</li> <li>❖ The land is unstable, so the CDD staffs are unable to go to the villages and to the committee members and fill up their needs. However, we can implement by receiving the right information on time.</li> <li>❖ In 21<sup>st</sup> July 2016, CDD staffs were coming from a village after a field visit and they experienced war on the way back. Since then, we have been paying focus on the security information.</li> <li>❖ Because of unstable land and economic, it's very difficult to get the community participation. So that we have to be patient and</li> </ul>	<ul style="list-style-type: none"> <li>❖ To negotiate about the safety of the land with the respective authorities for the staff.</li> <li>❖ In need of trainings and guidelines about the safety of the staff.</li> <li>❖ New staffs receive technical support in the Township level but they still need training in the Union level like other townships.</li> <li>❖ To give supports to the staffs and village committee members for the cross-visits to other townships.</li> <li>❖ To train CFs in the management part, so that they will give the communities the ability to think about non-infra sectors when thinking about their village development.</li> </ul>

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			<p>wait for the community till they are free and do the mobilization.</p> <ul style="list-style-type: none"> <li>❖ Communities are able to manage the Infra sectors in the projects and got successes but still lack to think about the non-infra sectors. To be able to think correct and evaluate about the non-infra sectors, we need to give management training to them.</li> </ul>	<ul style="list-style-type: none"> <li>❖ It was raining continuously in June, so retaining wall project in Pan Say Main village was damaged. In order to control the further damage, we would like to request respected people from State/Region to do monitoring visit as soon as possible.</li> </ul>
Year 2	Rakhine	Ann	<ul style="list-style-type: none"> <li>❖ To give daily allowance according to the local price.</li> <li>❖ Some of the villages are very far, so it takes 4-5 days to get there and it makes the sub-project delay.</li> <li>❖ It gets difficult to close-off the project as the security is not so good in Rakhine.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To do more monitoring from the Union as we have witnessed that some of the committee members are mis-using the BG.</li> </ul>
	Yangon	Htantabin	<ul style="list-style-type: none"> <li>❖ 8 TFs have resigned. So we have already informed the project manager and procurement team to recruit.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To support recruiting the vacant staff.</li> </ul>
	Sagaing	Pinlebu	<ul style="list-style-type: none"> <li>❖ Bikes are not enough and they are easily to damage.</li> <li>❖ " Local materials are not enough (e.g – Even after agreeing to do gravel road sub-project, it had to change to earth road because of lack of sands and rocks.</li> <li>❖ Lack of skilled local labor.</li> <li>❖ Lack of people who are willing to be committee members.</li> <li>❖ Challenge in participation rate.</li> <li>❖ Not thinking enough about non-infra types.</li> <li>❖ Women are not actively participating gender discussions because of culture norms. There are discriminations in gender.</li> </ul>	<ul style="list-style-type: none"> <li>❖ None</li> </ul>
	Magway	Sidoktaya	<ul style="list-style-type: none"> <li>❖ No challenges.</li> </ul>	<ul style="list-style-type: none"> <li>❖ For the Union to provide t-shirts, caps and bags for VPSCs</li> </ul>
	Nay Pyi Taw	Tatkon	<ul style="list-style-type: none"> <li>❖ Project provided bikes (Honda 125) are hard to get the spare parts, so it's a bit challenged. Small bikes also take time to buy the spare parts. It's also a challenge to repair photocopier when it is broken. It's been about 6 months that we have sent 4 tablets to the Union, but it hasn't returned yet.</li> </ul>	<ul style="list-style-type: none"> <li>❖ None</li> </ul>
		Banmauk	<ul style="list-style-type: none"> <li>❖ There's no big challenge when implementing the project. However, it's a bit difficult to buy woods and cements sometimes. Also it's difficult to get skilled-labor.</li> <li>❖ In the reporting period, there are no conflicts or security problem. But in June, we got information that KIA has entered</li> </ul>	

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			<p>in 6 VTs near border in Kachin state, so we had to stop field-visits.</p> <ul style="list-style-type: none"> <li>❖ There was no skilled-labor to construct Suspension Bridge in Banmauk Township, so we had to hire from Mawloo Township. He was busy, so we had to wait for him then only implement the project.</li> </ul>	
Year 3	Ayeyawady	Kyangin	<ul style="list-style-type: none"> <li>❖ Office cabinets are not strong ones and its locks are not good, so it is difficult to keep the stationeries.</li> <li>❖ The projector that was sent to the Union is also not working properly, so it's a challenge. We would like the Union to replace it.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To send new photocopier.</li> <li>❖ Union to give clear instruction about Tax.</li> <li>❖ We would like to know the status of the Project which was sent to the Union. If it's too difficult to replace, we would like to request to provide a new one.</li> <li>❖ To provide metal cupboards.</li> <li>❖ To provide 2 bikes (DT) for hilly roads.</li> </ul>
	Ayeyawady	Thabaung	<ul style="list-style-type: none"> <li>❖ Village committee members are not united and not active as well.</li> <li>❖ CFs/TFs have more paper work so they are not getting time for field-visit.</li> <li>❖ Some of the villages do not have village connecting road, so it takes longer to arrive. (3 hrs for 17 miles)</li> <li>❖ Some villages have elephant danger.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To give Team Building and Facilitation Skill Training.</li> <li>❖ To provide computers and projector.</li> <li>❖ To provide rain jackets.</li> </ul>
		Laymyethna	<ul style="list-style-type: none"> <li>❖ Project bikes are damaged and the photocopier is also delayed to utilize.</li> <li>❖ After the 3<sup>rd</sup> project year township MSR, Procurement officer arrived. We had to manage our project with DRD counterpart without having a procurement officer.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To provide necessary trainings and support from the Union and State/Region while implementing the project.</li> </ul>
	Bago	Kyaukkyi	<ul style="list-style-type: none"> <li>❖ The photocopier gets broken often because of unreliable electricity.</li> <li>❖ Only one photocopier is not enough as well.</li> <li>❖ According to the lesson learnt from 2<sup>nd</sup> cycle, in some of the VTs, the ground data and GAD data are different. Thus, it gets delayed to ask for BG.</li> <li>❖ As for the Staff, Communication Counterpart, Procurement Counterpart (medical leave) and Infrastructure Counterpart position is vacant, so it makes the implementation delay.</li> </ul>	<ul style="list-style-type: none"> <li>❖ State/Region to organize recruiting DRD start as soon as possible.</li> <li>❖ Union has given suggestions for retaining wall sub-project from Nga Lout Tat village. (Quality Assurance for the rainy season)</li> </ul>

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		<ul style="list-style-type: none"> <li>❖ As for the safety/security, out of 34 VTs, 137 villages, only 28 VTs, 120 villages got approval to implement the project. In the rest 9 VTs, 17 villages, we didn't get approval from respective organizations. So it is yet to implement in those areas.</li> <li>❖ Infrastructure Counterpart's position is vacant, so it is a challenge to do the estimates, designs and inspections.</li> <li>❖ Because of heavy rain, Naung Kone and Yin Tite villages' (road connecting) sub-project was delayed to complete.</li> <li>❖ Because of continuous rain, Nga Lout Tat village's retaining wall sub-project was damaged and it had to terminate for 4 months.</li> <li>❖ Because of continuous rain, Htike Htu and Sa phin Gyi villages' sub-project was delayed to complete.</li> <li>❖ State/Region - 2 representatives are getting interfered between communities so it created mis-understandings. We had to solve the issues and it cased delayed in the project.</li> </ul>	
Bago	Monyo	<ul style="list-style-type: none"> <li>❖ If the rain-coats are good quality and the color is something which lasts longer for the field-visits, it would be better. Raincoat sizes are already sent to the Union for 2<sup>nd</sup> project cycle.</li> <li>❖ It would be great to put thick glasses on tablets, so that we can avoid damage.</li> <li>❖ Monyo Township, Myaysar VT has already received MMK 22 million and got approval to implement 3 sub-projects. In that VT, Poestaw village's household number is different with 64 and 28 household. We are trying to do the process for that VT.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To replace the vacancies on time.</li> <li>❖ To give necessary recommendations once a month or once in 2 weeks.</li> <li>❖ To provide good quality bags for the staff to carry documents and tablets and other materials while doing the field visits</li> </ul>
Chin	Paletwa	<ul style="list-style-type: none"> <li>❖ Staff need bags and first aid.</li> <li>❖ Internet is not good.</li> <li>❖ Computers need Anti-virus.</li> <li>❖ Tablets are 2 years old now so the batteries need to be replaced.</li> <li>❖ We kindly request to send back the tablets that are sent to the Union.</li> <li>❖ Photocopier gets broken time to time.</li> <li>❖ The cupboards and keys need to get fix.</li> <li>❖ Boats get broken sometimes when we go to field visit to Tan Taung.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Union should do monitoring on Township's activities if they are on the right track or not.</li> <li>❖ To give on-the-job training.</li> <li>❖ One cleaner is needed at the office.</li> <li>❖ To put a lighting hole in the toilet as we have to take torch.</li> </ul>



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		<ul style="list-style-type: none"> <li>❖ Bikes also get broken because of hard roads and long distances. Staff need to fix on their own, so we would like to request to let us submit the receipt of the cost.</li> <li>❖ While implementing the project this year, we have found that committees are misusing the funding. Thus, we have concluded that we should do more of the monitorins.</li> <li>❖ There are challenges in communication in far away villages such as Shin Letwa, Shar O, Para. It takes 4 or 5 days to reach to those villages.</li> <li>❖ Even though the staff are under the project’s policy, some of the staff don’t come to the office on time so the cluster leader has to take care of them strictly.</li> <li>❖ We have put CDD flag in DRD boats because of the situation of the area.</li> <li>❖ Near India Boarder, we have seen some AA (army) and they do a lot of activities so our CF/TF have to come back.</li> <li>❖</li> </ul>	
	Matupi	<ul style="list-style-type: none"> <li>❖ It’s hard to get spare parts for TVS bikes, even though we tried to find in TVS company shop in Mandalay, they don’t have enough parts. Then we tried to replace with Kenbo parts, but it didn’t work well.</li> <li>❖ In the reporting period, staff were attending CF/TF forum so there were challenges in functioning the project in the township.</li> <li>❖ There are challenges when doing the estimation water supply.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To provide trainings on (Gravity flow water supply system) to the staff.</li> <li>❖ To provide rain-coats to the staff on time.</li> </ul>
Bago	Padaung	<ul style="list-style-type: none"> <li>❖ SAMSUNG Brand (Photo Copier, Fax &amp; Scanner) parts are hard to find. And skilled person is also very hard to find to repair in our town.</li> <li>❖ NEC Desktop Computer’s keyboard is off. It doesn’t show the correct letter.</li> <li>❖ LENOVO ( i7 ) Laptop’s software needs to be updated.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Regional infra to come and assist for 10 days in a month.</li> <li>❖ For the Union to do the monitoring visit for every quarter.</li> </ul>
Kayah	Demoso	<ul style="list-style-type: none"> <li>❖ December month is holy month for the community. So the community participation is low.</li> <li>❖ Difficult to rent construction materials. Not enough.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To allow buying one photocopier as it is now 3<sup>rd</sup> project cycle.</li> <li>❖ To allow buying spare parts for bikes.</li> </ul>

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		<ul style="list-style-type: none"> <li>❖ Skilled-labours are hard to find in the town so we have to hire from another town. They are expensive.</li> <li>❖ Bit turn-over of the staff. (CF/TF)</li> </ul>	
Kayah	Hpruso	<ul style="list-style-type: none"> <li>❖ Provided bikes have low powered engine for difficult roads.</li> <li>❖ No skilled-services for printers and photo-copiers.</li> <li>❖ There are hilly roads and villages are far from each other, so it's not safe for the CFs/TFs to travel alone. Especially for girls.</li> <li>❖ In Phruso, it's not so challenging to go out in day time. But it's not safe to go around at night time.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To give trainings on prevention/decreasing of Natural disaster.</li> </ul>
Kayin	Kyainseikgyi	<ul style="list-style-type: none"> <li>❖ Project provided bikes (Honda 125) are hard to get the spare parts, so it's a bit challenged. Small bikes also take time to buy the spare parts.</li> <li>❖ TVS bikes' spare parts are also hard to get so we have to order directly from the company. Sometimes, when the company stocks are finished, it gets delayed.</li> <li>❖ MIS computer needs maintenance but there's no skilled IT person so we are not able to do it.</li> <li>❖ The subproject gets delayed when we face floodings in rainy season.</li> <li>❖ It was late to ask for block grant, because of some house hold changes in VTs.</li> <li>❖ Staff have to work for both NCDDP and DRD.</li> <li>❖ We are not able to implement the project in one VT which is under the KNU and 3 VTs which are under the Mon Pyi Thit party.</li> <li>❖ Technical support is needed as the TFs just finished their school and they don't have many experiences.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To give clear instructions for the townships that are finishing 2<sup>nd</sup> project cycle.</li> <li>❖ To provide necessary tablets for new CF (5) and TF (2). (Township officer has already reported to the Union.)</li> </ul>
Thanintharyi	Thanintharyi	<ul style="list-style-type: none"> <li>❖ Not clear about the taxes. Even though, it was explained in Union Finance Forum last year, but still there's no clear guidelines so still it is difficult to pay taxes in the shops. In 2<sup>nd</sup> June, Township Team leader, Finance officers and Township Tax in charge but it didn't go well. It was because they said that 2% tax should be paid for all the BGs which were received to the Bank account. To solve that issue, we will go and meet and Township Tax in charge in July.</li> <li>❖ Difficult to call for the training to the community members whose villages are yet to implement.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To provide DT motorbikes (10) that is usable with our land condition.</li> </ul>

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		<ul style="list-style-type: none"> <li>❖ Parsons (Christian Monks) do not accept the project, so it delayed. (State/Region people came to solve this issue)</li> <li>❖ In some villages like Thinbaw Oo Oaksu, there are no skilled labors. (Needed to give the sub-project to the contractor)</li> <li>❖ There were relatives in committee members. (In those villages, only one or two households are educated people and have been to downtown.</li> <li>❖ There were some disputes about owning the land.</li> <li>❖ When implementing the sub-project with CFA, village's committee members don't follow the TF's instructions. Therefore, it affects the quality of the sub-project.</li> <li>❖ The staff need to understand more about filling up the PC-forms in the MIS.</li> </ul>	
Sagaing	Banmauk	<ul style="list-style-type: none"> <li>❖ 2 TFs resigned but appointed new ones on time.</li> <li>❖ No electricity so we use generators.</li> <li>❖ Difficult to buy spare-parts for the bike (Honda 125).</li> <li>❖ Township TFs do not have many experiences in big constructions like buildings (Esp: Bridges). We have to ask for support from nearby township, Pinlebu. Therefore, the sub-projects are delayed.</li> <li>❖ When there are festivals or funerals in the village, the community participation is difficult. Therefore, we have to postpone to the day that everyone is free.</li> <li>❖ Committee members' turn-overs. However, the new arrivals have already received their trainings.</li> <li>❖ Township engineers and State/Region engineers have cooperation.</li> <li>❖ Damaged tablets are sent to the Union but it's taking too long to repair. Thus, it gets delayed to upload data.</li> <li>❖ There are errors in MIS system (time to time). We have to enter data as it goes missing.</li> </ul>	<ul style="list-style-type: none"> <li>❖ The union - to send the broken tablets as fast as they can.</li> <li>❖ Union - to give technical support.</li> </ul>
	Myaung	<ul style="list-style-type: none"> <li>❖ Even after completing the implementation of the electrification sub-project, the electricity department has not yet permitted to provide electricity, so we cannot show that it's completed.</li> <li>❖ TFs are BE Civil Engineers and not skilful when doing the electrification sub-project.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To arrange with meetings with Electrification department and negotiate about getting electricity.</li> <li>❖ The region infra to come and support to do the estimation of electrification for the 3<sup>rd</sup> year project cycle.</li> </ul>

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			❖ To give structure training before starting to work on the estimations.
Magway	Mindon	<ul style="list-style-type: none"> <li>❖ While implementing the project, the construction materials' (such as brick, sand, rocks) license were being analyse again, so we had to tarminate the implementation of the sub-project for about 2 months.</li> <li>❖ Because of heavy rain, sub-projects were damaged and we couldn't start on time.</li> <li>❖ There are many villages in some VTs and the hilly areas have a lot of needs. So the projects' BG is not sufficient when implementing the project.</li> <li>❖ When TTA or staff resign, we are not able to recruit on time.</li> <li>❖ When going to the hilly villages, forestry department have let their elephant go freely, so sometimes, we have to be careful of the elephant.</li> <li>❖ TFs are weak in field visits and lack experiences so we are not able to support effectively in designing, estimation and site supervision.</li> </ul>	<ul style="list-style-type: none"> <li>❖ TFs have very less experiences; we would like them to receive technical trainings and technical materials. Such as,               <ol style="list-style-type: none"> <li>1) Steel structure</li> <li>2) theorize</li> <li>3) water quality testing and</li> </ol>               ၄) Appropriate technology (e.g Ferro cement technology)                In order to improve reporting system, smart format is needed.             </li> </ul>
Mandalay	Ngazun	<ul style="list-style-type: none"> <li>❖ In some of the villages, different parties are competing and not getting along with each other. Sub-projects are delayed because of those issues.</li> <li>❖ Rainy season came early this year so it was time for farmers to get to their work and it caused delays in the project.</li> <li>❖ In Shwe Pyae Shin village, almost whole villagers move around and work, so it's hard to gather the people.</li> <li>❖ It's difficult to divide the BG for 6 villages which are yet to give the village name.</li> <li>❖ There are no Township engineers, so it's difficult to do the Final inspection.</li> </ul>	
	Nyaung U	<ul style="list-style-type: none"> <li>❖ Doing the estimations, Site savoury, sub-projects implementations, O &amp; M, Social audits, Township M.S.R – all were done successfully.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Village committee members still need related trainings and CDD staffs also need technical assistance.</li> <li>❖ In need of 3 cupboard/cabinets to keep Infra files. Cupboard (5) and shelf book case (5) are full. Cupboards are not safe and easy to open. In CDD</li> </ul>

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				<p>office, there are Cameras and Laptops and other valuable stuff, so there's no secure place.</p> <ul style="list-style-type: none"> <li>❖ Some of the bikes need to be repaired.</li> </ul>
Mon	Bilin	<ul style="list-style-type: none"> <li>❖ We lost 3 bikes.</li> <li>❖ It was difficult to start the sub-project in Baw Naw Khee, Lay Kay, A sue Chaung and Kyo Wine VT because of heavy rain.</li> <li>❖ We had to hire skilled-labor from outside because there are no skilled-labors in KNU territory.</li> <li>❖ Not many people to attend the social audits because of harvesting time.</li> <li>❖ 4 broken tablets are sent to the Union and it is taking too long to return.</li> <li>❖ Lack of participants in gender trainings.</li> </ul>	<ul style="list-style-type: none"> <li>❖ It would be great to replace broken tablets with new ones.</li> </ul>	
	Chaungzon	<ul style="list-style-type: none"> <li>❖ Tablets are very important when filling up the data for project's MIS. Withing this quarter, 2 tablets, 1 laptop was damaged. So we have submitted the letter for repairing, but we haven't got the approval yet.</li> <li>❖ We wrote the estimation of community hall for Ywar Lut village and Ka Nyaw village for over 40,000.000 kyats. But the Union recommended us to estimate again for fewer than 40,000.000 kyats. Therefore, we had to change the design and estimation and we couldn't finish it before the T-MSR.</li> </ul>	<ul style="list-style-type: none"> <li>❖ We will be able to request for BG on time as we have already given TOF 1 and already done workplan.</li> <li>❖ To recruit 1 DRD infra for doing the estimation and we would like to request region Infra assistant to do close monitoring.</li> </ul>	
Nay Pyi Taw	Lewe	<ul style="list-style-type: none"> <li>❖ Pyi Win VT, Chaung Kwa village's school fencing sub-project has to terminate for a while, because of the name issue in Wakamu VT, Tayatkone village.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To doweekly monitoring on sub-projects in order to avoid unnecessary errors in technical aspects.</li> </ul>	
Yangon	Kawhmu	<ul style="list-style-type: none"> <li>❖ Some of the cupboards are broken and keys are damaged.</li> <li>❖ Unable to get bikes' spare parts.</li> <li>❖ Difficult to repair photocopiers.</li> <li>❖ 10 tablets are broken and 4 of them are sent to the Union.</li> <li>❖ Community contribution is very small for O&amp;M. Communities do not have accountability.</li> <li>❖ Committees do not monitor safeguards.</li> <li>❖ There are vacancies for Team Leader, Infrastructure Engineer and procurement counterpart position.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To recruit the vacant positions</li> </ul>	


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Year 4	Ayeyarwady	Ngapudaw	❖ None.	❖ None.
	Bago	Padaung	❖ The women participation is good in the meetings and trainings but participating in discussions is still weak.	❖ To provide Gender flip chart and flyers on time. ❖ To give AutoCAD/GIS trainings ❖ To give English training and computer training.
	Kachin	Moegaung	<ul style="list-style-type: none"> <li>❖ To provide raincoats or umbrella on time.</li> <li>❖ Between July and August, it was raining everyday. Thus, it was very difficult to implement the project. We have to hold 5 sub-projects and another 5 sub-projects are not even started yet. It was raining until September so there were floods in the river; it was very difficult to get the construction materials. We can get it from some other places but it is very expensive.</li> <li>❖ On the 6<sup>th</sup> of August, 3 people died because of mineblast in Nant Hine village. Also, 2 other people died because of mineblast in Myitkyina and Tanine highway road (between Seedian and nannwan village). Therefore, staff have difficulties to go to CDD villages such as Seedian, Kachin nanwan, Mayan htaung, nan hine, labanka htaung and say tone villages.</li> <li>❖ Myanmar army prohibited the transportation from Myintkyina-Tanine highway road for 3 days. So staff were unable to go to CDD villages on those days.</li> </ul>	❖ MIS server was unable to open so we have sent to the Union on 15 <sup>th</sup> September. Samsung copier and tablet as well. We would like to request to repair them asap and send back to us.
	Kayah	Hpasawng+ Bawlakhe+ Mese	<ul style="list-style-type: none"> <li>❖ It's a new project township, so it is not able to implement the sub-projects within the open season. Therefore, it's a challenge for the people to participate as they are working for their living. Moreover, in some of the villages in Hpasawng, the transportation is very difficult (especially in rainy season) to transport the materials for the construction.</li> <li>❖ In order to implement the project in Hpasawng+ Bawlakhe+ Mese Township, the office is based in Hpasawng, which is in the centre. The rented office is too small for the staff, not enough space for the office materials, hard to do the meetings and trainings. Therefore, we moved to the Township DRD office on the 26<sup>th</sup> of June.</li> <li>❖ In Mawchi VT in Hpasawng, it is allowed for the staff to do the project visits just 4 days a week. Therefore, it is difficult to</li> </ul>	We have requested the Union to send us Chinese motorbikes 125 Cc but in response, Honda DT (10) bikes are given. Those bikes can be dangerous in that road condition. So in the 2 <sup>nd</sup> project cycle, we would like the Union to give the bikes we have requested so that it would be better for the transportation as well as doing the project.

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			<p>implement according our work plan. In that area, not only the ethnic armed group is there, but also some of the groups have not yet signed the ceasefire agreement so it is unsecure.</p> <ul style="list-style-type: none"> <li>❖ In order to implement the project in Mawchi VT, we had to do the negotiations with the KNPP district office which is based in Lo Khar Lo village and sent them the monthly work plan. Then only they gave an approval letter for 1 month visit to that VT. However, from 2017, June, they gave a notice saying that they are giving 10 days permit instead of a month. It is a challenge for the facilitators to do the field-visits.</li> <li>❖ The distances between villages are very far, so it is not easy to do the village meetings and implementing of the projects. Also, KNPP is not permitting to implement the project in some areas, so in Hpasawng+ Bawlakhe+ MeseTownship, the projects are being implemented only 18 VTs.</li> </ul>	
		Loikaw+ Shadaw	<ul style="list-style-type: none"> <li>❖ We have sent 2 tablets to the Union, but only one was returned.</li> <li>❖ Difficult to get community participation because of harvesting period.</li> </ul>	❖ None.
	Magway	Saw	<ul style="list-style-type: none"> <li>- One TF resigned from work, but we replaced on time.</li> <li>❖ It's a bit challenging for the Facilitators to enter the data into tablets as they are not yet expert in this. Not only that, but they need to know more about the project in detail. Therefore, these staff need to receive trainings. But the staff need to implement the sub-projects on time so it's difficult to receive the trainings</li> <li>❖ Currently, the generator hasn't arrived yet.</li> <li>❖ It's difficult to buy the spare-parts in Saw Township.</li> <li>❖ In order to avoid being sick in rainy season, the staff need good quality rain-coats.</li> </ul>	<ul style="list-style-type: none"> <li>❖ The township Infra person recently moved, so it might later cause a challenge in implementing sub-projects.</li> <li>❖ Please replace Township Infra person.</li> <li>❖ In need of regular knowledge sharing events in order to build capacities.</li> <li>❖ To provide a generator.</li> <li>❖ Car has arrived and currently, there are 36 motor bikes. It's not enough for the staff that we have at the moment. Therefore, we would need 10 good engines motorbikes.</li> <li>❖ In need of good qualities raincoats for the staff.</li> </ul>

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	Tilin	<ul style="list-style-type: none"> <li>❖ T-DRD coordination is very good and it's a great support for implementing the project. But it still needs some reinforcement in management and administrative parts.</li> <li>❖ Tilin Township has got 24 hrs electricity in the last week of June, but DRD office (CDD) hasn't got yet. Therefore, generator is being used in order to do regular tasks at the office and it's costing un-necessarily. DRD should have prepared in advance to get the government electricity.</li> <li>❖ Not having enough motorbikes is causing a problem in implementing sub-projects on time. TTA/TFs/CFs – everyone has to use bikes by taking turns, so they are not able to keep up with the time-table for SPs monitoring visits.</li> <li>❖ Computers are used with the generators, so the input/output isn't balanced. Also, the photocopier is brand new, so the staff are not able to use it skilfully. Therefore, we have to do the copies at the shop and it's costing unnecessarily.</li> <li>❖ Tilin Township is implementing the sub-projects at the same time, so it's a challenge to rent big machines on time. (e.g – road-roller, road watering cars...etc) Therefore, sub-projects are not able to finish in given time.</li> <li>❖ For the 3 sub-projects(accessing electricity for 24 – hrs), the implementation has already started after doing the detailed planning and designing with the Township electrification department.</li> <li>❖ It is found that the social audit expenditure wasn't done properly. (e.g – stationary expenses and refreshment for the households that has come to attend the event)</li> </ul>	<p>Auto Level                  CBR                  Water test                  Geo Survey </p> <ul style="list-style-type: none"> <li>❖ DRD should cooperate with Township Electricity Department in order to get the electricity.</li> <li>❖ Union – to provide 5 more bikes (Big bikes).</li> <li>❖ " Should buy the brand which is appropriate with Myanmar. Would be great to get services from the Company or the delegates.</li> <li>❖ Need cooperation to rent small machines from Township administration office and big machines from Township construction department.</li> </ul>
	Pauk	<ul style="list-style-type: none"> <li>❖ 5 tablets are sent to the Union, but we still haven't received.</li> <li>❖ Difficult to upload the MIS data as the server is sent to the Union on the 10<sup>th</sup> of September.</li> <li>❖ Community participation is low because the villagers get more income by doing the fuel work. So they are not interested in the project.</li> <li>❖ Difficult to rent construction materials.</li> </ul>	



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			❖ Requesting BG is difficult in Pauk because of changes in population.	
Mandalay	Pyawbwe		<ul style="list-style-type: none"> <li>❖ Villages are changing their sub-projects often, so we have to change the process in order to finish on time.</li> <li>❖ Road projects are implemented at the same time in villages, so it is difficult to rent the road roller vehicle, and it causes delay.</li> <li>❖ When negotiating about the road width for village road renovation, we cannot get enough land donations, so it delays the project.</li> <li>❖ In village meetings, the community participation is weak, and complains come right after starting the implementation of the project. It is difficult to get 50% participation rate in 3<sup>rd</sup> and 4<sup>th</sup> village meetings, so in some villages, they have to postpone the meeting.</li> <li>❖ Some of the Sps are terminated for a decent time because of complaints and grievances from the community.</li> </ul>	<ul style="list-style-type: none"> <li>❖ In need of technical support for doing the estimations of the sub-projects.</li> <li>❖ In need of monitoring of the sub-projects closely.</li> <li>❖ In need of doing the field-visits of the sub-projects which are pending because of grievances and the sub-projects which are difficult for the respective people from Township, Province and State/Regional.</li> <li>❖ In need of giving the Refresher trainings for the TFs from the Regional Infra team, because TFs are facing difficulties in order to do the Revise Estimation of the completed sub-projects.</li> <li>❖ In need of specifications of the width for the construction of the village road.</li> </ul>
	Natogyi		<ul style="list-style-type: none"> <li>❖ The Samsung (Model CK325xK330 Series) Copier is not able to use anymore. It is sent to the Union Procurement team and we are printing from the shop at the moment.</li> <li>❖ Because of early rain, we implemented the sub-projects such as (i) Extending water tank, (ii) road renovation near water edge and (iii) retaining wall. In some villages, sub-projects were delayed because some communities disagree with the sub-project which was prioritized by majority of the community.</li> </ul>	❖ Technical support is necessary for the project's staff. Such as giving training to the TFs and CFs. Exchange visit should be provided as well.
	Yemethin		❖ None.	❖ None.
Mon	Paung		❖ Procurement committee members didn't follow procurement plan, so there were some delays when clearing the expenses and it caused delay in the project.	❖ To send generator as soon as possible for emergency use.

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			<ul style="list-style-type: none"> <li>❖ Village clerks are not able to do the balance sheet properly. (Finance skill is weak)</li> <li>❖ Even after supports from CDD team on village concrete road, there's no final decision. So the project is yet to start in Naung Kone Gyi VT, Naung Kone Gyi village</li> </ul>	<ul style="list-style-type: none"> <li>❖ State/Region cluster - to negotiate with Regional electrical department in order to supply the electricity for 2 villages in Mote Ta Ma VT.</li> </ul>
Nay Pyi Taw	Pyinmina	<ul style="list-style-type: none"> <li>❖ Need to secure prior approval from Road &amp; Bridge Const: Dept Before starting SPs near existing Road Sides Area.</li> <li>❖ Road Construction- Dept: did not allow over weight tonnage trucks to pass through roads. This increased the prices of gravel and stone and affected the implementation timetable.</li> <li>❖ It was a bit challenging to achieve implementation of Sub Projects before rainy season especially in hilly or mountain area.</li> <li>❖ Communities find the Procurement and financial Process to be rather long and complicated.</li> <li>❖ TFs face difficulties in making calculations based on the villages' prioritized activities due to the very limited funding available; related design &amp; estimate within limited fund, supervision on varied types of SPs and infra-procedure are not easy for TFs.</li> </ul>	<ul style="list-style-type: none"> <li>❖ One village named Zay Kone village's SP (Water Supply Pipe Laying) was issued notice that pipe laying must be moved to outside of road area by Road Construction Dept. This forced us to redesign and re-estimate and doubled labour costs.</li> <li>❖ This issue caused suddenly increasing prices of gravel and stone during on-going road constructions at the villages of Thit Lay Lone, Pa Yut Seik Kone, and Than Tine. Tha Kyat Set, Kyun Oo, Tha Net Pin Seik, Ma U Bin, etc. The agreement between contractor of materials' supplier and Procurement committee of VPSCs failed. They are now encountering conflicts that must first be resolved before they could proceed. Some issues are already solved by adjusting newly prices or substituted with new contractors/supplier.</li> <li>❖ Most of the community are uneducated people and have difficulty following the procurement and financial procedures especially contractor agreement, tendering system can be overwhelming for them. This also affected the timely completion of some procurement activities.</li> </ul>	

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	Shan	Hsisaing	<ul style="list-style-type: none"> <li>❖ Difficult to use the MIS server.</li> <li>❖ Difficult to use the generator as we are not used to using it.</li> <li>❖ Difficult to carry the construction materials as the transportation is not so good.</li> <li>❖ 1 CF died because of dengue on the 1<sup>st</sup> of September.</li> </ul>	<ul style="list-style-type: none"> <li>❖ To replace the vacant positions</li> <li>❖ Assistant Infrastructure (Engineers) are not enough in the State level. Infra counterpart is also moved to another department.</li> </ul>
	Yangon	Kunyangon	<ul style="list-style-type: none"> <li>❖ Union is taking too long to return the broken tablets.</li> <li>❖ Main problem for dividing BG was because the big villages want to get more money than small villages. Villages in the VTs don't get along each other. Parties are having competitions with each other.</li> <li>❖ Villages in the VTs are not united, so it's very difficult to choose the venue for VT meetings.</li> <li>❖ There are differences in GAD's village list, population list in the ground level, so it's difficult to divide the BGs.</li> <li>❖ We have to organize the meetings in the evening or at night time because in day time, people work for their living.</li> <li>❖ When we are dividing the BG, we divide according to the sub-project. But the prior sub-project is big, so it's difficult.</li> <li>❖</li> </ul>	<ul style="list-style-type: none"> <li>❖ To send the broken tablets ASAP.</li> <li>❖ We have sent a tablet to the union. (That one gets heated when we charge) It includes pictures for the VDP book, so we would like to get it back as soon as possible.</li> <li>❖ The laptop/computers, which we received, functions auto download and auto restart so it makes the work delay</li> </ul>
		Kyauktan	<ul style="list-style-type: none"> <li>❖ None.</li> </ul>	<ul style="list-style-type: none"> <li>❖ 1 UPS is needed.</li> </ul>

## **ANNEX 3**

### **SOCIAL & ENVIRONMENTAL SAFEGUARDS**

**(Number of Sub-Projects with EMP or Voluntary Donation by Township).**

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TTA Provider	State/Region	Township	# VTs	# Villages	Total # SPs	EMP		Voluntary Donation		Comments
						#	% of total SPs	#	% of total SPs	
	<b>Year 1</b>									
DRD	Chin	Kanpetlet	26	123	107	2	1.87	11	10.28	
DRD	Thaninthayi	Kyunsu	20	163	174	30	17.24	29	16.67	
DRD	Shan	Namhsan	26	131	38	0	0	1	2.63	
	<b>Year 2</b>									
DRD	Rakhine	Ann	29	242	124	2	1.61	30	24.19	
DRD	Yangon	Htantabin	54	252	238	10	4.2	44	18.49	
DRD	Ayeyawady	Lemyethna	43	312	260	15	5.79	63	24.32	
DRD	Sagaing	Pinlebu	52	266	120	10	8.33	19	15.83	
DRD	Magway	Sidoktaya	46	115	120	2	1.67	34	28.33	
DRD	Nay Pyi Taw	Tatkon	49	188	156	3	1.9	28	17.72	
	<b>Year 3</b>									
Mercy Corps	Ayeyawady	Kyangin	30	255	183	6	0.0327	65	0.3551	Most of the sub-projects are roads (20) and water supply (25)
Mercy Corps	Ayeyawady	Thabaung	67	394	312	13	0.0417	35	0.1122	
Cardno	Bago	Kyaukkyi	28	120	134	5	0.0373	24	0.1791	
Cardno	Bago	Moeyo	37	218	156	4	0.0256	14	0.0897	
Cardno	Chin	Paletwa	96	383	300	27	0.0891	8	0.0264	
MGRI	Kayah	Demoso	26	172	79	16	0.2025	4	0.0506	
MGRI	Kayah	Hpruso	14	116	53	0	0	8	0.1509	

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Cardno	Kayin	Kyainseikgyi	47	329	178	5	0.0281	31	0.1742	
VNG	Thanintharyi	Thanintharyi	19	170	100	6	0.06	4	0.04	
NAG	Sagaing	Banmauk	47	221	172	4	0.0233	23	0.1337	
NAG	Sagaing	Myaung	48	81	101	0	0	17	0.1683	
Cardno	Magway	Mindon	72	179	166	12	0.0723	27	0.1627	
PKW	Mandalay	Ngazun	44	158	141	2	0.0143	13	0.0929	
PKW	Mandalay	Nyaung U	74	220	226	47	0.208	62	0.2743	
VNG	Mon	Bilin	51	216	199	7	0.0351	68	0.3417	Most of the sub-projects are roads (29), school fencing (16) and water supply (14)
VNG	Mon	Chaungzon	43	78	186	1	0.0054	12	0.0652	
PKW	Nay Pyi Taw	Lewe	60	280	284	5	0.0176	19	0.0669	
Cardno	Yangon	Kawhmu	55	136	196	2	0.0102	16	0.0816	
<b>Year 4</b>										
Mercy Corps	Ayeyarwaddy	Ngapudaw	67	337	329	2	0.6	0	0	
Mercy Corps	Bago	Padaung	40	208	201	3	1.49	57	28.35	Most of the sub-projects are roads (13) and water supply (40)
Cardno	Chin	Madupi	62	150	170	31	18.12	12	7.01	
PKW	Kachin	Moegaung	36	79	120	6	5.12	7	5.98	
MGRI	Kayah	Hpasaung+ Bawlakhe+ Mese	18	82	54	4	7.4	5	9.25	
MGRI	Kayah	Loikaw+Sha daw	15	137	136	0	0	23	16.91	
Cardno	Magwe	Saw	63	117	145	0	0	12	8.27	
Cardno	Magwe	Tilin	71	93	111	2	1.8	20	18.01	
Cardno	Magwe	Pauk	67	257	302	8	2.65	6	1.99	
NAG	Mandalay	Pyawbwe	75	317	328	4	1.21	0	0	
PKW	Mandalay	Natogyi	64	191	170	8	4.7	12	7.05	
NAG	Mandalay	Yemethin	63	249	270	20	7.24	30	10.86	

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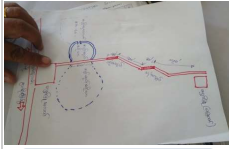

VNG	Mon	Paung	49	155	163	7	4.29	21	19.01
PKW	Nay Pyi Taw	Pyinmana	29	139	169	3	1.76	5	2.94
Mercy Corps	Shan	Hsisaing	13	322	200	0	0	0	0
NAG	Yangon	Kyungangon	43	135	114	0	0	7	6.14
NAG	Yangon	Kyauktan	44	78	203	3	1.47	0	0
		Total			<b>7688</b>	<b>337</b>	<b>4%</b>	<b>926</b>	<b>12%</b>

## **ANNEX 4**



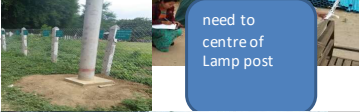



### **UDRD Technical Monitoring and Support to Townships**



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No	State/Region	Township	Village Tract	Village	SP Name	Technical Advice	Photos / Remarks
1	Mandalay	Nwahtogyi	Sein Pan Kan	HmatKayar	(Macadam road)	Need to put Camber along the Macadam road and need to put side drain according to Annual rainfall of Nwahtogyi TSP.	 <p>need head wall and to remove soil at the entrance of pipe</p>
							 <p>Need camber &amp; side drain along the road.</p>
2	Mandalay	Nwahtogyi	Wetlu	Wetlu (West)	(Macadan road)	Need to level profile along the road and side drain to control erosion and gradient	 <p>Need head wall to protect erosion</p>
3	Mandalay	Nwahtogyi	saykhyngyi	saykhyngyi	(Macadan road)	The embankment of the road is high about 4' at some place. There should be compacted by layer by layer maximum thick is 9". If the filling soil is cohesive, should be used sheet foot roller for compaction of road. Need to facilitate O&M plan and EMP.	 <p>Need wing wall 1:1; slope to protect erosion.</p>
4	Mandalay	Nwahtogyi	Tarpei	Tarpei	(Mix of soil and gravel road)	The road is as a waterway of the village at the raining season. It should be Concrete Road. But VDSC decided and started already the Mix of soil and gravel road. Also need sufficient B.G	 <p>1 1/2' x 1 1/2' height side drain is essential but not enough but not sufficient for maximum heavy rain</p>
5	Mandalay	Nwahtogyi	Bu Kaing	Shawphyu (North)	Earth road	road formation level should be design above full tank level of basin area at least 2' which is constructed by community.	 <p>site location Map</p>  <p>existing basin Area</p>

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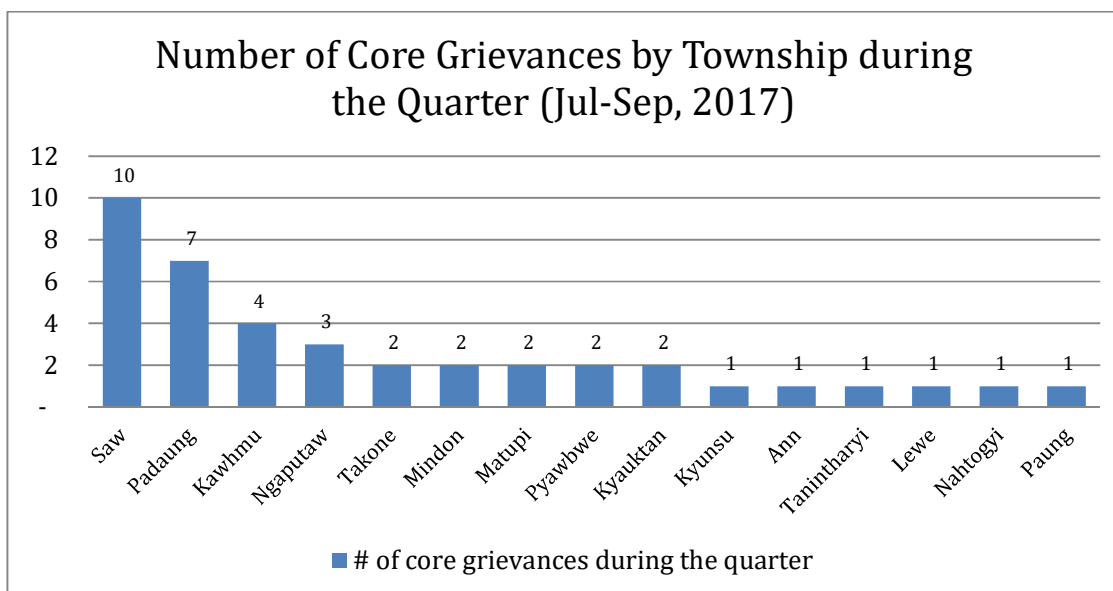
6	Mandalay	Nwahtogyi	Aung pan gone	Magyi Kan	Bitumin road wearing course	Should follow up ECops and PPE		
7	Mandalay	Nwahtogyi	Man Lei	Kunoun	Causeway	Width of water way is not sufficient for high flood.		
8	Mandalay	Nwahtogyi	Thintayar	Seikalay (East)	Earthroad	Should be designed good geometric design (vertical alignment and horizontal Alignment.maximum gradient not more than 7%.		
9	Mandalay	Nwahtogyi	Htangwa	Nyaungpinsauk	Water supply	Need levelling survey for vertical distance measurement to know water pressure.		Sharing of Level
10	Mandalay	Pyawbwe	Batta	Letpantaw	Electricity and lamp post	Make sure horizontal and vertical lignment		need to centre of Lamp post
11	Mandalay	Pyawbwe	Twin ywa	Shawphyugone	Concrete road	Need to control Water cement ratio for concrete quality		
12	Mandalay	Pyawbwe	Hpaungtaw	yephyu	Rain water collecting pond	Need free board at least 3'and pu spill way 11/2' dia two nos.		Levelling surveying Practical on site
13	Mandalay	Pyawbwe	Paypinshi	Kyauk phyar	School (Steel structure)	Need to paint red outside 3 coat and Closed supervised by TF when welding. Also need for disable person.		Need curing for plastering 7 days.

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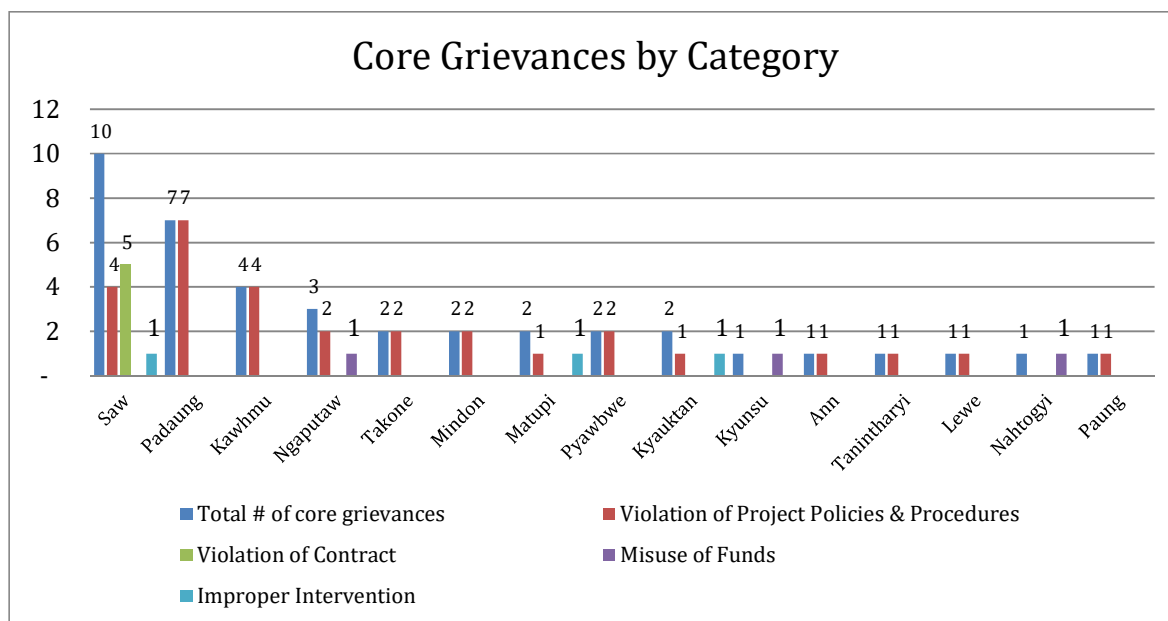
14	Kayah	Loikaw	Tilon	Wanngaw	Water Supply	Need to water qualy test and paint pipe which is meet with sunshine directly.
15	Kayah	Loikaw	Loilinlay	Painchit	Box culvert and toilet	Need to remove form work
16	Kayah	Loikaw	Loilinlay	Wangone	School fencing	Need sufficient opening for heavy rain season.
17	Kayah	Loikaw	Nwalawoe	Htithuku	Macadam road	Need O&M training for the community andneed slope protection for road.
18	Kayah	Loikaw	Parlong		Kinder garden	Need to put ramp for disable person.
19	Kayah	Shadaw	Shartaw (South)	Susi (South)	Bridge with Steel Girder	Need to paint with red outside 3 coat before installation.
20	Kayah	Shadaw	Shartaw (North)	Susi (North)	Toilet	Need O&M plan and to train neat and tidy.
21	Kayah	Bawlakhe	Lwei waing	Wanbala	Community hall	need infra file up to date.
22	Kayah	Bawlakhe	bawlakhe	Maing htan	Water Supply	Need to test water quality
23	Kayah	Mese	Mesenan	Nanpainlin	Water Supply	Need to test water quality
24	Kayah	Mese	wanaung	Kyaukpenyo	Macadam	Need O&M plan and remove formwork
25	Kayah	Mese	Hogyit	Hogyit	School extension	Need O&M plan andfollow up by design.
26	Kayah	Hpasaung	Mawchi	Lokhalo	Bridge for foot path	Need to paint with red outside 3 coat before installation.
27	Kayah	Hpasaung	Mawchi	Mawchi (Lower)	water tank	Need to test water quality
28	Kayah	Hpasaung	Mawchi	Yepu	Kinder garden	Need retaining wall to protect slope failure at raining season
29	Kayah	Hpruso	Kaylya	Htibyanay	Water Supply	Need water quality test Need to clean once a month and need to support some portion of pipe line.
30	Kayah	Demawso	Sintaung	Sintaung	School	Need gutter and o&M plan.

## **ANNEX 5**

### **Analysis of Core Grievances July – Sept 2017**



- 40 core grievances reported in 15 townships during the quarter.
- A total of 10 in Saw; 7 in Padaung; 4 in Kawhmu; 3 in Ngaputaw; 2 each in Tatkone, Mindon, Matupi, Pyawbwe and Kyauktan; and 1 each in Kyunsu, Ann, Tanintharyi, Lewe, Nahtogyi and Paung.



**(1) Saw Township:**

- A total of 10 core cases with violation of project policies and procedures (4), violation of contract (5), and improper intervention (1).
- 5 cases of violation of contract were received at the village tract on 25 July 2017, all raising concern on the quality of the construction of a extension building for KG class in Kyein Gyi Village. Township technical assistant for infrastructure, DRD grievance handling focal with the village committee members resolved on 27 July 2017 in the meeting at the village with an arrangement of the village members monitoring on the construction.
- 4 violation of project policies and an improper intervention were each from different villages.

**(2) Padaung Township:**

- 7 core cases, all on violation of project policies and procedures

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- 5 cases received on 17 July 2017 at the Village Tract on questioning the transparency on construction of a road construction in Sinte Village. It was resolved at the village on August 23.
- The other two from different villages.

(3) Kawhmu Township:

- 4 cases on violation of project policies; 3 from villages and 1 from township. From the villages the cases were related to the transparency of the Village tract committee which was resolved at the social audits. 2 cases are from the same village (Hpa Yon Chaung). The other related to DRD staff township member on financial procedure which was visited by HQ finance unit and taken measure.

(4) Ngaputaw Townhsip:

- One misuse of fund reported in Kan Village related to funds not being used as planned in a road construction. It was not as reported when the township committee with the TA investigated and resolved at the village meeting.
- The other two on violation of project policy and procedures from two difference villages related to have more transparency and to show more civil behavior.

(5) Kyunsu Township:

- Pin Pwar Aw village in Sa Khan Thit Village tract; a case on misuse of fund reported on July 5. Investigated by Township committee and found the discrepancy of MMK 2,303,500 related to a labour cost. The person was dismissed and it was refunded in full with MMK 1,000,000 on August 8 and MMK 1,303,500 on September 28.

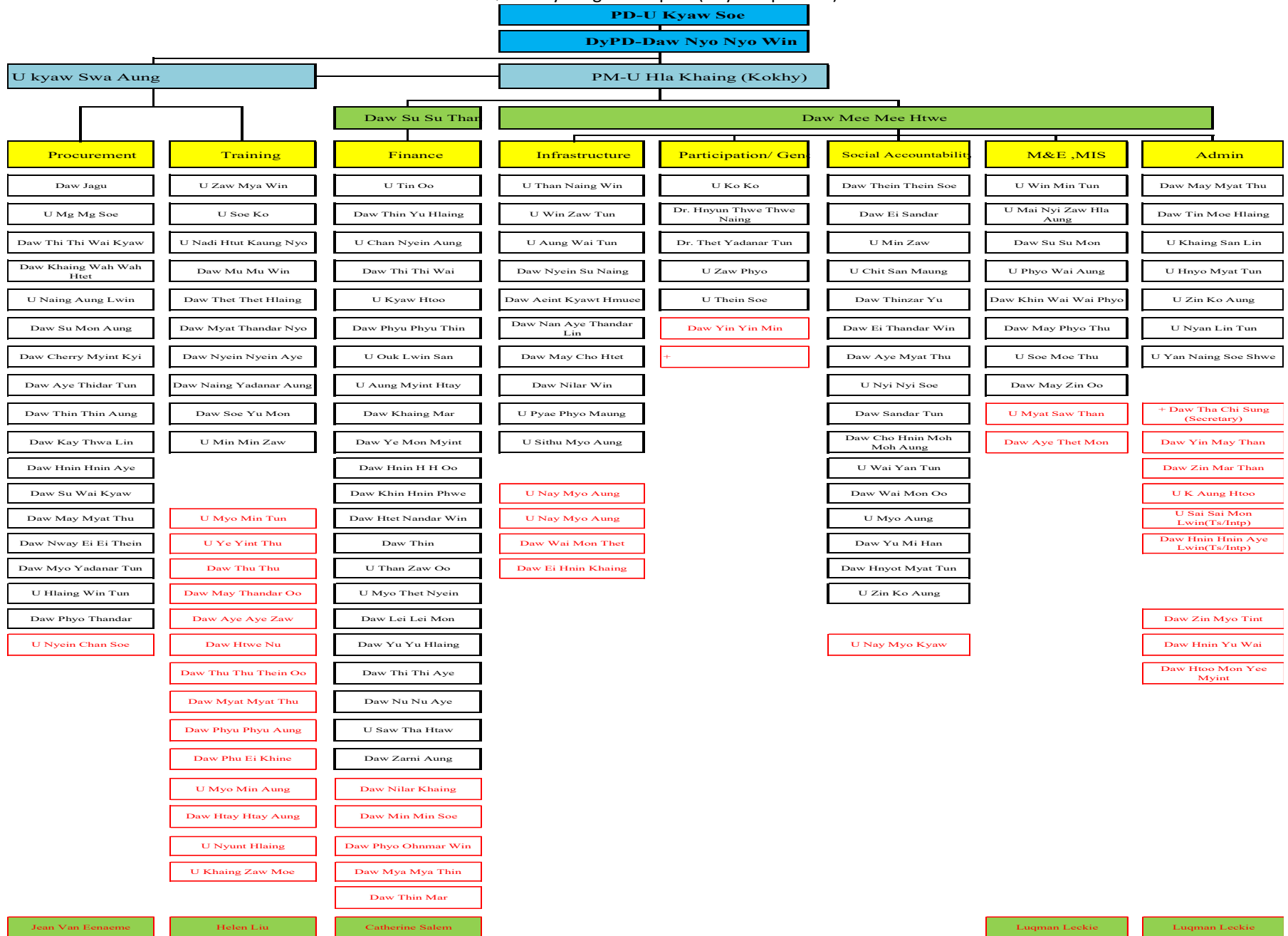
Other issues:

- Follow up with township focal on updating the MIS regularly
- Follow up on identifying the grievance categories properly

## **ANNEX 6**

### **NCDDP Secretariat Staffing Status at 30/09/17**

NCCDP Quarterly Progress Report (July – Sept 2017)





## **ANNEX 7**

### **Staffing in 47 Townships as at 30/09 /17**

NCCDP Quarterly Progress Report (July – Sept 2017)

		Shan			Chin				Kachin		Kayah					Kayin			
Subject		Namhsan	Htschheng	Sub-total	Kampflet	Paletwa	Matupi	Sub-total	Mogaung	Sub-total	Demoso	Hpu ruse	Hpasawng + Bawlake + Mese	Loikaw + Shadaw	Sub-total	Kyaingkeg yi	Sub-total		
Basic information	Sub-projects	34		34	107	193	102	402	68	68	79	53	54	136	322	178	178		
	No# of villages	131	322	453	123	383	150	656	79	79	172	116	88	137	513	329	329		
	No# of VT	26	13	39	26	96	62	184	36	36	26	14	19	15	74	47	47		
NCDDP	Township DRD	6	6	12	6	7	6	19	6	6	8	6	6	7	27	7	7		
	Township TA	1	5	6	4	5	5	14	6	6	5	5	5	4	20	5	5		
	CF	5	42	47	21	57	32	110	20	20	26	15	16	27	84	37	37		
	TF	2	22	24	8	31	20	59	13	13	12	8	9	14	43	20	20		
Community	CMT members	1827		1827	1434	5721		7155	1224	1224	2517	1497	816	781	5611	4685	4685		
		Sagaing			Tanintharyi				Bago			Magway							
		Pinkhu	Banmauk	Myang	Sub-total	Kyaukse	Taninbar yi	Sub-total	Kyaunkyi	Monyo	Padang	Sub-total	Sidokaya	Mindon	Saw	Tilin	Pauk	Sub-total	
Basic information	Sub-projects	120	172	101	393	177	93	270	131	140	196	467	120	164	134	112	228	758	
	No# of villages	266	221	81	568	163	181	344	137	218	208	563	115	179	117	93	257	761	
	No# of VT	52	47	48	147	20	19	39	34	37	40	111	46	72	63	71	67	319	
NCDDP	Township DRD	6	6	4	16	6	6	12	5	5	7	17	7	6			7	20	
	Township TA	4	5	6	15	7	4	11	5	5	5	15	4	5			5	14	
	CF	29	28	24	81	19	25	44	17	36	26	79	22	36			34	92	
	TF	17	16	16	49	10	15	25	12	24	14	50	14	24			22	60	
Community	CMT members	4098	3885	1556	9539	1977	963	2940	1445	1216	2006	4667	1781	2749				4530	
		Mandalay			Mon				Rakhine			Yangon							
		Ngazun	Nau nig-U	Natogyi	Pya wbye	Yam n	Sub-total	Chau ngun	Bilin	Pau ng	Sub-total	Am	Sub-total	Hnatabin	Kaw hmu	Kun eyan gon	Kyan Kun	Sub-total	
Basic information	Sub-projects	142	226	171	317	249	1105	185	188	59	432	98	98	236	196	111	196	739	
	No# of villages	158	220	191	317	249	1135	78	216	155	449	242	242	252	136	135	78	601	
	No# of VT	44	74	64	75	63	320	43	51	49	143	29	29	54	55	43	44	196	
NCDDP	Township DRD	6	6	6	6	6	30	6	7	7	20	7	7	4	5	6	6	21	
	Township TA	5	5	5	5	5	25	5	6	5	16	6	6	5	6	5	5	21	
	CF	23	37	32	40	32	164	23	27	25	75	31	31	31	33	22	23	109	
	TF	18	25	21	25	21	110	15	18	17	50	14	14	18	20	14	15	67	
Community	CMT members	2528	3462	2891	2363	3770	15014	1449	3052	1894	6395	2987	2987	3540	2306	2095		7941	
		Ayeyarwady				Nay Pyi Taw													
		Lemyetha	Kyangin	Thabunze	Napataw	Sub-total	Tatkon	Lewe	Pyimmana	Sub-total									
Basic information	Sub-projects	259	184	311	344	1098	158	285	163	606									
	No# of villages	312	255	394	339	1300	188	261	139	588									
	No# of VT	43	30	67	67	207	49	60	29	138									
NCDDP	Township DRD	8	5	5	6	24	5	7	6	18									
	Township TA	6	3	5	7	21	5	5	5	15									
	CF	36	32	50	54	172	27	36	19	82									
	TF	19	17	27	29	92	13	21	10	44									
Community	CMT members	3423	2296	5977		11696	3269	9101	1165	13535									
<b>Total</b>																			
Basic information	Sub-projects	6972																	
	No# of villages	8581																	
	No# of VT	2029																	
NCDDP	Township DRD	256																	
	Township TA	204																	
	CF	1227																	
	TF	720																	
Community	CMT members	99746																	