
NATIONAL COMMUNITYDRIVEN DEVELOPMENT PROJECT
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QUARTERLY PROGRESS REPORT
October to December 2016

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the Republic of the Union of Myanmar and the International Development Association*

Presented by:

National Community Driven Development Secretariat
Department of Rural Development

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List of Abbreviations and Acronyms

BER	-	Bid Evaluation Report
BG	-	Block Grant
BGA	-	Block Grant Agreement
CFA	-	Community Force Account
CDD	-	Community-driven Development
DRD	-	Department of Rural Development
DSW	-	Department of Social Welfare
ECOPs	-	Environmental Codes of Practice
EMP	-	Environmental Management Plan
EOI	-	Expression of Interest (procurement document)
ESMF	-	Environmental and Social Management Framework
GESI	-	Gender Empowerment and Social Inclusion
GWG	-	Gender Working Group
MEB	-	Myanmar Economic Bank
NOL	-	No-Objection Letter (WB document)
OM	-	Operation Manual
PSC	-	Performance Security Guarantee
PMIS	-	Project Management Information System
RFP	-	Request for Proposals
RFQ	-	Request for Quotations
TOF	-	Training of Facilitators
TTF	-	Training of Technical Facilitators
TOT	-	Training of Trainers
TS	-	Township
TTA	-	Township Technical Assistance
UTA	-	Union Level Technical Assistance
VL	-	Village Leader
VTDSC	-	Village Tract Development Support Committee
VPSC	-	Village Project Support Committee
VTDP	-	Village Tract Development Plan
VTPSC	-	Village Tract Project Support Committee

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Executive Summary

1. Implementation

1.1 Completion of Cycle 3 in 27 townships

- As at 31-12-16, a total of 4,536(95%) out of 4,768 TPIC approved sub-projects had been constructed. Of these, Final Inspection/financial documentation had been completed for 4,182 = 90% of constructed. 232 sub-projects were unfinished in a total of 19 townships.

Milestone / Parameter	Number	%
# of Townships	27	
# of Village tracts	1,201	
# of Villages	5,400	
Block grant transfer	1,201	100 %
Orientation meeting	5,284	100 %
Village development plan	5,261	100 %
VT Subproject selection	1,197	100 %
TPIC approval	4,768	100 %
Detailed planning	4,740	99.41%
SP Construction		
0%	50	1.05
1-50%	67	1.41
51-75%	38	0.8
76-90%	77	1.61
100%	4,536	95.13
Total	4,768	100%
Social Audit	4,309	95%

- Unfinished sub-projects :of the 235 unfinished sub-projectsin 19 townships, distribution, completion schedule and reasons for delays are given in Table 2 and main report text below.
- Sub-projects in the transport sector (roads, bridges, jetties etc) continue to dominate at 50% of the total, followed by water supply and sanitation (20%) and education (19%).
- 27 townships in Cycle 3 received a total of MMK 35.34 billion in block grants to finance these sub-projects.

1.2 Start of Cycle 4 in 47 townships

- Most of the 27 old townships were able to start field work in late November based on Year 4 Operations Manual for which NOL had been given 18 November. By end of the period, 2,524 VDPs had been completed and 700 sub-projects have received approval from the TPIC.
- Socialisation workshops: during this period DRD organised 17 Socialisation Workshops for the new townships.
- After completing start-up training by 27-01-17, staff of 20 new townships will be provided with ToF 1 and ToF 2.

- To 26-01-17, Block grants worth MMK 8.474 billion had been transferred to 264 VTs of 27 old townships. No BG requests had yet been received from new 20 townships. as they have not yet elected FSC members, received financial training or opened VT bank accounts.

2. Procurement

- Main activity was completion of Cycle 4 procurement packages for goods and services (See under Procurement in Main Report below) :
- Services : Procurement and contract negotiations with TTA providers for all new townships except Hsisaing (Shan) completed before end December. Therefore 19 TTA key expert teams were able to attend start-up training in December and January. Other arrangements will be made for Hsisaing TTA..
- Goods : to date procurement was completed and delivery is either completed or ongoing for: vehicles, motorcycles, office equipment, tablets and computers/scanners for region/state offices.
- Main outstanding packages from PP7 are summarised in Table 5 below.

3. Training

3.1 Training provided during period

- Management training given in October: 1) 126 staff from 15 state/region offices 2) 119 staff from 20 new townships.
- Start-up training for DRD and TTA of 20 new townships including Region/State officers in 3 rounds. Round was delivered 9 of the 20 new townships in December, and rounds 2 and 3 will cover the remaining 11 in January.

3.2 Activities planned for next period

- Year 4 Training Plan is given in Table 10
- Technical training TFs in NPT in January.
- Revision and preparation for TOT2 and TOT3.
- Complete revision of TOF3 materials and the Social Audit Guide, based on lessons learned, and incorporating changes from the new OM.
- Staffing replacement: An appropriate replacement will be needed for the Training Unit translator/interpreter, who has given notice of his resignation.

3.3 Challenges

- There continues to be >a) lack of clarity regarding roles and responsibilities of DRD staff, and the relationship between the DRD staff and the consultants b) absence of a senior level DRD counterpart to advocate for and coordinate the needs and vision of the Training Unit to NCDDP management.
- Coordination of training with the Infra unit :as the Infra Unit has expressed the intention to arrange and coordinate its own training independent of the Training Unit, the need for close communication and coordination with the Training unit continues to be challenging.

4. Staffing and Management

- During this period, 15 Regional/State offices were fully staffed with a standard 8 DRD staff (TL x 2 , Infrastructure x 2, Gender + Soc Accountability x 1, M & E /MIS x 1, Communications x 1, Grievance x 1. The staffing status is shown in Table below. TA for each office will be mobilized in the coming quarter.
- 15 CDD offices are fully equipped and operational. During this period, the Union has provided chairs, tables, drawers, photocopier, printer, laptops, computers, desktop computers and projectors to the State and Region offices.
- Training :staff from 9 new township offices and regional offices were included in the first round of start-up training in December. Training for the remaining 11 new townships and regional offices will be given in second and third rounds (Shan and Kachin State, Moegaung and Hsisaing) in second and third weeks of January.

- The township quarterly reporting system was modified as follows: 1) all township quarterly reports formulated in Myanmar language are sent within 2 weeks of end of quarter to State/Region offices. 2) Region/State offices aggregate and forward in Myanmar language to Union office 3) Union M & E / MIS unit aggregate all state/region reports into a Union level report in Myanmar, with English translation for UTA experts and WB.
- The staff situation for 9 townships where TTA contracts expired is given below in Table 10.
- Aide Memoire was received in October for ISM 11. ISM 12 will be held from 30th January – 10th February. Amongst other topics, DRD wants to initiate discussions regarding appropriate models for life after CDD (e.g year 5 and onwards) in existing NCDDP townships, and models for CDD 2, extension of CDD model beyond 63 townships to the rest of the country.

5. Challenges and Recommendations

1. Most of the townships' DRD counterparts are not able to give their time for the project. Therefore, they have a weakness in capacity building and technical know-how.
2. The recruitment of the staff has been delayed in many cases. It is recommended to bring forward staff recruitment and to appoint the staff early.
3. Computers from old Townships need to activate Windows, Microsoft Office. In order to solve those issues, townships have requested an IT specialist to come to the townships and fix it.
4. In Ann Township's 2nd project cycle, the land owner decided to donate the land before starting the project but changed his/her mind when the project started. Thus, the project got delayed. Therefore, in this year, if we could provide the appreciation letter for land donation, they would have the interest for donating the lands.
5. In most of the townships, it is difficult to buy some equipment for 10 big motorbikes (HondaXL-125). The spare-parts selling shops do not have equipment for repairing bikes. Therefore, it is taking too long.
6. Some of the townships like Kyarinseikgyi, Bilin, Namhsan, Kyaukkyi, Paletwa and Thanintharyihave faced delays to implement their sub-projects because they have to negotiate or co-ordinate with the ethnic armed-groups.
7. TFs have requested training in the water supply sub-projects and water testing kits. They also requested to provide GPS to do the surveysfor implementation of water supply sub-projects.
8. The tablets received from six second year townships (Tatkon, Pinlebu, Lemyethna, Htantabin, Ann and Sidoktaya) are Dell type, while and other townships received Samsung models. These townships have requested to replace their tablets, because tabletbatteries are not good, and it is also very difficult to repair the tablets. Therefore, state/region offices have instructed these townships to send the broken devices to the Union, but the townships are facing difficulties to enter data, because the repaired tablets are not yet back to their towns from the Union.

MAIN REPORT

This Union Quarterly Progress Report covers the period October to December 2016. It includes highlights of: (a) implementation progress in terms of the results framework and project work plan; (b) constraints and risks to implementation; and (c) the work plan for the upcoming 12 months to September 2017.

1 Implementation

Cycle 3	
<ul style="list-style-type: none"> By end of the reporting period, 4536 (95%) out of a total of 4,768 TPIC approved sub-projects had been completed. (Table 1). A total of 235 sub-projects remained unfinished in 19 townships. Table 2 provides a summary of status and causes of delay. 	
Cycle 4	
<ul style="list-style-type: none"> Most of the 27 old townships were able to start field work in late November based on Year 4 Operations Manual for which NOL had been given 18 November. By end of the period, 2,524 VDPs had been completed and 700 sub-projects have received approval from the TPIC. Socialisation workshops: during this period DRD organised 17 Socialisation Workshops for the new townships. After completing start-up training by 27-01-17, staff of 20 new townships will be provided with ToF 1 and ToF 2. Up to 26-01-17, block grants worth MMK 8.474 billion had been transferred to 264 VTs of 27 old townships. No BG requests had yet been received from new 20 townships. as they have not yet elected FSC members, received financial training or opened VT bank accounts. 	
Challenges & Recommendations	
<ul style="list-style-type: none"> DRD counterparts in most townships are not able to give their time for the project. Therefore, they have a weakness in capacity building and technical know-how. The recruitment of the staff has been delayed in many cases. It is recommended to bring forward staff recruitment and to appoint the staff early. Computers from old Townships need to activate Windows, Microsoft Office. In order to solve those issues, townships have requested an IT specialist to come to the townships and fix it. In Ann Township's 2nd project cycle, the land owner decided to donate the land before starting the project but changed his/her mind when the project started. Thus, the project got delayed. Therefore, in this year, if we could provide the appreciation letter for land donation, this would motivate them to donate the land. In most of the townships, it is difficult to buy some equipment for 10 big motorbikes (HondaXL-125). The spare-parts selling shops do not have equipment for repairing bikes. Therefore, it is taking too long. The townships of Kyainseikgyi, Bilin, Namhsan, Kyaukkyi, Paletwa and Thanintharyi have faced significant delays to implement their sub-projects because they have to negotiate or co-ordinate with the ethnic armed-groups.(See Table 2). TFs have requested training in the water supply sub-projects and water testing kits. They also requested to provide GPS to do the surveys for implementation of water supply sub-projects. The tablets received from six second year townships (Tatkon, Pinlebu, Lemyethna, Htantabin, Ann and Sidoktaya) are Dell type, while and other townships received Samsung models. These townships have requested to replace their tablets, because tablet batteries are not good, and it is also very difficult to repair the tablets. Therefore, state/region offices have instructed these townships to send the broken devices to the Union, but the townships are facing difficulties to enter data, because the repaired tablets are not yet back to their towns from the Union. 	

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Table 1: Key Implementation Parameters to end December 2016

TTA Provider	State/Region Township		# VTs	# Villages	BG Requested		BG transferred		Orientation meeting	Village Profile # PC 1 upload	VDP		VT Selectio #	TPIC approva # SPs	SP detailed planning		Sub-Project Implementation						Social Audit
					#	%	#	%			# VDP meeting	% com			Plan complete	PC 5 uploaded	0%	1-50	51-75	76-90	100%	Final SP inspectio	
Year 1																							
N.A	Chin	Kanpetlet	26	123	26	100	26	100	123	123	100	26	70	70	70	0	0	0	0	70	70	69	70
N.A	Thaninthayi	Kyunsu	20	163	20	100	20	100	163	163	100	20	170	170	170	0	0	0	2	168	165	144	168
N.A	Shan	Namhsan	26	123	26	100	26	100	123	124	100	26	116	114	114	3	0	0	19	94	87	87	88
Year 2																							
N.A	Rakhine	Ann	29	229	29	100	29	100	229	229	100	29	121	121	121	0	0	0	4	117	102	100	105
N.A	Yangon	Htantabin	54	245	54	100	54	100	245	245	100	54	243	243	243	0	0	0	0	243	243	227	243
N.A	Ayeyawady	Laymyethazi	41	271	41	100	41	100	271	271	100	41	258	258	258	0	0	0	0	258	258	258	258
N.A	Sagaing	Pinlebu	52	266	52	100	52	100	266	266	100	52	144	144	144	0	0	2	0	142	139	114	142
N.A	Magway	Sidoktaya	46	118	46	100	46	100	110	118	100	46	121	121	121	0	0	0	0	121	121	108	121
N.A	Nay Pwi Tav.	Tatkon	49	188	49	100	49	100	188	188	100	49	152	152	152	2	0	0	0	150	150	137	138
Year 3																							
MercyCorps	Ayeyawady	Kyangin	30	255	30	100	30	100	255	255	100	30	245	245	245	0	2	0	3	240	245	200	245
MercyCorps	Ayeyawady	Thabaung	67	392	67	100	67	100	392	392	100	67	343	343	343	0	0	0	2	341	341	331	341
Cardno	Bago	Kyaukkivi	25	91	25	100	25	100	89	89	100	25	106	106	106	2	8	8	5	83	83	56	83
Cardno	Bago	Moeyo	36	214	36	100	36	100	214	214	100	36	97	97	84	0	18	6	2	71	62	46	62
Cardno	Chin	Paletwa	96	383	96	100	96	100	323	383	100	96	355	329	329	27	0	1	1	326	196	180	316
MGRI	Kayah	Demoso	26	172	26	100	26	100	172	172	100	26	100	100	100	1	0	0	0	99	100	94	94
MGRI	Kayah	Hpruso	14	116	14	100	14	100	116	116	100	14	62	62	62	0	0	0	0	62	62	58	59
Cardno	Kayin	Kyainseikgyi	51	327	48	94.1	51	100	309	309	100	48	195	195	195	1	16	5	12	161	150	132	150
VNG	Thaninthayi	Thaninthayi	19	176	18	94.7	19	100	151	151	100	18	141	141	141	0	6	12	9	114	78	78	19
NAG	Sagaing	Banmauk	47	219	47	100	47	100	219	219	100	47	209	209	205	0	0	0	0	209	209	180	209
NAG	Sagaing	Myaung	48	81	48	100	48	100	81	81	100	48	111	111	111	0	0	0	0	111	108	79	107
Cardno	Magway	Mindon	72	179	72	100	72	100	179	179	100	72	152	152	152	0	2	0	3	147	134	134	134
PKW	Mandalay	Nqazun	44	158	44	100	44	100	158	158	100	44	144	144	143	0	1	2	2	139	125	113	139
PKW	Mandalay	Nyaung U	74	220	74	100	74	100	220	220	100	74	279	279	279	0	0	0	0	279	297	201	279
VNG	Mon	Bilin	51	216	51	100	51	100	216	216	100	51	232	232	231	13	9	2	5	203	196	126	189
VNG	Mon	Chaungzori	43	78	43	100	43	100	78	78	100	43	142	142	142	0	2	0	1	139	138	69	139
PKW	Nay Pwi Tav.	Lewe	60	261	60	100	60	100	261	261	100	60	272	272	272	0	0	0	3	266	255	218	249
Cardno	Yangon	Kawhmu	55	136	55	100	55	100	133	136	100	55	188	188	188	1	3	0	4	180	162	98	162
Total 27 tns			###	5,400	1,197		1,201		5,284	5,356	5,261	1,197	4,768	4,740	4,721	50	67	38	77	4,533	4,276	3,637	4,309

Table 2: Unfinished Sub-Projects as at 8 February 2017

Township	Unfinished 31st Dec	Completion Schedule at 14/2/17				Comments
		Jan (completed)	Feb (remaining)	Postpone to next Cycle	Suspended	
Year 1						
Kyunsu	2	2				2 to be finished January
Namhsan	22				22	22 sub-projects to be suspended until further notice due to security problems.
Year 2						
Ann	4	4				2 unfinished sub-projects will be finished January
Pinlebu	2	1	1			2 to be finished in January (1) and February (1)
Tatkon	2	2				2 to be finished in January
Year 3						
Kyangin	5	4		1		5 unfinished, 4 in January, 1 postpone to next cycle
Thabaung	2	2				2 unfinished, to be finished January
Kyaukkyi	23	1	22			23 unfinished, mainly due to security issues. 1 to be finished January, remaining in February
Monyo	26	20	6			26 unfinished, 20 in January, 6 in February. Delays caused by a) flooding (190/208 villages flooded July/August) b) poor management by TTA. c) several villages changed their choice of sub-project. DRD agreed to place one additional engineer in mid-October.
Paletwa	29	29				29 sub-projects to be finished in January. Delays were due to: 1) access (large number of very remote villages) 2) conflict/security issues 3) high turnover in TTA.
Demoso	1			1		1 sub-project to be completed in next cycle
Kyainseikgyi	34	21	13			34 unfinished, of which 21 in January and 13 February. Delays due to conflict/security preventing access to villages.
Thanintharyi	27	27				27 unfinished will be completed in January. Delays due mainly to security issues, changes of TTA and change of DRD head.
Mindon	5	5				5 to be finished in January.
Ngazun	5	2	2	1		5 unfinished : 2 in January, 2 in February, 1 postponed to next cycle
Bilin	29	19	10			19 to be finished in January, and 10 in February. Main cause of delay was security issues, and management of TTA (rigid use of zonal allocation for CFs and TFs resulted in overburdening of TFs in zones with more difficult access).
Chaungzon	3	3				3 to be finished in January
Lewe	6	1		5		1 to be finished in January, 5 to be postponed to next cycle. Lewe had some villages with difficult access and transportation.
Kawhmu	8	7		1		7 to be finished in January, 1 postponed to next cycle.
	235	150	54	9	22	

Table 3: Sectoral distribution of sub-projects in Cycle 3

	Physical		Cost
	#	%	%
Transport	2392	50.3%	58%
Water Supply & Sanitation	964	20.3%	15%
Education	909	19.1%	15%
Electrification	201	4.2%	7%
Community Centre	97	2.0%	1%
Health	89	1.9%	
Other Buildings	52	0.9%	1%
Other	64	1.3%	2%
	4,768	100%	100%

Sectoral distribution :the table above shows sectoral distribution for all 4768 TPIC approved projects in Cycle 3, not only those constructed by end December. As exact costs are not known yet for all Cycle 3 sub-projects, the cost percentages in the right hand column are based on analysis of 4205 sub-projects whose financial documentation had been uploaded at the time of writing. As for previous years, the transport sector continues to dominate, with 50% of sub-projects in the transport sector (roads, bridges, jetties and culverts), followed by water supply and sanitation (20%),and education (19%). Remaining sectors (electrification, community centres, health, other buildings and other) represented 4% or less.

2 Knowledge and Learning

	Progress during Quarter	Issues &Next Steps
	<i>Social Audits</i>	
	<ul style="list-style-type: none"> By the end of this period, 4,309 or 95% of social audits had been completed representing. By the end of the period, many township MSR reports remain to be completed, so a fuller description of results will be given in the next quarter report. 	<ul style="list-style-type: none"> Complete outstanding 5% of social audits before end March. A village level Social Audit summary form (score + lessons learned) has been introduced into the MIS for Year 4, in order to : 1) speed up the aggregation of SA results and 2) enable more granular analysis of causes/patterns Township Social Audit reports will be aggregated by the Union Communications Unit in the first quarter of 2017 into a single report.
	<i>DRD Technical and Safeguards Audit (internal)</i>	
	<u>Activities</u> <ul style="list-style-type: none"> CDD's Infrastructure and safeguard assistants and two GMU staff visited 77 sub-projects in 8 townships (Tatkon, Lewe, Nyaung U, Ngazun, Mindon, Kyangin, Hpruso, and Demoso) to perform this audit over 3 months (1st October to 31st December). (See Annex 3). The aim was to review sub-projects which were delayed or difficult to design, to accelerate completion and strengthen capacity of TFs. Technical assistance was also provided to each visited sub-project. 	<u>Audit Findings</u> <ul style="list-style-type: none"> NaungU: cycle 1 sub-projects were all completed. Technical design and detailed estimation were provided for 10 out of 220 (5% sample) second cycle sub-projects which might prove difficult for TFs.. visited by MsEiHninKhaing. Ngazun: 10 out of 134 1st cycle sub-projects were unfinished, but were in line to be completed by end December. Technical design and detailed estimation were provided for 11 (8% sample) second cycle sub-projects which might prove difficult for TFs.. Tatkon: sub-projects seriously affected by flooding were reviewed. Lewe : 11 out of 277 1st cycle sub-projects had not yet

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		<p>been finished due to access/transportation difficulties, not only in the rainy season but also in dry season. For those villages, basic transportation facilities are urgently required.</p> <ul style="list-style-type: none"> • Mindon and Kyangin: Ms Wai Mon Thet visited 15 out of 397 (3.7%) unfinished 1st cycle sub-projects to ascertain the causes of delay. • Demoso and Phruso: MrNayMyo Aung visited 27 out of 162 (17%) 1st cycle sub-projects and assist to remove blockages/speed up completion.
	<i>Multi-Stakeholder Reviews & OM</i>	
	<p><u>Reports / Manuals</u></p> <ul style="list-style-type: none"> • DRD recorded feedback/outputs coming from each forum leading up to the UMSR. WB finalized a summary report of the UMSR. <p><u>Township level</u></p> <ul style="list-style-type: none"> • Remaining 6 out of 27 township MSR's were completed during this period. 	<p><u>Reports</u></p> <ul style="list-style-type: none"> • Operations Manual for Yr 4 received NOL on November 18. However, in December, DRD proposed further changes in block grant allocation for lowest two population bands, and for extra large village tracts. DRD to submit request for final NOL for Operations Manual Year 4 before ISM 12. Discussions are expected during ISM 12 to finalize agreement on BG allocation changes for large VTs, and final NOL to follow.
	<i>Cross-Township Learning Exchange Visits</i>	
	<ul style="list-style-type: none"> • A total of 900 CFs and TFs from 18 new townships and 9 old townships cross/visited during November, December. • Remaining cross visits for 250 committee members from 10 townships were hosted by 7 townships in October. (See below under Communications for details). 	Three postponed cross/visits for CFs and TFs will be held in January.
	<i>Results Matrix Indicators</i>	
	<ul style="list-style-type: none"> • Table 4 below presents an incremental summary of RM benefit indicators to end December 2016 	<ul style="list-style-type: none"> • Results for all 27 townships in Y3 show that participation (as judged from VDP meetings) range varies from 50% - 75%. This is line with NCDDP targets, and the quorum principle as stated in the OM.

Table 4 : Summary of Results Matrix Indicators to end September 2016

1	Development Objective Indicators		Yr 1	Yr 2	Yr 3	Yr 4
			2013/4	2014/5	2015/6	2016/7
1.1	Direct project beneficiaries					
		By year	227,000 (3 tns)	669,570 (6 tns)	2,186,415 (18 tns)	2,185,600 (20 tns)
		Cumulative	227,000 (3 tns)	896,570 (9 tns)	3,082,986 (27 tns)	5,257,942 (47 tns)
1.2	% female beneficiaries			51%	51.5%	
1.3	# persons having access to and use of project-built infrastructure and services		204,527	621,361	2,042,112	2,120,302
1.4	% households in project villages participating in planning, decision-making, and implementation of sub-projects		56%	58%	65 %	n.a
1.5	% community members satisfied with the project		90%	78.8%	n.a	
1.6	CFA Participation					
		<ul style="list-style-type: none"> • Total CFA labour paid out (MMK) • Total # of labour days provided • CFA payments as % of BG • % sub-projects with CFA as main source of labour 		<ul style="list-style-type: none"> • 1.46 bn • 325,400 • 15% • 70% 	<ul style="list-style-type: none"> • 4.97bn⁽¹⁾ • 863,648⁽¹⁾ • 17.4% • 92% 	

Table 4 : Summary of Results Matrix Indicators to end September 2016 (continued)

2.		Intermediate Results Indicators					
2.1	#Type of rural infrastructure built		357	1812	4768		
		Transport (roads, jetties, bridges)	126	743	2,392		
		Education	118	434	909		
		Water and sanitation	69	415	964		
		Electrification	26	142	201		
		Community facilities	15	49	97		
		Health			89		
		Other	3	29	116		
		Length of roads constructed (Km)			1,646		
2.2	Total sub-project costs: CDD project costs		n.a	t.b.a	MMK 28.1 bn ⁽²⁾		
		Community contribution			MMK 1.49 bn(5% of project costs)		
2.3	Total block grants disbursed				35.34 bn		
2.2	% of sub-projects evaluated as high priority by communities		Not yet evaluated	Not yet evaluated	Not yet evaluated		
2.3	% of sub-projects evaluated independently meeting project operations manual technical and safeguard specifications		85%	93%			
2.4	# of Government officials using their new skills in project management, engineering, planning		48	115	234		
2.5	# of community members using their new skills in project planning, financial management, and procurement (6)		4,731	19,160	84,748		
2.6	# of internal cross-township learning exchanges		2	4	4		
2.7	Annual Multi-Stakeholder Review conducted		1	1	1		
2.8	% grievances registered, related to delivery of project benefits, that are addressed		99%	98.5%	99%		
	A	Core	98%	98%	99%		
	B	Core supplement	99%	99%	99%		
2.9	# grievances related to delivery of project benefits, that are addressed		318	1,605	5,279		
	A	Core	n.a	119	211		
	B	Core supplement	n.a	1,486	5,068		
2.10	% of annual significant financial audit findings addressed (misuse of funds, non-compliance with procedures)		100%	100%			

1) From 4414 sub-projects, out of a total 4768 for Cycle 3. CFA wages fromfull 4768sub-projects of Cycle 3 will be reported in next quarter's RM table, when all financial documentation (F6) forms have been uploaded. 2) From 4205 sub-projects out of 4763.

3 Procurement

Progress During Quarter	Issues & Next Steps
<p><u>Procurement Plan N° 7 (PP7)</u></p> <ul style="list-style-type: none"> Implementation of PP7: As illustrated in Table 5 below, the procurement of the most critical packages for the upscaling of the project with 20 new townships and 15 regional offices has been realized. As table 4 shows also most of the deliveries have taken place. Annex 4 shows the full PP7. <p><u>Procurement of TA and IC Services</u></p> <ul style="list-style-type: none"> Implementation of PP7: The extension of existing TTA contracts with 18 new townships has been concluded. The QBS process for the contracting of one TTA provider for Shan is in the process of being concluded. The final budget was agreed just before the year's end. The finalization of the contracting process is foreseen for Mid January. The QBS process for the contracting of one TTA provider for Kachin was slightly delayed because the Consultant with the highest technical score, invited for financial proposal opening and discussion, indicated not wishing to proceed with the selection process. Contract negotiations with the second ranked Consultant were conclusive just before the end of the year but the NOL and final signature of the contract is foreseen for Mid January. As also illustrated in the table below, the selection processes for the Website Designer, the National Project Accountant and the New Finance Software have been successfully relaunched. National Consultants : during this period procurement full priority was given to the TTA contracts but the translators/interpreters, the secretary and the training assistants were contracted and major progress was booked in the selection process of 45 engineers for the regional offices. 	<p><u>Procurement of goods for Yr4 :</u></p> <ul style="list-style-type: none"> As the critical packages needed for the upscaling of the project with 20 new townships and 15 regional offices is almost completed, the attention will shift to the procurement of goods in the area of communication. Within this category, the T-Shirts and Caps and the Vinyl Posters have been identified as priority packages. It is the aim to launch both remaining ICB's in PP7 – motorcycles low ground clearance and tablet computers in a very early stage. Both ICB's are critical packages in the further upscaling of the project in 2017-2018. It has become clear, especially in the formulation of ICB and high value ITQ that represent voluminous goods, that special attention should be given to the availability (or the absence) of warehousing and transport facilities. Ideally the warehousing and transport capacity is assessed and measured against the needs coming with the remaining ITQ of PP7 and the further upscaling of the project in 2017-2018 in order to indicate in the new ICB's and ITQ the most efficient logistic arrangements for DRD. <p><u>Works</u></p> <ul style="list-style-type: none"> The start of the new year should also see the start of the works for the new building of the NCDDP Secretariat. It is expected the works to start with the building of the fence around the parcel early 2017. <p><u>Procurement of TA and IC Services</u></p> <ul style="list-style-type: none"> The selection processes for the Website Designer, the National Project Accountant and the New Finance Software are expected to be conclusive early 2017. The procurement department will actively involve all the stakeholders in these procurements. For the National Consultants in general, as assessment will have to be made about which lines are still relevant (or not) considering important progress has been made in the overall implementation of the project and the upscaling thereof. Reference is made to support functions in the area of procurement, but also the functions foreseen in respectively A and B type regional offices, which may subject to further consideration. For the National Consultants, the IC recruitment of infrastructure specialists for regional townships and the recruitment of a fleet manager have become priority.
<u>Other Issues</u>	
<ul style="list-style-type: none"> STEP online procurement system: As the Bank guidelines behind the STEP system had no relation with the procurement guidelines of 2011 which DRD has to follow, it was not introduced for NCDDP during this quarter, and unlikely in the future. Although some aspects of PP8 have already begun, work will commence formally after AWPB 2017/8 receives NoL, Fiduciary risk management: discussions were held prior to and during ISM regarding the correct task demarcation between Procurement, Logistics (part of Procurement) and Finance Units regarding Asset Management. It was agreed that 1) Procurement is responsible for contracting the goods procurement, Logistics for recording delivery record keeping of numbers/condition of goodsdespatched, townships for maintenance of their own asset register, and Union Finance for financial transactions related to the assets. The TTA service providers suffer from substantial staffturnover, and this creates the impression that DRD, through the lumpsum contract, is in fact paying salaries and related charges for positions that are periodically empty. The frequency of such vacancies within the overall system should be monitored to assess the amplitude of the problem, and whether a hybrid time/output system should be developed. During the upscaling of the project with 20 new townships, 18 of the new townships appeared to be simple extensions of existing contracts. Nonetheless, the impression is that the total duration of the contracting process took 	

	as long as the QBS process for the 2 remaining townships. Analysis will have to be made to determine whether the extension of existing contracts is indeed the most efficient and effective way to contract TTA providers in additional townships.
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Table 5 : Procurement Status for Key PP7 Packages at end September 2016

A. Goods

PACKAGE N°	DESCRIPTION	UNITS	BUDGET (US\$)	STATUS
G 36	CRASH HELMETS for motorcycle users	3,425	137,000	DONE. Goods delivered
G 37-37 BIS-86	SAFETY JACKETS	950	71,000	DONE. Goods delivered
G 38	PC, LAPTOPS, PRINTERS and SCANNERS	various	357,700	DONE. Goods delivered
G 45	VEHICLES and MOTORCYCLES	295	1,895,000	DONE. Delivery in process
G 47	FURNITURE for RO and 20 NEW TOWNSHIPS	various	161,715	DONE. Goods delivered
G 48	EQUIPMENT for TO and 20 NEW TOWNSHIPS	various	161,000	DONE. Goods delivered
G 63	PC, LAPTOPS, SERVERS, HDD and UPS	various	559,000	LETTERS of NOTIFICATION ISSUED
G 64	TABLETS	1,155	490,875	DONE. Goods delivered
G 69	MOTORCYCLES	1,000	1,100,000	DONE. Deliveries ongoing
G 66	GENERATORS and CURRENT STABILIZERS for 15 RO and 20 NEW TOWNSHIPS	35	297,500	BIDS UNDER EVALUATION
G 78	PRINTING of the OPERATIONS MANUAL	60,000	84,000	CONTRACT SIGNED.

B. Technical Assistance and Individual Consultants

SEL. N°	DESCRIPTION	UNITS	BUDGET (US\$)	STATUS
C 4.10-4.17	UPSCALING of EXISTING TTA CONTRACTS	18 TSPs	21,600,000	DONE. All contract extensions signed and active
C 4.18	TTA for KACHIN	1 TSP	1,200,000	DONE. Contract signed and active
C 4.19	TTA for SHAN	1 TSP	1,200,000	DONE. Contract received NOL
C 70	WEBSITE DESIGNER	1 firm	120,000	CONSULTING FIRM SELECTED. Technical and Financial Proposal phase
C 71	NATIONAL PROJECT ACCOUNTANT	1 IC	84,000	4 CANDIDATES SELECTED FOR INTERVIEW
C 72	NEW ACCOUNTING SOFTWARE	1 firm	100,000	CONSULTING FIRM SELECTED. Technical and Financial Proposal phase
C 79	INFRASTRUCTURE SPECIALISTS for STATES AND REGIONS	45 IC	1,620,000	91 CANDIDATES. 30 SELECTED for INTERVIEWS
C 67	CONSULTING FIRM for TECHNICAL AUDIT	1 firm	400,000	TOR development
C 73	EXTERNAL AUDITOR for ITALIAN CONTRIB.	1 firm	50,000	ON HOLD

4 Grievance Handling

	Activities During Quarter	Issues / Next Steps
1	<ul style="list-style-type: none"> • Of 909 grievances received in the fourth quarter, 34 (3.7%) were “core” grievances (code violation, misuse of funds etc.). Of these 29 (85.3%) had been resolved by 31/12/16. (Tables 6, 8). • Since January 2014, the cumulative number of grievances to end December 2016 is 6,945, of which 6,936 (99.9%) have been resolved (Table 8). • Grievances declined in fourth quarter compared to the last one with Kyarinseikkyi, Kyaukkyi and Paletwa had notably high numbers. • Documentation on the Kawhmu land donation case was collected and submitted to WB. 	<ul style="list-style-type: none"> • TOR for the State and Regional GHM focal to be discussed further for more effective implementation. • Documentation still to be improved on the grievance responses. • The staffing requirements and entire GHM system for a scaled-up NCDDP will be reviewed together with WB during ISM 12. • Orientation and a parallel training on GHM for the TAs and DRD counterparts for new townships • Visit and work closely with State and Regional grievance focal on GHM
2	<ul style="list-style-type: none"> • An orientation and a parallel training on GHM for the TAs and DRD counterparts took place during the quarter. • Updated materials, grievance handbook, brochure and phone number sticker are under process for printing and distribution for all townships including the next cycle ones in collaboration with the Communication Team. 	<ul style="list-style-type: none"> • Training on GHM for new townships to be conducted in collaboration with Training Team. • Follow up on IECs on GHM to be distributed to the respective townships
3	<ul style="list-style-type: none"> •Data in MIS considerably improved with efforts made for regular update of grievance data in the MIS continued both at township and union levels. There is still a challenge in timely and consistent entry and update by grievance focal. 	<ul style="list-style-type: none"> •To continue working on improvement in timely updates with consistent data.
4	<ul style="list-style-type: none"> •Submitted 2016 2nd quarterly report (July – September). 	<ul style="list-style-type: none"> •Prepare and submit 2016 4th quarterly report (Oct – December)

Table 6: Quarterly Grievances received and Resolved

Township	Total Grievances received	Total Grievances Resolved	(%)
Kanpetlet	4	4	100%
Kyunsu	2	2	100%
Namhsan	1	0	0%
Laymyethna	3	3	100%
Sidoktaya	9	9	100%
Ann	7	7	100%
Htantabin	1	1	100%
Tatkone	1	1	100%
Pinlebu	13	13	100%
Kawhmu	23	23	100%
Paletwa	145	141	97%
Tanintharyi	50	50	100%
Myaung	22	22	100%
Banmauk	30	29	97%
Thabaung	63	63	100%
Kyangin	0	0	-
Mindon	22	22	100%
Lewe	18	17	94%
Ngazun	5	5	100%
Nyaung U	0	0	-
Monyo	38	38	100%
Chaungzon	4	4	100%
Belin	48	48	100%
Hpruso	0	0	-
Demawso	0	0	-
Kyainseikkyi	240	240	100%
Kyaukkyi	159	159	100%
Union	1	1	100%
Quarterly Total	909	902	99%

Table 7: Cumulative grievance received and resolved (Jul 2014 – Dec 2016)

Township	Previous Grievances	Grievances received during the Quarter	Total Grievances received	Total Grievances Resolved	(%)	Remark
Kanpetlet	626	4	630	630	100.0%	
Kyunsu	323	2	325	325	100.0%	
Namhsan	214	1	215	212	98.6%	3 cases to be followed up (unsecured area)
Laymyethna	327	3	330	330	100.0%	
Sidoktaya	409	9	418	418	100.0%	
Ann	192	7	199	199	100.0%	
Htantabin	148	1	149	149	100.0%	
Takone	307	1	308	308	100.0%	
Pinlebu	510	13	523	523	100.0%	
Kawhmu	317	23	340	340	100.0%	
Paletwa	21	145	166	162	97.6%	
Tanintharyi	9	50	59	59	100.0%	
Myaung	236	22	258	258	100.0%	
Banmauk	277	30	307	306	99.7%	1 case to be followed up
Thabaung	127	63	190	190	100.0%	
Kyangin	163	0	163	163	100.0%	
Mindon	258	22	280	280	100.0%	
Lewe	239	18	257	256	99.6%	1 case to be followed up
Ngazun	88	5	93	93	100.0%	
Nyaung U	316	0	316	316	100.0%	
Monyo	62	38	100	100	100.0%	
Chaugzong	108	4	112	112	100.0%	
Belin	169	48	217	217	100.0%	
Hpruso	76	0	76	76	100.0%	
Demawso	175	0	175	175	100.0%	
Kyainseikkyi	221	240	461	461	100.0%	
Kyaukkyi	118	159	277	277	100.0%	
Union	0	1	1	1	100.0%	
Cumulative Total	6,036	909	6,945	6,936	99.9%	9 cases to be followed up

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Table 8 : Grievances received and resolved by category and township (Oct-Dec 2016)

Township	CORE							CORE SUPPLEMENT						
	# All Types	Violation of Project of Policies & Procedures	Violation of Contract	Misuse of Funds	Improper Intervention	# Core	% Core	General enquiry about policies & procedure	Force Majeure	Suggestion/ demand	Appreciation	Other	# Core Supp.	% Core Supp.
Kanpetlet	4	-	-	-	-	-	-	-	-	4	-	-	4	100.0%
Kyunsu	2	-	-	1	-	1	50.0%	-	-	1	-	-	1	50.0%
Namhsan	1	-	-	-	-	-	-	-	-	1	-	-	1	100.0%
Laymyethna	3	-	-	-	-	-	-	-	-	3	-	-	3	100.0%
Sidoktaya	9	-	-	-	-	-	-	-	-	8	-	1	9	100.0%
Ann	7	-	-	-	-	-	-	1	-	5	-	1	7	100.0%
Htantabin	1	-	-	-	-	-	-	-	-	1	-	-	1	100.0%
Takone	1	-	-	-	-	-	-	-	-	1	-	-	1	100.0%
Pinlebu	13	-	-	-	-	-	-	-	-	5	8	-	13	100.0%
Kawhmu	23	-	-	-	-	-	-	1	-	8	14	-	23	100.0%
Paletwa	145	4	1	-	-	5	3.4%	5	-	71	64	-	140	96.6%
Tanintharyi	50	15	-	2	1	18	36.0%	5	2	11	10	4	32	64.0%
Myaung	22	-	-	-	-	-	-	-	-	9	12	1	22	100.0%
Banmauk	30	-	-	-	-	-	-	2	6	15	7	-	30	100.0%
Thabaung	63	1	-	-	-	1	1.6%	1	-	24	37	-	62	98.4%
Kyangin	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mindon	22	-	-	-	-	-	-	1	-	14	3	4	22	100.0%
Lewe	18	1	2	2	1	6	33.3%	-	1	8	3	-	12	66.7%
Ngazun	5	-	-	-	-	-	0.0%	1	-	4	-	-	5	100.0%
Nyaung U	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Monyo	38	-	-	-	-	-	-	2	-	25	10	1	38	100.0%
Chaungzon	4	-	-	-	-	-	-	-	-	1	3	-	4	100.0%
Belin	48	-	-	-	-	-	-	-	-	16	32	-	48	100.0%
Hpruso	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Demoso	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Kyainseikkyi	240	-	-	-	-	-	-	11	6	139	82	2	240	100.0%
Kyaukkkyi	159	1	-	1	1	3	1.9%	-	-	55	101	-	156	98.1%
Union	1	-	-	-	-	-	-	-	-	1	-	-	1	100.0%
Quarterly Total	909	22	3	6	3	34	3.7%	30	15	430	386	14	875	96.3%
Total Resolved	902	19	2	6	2	29	85.3%	30	15	428	386	14	873	99.8%

5 Finance

Activities During Quarter	Comments and Next Steps
<i>Activities this quarter</i>	<i>Activities next quarter</i>
<p><u>Budgets</u></p> <ul style="list-style-type: none"> • Continued work on AWPB 2016/17, including: a) finalizing budgets of different NCDDP units based on their requests and likely government approvals b) adjustments to ensure meeting the Government approved budget for NCDD of MMK 83 billion, and staying within DRD targeted 65% for Component 1 (Block Grants). • Budget was submitted to MOP&F in December. • Work started on preparing the 2017/18 budget. All Departments were sent instructions to prepare departmental budgets. • At request of World Bank, updated projections for the remaining years of the project taking into account all sources of finance. 	<ul style="list-style-type: none"> • Await approval of AWPB budget from MoP&F (expected February). Finalize and submit a supplementary budget to MOP&F if necessary to bridge the budget gap. • Finalize AWPB for submission to WB for NOL by 28 February. Especially cooperation with procurement regarding deferment of unspent PP7 lines.
<p><u>Financial Progress</u></p> <ul style="list-style-type: none"> • IFR to 30 Sept. 2016 was submitted on time to WB. • Total spending by the project during the quarter (Grant + Credit) was MMK 5,586 billion ((Table 9). Ninety one percent of this spending was under component 2 (57%) for UTA and TTA contracts, and component 4 (34%). • Total cumulative expenditure to December 31, 2016 amounts to MMK 79,93 billion. This is distributed as: <ul style="list-style-type: none"> ○ Component 1: (Community Block Grants) : MMK 47.74 bn (60%) ○ Component 2 (Facilitation & Capacity) :MMK 17.315 (21 %) ○ Component 3 (Knowledge & Learning) : MMK 1.422 bn (2%) ○ Component 4 (Implementation Support) : MMK 13.448 bn (17%) 	
<p><u>Capacity Building and staffing</u></p> <ul style="list-style-type: none"> • The UTA Finance Expert terminated his assignment end December 2016. The incoming UTA replacement was able to spend 3 days in the Finance Unit together with the outgoing expert to ensure some understanding of the tasks and continuity. • 2 national consultants joined as Senior Finance Assistant and Finance Assistant 	<ul style="list-style-type: none"> • Training of new DRD finance staff need to be carried out as most of them are very inexperienced. • Recruitment of a Senior Account is expected to be finalised in February. international audit firms based in Myanmar to recruit a senior accountant.
<p><u>Interim Financial report</u></p> <ul style="list-style-type: none"> • IFR for July / September was submitted to WB by end October. 	<ul style="list-style-type: none"> • Submit IFR for October/ December by mid February. (see below Table 9)
<p><u>Accounting systems</u></p> <ul style="list-style-type: none"> • Procurement of a firm to install a new SAGE system and train staff was well advanced by end of this period. 	<ul style="list-style-type: none"> • A supply contract should be awarded in January/February, and design/installation of the system should be completed by early March end of next quarter.
<p><u>Italian Soft Loan</u></p> <ul style="list-style-type: none"> • Italian soft Loan was signed and documentation finalized to request first tranche of EURO 6.6 million 	<ul style="list-style-type: none"> • Italian government has requested further documentation, therefore unlikely that Italian money will be available within the current financial year.

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Table 9 : Statement of Sources and Uses of Funds for Quarter Ended 31/12/2106

	Actual			Budget		Variance	
	Current Quarter	Year to date	Cumulative to date	Current Quarter	Year to date	Current Quarter	Year to date
Receipts	5,939,941,384	5,939,918,597	11,503,241,475	1,024,000,000	3,072,000,000	(4,915,941,384)	\$ (2,867,918,597)
Funds Received from Government - G	-	(22,787)	79,934,213				
Funds Received from Government - L	5,939,941,384	5,939,941,384	11,423,307,262				
Funds Received from IDA Grant	964,023,847	12,076,306,969	61,734,752,083	3,270,000,000	9,810,000,000	2,305,976,153	(2,266,306,969)
- DA - A A/c for Block Grants	0.00	700,000,000.00	29,318,831,475.00				
- DA - B A/c for Other Components		4,905,284,712.00	16,771,100,172.00				
- DA - C A/c for Other Components		591,245,085.00	2,463,509,085.00				
- Direct Payments by IDA Grant	964,023,846.75	5,879,777,171.77	13,181,311,351.34				
Funds Received from IDA Credit	39,100,588,207	39,810,268,380	65,551,123,075	14,080,000,000	42,240,000,000	(25,020,588,207)	2,429,731,620
- DA - D A/c for Block Grants	39,100,588,207.00	39,520,588,207.00	58,080,588,207.00				
- DA - E A/c for Other Components		0.00	5,483,365,878.00				
- DA - F A/c for Other Components		0.00	1,459,200,000.00				
- Direct Payments by IDA Credit		289,680,173.00	527,968,989.72				
Funds Received from Italian Aid							
Total Receipts	46,004,553,438	57,826,493,946	138,789,116,633	18,374,000,000	55,122,000,000	(27,630,553,438)	(2,704,493,946)
Expenditure by Project Component							
Com 1: Community Block Grants	120,000,000	14,339,706,283	47,745,986,234	8,900,000,000	21,940,000,000	8,780,000,000	7,600,293,717
Com 2: Facilitation & Capacity	3,188,193,967	8,917,377,451	17,315,416,632	6,908,820,420	19,310,170,717	3,720,626,453	10,392,793,266
Com 3: Knowledge & Learning	364,444,804	677,695,106	1,422,662,268	810,465,395	1,202,741,000	446,020,591	525,045,894
Com 4: Implementation Support	1,913,504,686	4,589,178,505	13,448,905,076	3,780,278,695	13,303,731,874	1,866,774,009	8,714,553,369
Com 5: Contingency Emergency Response							
Total Payments	5,586,143,457	28,523,957,345	79,932,970,210	20,399,564,510	55,756,643,591	14,813,421,053	27,232,686,246
Excess/(deficit) receipts over payments	40,418,409,981	29,302,536,601	58,856,146,423	(2,025,564,510)	(634,643,591)	(42,443,974,491)	(29,937,180,192)

6 Training

Activities During Quarter	Issues and Next Steps
<p><u>Training activities this quarter</u></p> <p><i>Union level</i></p> <ul style="list-style-type: none"> • An Advanced TOT was delivered at the start of the training year to improve and standardize the training skills of all persons responsible for delivering NCDDP Training at Union level • 2 rounds of DRD Management Training were delivered to DRD staff from 20 new townships and DRD staff from 15 State/Regions • 2 rounds of Start-Up Training were delivered to 18 Y4 townships, comprised of TTA KEs and DRD counterparts • 1 round of TOT1 was delivered to 11 Y4 townships, comprised of TTA and DRD TLs, other KEs, and State/Region staff • Autocad Training has been provided to 22 old townships <p><i>Township level</i></p> <ul style="list-style-type: none"> • TOF1 Refresher Training was delivered in 21 old townships • Training staff continued to support the preparation and implementation of the township MSRs which took place in this quarter <p><u>Training management and materials development</u></p> <ul style="list-style-type: none"> • Training Guides and materials for TOF1, TOT1, TOF2, and CMT Training, as well as the VDP Guide, were comprehensively revised and improved based on lessons learned, and also revised in line with any changes brought to the new OM. • DRD Management Training was completely re-envisioned to focus on management skills needed for implementation, and to instill in DRD staff a spirit of learning and collaboration. • A new Training Program was developed and distributed, in coordination with all NCDDP units, providing the minimum standard annual curriculum for all townships to follow. • An annual Training Budget for 2017-18 was developed for the AWPB, using assumptions based on the training program. • A new Training Plan format was developed, and was continually updated in coordination with both union units and township teams, and distributed regularly to keep all project staff informed. • A new training team structure was put in place to support all 47 townships, with each trainer assigned specific townships, thereby improving efficiency of training monitoring, support, and accountability to all townships. • A new training model for TOTs and the cascade structure was put in place, empowering township DRD and TTA staff to take ownership over the training from the outset. • A new training venue has been made available in the DRD warehouse in Pyinmana. 	<p><u>Training activities next quarter</u></p> <ul style="list-style-type: none"> • 3rd round Start-Up Training for remaining Y4 townships and new staff from old townships • 2nd round TOT1 for remaining 9 Y4 townships • TOF1 and TTF1 for 20 Y4 townships • TOF1 Refresher for remaining old townships • TOT2 for 20 Y4 townships • TOF2 Refresher of all old townships • TF Refresher for all old townships • iTOT for new State/Region Infrastructure consultants • M&E/MIS Refresher for all old townships • Gender Refresher for all old townships • M&E/MIS Part 2 training for all new townships • Training monitoring <p><u>Training management and materials development</u></p> <ul style="list-style-type: none"> • Revision and preparation for TOT2 and TOT3. • Complete revision of TOF3 materials and the Social Audit Guide, based on lessons learned, and incorporating changes from the new OM. • Continued coordination and execution of the Training Program and Training Plan. • An appropriate replacement will be needed for the Training Unit translator/interpreter, who has given notice of his resignation. Lack of a timely replacement will inhibit the effectiveness of the International Training Expert in working with the training team, delivering training, and the timely and effective translation of training materials. • There continues to be lack of clarity regarding roles and responsibilities of DRD staff, and the relationship between the DRD staff and the consultants. • Coordination of training with the Infra unit continues to be challenging. The Advanced TOT was not attended by any Infra staff. • There continues to be an absence of a senior level DRD counterpart to advocate for and coordinate the needs and vision of the Training Unit to NCDDP management.

Table 10: Training Plan for Year 4

TRAINING	DURATION	WHEN	LEVEL
PREPARATION			
Advanced TOT	3 days	Oct	Union
DRD Management Training	4 days	Oct/Nov	Union
OPERATIONS MANUAL			
Start-Up Training	4 days	Nov/Dec/Jan	Union
TOT1 (Training of Trainers)	9 days	Dec/Jan	Union
TOT2 (Training of Trainers)	6 days	Mar	Union
TOT3 (Training of Trainers)	5 days	May	Union
TOF1 (Training of Facilitators)	9 days	Dec/Jan	Township
TOF2 (Training of Facilitators)	6 days	Mar	Township
TOF3 (Training of Facilitators)	5 days	May	Township
TOF1 Refresher (Training of Facilitators)	9 days	Dec/Jan/Feb	Township
TOF2 Refresher (Training of Facilitators)	6 days	Mar/Apr	Township
TOF3 Refresher (Training of Facilitators)	4 days	May	Township
Community Mangement Team (CMT) Training	2 days	Jan onwards	Community
INFRASTRUCTURE			
Infrastructure Training	3 days	Dec/Jan after start-up	Union
TF Refresher (Technical Faciliators)	3 days	Jan	Union
I TOT1 (Infrastructure Training of Trainers)	4 days	Dec	Union
I TOT2 (Infrastructure Training of Trainers)	4 days	Jan/Feb	Union
TTF1 (Training of Technical Facilitators)	5 days	Jan	Township
TTF2 (Training of Technical Facilitators)	5 days	Feb/Mar	Township
O&M Sub-Committee Training	2 days	Jan onwards	Community
Auto CAD Training	5 days	Continuous through year	State/Region
Water Quality Test Training	2 days	starting Feb	State/Tsp
PROCUREMENT			
Procurement Training	2 days	Dec/Jan (after start-up)	Union
Procurement Refresher Training	2 days	Mar	Union
Community Procurement Training for Facilitators	1 day	Jan	Township
Procurement Sub-Committee (PSC) Training	1 day	Mar	Community
FINANCE			
Finance Training	3 days	Nov (during Start-up)	Union
Finance Refresher Training	2 days	Mar	Union
Finance Training for Facilitators	1 day	Jan	Township
Finance Sub-Committee (FSC) Training	*2 days & *0.5 days	Jan/Feb	Community
M&E/MIS			
M&E/MIS Refresher Training	3 days	Oct	Union
M&E/MIS Training (Part 1)	2-3 days	Nov (during Start-up)	Union
M&E/MIS Training (Part 2)	5 days	Jan	Union
M&E/MIS Training for Facilitators	2 days	Oct (old tsp) &Jan (new tsp)	Township
Monitoring Sub-Committee (MSC) Training	1 day	Jan (old tsp) &Mar (new tsp)	Community
GRIEVANCE			
Grievance Training	3 days	Nov (Start-up)	Union
Grievance Refresher Training	2 days	May	Union
Grievance Training for Facilitators	2 days	Jan	Township
Grievance Committee Training	1 day	Feb/Mar	Community
GENDER			
Gender TOT	3 days	Dec	Union
Gender Training for Facilitators	1 day		Township
Gender Refresher	3 days	Jan	Union
COMMUNICATIONS			
Communications Training	2 days	Nov (during Start-up)	Union
Communications Refresher Training	2 days	May	Union
Communication Training for Facilitators	1-2 days	Jan/Feb	Township

7 Communications

	Activities During Quarter	Issues and Next Steps
	<i>Activities this quarter</i>	
	<ul style="list-style-type: none"> • Finished the remaining Township MSRs in 3rd project cycle <ul style="list-style-type: none"> ➢ Myaung MSR ➢ Moenyo MSR ➢ Tanintharyi MSR ➢ Kyarinseikkyi MSR ➢ Paletwa MSR ➢ Thabaung MSR ➢ Bilin MSR • Finished 1st and 2nd round start-up overall and parallel training (Communication Session) • Finished all inter-townships CFs and TFs exchange visits, except the following: <ul style="list-style-type: none"> ➢ 9 old tsps to NyaungU ➢ Tanintharyi to Chaungzon ➢ Kyangin to Ngazun ➢ Paletwa to Ann • Ongoing process of Operation Manual updated (OM) • Finished distributing CDD Stickers • Finished distributing Gender vinyl • Finished distributing ECOP Book • Ongoing distribution of posters, CDD T-shirts, and hats. • Ongoing process of Infrastructure Standard Design Book (ongoing process) 	<p>Next action plan (January – March 2017)</p> <ul style="list-style-type: none"> • To do 3rd round start-up training • To do video editing training (including presenting of the concepts and perspectives of shooting video and taking photos) • Trainees (socialaccountability& gender experts, relevant DRD counterparts from each township, including one communication person from each State/Region). • 6 Focal Training Venue – Yangon City (Yangon Region), Nay Pyi Taw (Nay Pyi Taw Council Territory), Mawlamyine City (Mon State), Mandalay City (Mandalay Region), Magway City (Magway Region), Taunggyi City (Shan State) • To finish printing and distributing OM to all townships • To finish distributing all IEC materials • To create new CDD website • To complete the following remaining exchange visits (CFs and TFs) <ul style="list-style-type: none"> ➢ 9 old tsps to NyaungU ➢ Tanintharyi to Chaungzon ➢ Kyangin to Ngazun ➢ Paletwa to Ann

8 Gender and Social Inclusion

	Activities During Quarter	Issues and Next steps
	<p>Activities:</p> <ul style="list-style-type: none"> • Conducted gender TOT training for new 11 townships for TTA and DRD counterparts and Gender, ICT and Grievance Focal from state and regional level also participated in it. Total 40 participants for 3 days training collaboratively with Department of Social Welfare. • Conducted “Gender and Social Inclusion” session in the start-up training for two times. • Conducted “Gender Equality, Women Empowerment and Social Inclusion in NCDDP” session in the NCCDP management training for two times. • Conducted gender quarterly meeting for 2 days with gender focal from 27 townships including TTA and DRD counterparts. Total 40 participants (20 Male and 20 Female) attended in the quarterly meeting. Six townships (Kawhmu, Kyarinseikkyi, Kyunnsu, Demoso, Thabaung and Chaungzon) were presented about gender integration in every step of project cycle; women selected projects; and women participation in the 	<p>Issues:</p> <ul style="list-style-type: none"> ▪ The role of the state/regional level gender focal is not clear even though it is stated in the operational manual. They still have to take two main focal points that are gender and finance at the moment. ▪ Kanpetlet data has not been received due to lack of gender focal. <p>Monitoring & Tracking of Impact</p> <ul style="list-style-type: none"> ▪ <i>CDD Results observed so far:</i> a) Women access their rights and space in the community by taking chairperson positions and equal participation in the committee b) Women voices are heard in the project planning, implementation and social audit process. c) Women participation is increased especially in attendance at meetings, talking in front of the group, and increasing utilization of grievance-handling mechanism, especially suggestions. d) Women obtain job opportunities in the CFA implementation.

<p>committee.</p> <ul style="list-style-type: none"> Presented “Activities to integrate gender requirements in CDD” at the whole project quarterly meeting. <p>Workshops and meetings</p> <ul style="list-style-type: none"> Arranged gender quarterly meeting at Dec’ 2016. Gender team will continue to arrange quarterly meetings throughout year 4. Participated in Gender and Conflict Workshop in Yangon with four organizations : Gender Equality Network, Action Aid, UN Women, UNFPA. Sharing of experience working on gender aspects in the conflict-affected areas in Myanmar, including : 1) Risks faced by both women and men in conflict-affected areas (ongoing conflict & post-conflict) 2) Different in needs of women and men under conflict scenarios 3) Existing gender training programs. It is aimed to develop a gender and conflict manual to be used as part of the conflict sensitivity training. <p>Monitoring and data collection</p> <ul style="list-style-type: none"> Collection of data for monthly report: aim is to test and improve the ability of DRD to understanding gender requirements and challenges faced by the community. The monthly reporting activity will be reviewed/evaluated periodically. Ongoing collection of gender indicators including success stories and behavior change stories from all townships, The aim is to establish a gender action research program in 27 townships using FGDs, key person interviews and case stories. Showcasing 1 village in each of 27 townships has started, and will be completed by April 2017 Analysis of collected gender indicators aims to improve explore more qualitative outcomes and to improve geographic/spatial targetting in the gender program. Collection of original primary data in the field is supplemented by analysis of gender disaggregated data from the MIS, such as womens participation in committees and in CFA activities.. For example, by analysing where womens participation in CFA is below average, causes and patterns can be explored to focus effort in those gender weak areas. Union monitoring trip to 6 townships (Ann, Sidoktaya, Mindon, Htantabin, Kawhmu, Takon). Gender unit will continue monitoring and field visits to township and state/region offices in next quarter. Focus group discussions were conducted with village committees, villagers, CFs and TFs. In addition, interview with Project Team Leaders both DRD/TTA in four townships except Tatkonin order to monitor implementation of gender requirements in the project and capacity gap of the CFs for gender mainstreaming. <p>Development of Materials</p> <ul style="list-style-type: none"> Developing and updating IEC materials for community awareness rising is still processing. <p>Training</p>	<ul style="list-style-type: none"> Challenges <ol style="list-style-type: none"> According to group work from TA, there is resistance from some communities with regard giving women leadership positions, because they think that women do not have experience, and are weak in identifying their needs. Traditional gender roles and norms are deeply rooted in most of the community, especially with regard to equal pay for equal work; men are not happy receiving the same wages, and infrastructure projects are seen as men’s areas; some communities think that womens’ participation could delay project implementation and cost more. Moreover, many projects managed by contractors still don’t follow the code of conduct on equal pay for equal work, and job opportunities for women and other groups. Monthly gender report has been discussed and updated and agreed to use in the community level, township level and state/regional level by TA/DRD gender focal. In order to follow up last year plan, to establish gender action research in the township level, qualitative gender data has been collected by conducting focus group discussions in selected villages like 3 to 10 villages per township which varied according to the townships. (will generate separate report and reflect in the annual report) TLs (DRD/TTA) in five townships have reported that the gender training for CFs is essential. CFs are also suggested that women leaders exchange programme in order to learn and share from one township to another, appreciation (like prize or trophy) for outstanding women leaders, community gender awareness training separately for male and female and providing IEC materials like (poster, video clips) to use in the awareness session or village meeting. <p>Capacity building</p> <ul style="list-style-type: none"> TTA/DRD still need capacity development including gender refresher training, how to conduct change/success story and FGD to collect data and analyse the data CFs need to improve their understanding on gender to implement gender requirements and mainstream gender aspects in the project Village committee members still need to improve the awareness of gender in order to understand why gender requirements are applied and to exercise their rights. <p>Next steps</p> <p><i>Township Level</i></p> <ul style="list-style-type: none"> CFs gender trainings in every township conduct by TA/DRD gender focal and sometimes join by the state/regional level All 27 townships will submit monthly gender report to state/regional level mainly to but cc to union level as a transition period for 6 months from Jan’17. Committee gender training for village and village tract level – lead by TA and on the job training for CFs. Community gender awareness session in accordance with their workplan - facilitate by CFs
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<ul style="list-style-type: none"> ▪ Contributed to management training (DRD) in October and all start-up training parallel sessions in December 2016 and January 2017. ▪ Participants from DRD management training showed great interest in gender concepts, especially women and marginalized groups participation in the meetings and decision-making process. ▪ Three gender staff gave TOT to new 20 townships plus new staff from 27 old townships ▪ Training is done collaboratively with Social Welfare Department ▪ Provided gender training for CFs in every township ▪ Half day gender awareness training for committee members is currently being developed <p>Gender Network</p> <ul style="list-style-type: none"> ▪ Gender Focal facebook group is actively communicated from all TA/DRD township and state/regional level. 	<p>State/Regional Level</p> <ul style="list-style-type: none"> • Submit monthly report to union level • Conduct monitoring trips to township through coordination with township DRD/TA <p>Union Level</p> <ul style="list-style-type: none"> • One refresher training will be conducted for TA/DRD gender focal from 27 old townships and state/regions • Monthly gender report will be monitored, identify the needs and review process as required and reflected in the quarterly report in every level • Monitoring trips will be conducted to 7 townships in cooperate with state/region gender focal • Monitoring guideline and monthly report format for state/regional DRD gender team would be developed • Next gender quarterly meeting will be conducted at the end of March at the union level • Data analysis with M&E and International Gender Consultant, and generate report. • Follow up activities to develop a gender and conflict manual to be used as part of the conflict sensitive training with INGOs, CSOs, UNs, which participated in the first workshop. • Coordination with World Bank's gender focal – Sr. Social Development Specialist through video call. • Follow up of contract of International Consultant contract.
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9 M & E / MIS

Activities During Quarter	Issues and Next Steps
<ul style="list-style-type: none"> • M & E forms (OM Chapter 3) updated for Year 4 : 1) A new village level Social Audit form (PC 7) has been added. This will speed up the aggregation of SA results, and enable more granular analysis of causes/patterns 2) Insertion of before and after photos separated into PC 5 and PC 6 respectively. • GIS :completed GIS interface and data content for 9 townships, except for 20% of Yr 2 photos. • GIS Year 3: Progress was slow during last quarter, as capacity of the developer was shown to be limited. But dashboards and graphic interface beginning to conform to user specifications. • Addition of 20 new townships in GIS Y4 still under construction while collecting GIS coordinates. • Year 2 data for 9 townships now viewable. Year 3 data is fully populated for for 7 out of 27 townships with completed sub-projects. • Photos : 20% of year 2 photos still missing. Year 3 photos Correct capture and display of 2 "before" and 2 "after" photos from consistent angles is still challenging • Weekly monitoring of progress for 27 townships through PC 8. • PMIS Annex in OM updated to reflect: a) changedform numbers for Y4 b) M & E functions of new state/ region offices. • Prepare MIS for Y4 : a) update PC and tablet software to match Y4 forms b) prepare village codes and meta data for 20 new townships (mid December) • Finalise GIS interface for 27 townships (mid November) • Add 20 new townships to GIS interface 	<p>MIS</p> <ul style="list-style-type: none"> • Year 3: since around 235 sub-projects were unfinished at the end of this period, Cycle 3 databasewill remain open for upload until end March 201, running in parallel with Year 4 dbase. • Complete data upload and cleaning Y3 MIS (end March).In particular, review vulnerabilities in PC 6 and PC 7 (cost of sub-projects, wages and labour days from CFA). • Finalize MIS for Y4 : a) update PC and tablet software (.apk file) to match Y4 forms and eliminate glitches in previous years • Distribute township M & E computers and tablets. • A list of deadlines for completion of MIS (Cycle 3 and start-up Cycle 4) and GIS Year 4 will be agreed with WB during ISM 12. <p>GIS</p> <ul style="list-style-type: none"> • Finalise GIS long/lat coordinates for 20 new townships (February). • Fnalize improved graphic interface and correct all dashboard errors <p>Reporting</p> <ul style="list-style-type: none"> • Quarterly Reporting: as from QR 4 2016, quarterly reports are now sent by townships in Myanmar language to region/state offices within 2 weeks of end quarter. Regional offices aggregate these for the Union level Union level, where they are translated into English for UTA and WB use. • Result Matrix indicators to be integrated into GIS dashboards. • Final update of GAD population figures.

<p><u>Training</u></p> <ul style="list-style-type: none"> • Training of Regional Office staff (DRD heads + M & E) in reporting (how to aggregate township quarterly reports) and M & E duties. (December). <p><u>Reporting</u></p> <ul style="list-style-type: none"> • Submitted Annual Report second revision (December) • Provided training to 15 state / region and township offices in use of new Myanmar language reporting templates. 	<p>Capacity Building</p> <ul style="list-style-type: none"> • Conduct M & E / MIS parallel sessions in start-up training rounds 2 and 3 (January) • Give refresher training for 27 townships and state 16 – 20 January 2017. • Give hands/on tablet training to 20 new townships (20 – 28 February). From beginning of March, new 20 townships can start to enter data on tablets. • Hold discussions with WB during ISM 12 about need for support (coding assistant) within DRD to Novel Idea.
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10 Management and Supervision

Issues and Activities	Comments and Next Steps
<ul style="list-style-type: none"> • A quarterly meeting for all 47 townships and regional was held on 20/12/2016 in DRD office NPT. • AWPB 2017/8 was updated in time for DRD to submit for MoF, As concerns were raised by DRD regarding the ratio of BG to other components, the Finance Expert reconfigured the AWPB and project under different 3 year scenarios,.Therefore the budget was not ready for submission to WB for NoL by end of the period. • The 11th ISM took place from 26 Sept. – 7th Oct.For the field visits, the WB team split into 2 groups to: 1) to Demoso, Hpruso, and Loikawled by Mr Nik Myint and 2) to Bilin and Chaungzontns (led by Mr Ingo Wiederhofer). Wrap up took place in NPT on 5-7 October. • Socialisation visits carried out to 5 of 20 new townships in September. <p><u>Staffing</u></p> <ul style="list-style-type: none"> • Union :TL duties were performed by Mr Leckie performed some duties as acting TL. Union level staffing status is shown in Annex 5. UTA: during this period, • Region State Offices : DRD staff for the 15 state/region offices were appointed and installed during this period in existing regional office premises (standard 8 staff per office). All offices were fully equipped and operational by end of period. • Townships :DRD fully staffed 20 new township offices and provided equipment. TTA from 9 townships were available for start-up training in December, while remainder will be fully mobilized and trained from January onwards. in 7 townships.. However, by end of period, replacements had been made, with all 5 TTA positions filled. 	<ul style="list-style-type: none"> • ISM : The 12th ISM is planned will be fielded end January 2017.An update of previous “Next Actions” is given in Annex 3. • Next quarterly meeting is provisionally fixed for May 2017. However, the format (how many and what locations) needs to be decided. • Staffing of regional offices. Procurement (formulation of ToR and publication of advertisements) of national consultant positions for 15 regional offices (Infrastructure, Gender/Social Accountability, M & E / MIS, IT) should be initiated before the end of the next quarter. • Workplan with key milestones for Year 4 is presented in Figure 1below. • The next quarterly meeting is planned for May 30/06 – 02/07/2106. Arranging a single meeting for 47 townships is a logistical challenge, therefore a strategy will be agreed how to arrange this (whether grouped by geography, age of township etc). • AWPB : work will continue on finalising the AWPB in order to request NoL by 28 February. • ISM 12 will be conducted 30 January to 10 February. <p><u>Staffing</u></p> <ul style="list-style-type: none"> • TTA for six townships where contracts were terminated end September : TTA staff in these townships except Htantabin, will leave the project by end of September, but all CF/TFs were willing to continue their assignment under DRD. • Staffing status of nine townships with no TTA provider is given in Table 11 below. With some exceptions, these townships performed well during the last quarter, with some support from regional offices. In the next quarter, it is expected that 3 full time NPAs will be supporting and an ICDD (already in PP7).

Table 11: Staffing status at end December 2016 of 9 townships without TTA contracts

SR	TOWNSHIP	KEY EXPERTS							FACILITATORS	
		TL	PROCUREMENT	FO	M&E/MIS	SCG	CURRENT FILLED	VACANT	CF	TF
1	Namhsan	Vacant (1)	Vacant (2)	Vacant (2)	Vacant (2)	Vacant (2)		5	21	8
2	Kanpetlet	U Aung San Oo (3)	U Ngin Khan Kim	Daw khin Khin Tun	Daw Zin Mar Theint	U San Aye/ U Htiang Pet Ling	5		21	10
3	Kyunsu	U Phoe Shwin	Vacant (4)	U Nay Lin Ko Ko	U Pyi Soe Ko	U Chit Ko Ko	4	1	21	10
4	Tatkon	U Khin Mg Htway (5)	U Mg Mg Myint	Daw Khin Nilar Win(6)	Daw Khin Mi Mi Aung	Daw Su Su Ngwe	5		25	17
5	Pinlebu	Daw Moe Moe Lwin	U Aye Htike	Daw Khin Thida Htwe	U Myo Tin Ko Oo	U Myat Thu	5		34	18
6	Sidoktaya	U Kyaw Myo Htike	Daw Khin Myo Myo Thu	Vacant (7)	Vacant (7)	U Myo Myint	3	2	23	15
7	Ann	Daw Zin Maw Oo	Vacant (4)	Vacant (4)	Naing Myo (8)	U Mg Mg Chit	3	2	31	17
8	Laymyethar	U Myo San	Vacant (4)	U Tun Yin	Daw Phu Pwint Su Wai Aung	U Nyan Lin	4	1	36	19
9	Htantabin	U Peter Htaung Khan Maung	U Kyaw Kyaw Naing	Daw khin Khin Yee	Daw Yun Nwe Moe	U Soe thi Ha Tin	5		30	18
TOTAL							34	11	242	132

No.	Staff status	Number of staff
1	Sagaing	8
2	Magway	8
3	Mandalay	8
4	Bago	8
5	Yangon	8
6	Thanintharyi	10
7	Shan	8
8	Rakhine	8
9	Chin	8
10	Kachin	8
11	Karen	8
12	Kayah	8
13	Mon	8
14	Ayeyarwady	8
15	Nay Pyi Taw	8

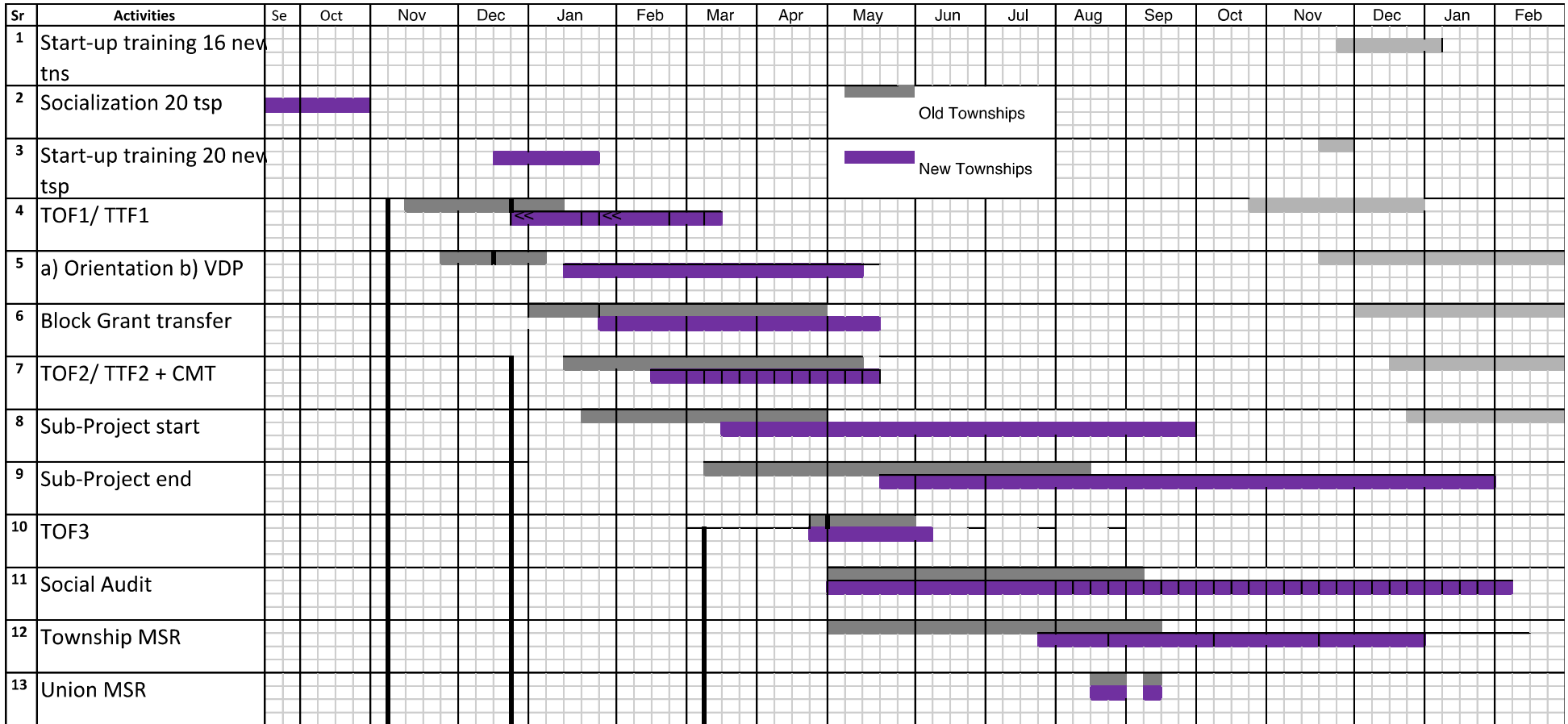
Table 12 : Staffing status of region/state offices at end December 2016

Table 13: Socialisation Workshops for new 20 townships

Sr. No	Township Name	Date
1	MoGaung	04-Oct-16
2	Hpasaung	30-Sep-16
3	Bawlakhe	30-Sep-16
4	Mese	30-Sep-16
5	Loikaw	28-Sep-16
6	Sha Daw	28-Sep-16
7	Madupi	18-Oct-16
8	Saw	20-Oct-16
9	Pauk	25-Oct-16
10	Hti Lin	27-Oct-16
11	Pyawbwe	13-Oct-16
12	Yamethin	11-Oct-16
13	Nahtogyi	14-Oct-16
14	Pyinmana	04-Oct-16
15	Paung	18-Oct-16
16	Padaung	07-Oct-16
17	Kun gyan gon	25-Oct-16
18	Kyauk tan	26-Oct-16
19	His saing	31-Oct-16
20	Ngaputaw	21-Oct-16

NCDDP Quarterly Progress Report (Oct – Dec. 2016)

Figure 1 :Workplan NCDDP Cycles 3 and 4



Annex 1

State / Region Reports

**Quarterly Progress Report for Magway Region
From Oct To Dec 2016
National Community Driven Development Project
IDA Grant No: H814-MM**



Magway Region

Report summary

Progress status

1. Magway region DRD has organized regional CDD team on 30th August, 2016. At the beginning, it was structured with 2 regional level team leaders, 2 staffs for infrastructure, 1 staff for gender, 1 staff for M&E / MIS, 1 staff for Communication, 1 staff for Grievance Handling, which added up to total of 8 staffs. After regional members were selected, 12 number of Office table with draws on 2 sides (B-1405), 6 number of Office table with draws on 1 side (B1009), 18 number of Chairs (CM-002), 5 number of Shelf bookcase (BC-701), and 5 number of 3'x6' iron cabinet were received. As for the office equipment, 2 Desktop Computers, 1 Laptop Computer, 1 Photocopier, 1 color printer, 1 Fax & Scanner, and 1 projector on 25 September, 2016. On 28 September 2016, regional NCDDP office was official opened and project related tasks have carried out since then.
2. Since the state/regional office was opened, the regional arranged Auto CAD training for two times. The 1st training was from 10th to 14th October 2016 and 44 participants attended from the townships where the project is being implemented. The 2nd training was from 17th to 21st October 2016 and 27 participants attended. As for the staff from State/Regional branch offices, they attended Capacity Building training on the 7th to 12th November 2016 at the DRD head office in Nay Pyi Taw. Additionally, there was a training on the 7th and 8th December 2016 about “Sharing the Method of Road Construction by using Do Nu Method” for Technical Facilitators from Sidotaya and Mindon townships. There has been a regular field visit to Sidotaya and Mindon Township to monitor the project implementation progress. On the 10th August 2016, the regional Staff Officer and team went to Mindon Township to discuss about the sub-project implementation progress and the remaining projects to be finished on the given date.
3. Although there are 5 townships in Magway Division, 3 townships will start the project this year. That is the reason why Sidotaya and Mindon townships are prioritized in this quarterly report. Between the two townships, Sidotaya Township started the project implementation in October 2014 and has already completed the second project cycle successfully. In addition, the project implementation for cycle three has already been on the go and first village meetings are organized. Mindon started project implementation in October 2015 and cycle one sub-projects were postponed due to bad weather that resulted the percentage of 100% completed subprojects to 64%. Therefore, the rest of the uncompleted subprojects from cycle 1 are being pushed to be completed. For the townships in which this year project implementations are to be undertaken, project orientation meetings were held in Saw Township on 19 October, 2016, in Pauk Township on 25 October 2016, and in Tilin Township on 27 October 2016. Daw Theingi Min from the World Bank, Union Level Officials Director U KyawSwa Aung, Deputy Director U Zaw Mya Win, Staff Officer U Win ZawHtun, Regional Director U KyawSwe, Assistant Director U Than HtikeZaw and respective township level officials attended the Project Orientation Meeting in Saw Township. Daw Theingi Min from the World Bank, Union Level Officials Deputy Director General U MyoNaing Aung, Director U KyawSwa Aung, Deputy Director U Zaw Mya Win, Staff Officer U Win ZawHtun, Regional Director U KyawSwe, Assistant Director U Than HtikeZaw and respective township level officials attended the Project Orientation Meeting in Pauk and Tilin Townships. Calling and hiring of CFs/TFs are being processed for Saw, Pauk, and Tilin townships. After finish hiring the required CFs/TFs, they will be trained in Union Level. Trainings are to be held in late December 2016 and Project implementations are to be carried out in January 2017.

Summary of problems and challenges

4. There are difficulties in hiring skilled labor because the sub-projects are started in the whole township.
5. In Sidotaya Township, there are some difficulties because some data from the Tablet are not delivering into Township PC while entering the M&E and MIS data. In addition, if it delivers also, the information is not sufficient. When giving the Finance training, one Finance Officer (TTA (or) JTA) need to be appointed in order work together with DRD Finance. There is only one DRD M&E and MIS

person, so in order to enter the Data and check the accuracy, there are some difficulties. So that appointing one M&E and MIS Officer (TTA (or) JTA) is necessary.

6. There are some difficulties in Mindon Township because of not having TTA teamleader. Tasks have to be divided. Also, there are difficulties in transporting the necessary materials in rainy season because of too much rain. The prices of goods are very high. It's difficult hiring the machines as well.

7. The projects are implemented all at once and skilled labors are not enough. Therefore, it is necessary to cooperate with nearby twonships. In Sidotaya, there are difficulties in connecting Township PC and Tablet, so the Union should send IT expert and if there are problems in Tablets, it should be replaced. Additionally, TTA teamleader, M&E, MIS officer, Finance officers should be appointed.

Lesson Learnt

8. Because of receiving capacity building training, the facilitators were able to do the 1st orientation meeting, able to form VTPSC and able to hold a meeting for community project selection. Therefore, the capacity building training should be organized occasionally. Myaung township CDD exchange trip was from 29.11.2016 to 2.12.2016. According to the findings, Sidotaya Township has more difficulties in transportation than Myaung Township, they don't have many skilled labors and their village development process is delayed. However, they don't have any difficulties calling the communities for the village meetings.

Support needed from the Union Level for the next 6 months

9. The union – to give 10 tablets before the mentioned date, 15.1.2017, in order to finish entering the M&E and MIS data on time. It is necessary that Operation Manual books, clothes, helmet and bags need to be given to the VTPSC before the mentioned date, 15th January 2017. The raincoats are old and faded out, as it has been 2 years already. Therefore, the Union needs to send out the raincoats for the staff before the mentioned date, 1st May 2017. M&E and MIS Officer (TTA (or) JTA) need to be appointed.

10. TTA team leader is needed for Mindon Township.

NationalCommunity Driven Development Project
Department of Rural Development
Magway Region

Annex 1: Functions and Plans

Training status while reporting period in the Region

No.	Training	Number of participants	Date	
			From	To
1	Auto CAD Training	44	10.10.2016	14.10.2016
J 2	Auto CAD Training	27	17.10.2016	21.10.2016
၃ 3	Building road by using Do Nu Method	10	7.12.2016	8.12.2016

Field visit plan to the townships for the next quarter

No.	Townships	January, 2017				February, 2017				March, 2017			
		1	2	3	4	1	2	3	4	1	2	3	4
1	Mindon												
2	Sidoktaya												
3	Tilin												
4	Saw												
5	Pauk												

Work plan for the next quarter for Mindon Township

No.	Subject	January	February	March
1.	Orientation meeting			
2.	Selecting village volunteer			
3.	Social Audit PRA			
4.	2 nd Village meeting			
5.	VTPSC			
6.	Financial Management training			
7.	Procurement training			
8.	Monitoring training			
9.	Water testing training			
10.	Training of Facilitators (TOF) - 2			
11.	Block Grant request			
12.	Submitting to TPIC (Township Planning and Implementation Committee)			
13.	3 rd Village meeting			
14.	Committee Management Training (CMT)			
15.	4 th Village meeting			
16.	Project Implementation			
17.	Training of Facilitators (TOF) - 3			

Work plan for the next quarter for Sidotaya Township

No.	Subject	January, 2017				February, 2017				March, 2017			
		1	2	3	4	1	2	3	4	1	2	3	4
1	First orientation meeting	█											
2	2 nd meeting (VDP)	█											
3	Village Tract meeting	█											
4	Village level Procurement training	█	█										
5	Village level Finance training	█	█										
6	Block Grant Agreement (VTPSC and DRD)	█	█										
7	Getting project confirmation from TPIC (Township Planning and Implementation Committee)	█	█										
8	TPIC (Township Planning and Implementation Committee) Feedback to the community meeting		█	█									
9	Estimating the sub-projects (Design, Estimate, BoQ)		█	█	█								
10	Training of Facilitators (TOF) - 2				█	█							
11	Gender Training					█	█						
12	Committee Management Training (CMT)					█	█	█	█				
13	Budget planning and withdrawing					█	█	█	█	█			
14	Procurement planning and buying materials					█	█	█	█	█			
15	Project implementation					█	█	█	█	█	█	█	█
16	Project monitoring					█	█	█	█	█	█	█	█

**Quarterly Progress Report for Nay Pyi Taw Region
From Oct To Dec 2016
National Community Driven Development Project
IDA Grant No: H814-MM**



Nay Pyi Taw Region
Date: 20/Dec/2016

Report Summary

Progress status

1. Nay Pyi Taw Region DRD has organized regional CDD team on 30th August, 2016. At the beginning, it was structured with 2 regional level team leaders, 2 staffs for infrastructure, 1 staff for gender, 1 staff for M&E / MIS, 1 staff for Communication, 1 staff for Grievance Handling, which added up to total of 8 staffs. After regional members were selected, , 12 number of Office table with draws on 2 sides (B-1405), 6 number of Office table with draws on 1 side (B1009), 18 number of Chairs (CM-002), 5 number of Shelf bookcase (BC-701), and 5 number of 3'x6' iron cabinet were received. As for the office equipment, 2 Desktop Computers, 1 Laptop Computer, 1 Photocopier, 1 color printer, 1 Fax & Scanner, and 1 projector on 25 September, 2016.
2. As for the staff from Nay Pyi Taw office branch, they attended Year 2 project cycle Capacity Building training on the 7th to 12th November 2016 at the DRD head office in Nay Pyi Taw. Additionally, they attended Start-Up Training and TOT from 30th November to 16th December 2016 for different sessions.

There are 3 townships that will implement the project in Nay Pyi Taw, but Pyinmanar will start the project in this year. Therefore, Tatkon and Lewe townships are prioritized in this quarterly report. Between the two townships, Tatkon Township started the project implementation in October 2014 and now the third project cycle is being implemented. 1st Orientation meeting is being held in the villages. Lewe started project implementation in October 2015 and has completed 82% of the first project cycle.

3. There are 8 townships in Nay Pyi Taw territory and according to GAD, there are 796 villages. From this year, the CDD project will implement in 3 townships, 577 villages. There will be 73% of the villages in the Union territory.

Summary of Problems/Difficulties

5. As there was heavy rain in Union territory, Nay Pyi Taw, the streams in Tatkon and Lewe were flooded. Sin Thay stream flood damaged 7 sub-projects from seven villages and those are required to be repaired or reconstructed. Furthermore, for those sub-projects which are yet to be implemented in Lewe Township, flood caused delay in transporting construction materials on time, which resulted delay in sub-projects completion.

6. There are vacancies for TTA position in Tatkon Township and timely replacement is needed to ensure there won't be any difficulties in sub-projects implementation. There is also difficulty in updating data into Tablets for M&E/MIS.

7. There are short of staffs in Union Territory, Nay Pyi Taw DRD office and this pushes the staffs assigned to branch office to undertake the original tasks of DRD coupled with project tasks, which make them impossible to perform their duties fully for the project.

Lessons Learnt

8. In implementation year one project in Lewe Township, there was difficulty in project implementation as we could not finish all the sub-projects before rainy season starts because of the weaknesses in assigning CFs/TFs, and some drawbacks in individual work plan in line with Geographical condition and weather condition. We will ensure not to commit the same mistake again in year two project implementation.

9. As per last year experience, we are going to set 5 villages with good road access and great participation of community for show case so that the respective guests make an excursion trips easily and time effectively because of Union Territory Nay Pyi Taw being an administrative city and closed to project secretariats office.

Supports which Union level needs to provide within the next 6 months

10. Union M&E/MIS team needs to provide help and training on time as there are difficulties in inputting M&E/MIS data into Tablets in Tatkon Township.

11. The vacancies for Team Leader and Finance Officer in Tatkone Township TTA team should be filled if there is a plan to do so.

12. Infrastructure Specialists are to be hired promptly for Project Branch office, as they are needed to be assigned by forming a group of Infrastructure Specialists and Cluster Infra in charges to solve the difficulties and technical requirement of TFs since there is no Infra TAs in townships.

NCDDP Quarterly Progress Report (Oct – Dec. 2016)

Table - 4 Staff turnovers						
Paletwa Township						
Position	Resigned staff		Replaced staff			
	Name	Last date of the working day	Name	Date of requested approval from DRD Union office (Only for Technical Assistance)	Date of approval from DRD Union office (Only for Technical Assistance)	First date of the working day
Township TTA			U San Thar Kyaw			10/04/2016
			U Khin Maung Tin			28/12/2016
Communication, Genda and Grivence officer	U Lone Pan	17/12/2016				
Procurement officer	U Nyint Khant Kane	17/12/2016				
Township DRD counterpart						
CFs						
CF	U Khaing Htan	21/12/2016	Daw Mon Thae Ei			18/10/2016
			Daw Thida			12/12/2016
CFs						
CF	U Paung Khant Mone	11/12/2016	Daw Zar Zar Soe			11/09/2016
	Daw Zin Thu Htet	12/03/2016	Daw Khaing Nwe Soe			11/09/2016
	U Kyaw Phyo Aung	12/03/2016	Daw Zin Wai Phyo			11/09/2016
	U Min Oaing Oo	12/03/2016	Daw Thet Paing Nyein			11/09/2016
	Daw Theint Ei Phyo	12/03/2016	Daw Aye Theingi			22/11/2016
	U Zin Min Oo	12/03/2016	U Myat Thu			12/01/2016
	U Pyae Phyo Khin	12/03/2016	U Aung San Linn			12/01/2016
	Daw Nwe Ni Aung	12/03/2016	U Naing Lin Tun			16/12/2016
	Daw Su Mon Naing	12/03/2016	U Soe Htet Aung			16/12/2016
	U Bo Khin Htun	12/03/2016				
	U Lin Lin Htay	12/08/2016				
	U Myat Hla Kyaw	12/08/2016				
	U Thaw Zin Htut	12/08/2016				
	Daw Aye Thida	12/08/2016				
	U Kyaw Swar Myint	20/12/2016				
	U Ye' Zaw	20/12/2016				
	U Thiha Maung	20/12/2016				
	U San Lin	20/12/2016				
	Daw Htet Htet Hlain	20/12/2016				

NCCDP Quarterly Progress Report (Oct – Dec. 2016)

Table 3 - Safeguards									
Paletwa Township									
No.	Village Tract	Village	Sub-project name and description	Detailed designing		Construction		Safeguard required	Note (Issues, progress, condition)
				Starting Date	Status (%)	Starting Date	Status (%)		
1	Hpat Chaung	Yae Ta Khun	Village bridge renovation	13/10/2016	100%	19/10/2016	100%	EMP	
2	Hpat Chaung	Let Pan Pyay	Village bridge renovation	10/12/2016	100%	19/10/2016	100%	EMP	
3	Khway Gaung	Khway Gaung	Bridge renovation	11/06/2016	100%	21/9/2016	100%	EMP	
4	Kyee Lay	Kyee Lay	Bridge renovation	09/05/2016	100%	10/06/2016	100%	EMP	
5	Mauk Chaung	Mauk Chaung Wa	Bridge - connecting two villages	13/9/2016	100%	22/9/2016	100%	EMP	
6	Shwe Laik Wa	Shwe Laik Wa	Timber bridge renovation	24/8/2016	100%	22/9/2016	100%	EMP	
7	Sin Oe Wa	Ra Kan	Timber bridge	20/8/2016	100%	21/9/2016	100%	EMP	
8	Sin Oe Wa	Sin Oe Wa	Timber bridge	25/8/2016	100%	21/9/2016	100%	EMP	
9	Wet ma	Pyaing Taine	Bridge renovation	13/10/2016	100%	24/10/2016	100%	EMP	
10	Mee Zar	Oak Thar Lin Wa	Bridge renovation for Tone Ma creek	10/06/2016	100%	10/07/2016	100%	EMP	
11	Kun Chaung Wa	Kun Chaung Wa	Bridge - connecting two villages	10/01/2016	100%	19/10/2016	100%	EMP	
12	Yoke wa	Leik Kone	Village bridge renovation	09/06/2016	100%	19/10/2016	100%	EMP	



**Quarterly Progress Report for Rakhine Region
From Oct To Dec 2016
National Community Driven Development Project
IDA Grant No: H814-MM**



Rakhine State
Date...15/12/2016

Report summary



1. Progress status

Rakhine region DRD has organized regional CDD team on 9th October 2016. At the beginning, it was structured with 2 regional level team leaders, 2 staffs for infrastructure, 1 staff for gender, 1 staff for M&E / MIS, 1 staff for Communication, 1 staff for Grievance Handling, which added up to total of 8 staffs. On 2nd December 2016, regional NCDDP office was official opened and project related tasks have carried out since then.

Since the state/regional office was opened, the status for Ann township project has been always monitored. On 20th November 2016, the regional Staff Officer and respective people went to Ann Township to discuss about the project, challenges and the implementation process for the year three project Cycle. In Rakhine region, CDD project was started the project implementation in October, 2014 and completed the second project cycle by 90%. In the second project cycle, there were 121 sub-projects in total and 9 of them got delayed because of weather difficulties. Details are mentioned in the annex table 6.

In this quarter (November to December), the refresher training was held from 7th to 18th November in order to implement the cycle three project. Starting from 25th of November, the cycle three project orientation meetings were organized. There are 10 village tracts, which have done the orientation meeting.

(2) Summary of Difficulties/challenges Challenges in regional level

In regional level, CDD office branch was opened in the 1st week of December and there are no challenges yet. English language and capacity building trainings need to be given to the staff from CDD office branch.

Staff requirement in township level

1. Insufficient staff

In the State and Regional level also, the staffs have to take responsibility of the DRD task, so if there are collaboration with the CDD staffs, then only full monitoring of the project can be performed.

In Ann Township, the positions for Finance officer, procurement officer and M&E officer are available. DRD officers are busy with their DRD tasks and they don't have enough staff so none of the staff are working full time for NCDDP.

Table (6) – 2 Delayed projects

No.	Sub-project	Village Tract	Village	Number	Reason of delaying
1	Digging well	Hmawl	Pa De Kyaw	1	Had to stop because of rainy season.
၂	Digging well	Hmawl	HinYwat	1	Landslide
၃	Digging well	Tan Tin	Tan Pu Yar	1	Had to stop because of rainy season.
၄	Building of Earth Road connecting villages	Dar Let	Dar Let Oaksu	3	Had to stop because of rainy season. The land owner decided to donate the land before starting the project but changed his/her mind when the project started. Thus, the project got delayed.
၅	Water supply	Ywar (lower)	Ywar (lower)	1	Insufficient money, the water supply sub-project, which was chosen by the villagers, didn't work out as the water



					wasn't accessible.
6	Renovation of the school.	NwarYoneTaung	NwarYoneTaung	5	The projects couldn't finish because of not having enough grant and some villagers didn't like the wood which was used for the floor.

(3) The lack of community participation

Even though, the invitation for joining the community meeting was sent in advance, there was lack of interest from the community to attend and participate in those meetings.

(3) Lesson learned

In year 2 Cycle, the project got delayed because the land donor changed his/her mind after starting the project.

Therefore, in this year, if we could provide the appreciation letter for land donation, they would have the interest for donating the lands.

(4) Support requirement from State/Regional or Union level for the next 6 months

It's been almost 2 years that the motorbikes are being used by the CDD staff from Ann Township, so it's not in a very good condition and needs repairing. In order to finish filling up the M&E and MIS data, tablets also need to be replaced as the old ones have some issues. Additionally, two new tablets need to be given before the 10th January 2017. It is necessary that Operation Manual books, clothes, helmet and bags need to be given to the VTPSC before the mentioned date, 10th January 2017. The raincoats are old and faded out, as it has been 2 years already. Therefore, the Union needs to send out the raincoats for project staff before the mentioned date, 10th April 2017. In Ann Township, the NCDDP has been implementing under DRD since 2017. To introduce the NCDDP in Region and district level in order to distribute pamphlets.

Separate tasks need to be given to the DRD staff for NCDDP. We don't have enough TTA and DRD counterparts as well.



2	Year 3, project orientation meeting																		
3	Getting project confirmation from TPIC (Township Planning and Implementation Committee)																		
4	To request Block Grant from the Union Head office																		
5	CMT																		
6	3rd Village meeting																		
7	Designing and Estimating																		
8	Village Technical meeting																		
9	Implementing the sub-projects																		
10	Analyzing/evaluating the sub-project																		
11	Social Audit Meeting																		
12	Social Audit																		
13	Township MSR																		

Annex 2.



Table 2 - ANN Sub-project category description

Type	Main Type	Sub-type	Quantities	Comment	
Transportation	Road	Concrete	7		
		Gravel	5		
		Earth	27		
		Macadam	1		
		Wheel track	5		
		Footpath			
	Bridge	Concrete bridge	5		
		Timber bridge	3		
		Culvert			
	Jetty	Concrete jetty			
Timber jetty					
Stone pitching Jetty		3			
Water and Sanitation	Water supply (ground land/brick+pipe)				
	Spring water		8		
	Well		10		
	Tube well				
	Tap				
	Rain water collection Tank		6		
	Public Toilet				
Water reservoir Fence		5			
Education	Nursery				
	Primary school		12		
	Middle school		1		
	High school		1		
	School meeting hall				
	School playground				
	School toilet		1		
	School fence		2		
Electrification	Solar		4		
	Biogas charge station				
	Generator set				
	Extension of National Grid				
	Pico hydro		1		
Building Fence					
Community Hall	Community meeting hall		8		
	Community park				
Health	Community Health Center				
	Community Health Center Fence				
Other building	Library				
	Market				
	Playground				
	Library fence				
Other	Irrigation canal				
	Fence		3		
	Retaining Wall		1		
	Drain		2		
	Paddy Granary Fence				



ANN Table 3 - Safeguards

Village Tract	Village	Sub-project name and description	Detailed designing		Construction		Safeguard required
			Starting Date	Status (%)	Starting Date	Status (%)	
Yae Boak	Myin Ywa	Reinforced Concrete Bridge and Timber floor	19/03/2016	100%	20/05/2016	100%	EMP
Taung Phe Lar	Laung Sa Yar Pyin	Building concrete Road	8/3/2016	100%	1/5/2016	100%	EMP
Taik Maw	Taung Shauk	Culvert and bridge	24/03/2016	100%	22/04/2016	100%	EMP
Let Khawl Dwe	Sat Phar Dwe	Built concrete bridge (Stone pitching)	13/03/2016	100%	9/5/2016	100%	EMP
Ann (North)	Inn Gon	Well and reservoir	5/3/2016	100%	10/5/2016	100%	EMP
	Hta Min Dok	Bridge construction	30/05/2016	100%	25/06/2016	100%	EMP
	Ah Htet Nay Kar	Bridge construction	19/03/2016	100%	24/04/2016	100%	EMP
	San Gyi	Bridge construction	19/03/2016	100%	26/04/2016	100%	EMP
Dar Let	Nan Chaung + Mee Chaung	Earth road	23/02/2016	100%	23/04/2016	70%	EMP
	Shan Gon + Thin Kanet I + Mingalar Oo + A Nauk Ywa	Earth road (village to village)	23/02/2016	100%	23/04/2016	55%	EMP
	Mingalar don + Nat Hmaw, + Naung Pin Quin	Earth road (village to village)	23/02/2016	100%	23/04/2016	70%	EMP
	Ywa Haung (upper) + Ywa Haung (lower) + Kauk sin + Kway shay	Earth road (village to village)	23/02/2016	100%	23/04/2016	100%	EMP
Gal Laung	Taung Bet	Gravity flow system	20/03/2016	100%	5/4/2016	100%	VD
Sa Khan Maw	Auk Zin Gaung	Community Hall	20/03/2016	100%	23/04/2016	100%	VD
Sa Ne	Kha Maung	Ground water reservoir	20/03/2016	100%	27/03/2016	100%	VD
	Doke Pa Kan Che	Ground water reservoir	6/3/2016	100%	23/04/2016	100%	VD
Taik Maw	Taung Shauk	Concrete bridge	24/03/2016	100%	22/04/2016	100%	VD
Dar Let	Net Hmaw - Nyaung Chaung	Earth road (village to village)	23/02/2016	100%	23/04/2016	70%	VD
	Jade Chaung + Kway Shay	Earth road (village to village)	20/03/2016	100%	28/04/2016	100%	VD
	Shan Gon + Thin Kanet I + Mingalar Oo + A Nauk Ywa	Earth road (village to village)	23/02/2016	100%	23/04/2016	55%	VD
	Nan Chaung + Mee Chaung	Earth road (village to village)	23/02/2016	100%	23/04/2016	70%	VD
Phet Chaung	Pay Thar Maw	Community Hall	23/02/2016	100%	21/04/2016	100%	VD
Hmawl	Hin Ywat	Well	16/03/2016	100%	19/04/2016	65%	VD
Ru	Ru (Rakhine)	The fence and toilet	19/03/2016	100%	19/04/2016	100%	VD
Lon Kauk	Than Pu Yar	Earth road (village to village)	20/03/2016	100%	6/4/2016	100%	VD
	Nyaung Chaung	Jetty construction (Stone pitching)	20/03/2016	100%	6/4/2016	100%	VD
Ann (North)	Gant Gaw Taung	Community Hall	12/3/2016	100%	16/05/2016	100%	VD
	San Gyi	Timber Bridge	19/03/2016	100%	23/04/2016	100%	VD
	Sin Toe	Retaining wall (Stone pitching)	11/3/2016	100%	23/04/2016	100%	VD
	Ywa Thar Yar	Fetching from spring water	20/03/2016	100%	30/04/2016	100%	VD
	Inn Gon	Tube Well and Water storage tank construction	5/3/2016	100%	10/5/2016	100%	VD
	Kyauk Sa Kwe	School construction	18/03/2016	100%	29/04/2016	100%	VD
	Kyaung Phyu Kwin	Upgrading earth road	17/03/2016	100%	1/4/2016	100%	VD
Yin Ye Pyin	Community Hall	27/03/2016	100%	21/04/2016	100%	VD	



Table - 4 - Staff turnover during reporting period

Ann Township						
Position	Resigned staff		Replaced staff			
	Name	Last date of the working day	Name	Date of requested approval from DRD Union office (Only for Technical Assistance)	Date of approval from DRD Union office (Only for Technical Assistance)	First date of the working day
Township TTA						
Township DRD counterparts/Focal			U Mg Mg Chit		15.11.2016	17.11.2016
CF						
	Aye Aye Than	31.10.2016	Min Min Htun	04.11.2016		07.11.2016
	San San Aye		Khant Thura	04.11.2016		
	Hnin Moe Zaw		Ye Min Hein	04.11.2016		
	Hnin Moe Nway		Nay Toe Aung	04.11.2016		
	Zaw Min Soe		Aung Mya Moe	04.11.2016		
	Moe Min Aung		Khin Than Yi	04.11.2016		
	Myo Min Aung-		Pyone Myat Khin	04.11.2016		
	Aung Tin Htun		Nyi Nyi Aung	04.11.2016		
TF		31.10.2016				07.11.2016
	May Htet Myat Kyaw		Kyaw San Lin	04.11.2016		
	Chaw Nge Nge Htun		Soe Yan Naing	04.11.2016		
	Nay Lin Oo		Ye Wai Yan	04.11.2016		
	Kyaw Thet Aung		Aung Aung Oo	04.11.2016		
	Aung Zaw Myint		Khin Khin Lin	04.11.2016		
	Soe Thandar Mon		Hnin Mya Thandar	04.11.2016		
	Saw Naing Htun	San Myat Thu	04.11.2016			



SAGAING REGION

(Tables only)



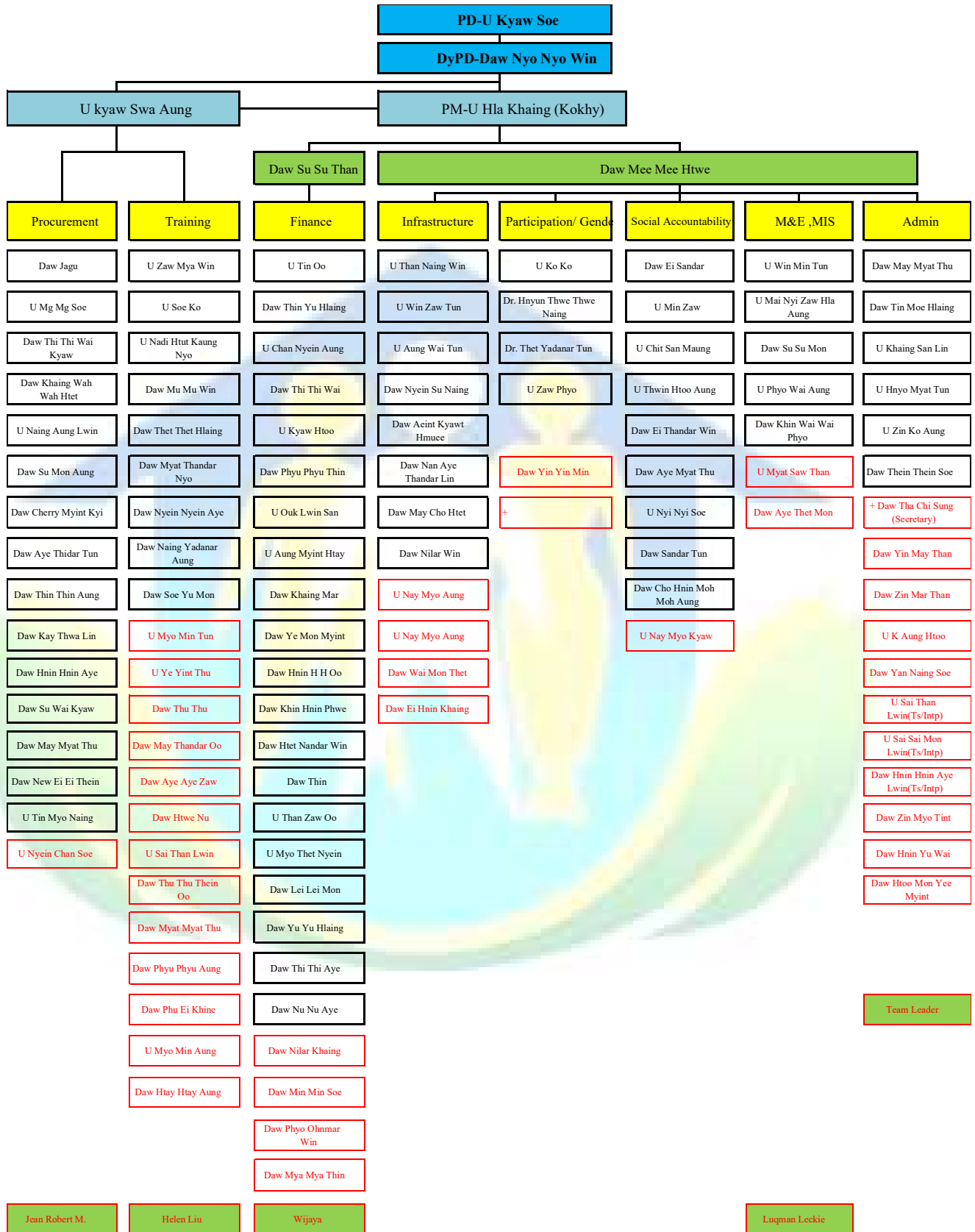




Annex 2

NCDDP Secretariat Staffing Status at 31/12/2016







ANNEX 3

**DRD technical audit of 77 sub-projects in 8 Cycle 3 townships
(Oct. – Dec. 20**





Technical Reports for Sub-projects of Naung U Township (14-17 . 12 . 2016)

No	Townships	Village Tract	Village name	sub-project	Technical Recommendations	Recorded Photos
1	Naung U	Tu Ywin Taing	Lat well	Causeway	<p>To have 14 ' wide and 3" slope gradient from U/S to D/S side of flash roadway</p> <p>To provide at least 4ft deep of 2' wide curtain wall and 9" depth , 3' width 1:3:6foundation with 1' hard core</p> <p>To have at least 6' side slope of U/S and D/S apron along the</p> <p>Should provide same and suitable gradient to both side of road way as per actual site measurement</p> <p>May need Retaining wall to maintain existing embankment at U/S side</p>	
2	Naung U	Tu Ywin Taing	Ma Kyi Tan	Deep tube well	<p>To estimate at least 900' depth for new tube well and to prepare proper contract documents until</p> <p>To make GP survey that cost have to include in estimating</p> <p>To make geological profile and ground water aquifer map (DRD</p> <p>To make proper EMP and TFs have to consider for effective SP (have to include one pump house and one water storage tank and pumping machine)</p>	
3	Naung U	Taung Ba	Taung Ba	Elevated tank	<p>To make site book and have to do proper documents for technical</p> <p>To do water level indicator in elevated tank and to paint PVC pipe which is exposed on direct</p> <p>The colour of the paint should be match with MOC preferred color</p>	





4	Naung U	Sintku	Ywetwingyi	Stone pitching Retaining wall	<p>Should use 2" dia PVC pipe as weep hole each step level</p> <p>To extend existing RW until near farm edge but have to negotiate with farm owner for permission.</p> <p>To do compacted back filling work at required area as we mentioned</p> <p>To make 1-1/2 thk; 1:2:4 concreting work at mentioned areas including 4 1/2 thk; lean should place 5' C/C spacing of guard posts in required site area</p> <p>To plant some grass and to arrange emergency sand bags in rainy season</p>
5	Naung U	Sint Ku	Kyoon Ma Gyi	4' wide small	<p>2 options – RC post and slab with hand rail or timber posts and</p> <p>Have to do proper surveying and leveling work</p> <p>Should not less than 4' foundation depth under NGL</p> <p>Should use 9"x9" RC column or 6"x6" timber post</p> <p>9"x9" continuous beam or 6"x3" timber girder and beams with 10 ft at least 4 1/2 " thks RC slab or 5-4"x3" timber joists and 6"x 1" steel hand railing with 3' height posts and 6" spacing balustrade or timber hand railing with studs</p> <p>Have to prepare proper EMP</p>
6	Naung U	Kya Oh	U Yinn	Earth or Stone Retaining wall	<p>That retaining wall should be earth embankment or including one side stone pitching work</p> <p>Flooding at least 2 times per year in normal rainy season</p> <p>Geological condition is sandy soil so that have to instead with high cohesive clay soil embankment (including 45 degree side slope 300' length and 6' average height embankment</p> <p>Have to discuss with DWIR in Ministry of transport in TPIC (To check about effective water way</p> <p>Have to prepare proper PC 14 form for land use status with farm</p>





7.A	Naung U	Ywar Thar	Pyaw Bwe	Concrete Road	<p>Road width is too narrow and don't have required width of standard concrete road design.</p> <p>Existing earth road level is much low, so earth filling level will be high to get the concrete road</p> <p>Some lamp posts were placed on side of slope side embankment and must discuss with Department of electricity</p> <p>Have to prepare PC 14 form for two road sides of residences.</p> <p>Not suitable to choose this SP.</p>	
			(Option 1)			
7.B	Naung U	Ywar Thar	Pyaw Bwe	50'x30'x12' School	<p>Existing area is quite enough for construction work and extension school must be needed because of upgrading to Middle school from primary school</p> <p>School design have to follow by Ministry of education's Design. (Referred to CDD standard</p> <p>Have to discuss with Ministry of Education in TPIC (To check whether they already have a plan for this upgrading work of school building.) Public needs bigger size of structure if possible.</p>	
			(Option 2)			
8	Naung U	Min Nan Thu	Min Nan Thu	Community Hall	<p>Should use CDD community hall design as a reference.</p> <p>Make sure to prepare PC 14 form.</p> <p>Have to follow MOC guide line and prepare PCR plan before starting SP.</p> <p>When we know the location of the community hall by orientation meeting, have to check with MOC for location approval.</p>	



9	Naung U	War Khin Gyi	War Khin Gyi	Library	<p>To remove asbestos cement sheet ceiling and have to replace with composite sheet or 5-ply-Base on chose material , have to do painting work of that ceiling with suitable color and suitable paint (e.g - Emulsion paint or</p> <p>To repair to one stud with suitable wood piece and glue.</p> <p>To do painting work of chain link fencing and its posts if possible by O&M plan.</p>	
10	Naung U	Kan Thar Yar	Kan Thar Yar	Spillway	<p>Existing structure was built on 35 years ago.</p> <p>Have to construct additional abutment wall , wing walls and spillway by site measurement to be maintain the left side existing water canal embankment.</p> <p>Have to check with eldest villagers to enquiry about existing structure to get some information for design purpose.</p> <p>Existing spillway wall is needing to heighten at least 2ft and it should be by steps at U/S side and by slope to D/S) .</p> <p>Existing right side retaining wall is needing to height en and it should be higher than middle existing abutment Wall</p> <p>If the villagers chose this SP by Orientation meeting , they have to be aware about short term and long term EMP and O&M plan.</p> <p>Have to check with department of irrigation in the Ministry of Agriculture, Livestock and Irrigation for the purpose of budget and TPIC</p>	



Technical Reports for Sub-projects of Ngazun Township (19-22 . 12 . 2016)

No	Townships	Village Tract	Village name	sub-project Name	Technical Recommendations	Recorded Photos	Remark
1.A	Ngazun	Ngan Myar	Kyi Kone	Earth Road Embankment & slab culvert	<p>To construct by step tp step brick Wing walls and return walls based on side slope of Earth road Embankment condition.</p> <p>Have to use 2" dia PVC pipe as weep hole each step level of Wing walls and return walls for the purposed of reducing water pressure to brick abutment, wing and return walls by penetrating water from that holes and can help to the stability of the structure</p>		<p>Mandalay Region</p> <p>Flooding occurred before finishing of 1st cycle S.P.</p>
1.B	Ngazun	Ngan Myar	Kyi Kone	(460 Lx4 W x 15' H) bridge	<p>Have to do proper surveying and leveling work.</p> <p>Should not less than 5' foundation depth under NGL. Let me know what is the soil condition and to send soil sample to me.</p> <p>Design should be RC columns and slab with hand rail.</p> <p>9"x12" RC column- 6-5/8" dia and ¼" dia stirrup @ 4" c/c spacing (Because of slenderness effect ; we should use 9"x9" horizontal bracing beams @ 5' clear spacing. 9"x9" continuous main beam; 4-5/8" dia and ¼" dia stirrup @ 6" c/c spacing and 9"x9" secondary beam ; 4-½" dia bar with ¼" dia stirrup @ 6" 4 1/2 " thks RC slab 3/8" dia main bar and distribution bar (two layers). Important things is to prepare proper EMP documents and to check with DWIR in TPIC.</p>		<p>Mandalay Region</p> <p>For the purpose of 2nd cycle S.P.</p>
2	Ngazun	Ngan Myar	Tha Hpan That	Macadam Road	<p>Must have suitable wide of drainage on both sides of road way to be long time sustainable</p> <p>Have to make maintainance work before and after raining season in a year. Have to discuss about O&M pain how will be.</p>		<p>Mandalay Region</p>



3	Ngazun	Moe Taung	Kyaoug Myout	Deep Tube well + Ground water tank and water distribution pipe line	<p>For the purpose of strengthening work of ground water tank; 1. Use 3/8" dia Rebar as the main bars. extra bars and 1/4" dia as the</p> <p>Concrete strengthening work of ground water tank is casted by 4 1/2" thk and a least 5' height R.C wall and 3" thk R.C slab in the internal face area or 4 1/2" thick have to make rough surfaces to walls and slab before casting.</p> <p>Already had very good O&M Rain water down take pipe and gutter to put out of the pump house (the fuel smoke outlet pipe must be higher than roofing level)</p> <p>Electric cable should be keep in 3/4" PVC pipe for safety purpose -</p> <p>To change gable cover by square</p> <p>To do painting work to PVC pipe lines which have in to the direct sunlight</p>	
4	Ngazun	Thaung Pyin	Thaung Pyin	Gravelly earth road	<p>Have to place some gravelly earth at unsmoothing and unleveling areas then use roller to have sufficient compaction. Have to do watering along the gravelly earth</p> <p>According to DRD Standard Road Design 2016-2017 , Rural access road must have at least 20' ft width with proper drainage</p> <p>TFs have to consult with communities to be catch up DRD</p>	
5	Ngazun	Ah Nauk Taw	Ah Nauk Taw	Causeway	<p>To cast 3' wide and 6" thick concrete slope slab with compacted stone pitching hard</p> <p>To use lime stone powder to kill algae along the roadway of the causeway by O&M plan.</p> <p>To remove sedimented lands for the purpose to have effective water way of the U/S and D/S areas . (before raining season Don't throw waste rubbish in to the stream and let the communities know how important the water resources to be clean especially for the villagers</p>	



6	Ngazun	Let Pa Kyin	Let Pa Kyin (S)	High Discharge Drainage	<p>Definitely needing high discharge drainage system with stone retaining wall (both side). Recommend to use as per estimated design Don't forget to put 2" dia PVC pipe 2' C/C spacing weep-holes and should construct proper head wall and return wall at the syphon area If the disaster's budget is not enough for required length of retaining wall, should propose it to continue as a 2nd cycle sub- To make proper EMP because have to maintain very big and old</p>	
7	Ngazun	Min Nay Kone	Min Nay Kone	Extention to Existing Box Culvert	<p>That is main water inlet structure of rain water harvesting pond (500'x200'x15' avg H) in Min Nay Kone village. It can use whole cycle of a year and it is 3000' far from the culvert to rain water harvesting pond. So that should construct as the extended box culvert To check with irrigation department under MOALI for existing structure design purpose. We should consider how we can connect with existing old structure and extension new box culvert structure nothing defecting to existing old structure.</p>	
8	Ngazun	Kaung Zin	Kan Yoe	Deep Tube well	<p>3" dia – 700 Depth of tube well (need to maintain by new technology JICA fund – have to check with drd Nyaung U). Estimated Design is 4" dia -500' depth of tube well and to prepare proper contract documents until water can be used. To do proper In future, TFs should put GP survey cost which is difficult to dig deep tube well in estimating. To make geological profile and ground water aquifer map. Have to consider for effective SP (have to include one pump house and one water storage tank and</p>	



9	Ngazun	Kaung Zin	Se Yoe	Removing to disposed silt in rain water harvesting pond	<p>Main causes of flooding to the erosion of the village road in the raining season. Have to remove disposed silts from the instructed area. Sediment silt should dispose to the main village road and embankment of rain water</p> <p>To consider for maintaining work of existing stone pitching retaining wall by constructing of 60.\ degree inclined studs with 8' C/C Should start before june - To prepare work plan - Should have Proper O&M plan for long term used</p>	
10.A	Ngazun	Pauk Sein	Pauk Sein	Restrengthening work for weir's out let structure	<p>Should not do that work in 2nd cycle because that weir stored large amount of water in the present. If we do restrengthening work , some water will lose and affect to water quality. Moreover stored water should keep for dry season.</p>	
10.B	Ngazun	Pauk Sein	Pauk Sein	Deep tube well	<p>TFs have to investigate following datas for deep tube well estimation-</p> <ol style="list-style-type: none"> 1. How many feet of depth are having in existing nearest deep tube wells? How is the surface water level <p>To make GP survey that cost have to include in estimating</p> <p>To make geological profile and ground water aquifer map</p> <p>To make proper EMP</p> <p>Have to consider for effective SP (have to include one pump house and one water storage tank and</p>	
11	Ngazun	Than Bo	Ywar Saik	Community Hall	<p>Should use CDD community hall design as a reference.</p> <p>Make sure to prepare PC 14 form. Have to prepare effective working schedule because of difficult access road in the raining season.</p> <p>Surely explain about operation manual regarding with voluntary donation process.</p>	



Technical Reports for Sub-projects of Lewe Township (10-12 . 12. 2016)

No	Townships	Village Tract	Village name	sub-project Name	Technical Recommendations	Recorded Photos
1	Lewe	Thit Kyein	Nyaung Pin Waing	tube well renovation	To provide safety awareness to well diggers and communities for deep excavation work because they took out heavy big stone from 45' depth of tube well by doing wide and deep excavation without safety accessories.	
					To make geological profile and ground water aquifer map in future . To know how many Have to prepare TFs file and site book. The community need to understand CDD cycle. TFs need	
2.A	Lewe	Pin Thaug	Pin Thaug	Deep Tube well (1st cycle)	Most difficult terra to dig deep tube well and to get usable water in that Lewe area.	
					According to Geophysical survey data, the usable water can get over 1000' depth in instructed location.	
					TF and monitoring village council must watch during screening pipes down carefully.	
2.B	Lewe	Pin Thaug	Pin Thaug	Gravelly earth road (2nd cycle S.P)	To make geological profile and ground water aquifer map . To provide safety awareness to well diggers and communities for deep excavation work.	
					According to DRD Standard Road Design 2016-2017 , Rural access road must have at least 20' ft width with proper drainage must have suitable wide or drainage on both sides of road way to be long time sustainable	
					Make sure have to do preliminary survey work for required road level.	
					TFs have to consult with communities to be catch up DRD standard Road structure. Have to make maintainance work before and after raining season in a year. Have to discuss about O&M paln	



3	Lewe	Aung Chan Thar	Lat Pa Tan	Gravelly earth road (1st cycle S.P)	According to DRD Standard Road Design 2016-2017 , Rural access road must have at least 20' ft width with proper drainage	
					Need level control & alignment control for road.	
					To know every 100' how many suds should be put?	
					Use Roller to have required compaction and make sure watering work before rolling.	
4	Lewe	Aung Chan Thar	Nyaung Pin Thar	Gravelly earth road (1st cycle S.P)	Ditto with above items	
5	Lewe	Pin Thaug	Nan Nwin Aing	Gravelly earth road (1st cycle S.P)	Ditto with above items	



6	Lewe	Kan Thar	Kyo Kyar Inn	Bridge for stream	Need alignment control & level control. Wing wall should construct by step to step brick based on side slope of Earth road	
					How many ton should be allowable? Have to analyst for light traffic road below 70 vehicles per day or 588 metric ton per day.	
					Have to use 2" dia PVC pipe as weep hole each step level of Wing walls and return walls for the purposed of reducing water pressure to brick abutment, wing and return walls by penetrating	
7	Lewe	Yone Pin	Yone Pin	Partition of the School	Have be done social audit. Done Neat and tidy. Needing rain water downtake pipe in the passage joint. Should use by O&M plan.	
8	Lewe	Thit Poke Pin	Hlyaw Phyu	Renovation of the school	Need drawing properly. Have to make sure proper estimated and work plan. Have to discuss about O&M paln how will be.	



Technical Reports for Sub-projects of Tatkon Township (4.11.2016 and 17.11.2016)

No	Townships	Village Tract	Village name	sub-project Name	Technical Recommendations	Recorded Photos
1	Tatkon	Shar Taw	Shar Taw	Causeway (2nd cycle S.P)	<p>Affected 2 times of highest flooding one time per 70 years in November 2016 as natural disaster. Provided low level causeway detail design by union</p> <p>To remove sedimented lands for the purpose to have effective water way of the U/S and D/S areas . (before raining season and at least 500 fts length of U/S and D/S areas of Sin Tay Stream</p> <p>DRD have to work for cooperation and collaborating with the following departments. DWIR; DOI</p> <p>(To know effective water way of the river or</p>	
2	Tatkon	Myauk Myail	Myauk Myail (W)	Collapsed School Fencing Work	<p>Highest flooding occurred in 70 years. Con-sequences of that raining, the bamboo trees was collapsed and floated in Pwintgyi water channel along west Myoung Myake village area. 50' of Pwintgyi Embankment was</p> <p>Most of the discharged water was passed through in to the Myoung Myake village area especially to primary school and monastery So, the part of fencing of primary school and part of fencing of monastery.</p> <p>To fix the mentioned issues, we should arrange short term plan and long term plan for sustainable development of rural communities.</p>	
3	Tatkon	Yway Su	Yway Su	Causeway (2nd cycle S.P)	<p>According to Ywe Su Village Committee, they would the to extend their existing causeway (same design) instead of earth-approached road.</p> <p>Existing cause way structure is quite okay but eroded about 450' of earth-approached road to small bridge.</p> <p>due to high flooding in Sinthe stream which was recorded at least one time in 40 years according to Ywesu village committee.</p>	



Technical Reports for Sub-projects of Mindon and Kyan Kin Township (14-22 . 12 . 2016)

No	Townships	Village Tract	Village name	sub-project	Technical Advice	Recorded Photos
1	Mindon	Gwe Tauk Cho	Chaung Pauk	Bridge	Should keep the weephole lines systematically on the retaining wall and to make the embankment with good compacting .	
2	Mindon	Tet	Talal Pyin	Water Tank and Pump House	The pump house and Water Tank are good in condition with covering and fencing but should have over flow outlet to drain water for more convenience.	 
3	Mindon	Tha Nyan	Tha Nyan	Lamp Post	The villagers can use electricity more convenience and safety with these lamp posts.	
4	Mindon	Kan Lal	Kan Lal	Retaining Wall for Road Structure	This retaining wall for road structure performed as a road for more convenience to transport	



5	Mindon	Kyat Wa	Kyat Wa	Concrete Drain	To have good alignment and drainage system for the floor of 550 ft long of drain and to make sure the back level in drain
6	Mindon	Min Kaine	Wan Twin	Rain Water Harvesting Pond	To make sure for compacting soil of rain water collecting pond.
7	Mindon	Tha Yet Oke	Mal Za Li	Bridge	Should make the guards posts on both sides of the bridge
8	Mindon	Ywar Palal	Ngakhu Oh	Gravelly or Kankaer Soil	This village access road useful for villagers more convenience for travel
9	Mindon	Pyang	Htan Lay Pin	Water Tank	Water tank with good structure and workmanship





9	Mindon	Pyauung	Htan Lay Pin	Water Tank	Water tank with good structure and workmanship	
10	Mindon	Htan Pin Kone	Tha Phan Yaung	Water Distribution with Hydro Power	Water distribution using hydropower is good idea but should make structural foundation as to protect if high flood and the natural disaster happens.	
11	Mindon	Kin Pone Dauk	Kin Pone Dauk	Road	This project is delayed by the weather condition and transportation .	
12	Kyan Kin	Son Lei	Thit Saint Kone	Water storage Tank	The water tanks have 12 feet (eight numbers of concrete rings with 1.5 feet)each laid near the village street. The environments and surroundings can be damaged if the water pressure is strong enough to rapture and serious earthquake can form.Our team went and warned to villagers to put the water level on reaching till the five circular concrete ring of tanks .Now, we are performing the process of bracing around the tanks for preparing the reviced drawing and estimates.	



13	Kyan Kin	Shout Khon	Myin Ther	Water Tank	Water tank is good condition and structure related with standard design
14	Kyan Kin	Shout Khon	Shout Khon	Water tank and Pump house	Water tank is constructed by the standard design and ground tank built by the column of elevated water tank , pump house is good in condition but need to put exhausted pipe as standard design.
15	Kyan Kin	Shout Khon	Lei War Kwin	Water tank and Pump House	Water tank is constructed by the standard design and ground tank built by the column of elevated water tank , pump house is good in condition but need to put exhausted pipe as standard design.





Technical Reports for Sub-projects of Phruso Township (14-17 . 12 . 2016)

No	Townships	Village Tract	Village name	sub-project Name	Technical Advice	Recorded Photos
1	Phru so	kay hlar kyet Kyet hpoe gyi	Daw po SHey	school extension 15'x15'	Need to install gutter and proper water cement ratio to avoid honeycomb.The community have to ownership and need operation and maintenance.	
2	Phru so	Taw Khu	gaw law du	earth road	Graident should be not more than 10%. need guard sign boardpost at 90 degree turning point.mile or Km post for distance.Need pipe culvert to protect erosion.	
3	Phru so	Htee paw so	daw ngay ku	water supply Ground tank	Need operation and maintenance.	
4	Phru so	myo ma	Htee thaw Tha nee khu	Water supply	Need pipe line mark for maintaince Also need for engine opration once a week.	
5	Phru so	Mar Kha Yaw	Mar Kha Yaw shay	rain water collecting pond	Need to facilitate to direct support to villager by technical facilitator.Need to test water quality at summer.	
6	Phru so	Mar Kha Yaw	Kho yar Khu	pipe extension	Need to clean once a six month.	



Technical Reports for Sub-projects of Demawso Township (19-22 . 12 . 2016)

No	Townships	Village Tract	Village name	sub-project Name	Technical Advice	Recorded Photos
1	Demawso	war ban palo	Hti la thu khu	School Ceiling repairing	The roof is no good condition.It should be first roof repair.	
	Demawso				There is a need for operation and maintenance because of destroying by insect, see photo.	
2	Demawso	war ban palo	Iwi ka Hti	School fencing	Fencing should be step by step along the fencing alignment. Chain link (square mesh) is better than bud wire for safety of student.There was no site book and check list during construction. 	
3	Demawso	Lo Pu	Chery gone	Rai water collecting pond	Bearing joint should be put bolt & nut to resist wind force. During construction, T.F should have visited 4 times at least.	
4	Demawso	pan pet	Pan Pet Saung Du Ta Na	Pipe Culvert	Pipe culvert is the same design, but different shape. Need to facilitate model one first and then do the rest 6 nos. There is no site book and check list during construction. T.F told that the villager is during he is going to training	
5	Demawso	hti poe ka loe	Hti poe Ka loe	water resources fencing	done the rest 6 nos. There is no site book and check list during construction. T.F told that the villager is during he is going to training.	





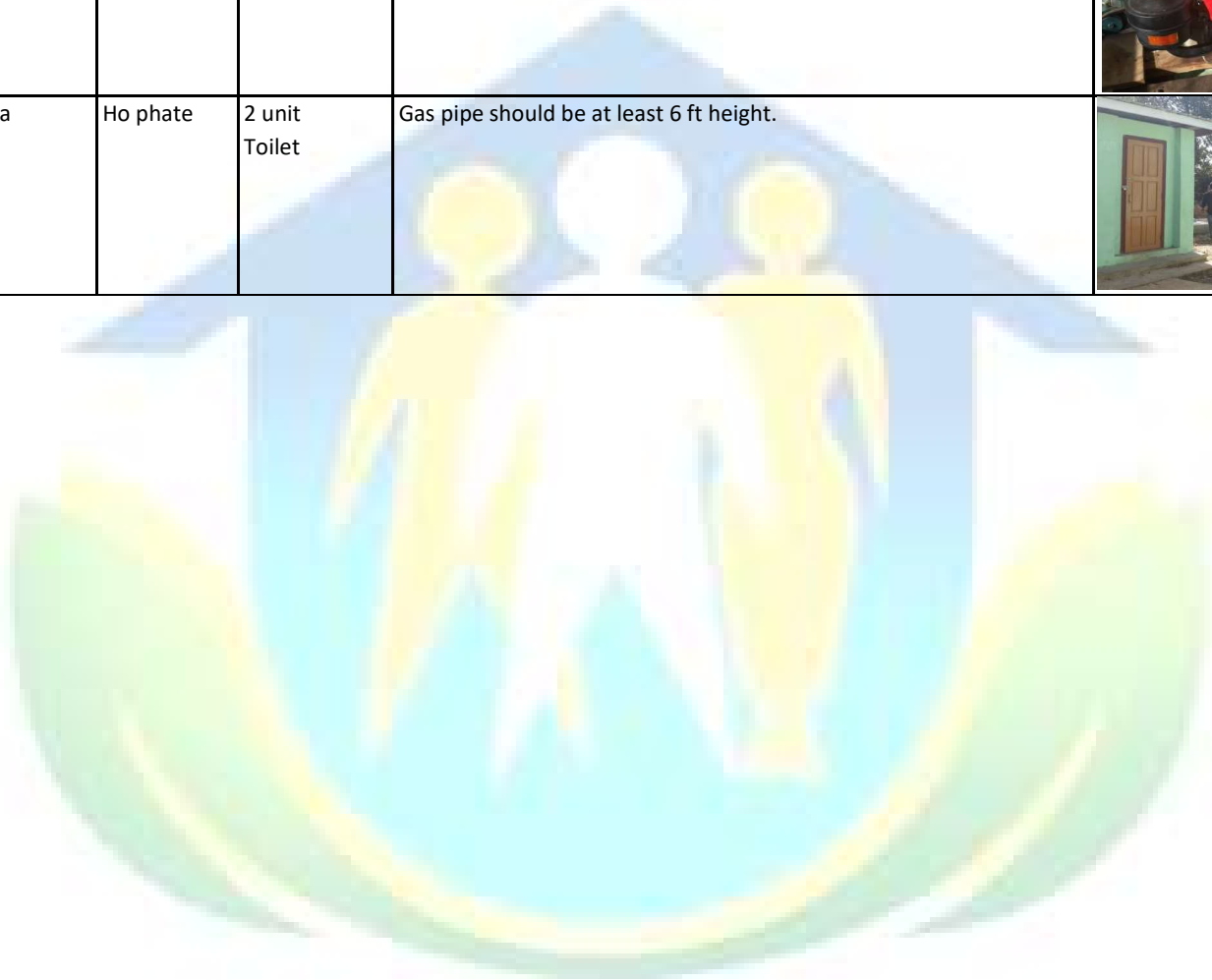
6	Demawso	daw ka law Du	Nan Hu htwe	Pump & Water Supply	<p>Elevated tank is steel structure and they hired contractor labour and materials. Exhaust pipe should be outside of pump house and raised up at least 6</p>  
7	Demawso	Sin Taung	Wi the ku (south)	primary school fencing 350'	<p>Need two horizontal flat iron rail (1"x1/8") to fixed properly to post and wall. The entrance column should be reinforce concrete to resist door weight an</p>  
8	Demawso	Sin Taung	Kut Pai Ku	School fencing	<p>School entrance is narrow and at least 6 ft. Chain link is better than bud wire for school fencing.</p> 
9	Demawso	Sin Taung	Sin Taung	macadam road	<p>Need side drain properly and ownership knowledge for every infrastructure.</p> 
10	Demawso	nan mai khon	myo ma (shan)	primary school and toilet	<p>Outside ceiling of school is similar to asbestos sheet but the brand is non asbestos sheet made by Thailand. Apron drain size should be 9"wx9"H at least.</p>  



11	Demawso	Ok	Ok htu	macadam road	The community should have ownership of the operation and maintenance.	
12	Demawso	daw baw ku	daw pi ta	Community Hall	Gutter downtake pipe should be put under the apron floor.	
13	Demawso	demawso	Ta nan oe kye	macadam road	Small pipe culvert should be made at junction of road.	
14	Demawso	mya le	Se san kho	School repairing	Need neat and tidy plastering of the wall. It should be horizontal and vertical levelling.	
15	Demawso	Saung Du	thay su le	Tube well Ground tank	Need platform for the pump house.	
16	Demawso	Mya le	So la phe kho	Tube well Ground tank	Bearing joint should be put bold and nut to resist wind force.	
17	Demawso	Mya le	Semisoda	School repairing	Need to install gutter properly and neat and tidy for plastering.	
18	Demawso	Saung Du ywa Thit	Don ka mi	macadam road	Need revised estimate and drawing.	
19	Demawso	San pya 6 mile	San pya 6 mile	Tube well	Need exhaust pipe outside and should be raised up 6ft.	



20	Demawso	San pya 6 mile	daw ka lo khu	Tube well	Need exhaust pipe outside and should be raised up 6ft.	
21	Demawso	San pya 6 mile	Ho phate	2 unit Toilet	Gas pipe should be at least 6 ft height.	





Annex 4

Procurement Plan 7

