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**NATIONAL COMMUNITYDRIVEN DEVELOPMENT PROJECT**

**IDA Grant No: H814-MM**



**QUARTERLY PROGRESS REPORT**  
**January– March 2016**

*Submitted in compliance with Section II A of the Financing Agreement between  
the Republic of the Union of Myanmar and the International Development Association*

Presented by:

National Community Driven Development Secretariat  
Department of Rural Development

15May2016

List of Abbreviations and Acronyms

BER	-	Bid Evaluation Report
BG	-	Block Grant
BGA	-	Block Grant Agreement
CFA	-	Community Force Account
CDD	-	Community-driven Development
DRD	-	Department of Rural Development
DSW	-	Department of Social Welfare
ECOPs	-	Environmental Codes of Practice
EMP	-	Environmental Management Plan
EOI	-	Expression of Interest (procurement document)
ESMF	-	Environmental and Social Management Framework
GESI	-	Gender Empowerment and Social Inclusion
GWG	-	Gender Working Group
MEB	-	Myanmar Economic Bank
NOL	-	No-Objection Letter (WB document)
OM	-	Operation Manual
PSC	-	Performance Security Guarantee
PMIS	-	Project Management Information System
RFP	-	Request for Proposals
RFQ	-	Request for Quotations
TOF	-	Training of Facilitators
TTF	-	Training of Technical Facilitators
TOT	-	Training of Trainers
TS	-	Township
TTA	-	Township Technical Assistance
UTA	-	Union Level Technical Assistance
VL	-	Village Leader
VTDSC	-	Village Tract Development Support Committee
VPSC	-	Village Project Support Committee
VTDP	-	Village Tract Development Plan
VTPSC	-	Village Tract Project Support Committee

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## Executive Summary

	Action / Issue	Status & Next Steps																																																																																																																														
<b>1.</b>	<b>Implementation</b>																																																																																																																															
	<p><i>Year 1 &amp; 2 townships</i>                      Completion of 9 townships Year 3 sub-projects by end of this period is shown in Table 1, but can be summarised as follows :</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th></th> <th>TPIC</th> <th>SP Planning</th> <th colspan="2">Construction</th> </tr> <tr> <th></th> <th>approved sub-project's</th> <th>SP detailed planning (PC 5)</th> <th>1 – 50%</th> <th>51 - 100%</th> </tr> <tr> <th></th> <th>#</th> <th>%</th> <th>#</th> <th>#</th> </tr> </thead> <tbody> <tr><td>Kanpetlet</td><td>72</td><td>100</td><td>9</td><td>0</td></tr> <tr><td>Kyngsu</td><td>170</td><td>100</td><td>155</td><td>15</td></tr> <tr><td>Namshan</td><td>116</td><td>100</td><td>0</td><td>0</td></tr> <tr><td>Laymyetnar</td><td>257</td><td>100</td><td>68</td><td>80</td></tr> <tr><td>Sidoktaya</td><td>121</td><td>89</td><td>70</td><td>51</td></tr> <tr><td>Pinlebu</td><td>141</td><td>100</td><td>108</td><td>14</td></tr> <tr><td>Ann</td><td>121</td><td>97</td><td>52</td><td>12</td></tr> <tr><td>Tatkon</td><td>152</td><td>100</td><td>34</td><td>7</td></tr> <tr><td>Htantabin</td><td>240</td><td>100</td><td>207</td><td>17</td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td><b>Total</b></td> <td><b>1390</b></td> <td></td> <td><b>703</b></td> <td><b>196</b></td> </tr> </tbody> </table>		TPIC	SP Planning	Construction			approved sub-project's	SP detailed planning (PC 5)	1 – 50%	51 - 100%		#	%	#	#	Kanpetlet	72	100	9	0	Kyngsu	170	100	155	15	Namshan	116	100	0	0	Laymyetnar	257	100	68	80	Sidoktaya	121	89	70	51	Pinlebu	141	100	108	14	Ann	121	97	52	12	Tatkon	152	100	34	7	Htantabin	240	100	207	17											<b>Total</b>	<b>1390</b>		<b>703</b>	<b>196</b>	<ul style="list-style-type: none"> <li>• Starting field activities in December, progress has been smooth for all 9 townships except Namhsan, which was delayed due to security and conflict problems, as well as last year's fire; Union is monitoring closely any need for support.</li> <li>• By end April, 1390 sub-projects had been approved by TPIC in the 9 tns, and construction was in progress on 900 sub-projects. 95% of these sub-projects should be completed by the Union MSR.</li> <li>• Staffing and facilities: The situation in Htantabin has improved following replacement of DRD head and TL, but M &amp; E TA is still currently vacant. Laymyetnar, needs replacing 1 CF after a resignation. Kanpetelet, Namhsan, and Kyungsu recently promoted 5, 5 and 7 CFs respectively to positions of Junior TA. The CFs will be replaced. After a year without, Pinlebu is finally covered by satellite internet connection.</li> </ul>																																																			
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	<ul style="list-style-type: none"> <li>• Social audits: Final social audit reports (Ann and Sidoktaya) were received in February. Individual SA reports were forwarded to WB, and a consolidated</li> </ul>	<ul style="list-style-type: none"> <li>• Following completion of all Social Audit reports from 9 townships by end February, a summary Social Audit report will be included as Annex in the next Annual</li> </ul>																																																																																																																														

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	<p>Union level SA report completed in March.</p> <ul style="list-style-type: none"> <li>• Operations Manual : Printing and distribution of the full 80,000Myanmar language copies was completed in early February.</li> <li>• Cross-township visits were organized for township Infrastructure staff (TTA Specialist and DRD counterpart) plus selected TFs (9 – 10) of 6 Yr 2 townships. Pinlebu and LMN visited Ann and SDK, while SDK and Tatkon visited LMN and HTN. Findings were summarized in two English language reports.</li> <li>• Technical Audit : Mr Neil Neate submitted provisional conclusions in the form of a Powerpoint presentation to DRD in early March. This was used as basis for iTOT 2 training 18 – 22 March, and a final report was submitted just before Thingyan. The report has been accepted by DRD as being of high quality and a valuable training resource for future TTF and iTOT training.</li> <li>• Results Matrix: CFA indicators for Y2 and participation indicators for Y3 (9 old tns) were updated to end March in Table 4 below. Results for all 27 townships in Y3 show that participation (as judged from VDP meetings) range varies rates from 50% - 75% This is line with NCDDP targets, and the quorum principle as stated in the OM.</li> </ul>	<p>Report due by end May.</p> <ul style="list-style-type: none"> <li>• ToF 3 training (for Social Audit process) for 18 new townships will run from 1 June – 15 July. The training material and SA reporting package has been updated to be clearer and more efficient for this year. It is proposed to introduce a village level Social Audit summary form (score + lessons learned) into the MIS for Year 4.</li> <li>• Operations Manual: The project should continue with progressive drafting/modifications to the OM prior to the MSR, to avoid a large major revision following the MSR. Kokhy and UTA TL will be in charge of this process.</li> <li>• Cross township visits: Cross Township Visits to attend Social Audit meetings of 6 Y2 tns will take place from 27/05 to 10/7/16. 25 community members from 11 new tns will attend SA meetings of 6 Y2 townships, and the latter will also visit each other. (See Annex III for schedule).</li> <li>• Technical Audit: The final report will form the basis of upcoming iTOT 3 to be delivered by Garvan O’Keefe on 6 – 9<sup>th</sup> June. Findings can be summarised briefly as follows <ul style="list-style-type: none"> <li>• 4% of the SPs were rate highly satisfactory, 88% satisfactory, 7% moderately satisfactory, and only 1% (2 SP) were highly unsatisfactory.</li> <li>• Differences in the technical quality amongst SPs by frequency of meeting specifications varied as follows: a) bridges 91% b) water supply and building SPs 79% c) road 75% d) electrical schemes: 57%</li> </ul> </li> <li>• Results Matrix: A complete annual review of indicator performance will be presented in the next (second) annual report (April 2015 – March 2016). Participation rates for Y2 were low because based on population rather than HH attending meetings. These will be revised in second Annual Report based on HH, to bring them in line with other years.</li> </ul>
<p><b>3.</b></p>	<p><b>Procurement</b></p>	
	<p>Main activities during this quarter have been:</p> <ul style="list-style-type: none"> <li>• Final amendments to PP6 in February following ISM.</li> <li>• Continued work on preparation of PP7, to reflect content of AWPB (submitted for NoL on 23/0316).</li> <li>• The following goods were delivered under PP6 for Y3 (see Annex I for status). Delivery of goods under PP6 <ul style="list-style-type: none"> <li>o Operations Manual (3000 copies).</li> <li>o Computers, tablets + power banks late March.</li> <li>o Vehicles (standard pickups) : late March</li> <li>o Around 50% of total motorbikes (900 x 110cc low clearance + 188 x 125 cc high clearance).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• NoL for PP7 will be submitted just after end of this period on 01/04/.</li> <li>• NoL for AWPB not received by end of period.</li> <li>• Expected schedule for delivery of remaining motorbikes during April/May is given in Table ?? below. In some townships, the cost of temporary rental of motorbikes has exceeded the total cost of purchase.</li> </ul> <p><u>Y4 procurement</u></p> <ul style="list-style-type: none"> <li>• Services : eligibility of existing Y3 TTA contractors to acquire Y4 clusters should mean no delay in mobilisation of TTA for 20 new tns for start-up training in October.</li> <li>• Goods : 1) Vehicles: use of UNOPS for vehicles OK, with ICB for motorbikes, but project should examine carefully how to shorten the period of vehicle registration 2) computers : use of ICB for computers last year proved problematic, with non-responsive bids. Consider using NCB for Y4.</li> </ul>
<p><b>4.</b></p>	<p><b>Grievance Handling</b></p>	
	<ul style="list-style-type: none"> <li>• Of 265 grievances received in first quarter, only 20 (9 %) were “core” grievances (code violation, misuse of funds etc),. Of these 100% had been resolved by 31/03/16. (See Table 6 below).</li> <li>• Since January 2014, the cumulative number of</li> </ul>	<ul style="list-style-type: none"> <li>• The Grievance Unit lost their UTA Expert Banyar Thun in March ; replacement candidates have been forwarded to DRD by Agriconsulting. Final selection is expected by end May.</li> <li>• As Grievance materials (including grievance handbook, brochure and phone number sticker for community) had</li> </ul>

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	<p>grievances to end March 2016 is 1934, of which 1923 (99%) have been resolved (Table 5).</p> <ul style="list-style-type: none"> <li>• The Union grievance team GHM training in Pinlebu in March.</li> </ul>	<p>not be formally approved by end of this period, they will be finalised and disseminated by the Communications Unit in next quarter.</p> <ul style="list-style-type: none"> <li>• Entry of grievances into township MIS by Grievance Focal or M &amp; E Expert is not being done in timely or consistent way in most townships to enable Grievance quarterly reports. Needs more training and follow-up from M &amp; E Unit.</li> </ul>
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<b>5.</b>	<b>Finance</b>	
	<ul style="list-style-type: none"> <li>• AWPB revised following WB comments and submitted for NOL</li> <li>• Detailed budgets were prepared for Union and 27 townships. Confirmation of budgets by townships are being sought,</li> <li>• Block grant disbursements reached MMK 15.8 billion for Grant and MMK 5.5 billion for Credit. Streamlined procedures enabled turn round of grant application within 6 working days.</li> <li>• IDA Credit accounts were established and initial withdrawal applications submitted. Disbursement amounted to USD 20.5 million of which USD 15,1 million for block grants.</li> <li>• Payments to TTA contractors are largely up to date.</li> <li>• Advances to township bank accounts are being closely monitored to ensure availability of funds</li> </ul>	<ul style="list-style-type: none"> <li>• Finalize annual financial accounts for Fiscal Year 2015/16 for audit</li> <li>• Schedule refresher training for township finance officers.</li> <li>• Detailed budgets to be loaded into the accounting system for generating variance reports for better budget control.</li> <li>• Further streamlining of advances to township bank accounts. Revised procedures to replace ABB system shall be submitted for Bank NOL</li> <li>• Appointment of a Senior Accountant (national consultant) to strengthen oversight of block grant use at VT shall be pursued.</li> <li>• Some DRD staff are expected to be transferred to other projects. Succession planning or additional consultants need to be recruited</li> </ul>
<b>6.</b>	<b>Communications</b>	
	<ul style="list-style-type: none"> <li>• New version of movie “Our Village, Our Project” edited and completed.</li> <li>• Visibility materials (except grievance materials) were printed and delivered to townships, including 7-posters, one brochure, signboard including sub-project data and filing stickers).</li> <li>• Project visibility materials sent to national ethnic broadcasting TV channel to be translated into four ethnic languages (Kayah, Kayin, Mon and Shan).</li> </ul>	<p><u>Next steps</u></p> <ul style="list-style-type: none"> <li>• Mobilise national consultant</li> <li>• Upgrade existing NCDDP website with improved layout, appearance and user friendliness This may require replacement of Novel Idea with new design/development firm.</li> <li>• Prepare the social audit exchange visit by community of 18 new tns to 6Y2 tns (Annex 3)</li> <li>• Translate one more language (Kayin-Sakaw and Poe) for these visibility materials</li> <li>• Prepare and disseminate grievance materials such as grievance handbook, brochure and phone number sticker for community after agreement with world bank</li> </ul> <p><u>Yr 3 strategy</u> : will focus on knowledge sharing activities, monitoring and evaluation, documenting success stories</p>
<b>7.</b>	<b>Gender</b>	
	<ul style="list-style-type: none"> <li>• Training : 1) gender sessions for start-up training in Yangon (3 tns) and NPT (9 tns) : January 2016</li> <li>• Materials: Distribution of gender manual and poster plus booklet : January 2106</li> <li>• Monitoring/data collection :Field trips made to following conflict areas: 1) Hpruso and Demoso townships 27/02 to 02/03/2106 2) Kyainseiky, Chaungzon, Billin 05 – 11/03/2016 3) Kyangin and Thabaung townships 12 – 14/03/2016 4) Moenyoy 15 - 17/03/2016</li> <li>• 2nd gender network workshop was held in NPT March 21-22. This included gender advanced training to: i) follow up gender training for 9 TS GFP (18p) and ii) plan for data collection for lessons learned.</li> </ul>	<ul style="list-style-type: none"> <li>• The national Gender consultant resigned in the previous period (November 2015). Her replacement has just been advertised week commencing 9th May.</li> <li>• At the gender network meeting, 25 townships formulated detailed action plans with clear deadlines for action. Townships will submit periodic progress reports against these dates, which need to be monitored by the upcoming national consultant.</li> </ul>
<b>8.</b>	<b>M &amp; E / MIS</b>	
	<ul style="list-style-type: none"> <li>• Training : M &amp; E inputs into start-up training of 18 new townships was done in January. Training of 18</li> </ul>	<ul style="list-style-type: none"> <li>• 18 new tns will catch up with data entry into MIS from paper forms during April / May. With the new output</li> </ul>

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	<p>new townships M &amp; E TTA and DRD counterparts in use of tablets and M &amp; E / MIS forms.</p> <ul style="list-style-type: none"> <li>As tablets and township PCs were only delivered in mid March, hands-on training of M &amp; E / MIS staff for 18 new townships was delivered in NPT in late March.</li> <li>Reporting : only 8 out of 27 tns submitted quarterly reports within time frame of this period (15 April). to date. With another 20 townships to be added in Yr 4, Union level quarterly report can no longer rely on or digest 27 reports. Therefore progress data will be based on MIS + an Excel summary table to be completed by townships.</li> <li>Data for 18 new townships User friendliness and functionality of web interface was continuously improved, especially with regard to progress reporting in PC 8.</li> </ul>	<p>based contracts, TTA staff of 18 new tns are more motivated than previous year's TTA for timely upload of forms.</p> <ul style="list-style-type: none"> <li>6 M &amp; E staff will start a comprehensive visit program to 27 townships in early May, monitoring all issues, not just M &amp; E. The ability of CFs and TFs to implement the M &amp; E / MIS trained by M &amp; E TTA will be closely checked, and if needed additional trainer be sent from Union. A second Township Support / Trainer will join the team in early June.</li> <li>4 of the new tns (Banmauk, Ngazun, Lewe Kawhmu and Kaygin experienced computer crashes, due mainly to fluctuating current. A voltage regular should be mandatory in all tns, and part of Year 4 hardware package.</li> <li>Novel Idea will start work on the GIS after Thingyan. A working prototype with Y2 data from 9 tns should be in place by end of May, following guidance from WB MIS expert during ISM.</li> </ul>	
<b>7.</b>	<b>Management &amp; Supervision</b>		
	<ul style="list-style-type: none"> <li>A quarterly meeting for all 27 townships was held on 23/03/2016 in DRD office NPT.</li> <li>AWPB: After discussions during the 9<sup>th</sup> ISM in February, the AWPB was updated with cycle 3 work plan, new cycle 4 work plan and results frames and indicators for each unit. A request for NoL was sent to the WB on 23/03/2015, but no approval was given by end of the period.</li> <li>The 9<sup>th</sup> ISM took place from 20 Jan – 2<sup>nd</sup> February. No Aide Memoire was available by end of this quarter.</li> <li>Staffing : 1) Union : during this period 3 new staff were taken on in the Union Secretariat, 2 translators + secretary. (see Annex 3).</li> </ul>	<ul style="list-style-type: none"> <li>ISM : The 10<sup>th</sup> ISM will be fielded from 18 – 31 May. One group will visit Ngapudaw, Thabaung and Htantabin, and a second group to Lewe, Tatkon and Kyaukkyi.</li> <li>An update of previous "Next Actions" is given in Table 11 below.</li> <li>It is important that procurement of consultants for the proposed 15 regional offices is initiated before the end of the next quarter, i.e formulation of ToR for Class A and Class B regional offices, RFQ for equipment etc.</li> <li>The identity of 20 townships to be implemented in Y4 should receive approval from WB and government of Myanmar by end of May. Meanwhile procurement volumes for Y4 will be based on a provisional list with population figures from Census 2014.</li> <li>Key milestones over the next six months are summarised in Table 12 below.</li> <li>The next quarterly meeting is planned for 30/06 – 02/07/2106.</li> </ul>	

## MAIN REPORT

This Union Quarterly Progress Report covers the period January to March 2016. It includes highlights of: (a) implementation progress in terms of the results framework and project work plan; (b) constraints and risks to implementation; and (c) the work plan / milestones for the upcoming 6 months to June 2016.

### 1 Implementation

	Progress and Issues					Next Steps																																																																																																																													
1.	<b>Year 1 &amp; 2 townships</b>																																																																																																																																		
	<p><i>Year 1 &amp; 2 townships</i>                      Completion of 9 townships Year 3 sub-projects by end of this period is shown in Table 1, but can be summarised as follows :</p> <table border="1"> <thead> <tr> <th rowspan="2"></th> <th colspan="2">TPIC</th> <th colspan="2">SP Planning</th> <th colspan="2">Construction</th> </tr> <tr> <th>approved sub-project's</th> <th>SP detailed planning (PC 5)</th> <th>1 – 50%</th> <th>51 – 100%</th> <th>1 – 50%</th> <th>51 – 100%</th> </tr> <tr> <th></th> <th>#</th> <th>%</th> <th>#</th> <th>#</th> <th>#</th> <th>#</th> </tr> </thead> <tbody> <tr> <td>Kanpetlet</td> <td>72</td> <td>100</td> <td>9</td> <td>0</td> <td>9</td> <td>0</td> </tr> <tr> <td>Kyngsu</td> <td>170</td> <td>100</td> <td>155</td> <td>15</td> <td>155</td> <td>15</td> </tr> <tr> <td>Namshan</td> <td>116</td> <td>100</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Laymyetnar</td> <td>257</td> <td>100</td> <td>68</td> <td>80</td> <td>68</td> <td>80</td> </tr> <tr> <td>Sidoktaya</td> <td>121</td> <td>89</td> <td>70</td> <td>51</td> <td>70</td> <td>51</td> </tr> <tr> <td>Pinlebu</td> <td>141</td> <td>100</td> <td>108</td> <td>14</td> <td>108</td> <td>14</td> </tr> <tr> <td>Ann</td> <td>121</td> <td>97</td> <td>52</td> <td>12</td> <td>52</td> <td>12</td> </tr> <tr> <td>Tatkon</td> <td>152</td> <td>100</td> <td>34</td> <td>7</td> <td>34</td> <td>7</td> </tr> <tr> <td>Htantabin</td> <td>240</td> <td>100</td> <td>207</td> <td>17</td> <td>207</td> <td>17</td> </tr> <tr> <td><b>Total</b></td> <td><b>1390</b></td> <td></td> <td><b>703</b></td> <td><b>196</b></td> <td><b>703</b></td> <td><b>196</b></td> </tr> </tbody> </table>						TPIC		SP Planning		Construction		approved sub-project's	SP detailed planning (PC 5)	1 – 50%	51 – 100%	1 – 50%	51 – 100%		#	%	#	#	#	#	Kanpetlet	72	100	9	0	9	0	Kyngsu	170	100	155	15	155	15	Namshan	116	100	0	0	0	0	Laymyetnar	257	100	68	80	68	80	Sidoktaya	121	89	70	51	70	51	Pinlebu	141	100	108	14	108	14	Ann	121	97	52	12	52	12	Tatkon	152	100	34	7	34	7	Htantabin	240	100	207	17	207	17	<b>Total</b>	<b>1390</b>		<b>703</b>	<b>196</b>	<b>703</b>	<b>196</b>	<ul style="list-style-type: none"> <li>Starting field activities in December, progress has been smooth for all 9 townships except Namhsan, which was delayed due to security and conflict problems, as well as last year's fire; Union is monitoring closely any need for support.</li> <li>By end April, 1390 sub-projects had been approved by TPIC in the 9 tns, and construction was in progress on 900 sub-projects. 95% of these sub-projects should be completed by the Union MSR.</li> <li>Staffing and facilities: The situation in Htantabin has improved following replacement of DRD head and TL, but M &amp; E TA is still currently vacant. Laymyetnar, needs replacing 1 CF after a resignation. Kanpetet, Namhsan, and Kyngsu recently promoted 5, 5 and 7 CFs respectively to positions of Junior TA. The CFs will be replaced. After a year without, Pinlebu is finally covered by satellite internet connection.</li> </ul>																																			
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**Table 1: Key Implementation Parameters to end March 2016**

Year 1		# VTs	# Villages	DDP Staffing status at 31/03/16				BG transferred		Orientation meeting	Village Profile # PC 1 uploaded	Village Development Plan			VT Selection		TPIC approval # SPs	SP detailed planning		SP implementation progress							
				# DRD	# TTA	# CF	# TF	#	%			# VDP meeting	% completion	# PC3 uploaded	# meetings	# PC 4 uploaded		Plan completed	PC 5 uploaded	1 -50	51 - 95	100%	Final SP inspection	PC 7 uploaded	F6 uploaded		
<b>Year 1</b>																											
Chin	Kanpetlet	26	123	6	8	21	9	26	100	123	123	123	100%	123	26	72	72	61	9	9	0						
Thaninthayi	Kyunsu	20	163	6	3	21	9	20	100	163	161	163	100%	156	20	134	170	170	81	155	15				8		
Shan	Namhsan	26	124	4	8	13	5	26	100	124	103	124	100%	101	26	26	116	20	0	0	0						
<b>Year 2</b>																											
Rakhine	Ann	29	229	6	6	31	17	29	100	229	229	225	98%	224	29	121	121	97	97	52	12						
Yangon	Htantabin	54	245	6	6	30	17	54	100	242	242	242		238	54	202	240	240	2	207	17						
Ayeyawady	Ayemyethnar	41	271	6	5	36	19	41	100	271	270	271		271	41	253	257	201	210	68	80	110	17	17	0		
Sagaing	Pinlebu	52	266	6	6	34	18	52	100	266	261	266	100%	265	52	44	141	113	28	108	14	3	0	0	0		
Magway	Sidoktaya	46	118	7	6	23	15	46	100	110	116	110	0	46	0	121	121	0	86	70	51						
Nay Pyi Taw	Tatkon	49	188	7	6	25	17	49	100	188	186	188	100%	181	49	114	152	134	124	34	7						
<b>Year 3</b>																											
Ayeyawady	Kyangin	30	255	6	5	32	17	11	37%	254	205	254	100%	30	30	0	23										
Ayeyawady	Thabaung	67	393	6	5	50	27	31	46%	204	53	204	52%	3	43	0	77										
Bago	Kyaukkyi	34	137	6	5	17	12	10	29%	45	32	45	33%	2	10	2	0										
Bago	Moenyoo	37	218	6	5	28	15	36	97%	214	190	214	98%	174	36	5	0										
Chin	Paletwa	98	393	6	5			40	41%	319	1	319	81%	0	0	0	0										
Kayah	Demoso	26	172	6	5	23	12	25	96%	172	162	172	100%	80	26	16	102										
Kayah	Hpruso	14	116	6	5	15	8	5	36%	116	112	116	100%	1	14	0	67										
Kayin	Ayainseikgyi	51	288	6	5	36	20	27	53%	217	16	217	75%	0	33	0	0										
Thanintharyi	Thanintharyi	19	181	6	5	27	19	10	53%	147	13	147	81%	10	18	0	63										
Sagaing	Banmauk	47	219	6	5	28	16	47	100%	219	219	219	100%	149	47	15	199										
Sagaing	Myaung	48	81	7	4	24	16	39	81%	81	81	81	100%	81	48	24	63										
Magway	Mindon	72	179	6	5	36	24	8	11%	179	173	179	100%	148	72	43	152										
Mandalay	Ngazun	44	158	6	5	22	15	41	93%	130	5	130	82%	2	28	0	0										
Mandalay	Nyaung U	74	220	6	5	37	25	70	95%	220	207	220	100%	206	74	87	0										
Mon	Bilin	51	217	6	5	27	17	22	43%	217	50	217	100%	19	47	1	59										
Mon	Chaungzon	43	78	6	5	22	15	43	100%	78	78	78	100%	72	43	80	172										
Nay Pyi Taw	Lewe	60	261	6	5	33	20	31	52%	181	138	181	69%	94	48	15	120										
Yangon	Kawhmu	55	136	6	5	33	20	31	56%	133	29	132	97%	7	54	5	47										

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The main recurring issues during this period were: 1) late procurement of TTA resulting in: late start of cycle, limited time to achieve quality PRA, threat of rain delay for construction 2) late delivery of vehicles and equipment, resulting in having to hire motorbikes but with insufficient quantity 3) lack of full community participation from some villages due to livelihood migration/competing livelihood activities. Specific issues reported by a few townships were as reported below

**Table 2: Issues and Union support required to end March 2016**

Year	Main Issues		Support required from Union (3)
<b>Year 2 tns</b>			
Nay Pyi Taw	Tatkon	<ul style="list-style-type: none"> <li>• Tablet battery (life too short)</li> <li>• Photo can't capture and can't attach photo in PC-6 in tablet</li> <li>• Can't save many words in the PC-9 in the box of (How was the grievance resolved, including detailed process of handling by date and who participate?)</li> <li>• Tablet repairing period is too long ( taking around two and half months for one time)</li> </ul>	<ul style="list-style-type: none"> <li>• (1) Need to provide the budget PC (2) Need to search for new good tablet services place at Nay Pyi Taw or Yangon</li> </ul>
<b>Year 3 tns</b>			
Kayah	Hpruso		<ul style="list-style-type: none"> <li>• No motorbikes</li> </ul>
Sagaing	Banmauk	<ul style="list-style-type: none"> <li>• Infrastructure Specialist from Union needed to support subproject designs</li> <li>• Internet connection is not stable</li> </ul>	<ul style="list-style-type: none"> <li>• Please assign an Infrastructure Specialist to Banmauk as early as possible</li> <li>• Motorbikes</li> </ul>
Sagaing	Myaung	<ul style="list-style-type: none"> <li>• Need for more motorcycles, computers and generator</li> <li>• Confusion over budgets and expenditures</li> </ul>	<ul style="list-style-type: none"> <li>• Approval for additional motorcycles, computers and generation for Myaung Township.</li> <li>• Union M&amp;E team has been doing regular checks on township data and also field visits. More briefing/clarification about Union-level financial management guidelines.</li> </ul>

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Mon	Bilin	6-10 village tracts may use over more than 4% administrative cost because these are very remote villages from Bilin Township. There was difficulties to manage staff travelling to their assign villages because project motorbike did not reach in time (Before mobilization meeting).Project manager had to negotiated with CFs and TFs for renting their own motorbike to use in project activity with resonable price. Staffs hardly organized the villagers to attend village meeting and worried to meet more than 50 percent of households participation in meeting because thetime of mobilization meetings is under very hot weather condition.	Need refresher training for new replacement staff.
Mon	Chaugzon	<ul style="list-style-type: none"> <li>• A number of villagers are not interested in attending meetings or in using PRA tools ; some methodologies like wealth ranking are not appreciated by all villages</li> <li>• Some villages split into 2 camps, can affect VPSC</li> <li>• 2 villages inaccessible due to road closure, anther due to being on an island.</li> <li>• Heavy rains during May, June, July will delay construction</li> </ul>	No motorbikes
Nay Pyi Taw Yangon	Lewe Kawhmu	One VT have not finish VDP. Township PC (Sever) was Down on 7 to 26 April 2016.	

**Table 3 : Motorbike delivery schedule**

Township	Allocation			Delivered by end April		Expected delivery dates
	105 CC	125 CC	Total	105 CC	125 CC	
Hpruso	20	10	30			1-May-16
Demosoe	32	10	42	32	10	
Kyarinnseikkyi	53	10	63	53	10	
Paletwa	15	0	15	15	0	
Myaung	47	0	47	47	0	
Banmauk	41	10	51			9-May-16

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Thanintharyi	49	0	49	49	0	
Moenyo	50	0	50	50	0	
Kyaukkyi	26	10	36	26	10	
Mindon	57	10	67			4-May-16
Nganzun	44	0	44	44	0	
Nyaung U	56	0	56			8-May-16
Chaungzon	44	0	44			9-May-16
Bilin	41	10	51			5-May-16
Khawmu	60	0	60			2-May-16
Thabaung	69	0	69	69	0	
Kyangin	56	0	56	56	0	
Lewe	50	10	60			5-May-16
Tatkon	0	10	10	0	10	
Namhsan	0	10	10	0	10	
Ann	0	10	10			9-May-16
Pinlebu	0	10	10	0	10	
Kanpetlet	0	0	0	0	0	
Sidoketaya	0	10	10	0	10	
Total	900	188	1088	441	70	

## 2 Knowledge and Learning

	<p><i>Social Audits</i></p> <ul style="list-style-type: none"> <li>• Following completion of all Social Audit reports from 9 townships by end February, a summary Social Audit report will be included as Annex in the next Annual Report due by end May 2016.</li> </ul>	<ul style="list-style-type: none"> <li>• ToF 3 training (for Social Audit process) for 18 new townships will run from 1 June – 20 July. The training material and SA reporting package has been updated to be clearer and more efficient for this year. It is proposed to introduce a village level Social Audit summary form (score + lessons learned) into the MIS for Year 4.</li> </ul>
	<p><i>Cross-township learning exchange visits</i></p> <ul style="list-style-type: none"> <li>• Following cross township exchange visits for TTA in the previous quarter (19 – 30 October), cross township visits were organized for township Infrastructure staff (TTA Specialist and DRD counterpart) plus selected TFs (9 – 10) of 6 Yr 2 townships. Pinlebu and LMN visited Ann and Sidoktaya, while Sidoktaya and Tatkon visited LMN and Htantabin. Findings were summarized in two English language reports.</li> </ul>	<ul style="list-style-type: none"> <li>• Further cross-visits will be arranged during the next quarter for selected committee members of 18 new townships to attend Social Audit Meetings of 9 older townships during late July and early August.</li> </ul>
	<p><i>Technical Audit</i></p> <ul style="list-style-type: none"> <li>• The Technical Audit took place 15/11 – 18/12/15, consisting of a Team Leader (Mr Neil Neate) + 8 DRD.</li> <li>• Provisional conclusions in the form of a Powerpoint presentation were submitted to DRD in early March, and used on a basis for iToT 2 training 18–22 March.</li> <li>• A final report was received from Mr Neate just before Thingyan. The report has been accepted by DRD as being of high quality and a valuable training resource for future TTF and iToT training.</li> </ul>	<ul style="list-style-type: none"> <li>• The Technical Audit Final report will form the basis of upcoming iToT 3 to be delivered by Garvan O’Keefe on 6 – 9<sup>th</sup> June.</li> <li>• DRD have also combined components of Mr Neate’s system with the regular M &amp; E / MIS social and technical safeguards to develop a comprehensive Infrastructure M &amp; E system for future training to regional infrastructure engineers.</li> <li>• For this quarterly report, brief findings can be summarised as follows, with more detailed findings to be reported in the upcoming Annual Progress Report :             <ul style="list-style-type: none"> <li>• 4% of the SPs were rate highly satisfactory, 88% satisfactory, 7% moderately satisfactory, and only 1% (2 SP) were highly unsatisfactory.</li> <li>• Differences in the technical quality amongst SPs as rated by % of time they met specifications varied as follows: a) bridges 91% b) water supply and building SPs 79% c) road 75% d) electrical schemes: 57%.</li> </ul> </li> </ul>
	<p><i>Results Matrix Indicators</i></p> <ul style="list-style-type: none"> <li>• Table 4 below presents an incremental summary of RM benefit indicators to end March.</li> <li>• CFA participation in Y2 was as follows:             <ul style="list-style-type: none"> <li>• Total CFA labour paid out : MMK 1.46 billion or US \$ 1.126 million</li> <li>• Total # of labour days provided: 325,400</li> <li>• CFA payments constituted 15% of the Block Grants, and was the main source of labour in 70% of sub-projects.</li> </ul> </li> <li>• Results for all 27 townships in Y3 show that participation (as judged from VDP meetings) range varies from 50% - 75%. This is line with NCDDP targets, and the quorum principle as stated in the OM.</li> </ul>	<ul style="list-style-type: none"> <li>• While this quarter presents such an incremental summary below, a complete annual review of indicator performance will be presented in the next (second) annual report (April 2015 – March 2016) after all sub-projects and Technical Audit have been completed.</li> </ul>

**Table 3 : Summary of Results matrix Indicators to end March 2016**

1 Development Objective Indicators		Yr 1 2013/4	Yr 2 2014/5	Yr 3 2015/6	Cumulative
1.1	Direct project beneficiaries	227,000 (3 tns)	669,570 (6 tns)	2,186,415 (18 tns)	3,082,985 (27 tns)
1.2	% female beneficiaries		51%	51.5%	51.2%
1.3	# persons having access to and use of project-built infrastructure and services <sup>(1)</sup>	204,527	621,361	2,042,112	2,868,000
1.4	% households in project villages participating in planning, decision-making, and implementation of sub-projects <sup>(2)</sup>	56%	58% <sup>(3)</sup>	65%	
	Kyunsu	41%	50%	57%	
	Kanpetlet	100%	66%	72%	
	Namshan	79%	49%	80%	
	Pinlebu		88%	77%	
	Sidoktaya		86%	64%	
	Laymyetnar		69%	57%	
	Ann		51%	68%	
	Tatkon		50%	57%	
	Htantabin		50%	50%	
	Banmauk			79%	
	Bilin			58%	
	Chaungzon			52%	
	Demoso			70%	
	Hpruso			77%	
	Kawhmu			82%	
	Kyainseikgyi			data n.a	
	Kyangin			66%	
	Kyaukkyi			65%	
	Lewe			65%	
	Mindon			64%	
	Monyo			71%	
	Myaung			61%	
	Ngazun			56%	
	Nyaung U			58%	
	Paletwa			data n.a	
	Thabaung			58%	
	Thaninthayi			61%	
1.5	% community members satisfied with the project	90%	78.8%	n.a	78.8%
1.6	Employment / wages				
1.6.1	CFA Participation • Total CFA labour paid out • Total # of labour days provided • CFA payments as % of BG • % sub-projects with CFA as main source of labour		• MMK 1.46 bill. • 325,400 • 15% • 70%	n.a	• MMK 1.46 bill. • 325,400 • 15% • 70%
1.6.2	Contractor labour	data unreliable/incom	• MMK 0.93 bill. • 207,248		

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	<ul style="list-style-type: none"> <li>Total wages paid by contractors</li> <li>Total # of labour days provided</li> </ul>	plete		n.a	MMK 0.93 bill.
1.6.3	Combined CFA + contractor labour <ul style="list-style-type: none"> <li>Total paid labour (CFA + contractor)</li> <li>Total # of labour days provided</li> </ul>	data unreliable/incomplete	<ul style="list-style-type: none"> <li>MMK 2.39 bill</li> <li>532,642</li> </ul>	n.a	

Notes: 1) Direct project beneficiaries discounted by estimated number of community members not benefitting from schools projects (30% of village population x proportion of schools sub-projects in townships) 2) HH attending VDP meeting as % of total village HH 3) Preliminary results reported for 9 tns in 2015 were much lower (21%), because calculations were based on population (adult population attending VDP meeting, divided by total village population), rather than HH. When recalculated using household attendance (as prescribed in the RM indicator), the figures are more consistent with Yr 1 and 3.

2	Intermediate Results Indicators	2014/5	2015/6	2016/7	Cumulative
2.1	#Type of rural infrastructure built	357	1812	17 <sup>(4)</sup>	2186
	Transport (roads, jetties, bridges)	126	743	n.a	869
	Education	118	434	n.a	552
	Water and sanitation	69	415	n.a	484
	Electrification	26	142	n.a	168
	Community facilities <sup>(3)</sup>	15	49	n.a	64
	Other	3	29	n.a	32
2.2	% of sub-projects evaluated as high priority by communities	Not yet evaluated	Not yet evaluated	Not yet evaluated	Not yet evaluated
2.3	% of sub-projects evaluated independently meeting project operations manual technical and safeguard specifications	85%	93% <sup>(5)</sup>	n.a	
2.4	# of Government officials using their new skills in project management, engineering, planning	48	115	234	234
2.5	# of community members using their new skills in project planning, financial management, and procurement <sup>(6)</sup>	4731	19,160	56,780	80,667
2.6	# of internal cross-township learning exchanges	2	4	1	7
2.7	Annual Multi-Stakeholder Review conducted	1	1		2
2.8	% grievances registered, related to delivery of project benefits, that are addressed	99	98.5%		98.5%
	Core	98%	98%		98%
	Core supplement	99%	99%		99%
2.9	# grievances related to delivery of project benefits, that are addressed	318	1605		1923
	Core	n.a	119		
	Core supplement	n.a	1486		
2.10	% of annual significant financial audit findings addressed (misuse of funds, non-compliance with procedures)	100%	100%		100%

Notes :4) Only 17 sub-projects had come to project completion stage by end March. However, a further 3498 were already in the pipeline in terms of VDP planning and TPIC approval. 5) 4% of the SPs were rated highly satisfactory, 88% satisfactory, 7% moderately satisfactory and 1% (2 SP) highly unsatisfactory ; 92% excludes categories of moderately satisfactory (7%) and unsatisfactory (1%), as some or all of the technical and safeguard specs were not met in these categories. 6) Assumes full number of committee members of cycle 1 tns, and 50% of previous cycles' committee members are new trainees in any year.

### 3 Procurement

	<p>Main activities during this quarter have been:</p> <ul style="list-style-type: none"> <li>• Final amendments to PP6 in February following ISM. NoL for further final amendments to PP6 was received during the ISM mission end of January. (See Annex I).</li> <li>• Continued work on preparation of PP7, to reflect content of AWPB (submitted for NoL on 23/0316). Based on feedback from WB during two supervision missions, AWPB and PP7 could only be finally submitted for NoL on 23/03/16 and 01/04/16 respectively.</li> <li>• Services : Mobilization of TTA : by end January all TTA for 18 townships had been mobilized, and the full contingent of CF and TF were finally mobilized by mid March (See Table 1).</li> <li>• Goods: The following goods were delivered under PP6 for Y3 (see Annex I for status):             <ul style="list-style-type: none"> <li>○ Operations Manual (3000 copies).</li> <li>○ Computers, tablets + power banks late March.</li> <li>○ Vehicles : i) Land Cruiser Pickup2) standard pickups : late March</li> <li>○ Around 50% of total motorbikes (900 x 110cc low clearance + 188 x 125 cc high clearance) and helmets.</li> </ul> </li> <li>• Shopping             <ul style="list-style-type: none"> <li>○ Microsoft Office licences : as total value now exceeds US\$ 100,000, procurement method has to be changed to NCB.</li> <li>○ Life jackets : forecasted amount must be increased to purchase safe equipment.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• NoL for PP7 and AWPB is expected during second week of May, approximately 6 weeks after submission of the request submission.</li> <li>• Timely procurement can only be realized with proper anticipation and planning. This was not the case with PP6, but hopefully the existence of an agreed long term AWPB as a basis for PP7 will improve this situation somewhat.</li> <li>• By end of period, preparation of PP7 was still awaiting WB NOL for the AWPB. Discussions with WB are expected during ISM in January, and submission of PP7 in February.</li> </ul> <p>Expected schedule for remaining goods :</p> <ul style="list-style-type: none"> <li>• Vehicles: Land Cruiser pickup = early February</li> <li>• Motorbikes (ICB) : 810 low clearance (110 cc) + 188 high clearance (125 cc) = Last half of April and first half of May. (see Table 3)</li> </ul> <p>Issues :</p> <ul style="list-style-type: none"> <li>• Exact identity of 20 new townships to be implemented in Yr 4 not yet confirmed by government, therefore bills of quantity will be based on provisional population figures from list of proposed townships.</li> <li>• Services: provision of TTA for 18 of 20 new townships will be through extension of selected existing TTA providers fulfilling performance criteria. Two townships in Shan and Kachin will be publically tendered and open to new contractors. The eligibility of existing Y3 TTA contractors to manage Y4 clusters should reduce the delay in mobilisation of TTA for 20 new tns for start-up training in October, provided a proper performance assessment is completed before August.</li> <li>• Goods: 1) Vehicles: the project will continue to use UNOPS for vehicles, and ICB for motorbikes. However, but project should examine carefully how to shorten the period of vehicle registration 2) Computers, tablets, powerbanks : use of ICB for computers last year proved problematic, with non-responsive bids. Consider using NCB for Y4.</li> <li>• WB's new online system procurement system will be introduced in the next quarter. While this will have clear advantages in the long term, we can expect a steep learning curve and some glitches in the short term for all stakeholders.</li> </ul>
<p>Capacity Building</p>	<ul style="list-style-type: none"> <li>• Training             <ul style="list-style-type: none"> <li>○ specific procurement training material was finalized and the procurement team prepared for procurement-to-procurement staff and procurement-to-TTA-teams training.</li> <li>○ Procurement unit assisted with parallel sessions in the December start-up training.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• The procurement team is still understaffed for the workload required, not so much in terms of numbers, as the ability and decision making power of subordinate staff.</li> <li>• Fiduciary risk management: 2 areas require attention to reduce fiduciary risks in NCDDP, which are rated high : i) there is a need for greater cooperation between procurement and finance; besides collaboration on an integrated AWPB, we need be to clarify our respective roles and responsibilities, and agree an appropriate document flow ii) conduct some assessment missions to different regions in order to compare best practices against those which need improvement. A first assessment trip to the Year 2 townships is proposed for February 2016 iii) the procurement administration system should be reviewed and improved to make procurement files auditable on a permanent basis</li> </ul>



## 4 Grievance Handling

Issues and Activities	Comments / Next Steps
<p>1</p> <ul style="list-style-type: none"> <li>•Of 265 grievances received in first quarter, only 20 (9 %) were “core” grievances (code violation, misuse of funds etc),. Of these 100% had been resolved by 31/03/16. (Table 6).</li> <li>•Since January 2014, the cumulative number of grievances to end March 2016 is 1934, of which 1923 (99%) have been resolved (Table 5).</li> <li>•The Union grievance team GHM training in Pinlebu in March.</li> </ul>	<ul style="list-style-type: none"> <li>•The Grievance Unit lost their UTA Expert Banyar Thun in March ; replacement candidates have been forwarded to DRD by Agriconsulting. Final selection is expected by end May.</li> <li>•As Grievance materials (including grievance handbook, brochure and phone number sticker for community)had not be formally approved by end of this period, they will be finalised and disseminated by the Communications Unit in next quarter.</li> </ul>
<p>3</p> <ul style="list-style-type: none"> <li>•The 6 GHM indicators were completed 100% for 9 townships. (1) # villages that have received GHM information 2) # of villages with assigned grievance focal 3) # of villages with signed Code of Conduct 4) # of villages with suggestion box 5) # Village committees which have received grievance management training 6) # of villages with grievance Information material).</li> </ul>	<ul style="list-style-type: none"> <li>•During next quarter, GHM must ensure that 6 indicators of grievance infrastructure are complete for all new 18 townships.</li> </ul>
<p>4</p> <ul style="list-style-type: none"> <li>•Submitted Oct – December quarterly report. Drafted January – March quarterly report.</li> </ul>	<ul style="list-style-type: none"> <li>•Prepare QRep for Jan – March 2016.</li> </ul>
<p>4</p> <p>Staffing / capacity development:</p> <ul style="list-style-type: none"> <li>• Contributed to start-up training parallel sessions in December and January.</li> <li>• 3 female staff joined GHM unit in December, giving a total of 7 grievance staff, including 1 UTA and 6 DRD staff.</li> </ul>	<p>Although planned for this period, a social accountability assessment in Ann, Pinlebu and Sidoktaya was finally not conducted, due to time limitation, as the GHM team could only keep up with grievance investigation processing activities and refresher training. These townships will be visited for training in May and June 2016.</p>
<p>5</p> <p>Grievance information materials : grievance redress pamphlet, GHM and Code of Conduct poster, GHM booklet were revised.</p>	<ul style="list-style-type: none"> <li>•All updated materials will be printed and distributed by the Communication Team in the next quarter.</li> </ul>
<p>6</p> <p>Reviewed the grievance information in the MIS uploaded by townships, to ensure follow-up and resolution status.</p>	<ul style="list-style-type: none"> <li>•Entry of grievances into township MIS by Grievance Focal or M &amp; E Expert is not being done in timely or consistent way in most townships to enable Grievance quarterly reports. Needs more training and follow-up from M &amp; E Unit.</li> </ul>

**Table 4: Quarterly grievances received and resolved (Jan-Mar 2016)**

Township	Total Grievances received	Total Grievances Resolved	(%)	Remark
Kanpetlet	71	71	100%	
Kyunsu	8	8	100%	
Namhsan	13	13	100%	
Laymyethna	13	13	100%	
Sidoktaya	15	15	100%	
Ann	17	17	100%	
Htantabin	4	4	100%	
Tatkone	69	62	90%	7 case is being resolved
Pinlebu	22	22	100%	
Kawhmu	1	1	100%	
Paletwa	4	3	75%	1 case is being resolved

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Tanindaryi	1	1	100%	
Myaung	0	0	-	
Banmauk	2	2	100%	
Thabaung	4	4	100%	
Kyangin	0	0	-	
Mindon	0	0	-	
Lewe	6	6	100%	
Ngazun	0	0		
Nyaung U	2	2	100%	
Monyo	5	5	100%	
Chaugzong	0	0	-	
Bilin	0	0	-	
Hpruso	0	0	-	
Demoso	7	3	43%	4 case is being resolved
Kyaingseigyii	0	0	-	
Kyaukkyyii	1	1	100%	
Union	-	-	-	
<b>Quarterly Total</b>	<b><u>265</u></b>	<b><u>253</u></b>	<b><u>95%</u></b>	<b>14 case is being resolved</b>

**Table 5: Cumulative grievance received and resolved ( Jan 2014 – March 2016)**

Township	Total Grievances received	Total Grievances Resolved	(%)	Remark
Kanpetlet	413+71	484	100%	
Kyunsu	147+13	160	100%	
Namhsan	194+8	202	100%	
Laymyethna	180+13	193	100%	
Sidoktaya	181+15	196	100%	
Ann	116+17	133	100%	
Htantabin	62+4	66	100%	
Takone	125+69	187	90%	7 case is being resolved
Pinlebu	244+22	266	100%	
Kawhmu	1	1	100%	
Paletwa	4	3	75%	1 case is being resolved
Tanindaryi	1	1	100%	
Myaung	0	0	-	
Banmauk	2	2	100%	
Thabaung	4	4	100%	

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Kyangin	0	0	-	
Mindon	0	0	-	
Lewe	6	6	100%	
Ngazun	0	0		
Nyaung U	2	2	100%	
Monyo	5	5	100%	
Chaugzon	0	0	-	
Bilin	0	0	-	
Hpruso	0	0	-	
Demoso	7	3	43%	4 case is being resolved
Kyaingseigyii	0	0	-	
Kyaukkyii	1	1	100%	
Union	7	4	100%	
<b>Cumulative Total</b>	<b><u>1934</u></b>	<b><u>1923</u></b>	<b><u>99%</u></b>	<b>12 case is being resolved</b>

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Table 6 : Grievances received and resolved by category and township(Jan-Mar 2016)

Township	CORE							CORE SUPPLEMENT						
	# All Types	Violation of Project Policies & Procedures	Misuse of Funds	Violation of Contract	Improper Intervention	# Core	% Core	General enquiry about policies & procedures	Force Majeure	Suggestion/ demand	Appreciation	Other	# Core Supp.	% Core Supp.
Kanpetlet	71	2				2	10%	2		53	14		69	28.16%
Kyunsu	8	1				1	5%	1		6			7	3%
Namhsan	13	3				3	15%			10			10	4%
Laymyethna	13					0	0%	1		7	5		13	5%
Sidoktaya	15	2				2	10%	1	1	10	1		13	5.31%
Ann	17		1		1	2	41%	6		9			15	6%
Htantabin	4					0	0%			4			4	2%
Takone	69	4			3	7	35%	7		51	3	1	62	25.31%
Pinlebu	22					0	0%		1	9	11	1	22	9%
Kawhmu	1					0	0%					1	1	0%
Paletwa	4	1				1	5%		1	1		1	3	1%
Tanintharyi	1					0	0%		1				1	0.4%
Myaung	0					0	0%						0	0%
Banmauk	2					0	0%	1		1			2	1%
Thabaung	4					0	0%	2		1	1		4	2%
Kyangin	0					0	0%						0	0%
Mindon	0					0	0%						0	0%
Lewe	6					0	0%	1	1	3		1	6	2%
Ngazun	0					0	0%						0	0%
Nyaung U	2				1	1	0.05					1	1	0%
Monyo	5					0	0%	1		2		2	5	2%

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Chaungzon	0					0	0%						0	0%
Bilin	0					0	0%						0	0%
Hpruso	0					0	0%						0	0%
Demoso	7	1				1	5%			4	2		6	2%
Kyaingseigyii	0					0	0%						0	0%
Kyaukkyii	1					0	0%				1		1	0%
Union	-					0	0%						0	0%
<b>Quarterly Total</b>	<b><u>265</u></b>	<b>14</b>	<b>1</b>	<b>0</b>	<b>5</b>	<b>20</b>	<b>100%</b>	<b>23</b>	<b>5</b>	<b>171</b>	<b>36</b>	<b>10</b>	<b>245</b>	<b>100%</b>
<b>Total Resolved</b>	<b><u>251</u></b>	<b>14</b>	<b>1</b>	<b>0</b>	<b>5</b>	<b>20</b>	<b>100%</b>	<b>23</b>	<b>5</b>	<b>162</b>	<b>36</b>	<b>7</b>	<b>233</b>	<b>95%</b>

## 5 Finance

	<b>Issues and Activities</b>	<b>Comments and Next Steps</b>
	<i>Activities this quarter</i>	<i>Activities next quarter</i>
	<p><b>Budgets</b></p> <ul style="list-style-type: none"> <li>Revised AWPB submitted to WB</li> <li>AWPB was re-formulated in DRD format and government budget format</li> <li>Draft Township Budgets for 27 townships sent for confirmation</li> </ul>	<ul style="list-style-type: none"> <li>Budgets to be loaded to the Peachtree accounting system to produce variance reports.</li> </ul>
	<ul style="list-style-type: none"> <li>AWPB was revised following WB comments and submitted for NOL</li> <li>Detailed budgets were prepared for Union and 27 townships. Confirmation of budgets by townships are being sought,</li> <li>Block grant disbursements reached MMK 15.8 billion for Grant and MMK 5,5 billion for Credit. Streamlined procedures enabled turn round of grant application within 6 working days.</li> <li>IDA Credit accounts were established and initial withdrawal applications submitted. Disbursement amounted to USD 20.5 million of which USD 15,1 million for block grants.</li> <li>Payments to TTA contractors are largely up to date.</li> </ul> <p>Advances to township bank accounts are being closely monitored to ensure availability of funds</p>	<ul style="list-style-type: none"> <li>Finalize annual financial accounts for Fiscal Year 2015/16 for audit</li> <li>Schedule refresher training for township finance officers.</li> <li>Detailed budgets to be loaded into the accounting system for generating variance reports for better budget control.</li> <li>Further streamlining of advances to township bank accounts. Revised procedures to replace ABB system shall be submitted for Bank NOL</li> <li>Appointment of a Senior Accountant (national consultant) to strengthen oversight of block grant use at VT shall be pursued. Some DRD staff are expected to be transferred to other projects. Succession planning or additional consultants need to be recruited</li> </ul>
	<p><b>Bank &amp; Cash</b></p> <ul style="list-style-type: none"> <li>Bank accounts were opened in Myanmar Economic Bank for Grant and Credit to facilitate more use of banking facilities.</li> <li>Cash forecast prepared for all six bank accounts (3 for credit and 3 for grant) and replenishment received from World Bank</li> </ul>	<ul style="list-style-type: none"> <li>Although the accounts were moved from Central Bank to Myanmar Economic Bank, payments in cash still continues as some suppliers insist on cash payments.</li> <li>Recommend using a condition in future contracts that payment is made by MTO or check only</li> </ul>
	<p><b>Disbursements</b></p> <ul style="list-style-type: none"> <li>During the quarter 13 disbursements were made for DA B account and direct payments amounting to USD 1,163,528 (MMK 1,461,374,312). USD 1,448,000 withdrawn for DA C account. For IDA Credit 1 disbursement each made for DA E USD 4,262,136, and DA EFUSD 1,200,000. 2 disbursements made for DA D Block Grant account USD 15,066,116. In addition direct payments amounted to USD 195,325. MMK value for all these transactions total MMK 25,742,054.695</li> <li>Total spending for Grant amounted MMK 20.5 billion including block grant payments of MMK 15.8 billion and for the Credit MMK 6.5 billion including block grant payments of MMK 5.5 billion</li> </ul>	<ul style="list-style-type: none"> <li>Last quarter experienced significantly higher disbursement. Full documentation of these expenditures shall be a priority in this quarter.</li> </ul>
	<p><b>Block Grant Processing</b></p> <ul style="list-style-type: none"> <li>Processing standards were established to turn around block grant request within 6 working days.</li> <li>Approval procedures were stream lined to meet this service standard.</li> <li>During quarter 514 VT block grant requests were received and 461 (90%) were processed on time</li> </ul>	
	<p><b>Cash Advances</b></p> <ul style="list-style-type: none"> <li>DRD decided to refund all cash advances to project bank accounts using DRD funds. As a result advances are fully liquidated</li> </ul>	

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Issues and Activities	Comments and Next Steps
<p><b><u>Payments to Township TAs</u></b></p> <ul style="list-style-type: none"> <li>• Contracts for Kanpetlet, Kyunsu and Namshan are all completed but some invoices are still outstanding.</li> <li>• Payments are up to date for Laymethnar, Pinlebu, Tatkone and Htantabin. Invoices for Sidoktaya were received only in April, and are being processed.</li> <li>• For contracts under the Credit, initial payments were made on all contract except Cardno. Cardno has included a 5% tax and clarification is being sought.</li> </ul>	<ul style="list-style-type: none"> <li>• As new contracts are disbursed on lump sum contracts, performance measures to approve the next batch of invoices need to be designed by procurement and CDD management.</li> </ul>
<p><b><u>Accounting systems</u></b></p> <ul style="list-style-type: none"> <li>• A new company has been created in the project accounting system to account for Credit project accounts</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b><u>Human Resources</u></b></p> <ul style="list-style-type: none"> <li>• A replacement UTA Finance Expert joined the Team in December 2015</li> </ul>	<ul style="list-style-type: none"> <li>• The NCDD Project Finance Section is facing significant staff turnover over the next three months. One senior government staff is being transferred to another WB Project, and the head of the section is planning to leave for post graduate studies next August, In addition, the Senior Finance Assistant (National consultant) has resigned effective end May 2016.</li> <li>• The above developments pose significant risks for efficient operation of the Finance Unit, with six designated bank accounts and 27 township accounts to manage. Therefore in addition to replacement of the Senior Finance Assistant, it is proposed to recruit a fully qualified Myanmar national as Accountant to ensure continued functioning of the unit. This would be a new position in addition to the 3 finance assistant consultants already approved.</li> </ul>

Table 7 below presents the Sources and Use of Funds to end March2016.

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Table 7 : Statement of Sources and Uses of Funds for quarter ended 31/03/16	Actual			Budget		Variance		PAD	
	Current Quarter	Year to date	Cumulative to date	Current Quarter	Year to date	Current Quarter	Year to date	Life of Project	
								Kyat @ ?? (000's)	USD (000,000)
<b>Receipts</b>									
Funds Received from Government	(30,000)	(30,000)	79,957,000	-	-	30,000	30,000	\$ -	\$ -
<u>Funds Received from IDA Grant</u>								\$ 69,760,000	\$ 80,000,000
- DA - A A/c for Block Grants		16,912,723,475	28,618,831,475		16,912,723,475	-	-		
- DA - B A/c for Other Components		9,440,589,328	11,865,815,460		9,440,589,328	-	-		
- DA - C A/c for Other Components	1,872,264,000	1,872,264,000	1,872,264,000	1,872,264,000	1,872,264,000	-	-		
- Direct Payments by IDA Grant	1,461,374,312	4,469,652,734	7,301,534,180	1,461,374,312	4,469,652,734	-	-		
<u>Funds Received from IDA Credit</u>						-	-	\$ 409,600,000	\$ 400,000,000
- DA - D A/c for Block Grants	18,560,000,000	18,560,000,000	18,560,000,000	18,560,000,000	18,560,000,000	-	-		
- DA - E A/c for Other Components	5,483,365,878	5,483,365,878	5,483,365,878	5,483,365,878	5,483,365,878	-	-		
- DA - F A/c for Other Components	1,459,200,000	1,459,200,000	1,459,200,000	1,459,200,000	1,459,200,000	-	-		
- Direct Payments by IDA Credit	238,288,817	238,288,817	238,288,817	238,288,817	238,288,817	-	-		
Funds Received from Italian Aid			-	-	-	-	-	\$ -	\$ -
<b>Total Receipts</b>	<b>29,074,463,007</b>	<b>58,436,054,232</b>	<b>75,479,256,809</b>	<b>29,074,493,007</b>	<b>58,436,084,232</b>	<b>30,000</b>	<b>30,000</b>	<b>\$ 479,360,000</b>	<b>\$ 480,000,000</b>
<b>Expenditure by Project Component</b>									
Com 1: Community Block Grants	21,310,448,476	21,623,211,951	33,406,279,951	5,500,000,000	22,312,723,475	(15,810,448,476)	689,511,524	\$ 313,396,800	\$ 313,800,000
Com 2: Facilitation & Capacity	2,936,956,716	5,795,239,217	8,398,039,182	2,890,763,028	12,103,681,623	(46,193,688)	6,308,442,406	\$ 103,313,600	\$ 103,000,000
Com 3: Knowledge & Learning	192,104,961	493,598,009	744,967,163	69,990,469	562,427,969	(122,114,492)	68,829,960	\$ 10,171,200	\$ 10,200,000
Com 4: Implementation Support	2,408,664,434	4,879,258,897	6,835,387,569	4,071,371,667	9,486,058,818	1,662,707,233	4,606,799,921	\$ 52,478,400	\$ 53,000,000
Com 5: Contingency Emergency Response									
<b>Total Payments</b>	<b>26,848,174,587</b>	<b>32,791,308,074</b>	<b>49,384,673,864</b>	<b>12,532,125,164</b>	<b>44,464,891,885</b>	<b>(14,316,049,423)</b>	<b>11,673,583,811</b>	<b>\$ 479,360,000</b>	<b>\$ 480,000,000</b>
<b>Excess/(deficit) receipts over payments</b>	<b>2,226,288,420</b>	<b>25,644,746,158</b>	<b>26,094,582,945</b>	<b>16,542,367,843</b>	<b>13,971,192,347</b>	<b>14,316,079,423</b>	<b>(11,673,553,811)</b>	<b>\$ -</b>	<b>\$ -</b>



## 6 Training

	Activities	Issues, Comments and Next Steps
	<i>Training activities this quarter</i>	<i>Training activities next quarter</i>
A.	<p><u>Union level</u></p> <ul style="list-style-type: none"> <li>• 2nd and 3rd round Start Up Trainings were delivered, both in Yangon and NPT respectively, covering 12 new townships.</li> <li>• TOT2 was successfully delivered to the TOF trainer pool to prepare them for delivering TOF2 in the 18 new townships.</li> <li>• iTOT1 and iTOT2 were delivered to the TTF Trainer Pool, comprised of TFs from old townships and DRD region and state engineers.</li> </ul>	<ul style="list-style-type: none"> <li>• Next training courses to be prepared / organized                             <ul style="list-style-type: none"> <li>○ Remainder of TOF2 and TTF2 in all townships</li> <li>○ TOF3 and TTF3 in all townships</li> <li>○ TOT3 and iTOT3 for the trainer pool</li> <li>○ Procurement, Grievance, Gender, Communications, Finance, and M&amp;E refresher trainings for all 18 new townships</li> <li>○ Remainder of CMT Training in 27 townships organized by TTA / facilitators as needed</li> </ul> </li> <li>• TTA key experts and DRD counterpart attendance and participation was sometimes weak. Hopefully this has been resolved due to direction from Union DRD at the last quarterly meeting.</li> </ul>
B.	<ul style="list-style-type: none"> <li>• TF Refresher Training was delivered for all 9 old townships.</li> </ul> <p><u>Township level</u></p> <ul style="list-style-type: none"> <li>• TOF1 was delivered in all 18 new townships</li> <li>• TOF2 was delivered in 4 new townships</li> <li>• TTF1 was delivered in all 18 new townships.</li> <li>• TOF2 Refresher was delivered in all 9 old townships.</li> <li>• Grievance Refresher Training was held in the last of the 9 townships (Pinlebu).</li> <li>• Finance Refresher Training was delivered in 6 more of the old 9 townships, leaving 2 townships remaining (1 was done last quarter).</li> </ul>	
C.	<p><u>Community level</u></p> <ul style="list-style-type: none"> <li>• CMT Training began in the 18 new townships and all 9 old townships.</li> </ul>	
	<i>Training management and materials development</i>	
	<ul style="list-style-type: none"> <li>• Updating of training material in line with the updated operations manual 2015-16</li> <li>• Training Plan now in excel format, continually coordinated with both union units and township teams, and updated and distributed regularly</li> <li>• The VDP Guidewas completely overhauled for use in the new townships. After all TOF1s were completed, a full debriefing session with the Training Team was conducted, resulting in lessons learned and best practices to be used for a revision of the TOF1 Trainer's Guide and the VDP Guide.</li> <li>• Two international training experts were contracted for preparing TOT2 and TOT3 materials.</li> </ul>	<ul style="list-style-type: none"> <li>• Updating training materials on time is a challenge because of their late production and the lack of capacity to translate the materials in a timely manner.</li> <li>• Inadequate time for preparing TOF1 because Training Assistants were hired late and no time to review, pilot, and revise the materials with them. Fast and demanding pace of the training schedule did not enable the training team to come together until after all 18 TOF1s were completed; revision of materials could therefore come only after all the trainings were already completed. There is a continuing effort to do these processes before training is carried out, rather than after.</li> <li>• Printing and translation issues with the VDP Guide and OM caused confusion for field teams</li> <li>• Translation issues and lack of capacity (manpower) meant that the ability to monitor the quality and effectiveness of the training was lacking. Hopefully this will be resolved with the timely recruitment of more staff under PP7.</li> <li>• For building up training capacities in infrastructure, the development of iTOT and TTF materials specific for infrastructure remains a challenge because of no designated training capacity/staff in the Infrastructure Unit to work on it</li> <li>• TTF1 was delivered in all 18 new townships, but there was no monitoring conducted of these trainings (conducted either by infra team or training team) and it is therefore difficult to determine the adequacy and effectiveness of the training, the trainers, and the materials</li> </ul>

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		<ul style="list-style-type: none"> <li>TOF2 was delivered to all 9 old townships, but with no supervision, monitoring, or quality control from Union training team due to lack of capacity (not enough people), and no updated materials</li> </ul>
<b>Human resources</b>		
	<ul style="list-style-type: none"> <li>3 female Training Assistants and 3 female DRD Training Assistants joined the team in January.</li> <li>1 Training Assistant resigned and left on March 11. His replacement joined on March 24.</li> <li>1 Training Expert resigned and left on April 4.</li> <li>The Training Team was left at the end of March with 1 Training Expert, 5 Training Assistants, and 6 DRD staff (2 of whom are logistical support).</li> <li>An Interpreter/Translator arrived on March 24 to assist the Training team with interpretation for the Training Expert and translation of training materials.</li> </ul>	<ul style="list-style-type: none"> <li>Two out of three positions for national training experts remain vacant. This has been posing a serious constraint to training management and preparation and delivery of training courses.</li> <li>In the updated PP7, there are 12 positions for Training Assistant and 6 positions for Training Experts, as well as 6 Infra Training Experts. It is hoped there will also be dedicated Training Capacity designated in each respective unit.</li> <li>All new trainers should be recruited and in place by early August at the latest, and even in July if they are new to the project, in order for Year 4 to be implemented in a timely manner. Having the team oriented and in place by early August will allow time for an Advanced Trainers course to be given to improve and standardize training skills tailored to NCDDP, and time for the whole team to discuss, pilot, review, revise, and prepare training materials before they are used to deliver trainings.</li> <li>Further international input for Infrastructure TOTs is needed in order to support training capacity building in the Infrastructure team, especially because the Infra team lacks capacity when it comes to preparing training materials and delivering trainings, especially TOTs.</li> </ul>
<b>Strategic Planning</b>		
	<ul style="list-style-type: none"> <li>An initial draft of the Training Strategic Plan was developed delivered during the WB ISM visit. This was then further developed as TOF1 visits were made. The draft continues its evolution so as to comprehensively cover all elements related to training and NCDDP. The final strategy will be finalised in May.</li> </ul>	<ul style="list-style-type: none"> <li>The Training Strategic Plan requires the TTA Key Experts for the new townships to be in place by September, because they will play a crucial role in the training cascade system next year – they will participate in TOTs so that they can deliver TOFs in their own townships (this will replace the Trainer Pool model being used this year).</li> </ul>

## 7 Communications

	<b>Issues and Activities</b>	<b>Comments and Next Steps</b>
	<i>Activities this quarter</i>	<i>Next action plan (April – June 2016)</i>
	<ul style="list-style-type: none"> <li>New version of movie “Our Village, Our Project” edited and completed.</li> <li>Visibility materials (except grievance materials) were printed and delivered to townships, including 7-posters, one brochure, signboard including sub-project data and filing stickers).</li> <li>Project visibility materials sent to national ethnic broadcasting TV channel to be translated into four ethnic languages (Kayah, Kayin, Mon and Shan).</li> <li>T-shirts, caps and bags were delivered to project townships for the community.</li> <li>Raincoats were provided to 8 conflict townships.</li> <li>Operation Manual for community was delivered to project townships.</li> <li>Provided additional one day training for communication in 9 of 18 new townships start-up training on 29<sup>th</sup> Jan, 2016.</li> </ul>	<p><u>Next steps</u></p> <ul style="list-style-type: none"> <li>Mobilise national consultant by the end of May</li> <li>Upgrade existing NCDDP website with improved layout, appearance and user friendliness This may require replacement of Novel Idea with new design/development firm.</li> <li>Prepare the social audit exchange visit by community of 18 new tns to 6Y2 tns (Annex 3)</li> <li>Translate one more language (Kayin-Sakaw and Poe) for these visibility materials</li> <li>Prepare and disseminate grievance materials such as grievance handbook, brochure and phone number sticker for community after agreement with world bank.</li> <li>Discuss with the procurement regarding the hiring of a video editing trainer</li> <li>Prepare the social audit exchange visit for communities of new 18 townships</li> <li>Collect the social audit progress from project townships.</li> <li>Need to translate one more language (Kayin-Sakaw and</li> </ul>

		<p>Poe) for these visibility materials.</p> <ul style="list-style-type: none"> <li>• Produce and distribute the grievance materials such as grievance handbook, brochure and phone number sticker for community after agreement with world bank .</li> </ul> <p><u>Yr 3 strategy</u> : will focus on knowledge sharing activities, monitoring and evaluation, documenting success stories .</p>
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## 8 Gender and Social Inclusion

Issues and Activities	Comments and Next Steps
<ul style="list-style-type: none"> <li>• Gender sessions for start-up training in Yangon (3 tns) and NPT (9 tns) : January 2016</li> <li>• Distribution of gender manual and poster plus booklet : January 2106</li> <li>• Field trip in conflict area of Hpruso and Demoso townships 27/02 to 02/03/2106.</li> <li>• Field trip in conflict areas of Kyar-Inn-Seik-Kyi, Chaung Zon And Bellin townships 05 – 11/03/2016.</li> <li>• Field trip in Kyangin and Thabaung townships 12 – 14/03/2016.</li> <li>• Field trip to Moenyo township 15 - 17/03/2016</li> <li>• 2nd gender network at n NPT March 21-22. This included gender advanced training to: i) follow up gender training for 9 TS GFP (18p) and ii) plan for data collection for lessons learned.</li> <li>• Following this meeting, 25 townships formulated detailed action plans with clear deadlines for action. Townships will submit periodic progress reports against these dates.</li> </ul>	<ul style="list-style-type: none"> <li>• Workplan: the workplans laid fdown by 25 townships form a good basis for spending of the funds allocated to gender in the new AWPB.</li> <li>• Since Daw MeeMee has taken over supervision of GESI, there has been more drive and clarity of purpose in the unit. However, since Agatha resigned last October the unit has suffered from the absence of a national coordinator to act as a communication hub and point of continuity between visits of the WB and international Gender Expert DR Kyoko.</li> </ul>

## 9 M & E / MIS

Issues and Activities	Comments and Next Steps
<p>Main activities during this quarter were:</p> <ul style="list-style-type: none"> <li>• Collection of all Yr 2 data was finalised.</li> <li>• Training : a) refresher training to 9 townships in first week December b) conducting M &amp; E / MIS workshops in start-up training parallel sessions.</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• There appears to be somewhat greater readiness to take tablets into the field in Y3 tns compared with Yr 2. If only mobile phones are taken, the challenge is how to get clear and reliable before and after pictures into PC 6 (SP Monitoring form), which will also be used in the GIS.</li> <li>• A prototype GIS should be ready using 2 old townships year 2 data by end of the ISM 10.</li> <li>• Late supply of tablets (end March) means that 18 new tns will have a lot of catching up to do from paper forms in April and May. However, there is a strong incentive as the output based contracts require MIS form completion for second and third payment stages.</li> <li>• Due to unresponsive bids, the ICB for tablets and TTA computers was cancelled last year. If ICB is again used for these items in Yr 4, lessons learned from Yr3 delays must be taken into account.</li> <li>• Reporting :             <ul style="list-style-type: none"> <li>○ Quarterly Reports: with 47 townships to report on by end December, the Union can no longer rely on township quarterly reports as main source of quarterly progress data anymore since : 1) there is too much to digest with</li> </ul> </li> </ul>

	<p>heterogenous content ; they are frequently late 2) the weekly updated PC 8 in MIS covers the main progress data. In future, tns will send a succinct summary table within 2 weeks after period summarising all progress, issues and need for support. Synthesis and consolidation of township reports will also be a task of the proposed Regional Offices.</p> <ul style="list-style-type: none"> <li>Annual Report : the second Annual Report (April 2015 – March 2016) will be submitted by end May</li> </ul>
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## 10 Management and Supervision

Issues and Activities	Comments and Next Steps
<ul style="list-style-type: none"> <li>A quarterly meeting for all 27 townships was held on 23/03/2016 in DRD office NPT.</li> <li>AWPB: After discussions during the 9<sup>th</sup> ISM in February, the AWPB was updated with cycle 3 work plan, new cycle 4 work plan and results frames and indicators for each unit. A request for NoL was sent to the WB on 23/03/2015, but no approval was given by end of the period.</li> <li>The 9<sup>th</sup> ISM took place from 20 Jan – 2<sup>nd</sup> February. No Aide Memoire was available by end of this quarter.</li> <li>Staffing : 1) Union : during this period 3 new staff were taken on in the Union Secretariat, 2 translators + secretary. (see Annex 2).2) Townships : by end of period, there was only 1 TTA vacancy in 27 tns, for the M &amp; E TTA in Htantabin. For 18 new townships, all 5 TTA positions were filled. In Myaung 3 TTA resigned in March, but were replaced before the end of this period.</li> <li>The UTA TL, Mr Klaus Kirchman, completed his input at the end of this quarter.</li> </ul> <p><u>Office premises</u></p> <ul style="list-style-type: none"> <li>Construction of office premises for CDD in tns can now be funded under the new Loan. Htantabin moved to temporary rental premises for their main office, which is far too small. Meanwhile construction of a single story new office using CDD funds on land received from the government should be completed by end August.</li> </ul>	<ul style="list-style-type: none"> <li>ISM : The 10<sup>th</sup> ISM will be fielded from 18 – 31 May. One group will visit Ngapudaw, Thabaung and Htantabin, and a second group to Lewe, Tatkon and Kyaukkyi.</li> <li>An update of previous "Next Actions" is given in Table 11 below.</li> <li>Staffing: National Gender and Communications consultants are still vacant and need to be procured urgently. It is important that procurement of consultants for the proposed 15 regional offices is initiated before the end of the next quarter, i.e formulation of ToR for Class A and Class B regional offices, RFQ for equipment etc.</li> <li>The identity of 20 townships to be implemented in Y4 should receive approval from WB and government of Myanmar by end of May. Meanwhile procurement volumes for Y4 will be based on a provisional list with population figures from Census 2014.</li> <li>Key milestones over the next six months are summarised in Table 12 below.</li> <li>The next quarterly meeting is planned for 30/06 – 02/07/2106.</li> </ul>

**Table 8: Union CDD Secretariat staffing additions during this period**

	# at end Sept '15			Changes during period			Total at end March 2016		
	Staff	Nat. Conslts.	Int/ UTA	Staff	Nat. Conslts	UTA	Staff	Nat. Conslts	UTA
Infrastructure	10	0	0	+ 2		- 1	12	0	1
Procurement	9	1	1	+ 4			13	1	1
Finance	10	3	1				10	3	1
Training	3	5	1	+ 3			6	5	1
M & E / MIS	4	0	2	+ 3	+ 3		7	3	1
Gender	3	1	1	+ 2	-1		5	0	1
SA + Comms	6	1	1	+3	-1		13	0	1
Admin	2	2	0		-1		2	1	

**Table 9: Staffing Status for Townships at 15/05/2016**

	Township	Staff at end period				Vacancies to be filled at 31/03/16	
		DRD (CDD Staff) <sup>(1)</sup>	Experts	CF	TF	DRD Staff	TTA
1	Namshan	4	8 (5 x JTA)	13	5		
2	Kyungsu	6	8 (7 x JTA)	21	9		1 x TF
3	Kanpetlet	6	8 (5 x JTA)	29	9	1 x Engineer	
4	Pinlebu	6	6	34	18		
5	Sidoktaya	7	5	23	15		
6	Ann	6	6	31	17		
7	Htantabin	6	6	30	17		1 x M&E TTA
8	Laymyetnar	6	5	36	19		1 x CF
9	Tatkon	7	6	25	17		
10	Demoso	6	5	23	12	0	0
11	Moenyo	6	5	28	15	0	0
12	Chaungzon	6	5	22	15	0	0
13	Banmauk	6	5	28	16	0	0
14	Ngazun	6	5	22	15	0	0
15	Paletwa	6	5			0	0
16	Hpruso	6	5	15	8	0	0
17	Thanintaryi	6	5			0	1 x TF
18	Kyaukkyi	6	5	17	12	0	0
19	Mindon	6	5			0	2 TTA Experts (1 x M & E/MIS; 1 x Finance)
20	NyaungU	6	5	37	25	0	0
21	Lewe	6	5	33	20	0	0
22	Kyainseikgyi	6	5			0	0
23	Myaung	6	5	24	16	0	0
24	Kawhmu	6	5	33	20	0	0
25	Bilin	6	5	27	17	0	1 & M & E TTA
26	Thabaung	6	5			0	0
27	Kyangin	6	5			0	0

Notes: 1) Includes a Team Leader, but does not include the Head of DRD

<b>2</b>	<b>Facilities</b>	
	<p><u>Union Level</u></p> <ul style="list-style-type: none"> <li>By end of this period, new office space was created for Procurement, Training, and Grievance by converting garages behind the central meeting hall. Space in the main CDD room is now freed up for Infra, GESI, M &amp; E / MIS (large space), and for Management and Communications.</li> <li>No further progress was made this quarter in the procurement process of the main Training Centre (see Annex I)</li> </ul> <p><u>Townships</u></p> <ul style="list-style-type: none"> <li>Old 9 townships: Htantabin moved to new rental premises for their main office, which is clearly too small. Meanwhile they are constructing a new office</li> </ul>	<ul style="list-style-type: none"> <li>The new office space in the converted garages is satisfactory and highly appreciated by the relevant units. As new staff continue to be taken on for scale-up, further garages may need to be converted.</li> </ul>

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	<p>using CDD funds on land received from the government; it should be completed by end August.</p> <ul style="list-style-type: none"> <li>• DRD office premises in 18 new townships: by end of period, all tns had functional offices, complete with furniture and office equipment.</li> <li>• Construction of office premises for CDD in tns can now be funded under the new Loan.</li> <li>• New 18 townships still awaiting 50% of motorbikes by end of period.</li> </ul>	
3	<b><i>Management and Supervision</i></b>	
	<ul style="list-style-type: none"> <li>•</li> </ul>	
	<ul style="list-style-type: none"> <li>• The quarterly meeting was held in the main meeting room in DRD's office on 21-22/03/2016. Representatives (both DRD and TTA) from all 27 townships were able to attend and make short presentations.</li> <li>• AWPB: a request for NoL was sent to the WB on 23/03/16.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>• Meanwhile key milestones over the next six months are summarised in Table 12 below.</li> </ul>

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Table 10: Status update for List of Next Actions identified during ISM#9

Action	Responsibility	Deadline	Status as at May15
<b>Summary of Key Issues</b>			
<ul style="list-style-type: none"> <li>DRD to prepare table listing dates of payment requests from TTA partners and payments made by DRD.</li> </ul>	DRD	29 February	Done. 1) some invoices still outstanding for 3 old tns 2) for 6 Y2 tns, payments up to date except Sidoktaya, which is being processed 3)initial payments were made on all contract except Cardno, for which clarification of invoice is being sought.
<ul style="list-style-type: none"> <li>DRD to transmit revised annual workplan, budget and procurement plan.</li> </ul>	DRD	29 February	PP7 submitted for NoL on 01/04, awaiting NoL. AWPB submitted March 23, with comments back from Ingo to submit with PP/. Awaiting NoL.
<ul style="list-style-type: none"> <li>DRD to ensure that all project procurement to be included in the procurement plan, and that all procurement activities are managed by the procurement unit.</li> </ul>	DRD	29 February	Done. All procurement is included in PP7. Remains to be seen how DRD organize themselves with regard
<ul style="list-style-type: none"> <li>Bank to commission updated project video, with DRD support for field visits.</li> </ul>	WB	31 May	
<ul style="list-style-type: none"> <li>DRD to recruit new communications consultant</li> </ul>	DRD	30 April	In process. Already advertised
<b>Component 1: Block Grants</b>			
<b>Overview of the cycle</b>			
<ul style="list-style-type: none"> <li>Submission of five remaining township social audit and MSR reports, and posting on web of all social audit and MSR reports.</li> </ul>	DRD	31 March	Done. A composite Social Audit Report for Y2 (9 townships) will be inserted as Annex into Y2 Annual Report.
<ul style="list-style-type: none"> <li>DRD to prepare township staffing table, listing planned numbers (for DRD, TTA key experts, and CFs and TFs) and actuals.</li> </ul>	DRD	31 March	Staffing table with vacancies is part of Quarterly Report, and is also part of AWPB.
<ul style="list-style-type: none"> <li>Year 3 sub-project implementation to be completed.</li> </ul>	DRD	31 January 2017	The terminal date for Y3 sub-projects was discussed at last Quarterly

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			Meeting. WB advocated no terminal date, but refer to QM minutes for conclusion.
<ul style="list-style-type: none"> <li>WB to contact KNU to organize three way meeting between KNU, DRD and Bank.</li> </ul>	WB	31 March	
<ul style="list-style-type: none"> <li>DRD to bring township team leaders from conflict-affected townships together for knowledge exchange and to map out any additional needs</li> </ul>	DRD	31 March	Done in special conflict workshop at last Quarterly Meeting in March 2016.
<ul style="list-style-type: none"> <li>WB consultants to revise conflict assessment report for release to TTA and others.</li> </ul>	WB	31 March	
<ul style="list-style-type: none"> <li>WB to support a pilot township level conflict mapping (including all armed actors, points of contact and influence) together with township teams.</li> </ul>	WB	30 April	
<ul style="list-style-type: none"> <li>WB and DRD to consider and seek internal coherence of other projects (including Mya Sein Yaung and NEP) vis-à-vis NCDDP engagement in conflict areas.</li> </ul>	DRD/W B	31 May	??
<ul style="list-style-type: none"> <li>DRD to inform WB if villages in Sidoktaya proceed with voluntary relocation. If move, WB will mobilize review within three months of move to new locations to confirm future eligibility.</li> </ul>	DRD & WB	30 April	??
<ul style="list-style-type: none"> <li>DRD and WB to undertake joint review mission to Kanpetlet township to review project implementation and lessons learned in greater detail.</li> </ul>	DRD & WB	31 May	??
<b><i>Preparing a timely start to Year 4 (2016/2017)</i></b>			
<ul style="list-style-type: none"> <li>DRD to submit list of year 4 townships for government endorsement.</li> </ul>	DRD	30 April	Submission completed, response in process.
<ul style="list-style-type: none"> <li>DRD to send to Bank proposed Terms of Reference for state/region offices of both type A and B, and proposed pilot locations of type A offices.</li> </ul>	DRD	31 March	Awaiting NoL for AWPB
<ul style="list-style-type: none"> <li>Once agreement is reached on state/region offices, DRD to initiate assignment of necessary staff, and relevant goods and consultant services needs to be included in amendment to PP 7.</li> </ul>	DRD	30 April	Lines have been included in PP7. Currently awaiting NoL on PP7 to start procurement of consultants.



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<b>Component 2: Facilitation and Capacity Development</b>			
<b><i>Environmental and Social Safeguards</i></b>			
<ul style="list-style-type: none"> <li>DRD to ensure relevant ECOP requirements are included in technical design and budgeting of subprojects and ensure that final inspections of sub-projects are carried out, with any findings addressed prior to sub-project closure.</li> </ul>	DRD	Ongoing	This procedure is part of the standard infrastructure training and monitoring package. Monitoring from regional offices should strengthen the oversight of this during last quarter 2016.
<ul style="list-style-type: none"> <li>DRD to review training curriculum to ensure inclusion of (i) preventive and corrective maintenance; (ii) key lessons learned on safeguards from cycle 1 and cycle 2, including observations from the technical audit, ISMs and other DRD supervision.</li> </ul>	DRD	31 March	Ongoing. Technical Audit findings and methodology have already been included in Infra training (iToT and TTF1 and 2), as well as M & E materials.
<ul style="list-style-type: none"> <li>DRD to ensure preparation of site-specific EMPs that include provisions for chance finds and for preventing impacts on cultural heritage for villages covered under cultural heritage zones and other villages that have known physical cultural resources.</li> </ul>	DRD	Ongoing	Already Incorporated into procedures. Only 30 villages in Nyaung U so far that fall into cultural heritage zones with PCR.
<ul style="list-style-type: none"> <li>DRD to conduct training on EMP requirements, including national laws and regulatory requirements, for relevant staff including DRD infrastructure team at union level, TTA, TFs and CFs as well as relevant DRD offices at regional and township level, with assistance from Archeology Department.</li> </ul>	DRD	Before SP implementation	2 day training course held in Nyaung U. TPIC, including Ministry of Culture, has now approved all proposed sub-projects in all 30 affected villages as complying with requirements.
<ul style="list-style-type: none"> <li>DRD to carry out the specific actions listed in <u>Annex 5</u> to prevent impacts on Physical Culture Resources (PCR) from NCDDP activities, including through screening at sub-project identification, preparation of site-specific EMPs during sub-project preparation, and supervision and compliance reporting during sub-project implementation.</li> </ul>	DRD	Ongoing	Ongoing
<ul style="list-style-type: none"> <li>WB to field specialist to review PCR measures and provide additional training.</li> </ul>	WB	31 May	
<ul style="list-style-type: none"> <li>DRD to ensure translation of key project materials into relevant ethnic languages.</li> </ul>	DRD	31 March	Ongoing. Translation of key materials already made into 4 languages (Chris please write)
<b><i>Gender</i></b>			
<ul style="list-style-type: none"> <li>DRD to review TORs and agree on workplans for union-level DRD gender staff and submit the TOR for further discussion with the</li> </ul>	DRD	31 March	International Consultant is in PP7 extension list. National Gender

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World Bank.			Consultant position advertised week starting 9 <sup>th</sup> May.
<ul style="list-style-type: none"> <li>DRD together with gender and M&amp;E consultants to identify key areas for monitoring progress on gender issues and building on lessons learned.</li> </ul>	DRD	31 May	Sporadic discussions between Gender and M & E / MIS have taken place, and are expected again during ISM 10. Lack of National Coordinator is a weakness for continuity.
<ul style="list-style-type: none"> <li>DRD to complete recruitment of local gender consultant.</li> </ul>	DRD	31 May	Was advertised together with national Comms. Consultant during week starting 9 <sup>th</sup> May.
<ul style="list-style-type: none"> <li>World Bank team to discuss with DRD options for piloting a results-based women's empowerment strategy, potentially linked to privately supported livelihood activities.</li> </ul>	WB & DRD	31 March	Discussions have not yet taken place.
<b>Component 3: Knowledge and Learning</b>			
<ul style="list-style-type: none"> <li>DRD to finalize TOR and issue contract for Novelidea.</li> </ul>	DRD	15 March	Done April
<ul style="list-style-type: none"> <li>DRD and WB to review the draft technical audit report and provide feedback.</li> </ul>	DRD/W B	15 April	Report received and utilized by DRD. DRD has received WB feedback, but has not combined feedback into a single report.
<ul style="list-style-type: none"> <li>GIS programming completed.</li> </ul>	DRD	30 April	First demo using Pinlebu data expected during ISM 10.
<ul style="list-style-type: none"> <li>Ensure all Township offices have reliable internet connectivity, proper software including anti-virus software.</li> </ul>	DRD	30 April	Ongoing. Delivery of UPS to all tns during week starting 16 <sup>th</sup> May. Tns should purchase voltage stabilisers with own operating funds.
<ul style="list-style-type: none"> <li>WB to finalize TORs for process evaluation</li> </ul>	WB	31 March	
<ul style="list-style-type: none"> <li>DRD to provide a list of names and titles of participants for the south-south exchange visit.</li> </ul>	DRD	30 April	Done
<b>Component 4: Implementation Support</b>			
<b>Financial Management</b>			
<ul style="list-style-type: none"> <li>Union DRD supported by international FM specialist to carry out staff analysis to identify what additional positions and at what level are required and propose to the World Bank team together with appropriate Terms of Reference.</li> </ul>	DRD	30 April	Done. ToR justification for national Accountant submitted to procurement
<ul style="list-style-type: none"> <li>Prepare annual FM work plan including timeline for implementation and estimated cost, to be included in the overall annual project work plan and budget.</li> </ul>	DRD	31 March	Quarterly workplan completed, not yet annual one. Annual workplan to be submitted to ISM.

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<ul style="list-style-type: none"> <li>• Include FM refresher training in the work plan, in addition to FM training for new township finance DRD staff and TA staff. Include TS DRD head and TA team leader where appropriate. The training should focus on both township financial management and community finance for block grants.</li> </ul>	DRD	30 May	Scheduled for June 6, 7 and 8
<ul style="list-style-type: none"> <li>• DRD finance team, led by the UTA FM specialist, to review the current system and propose alternatives or improvement to the current system for funding township level operations.</li> </ul>	DRD	15 March	Revised system to WB for NoL in April
<ul style="list-style-type: none"> <li>• DRD finance team and technical team to discuss and agree on what costs are allowable under TS operating cost and share the result with the Bank.</li> </ul>	DRD	15 March	Draft submitted to DRD on 25/03, and submitted for NoL on ???
<ul style="list-style-type: none"> <li>• DRD authorized signatories for H8140-MM to activate the soft token per the guidelines provided by the WB disbursement team.</li> </ul>	DRD	31 March	To be checked
<ul style="list-style-type: none"> <li>• WB to inform DRD when online submissions for withdrawal applications are enabled for the IDA credit.</li> </ul>	WB	31 March	
<ul style="list-style-type: none"> <li>• DRD procurement team to urgently contact the UN agency to obtain the utilization reports for all three purchases. Once reports are received, they should be forwarded to the finance team for further processing.</li> </ul>	DRD	31 March	Sent request to UNOPS, awaiting their reply.
<ul style="list-style-type: none"> <li>• DRD to disclose audit report on the project's website.</li> </ul>	DRD	31 March	To be checked
<ul style="list-style-type: none"> <li>• DRD union to share copy of the audit report with NCDDP townships offices.</li> </ul>	DRD	31 March	Will be done in Finance Training in June
<ul style="list-style-type: none"> <li>• DRD Union Finance to share findings of the auditors at annual finance training.</li> </ul>	DRD	31 August	Will be done in Finance Training in June
<ul style="list-style-type: none"> <li>• DRD to share audit findings at annual finance training.</li> </ul>	DRD	31 August	Will be done in Finance Training in June
<b>Procurement</b>			
<ul style="list-style-type: none"> <li>• DRD to finalize PP7 and send to Bank for NOL.</li> </ul>	DRD	15 March	Sent for NOL on 01/04
<ul style="list-style-type: none"> <li>• DRD to prepare list of populations and number of villages by village tract for possible new NCDDP townships.</li> </ul>	DRD	30 April	Provisional table prepared, based on 2014 Census (8 VTs missing from 6 tns)
<ul style="list-style-type: none"> <li>• DRD to send list of staff and ICs, including proposed additional positions for review.</li> </ul>	DRD	15 March	Included in PP7, with additional positions being

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			added
<b>Communications</b>			
<ul style="list-style-type: none"> <li>DRD to update project website, ensuring ready availability of all key project materials.</li> </ul>	DRD	30 April	Plans in progress to find new design firm.
<ul style="list-style-type: none"> <li>DRD to replace national communications consultant.</li> </ul>	DRD	30 April	Will be advertised week starting 16 <sup>th</sup> May
<ul style="list-style-type: none"> <li>DRD to develop an updated communications strategy, outlining key audiences, products and messages.</li> </ul>	DRD	31 May	Has been drafted, will be finalized after ISM 10.
<ul style="list-style-type: none"> <li>DRD to review posters, pamphlets and other public communication materials and simplify by reducing amount of text where possible.</li> </ul>	DRD	30 June	Ongoing
<b>Other Project Management and Staffing Issues</b>			
<ul style="list-style-type: none"> <li>DRD and union TA firm to contract and deploy a new team leader.</li> </ul>	DRD/ UTA	31 March	Done
<ul style="list-style-type: none"> <li>DRD and union TA firm to contract and deploy a new grievance handling specialist.</li> </ul>	DRD/ UTA	30 April	3 candidates submitted to DRD, final selection in process
<ul style="list-style-type: none"> <li>DRD to monitor payment of back pay to family of grievance handling specialist employed by the union TA.</li> </ul>	DRD	31 March	Ongoing. Agriconsulting is following up with Mekong.
<b>Project Financing</b>			
<ul style="list-style-type: none"> <li>WB to share sample letter requesting Bank execution on behalf of the Recipient for M&amp;E component of the JSDF grant by 31 March.</li> </ul>	WB	31 March	
<ul style="list-style-type: none"> <li>WB to transmit Grant Agreement for JSDF for signature by 30 April.</li> </ul>	WB	30 April	
<b>Other Issues Policy Engagement and Partnerships</b>			
<ul style="list-style-type: none"> <li>DRD to consider providing guidance to development partners on formats for village planning.</li> </ul>	DRD	31 August	???
<ul style="list-style-type: none"> <li>Bank to share with DRD township level governance report once completed.</li> </ul>	WB	31 March	
<ul style="list-style-type: none"> <li>Bank to follow up with NEP task team on clarifications and possibly collaboration.</li> </ul>	WB	31 March	
<ul style="list-style-type: none"> <li>Bank to follow up with DFID on outlines of possible NCDDP collaboration.</li> </ul>	WB	30 April	

## **Annex 1 : Seventh Procurement Plan**

**(Awaiting NoL)**



**National Community Driven Development Program (NCDDP)**  
**Procurement Plan N° 7 - 22 March 2016**

**3. CONSULTANTS**

Contract Package No	Description of Contract Package	Units	Estimated Unit Cost (US\$)	Total Estimated Cost (US\$)	Total Estimated Cost (MMK)	Method of Procurement (QCBS/QBS/LCS etc.)	Type of contract	Review by Bank	AWPB line numbers	Comment
C4.10 - C4.17	Y4 TTA CONSULTANT FIRMS upscaling with extra TS	20 townships	1,200,000	24,000,000	31,200,000,000	SSS	lumpsum	Prior	2.6.77	The process listed is the QBS cycle which will apply in case current extensions would not be appropriate
C4.1 - C4.6	Y2 TTA CONSULTANT FIRMS extension to December 2016	6 townships	1,859,862	1,859,862	2,417,820,600	SSS	lumpsum	Prior	2.6.22 - 2.6.27	The process listed is the QBS cycle which will apply in case current extensions would not be appropriate
various	IC CONTRACT EXTENSIONS to March 2017 (subject to positive evaluation)	see Annex 3	305,782	305,782	397,516,600	SSS (extensions)	lumpsum and time based	Post	see Annex 3	
C 48	TRANSLATOR / INTERPRETER	2 translator + 2 interpreters	1,200	115,200	149,760,000	IC	lumpsum	Post	4.1.27	
C 49	SECRETARY	24 person months	800	19,200	24,960,000	IC	lumpsum	Post	4.1.24	
C 50	A-OFFICE CONSULTANT M&E and REPORTING	120 person months	1,200	144,000	187,200,000	IC	lumpsum	Post	4.2.11	7 BY MAY AND 8 BY NOVEMBER (subject to final confirmation)
C 51	A-OFFICE CONSULTANT SOCIAL SAFEGUARD CDD, GENDER	120 person months	1,200	144,000	187,200,000	IC	lumpsum	Post	4.2.12	7 BY MAY AND 8 BY NOVEMBER (subject to final confirmation)
C 52	A-OFFICE CONSULTANTS ICT and MIS	72 person months	1,200	86,400	112,320,000	IC	lumpsum	Post	4.2.13	4 BY MAY AND 3 BY NOVEMBER (subject to final confirmation)
C 53	B-OFFICE CONSULTANT CDD ASSISTANT	240 person months	1,200	288,000	374,400,000	IC	lumpsum	Post	4.2.14	
C 54	SHORT TERM TRANSLATORS for VARIOUS OCCASIONS	20 events	1,000	20,000	26,000,000	IC	time based	Post	4.1.28	?
C 55	PERFORMANCE MANAGEMENT SYSTEM (SYSTEM)	1 package	300,000	300,000	390,000,000	CQS	lumpsum	Prior	4.3.18	
C 56	HR and HR ADMINISTRATION EXPERT	18 person months	1,400	25,200	32,760,000	IC	lumpsum	Post	4.3.32	
C 57	REFRESHER TRAINING in ACCOUNTING SOFTWARE (local consultant)	15 person days	100	1,500	1,950,000	IC	time based	Post	4.4.21	?
C 58	2 LOCAL FINANCE ASSISTANTS	30 person months	900	27,000	35,100,000	IC	lumpsum	Prior	4.4.26	ASAP
C 59	1 PROCUREMENT ASSISTANT/TRAINER	15 person months	1,300	19,500	25,350,000	IC	lumpsum	Prior	4.5.36	ASAP
C 60	AUTO CAD TRAINING	12 person months	1,300	15,600	20,280,000	IC	lumpsum	Post	4.6.7	
C 61	6 INFRASTRUCTURE / SAFEGUARDS ASSISTANTS	78 person months	1,400	109,200	141,960,000	IC	lumpsum	Post	4.6.22	IMMEDIATE
C 62	COMMUNICATION CONSULTANT	18 person months	1,500	27,000	35,100,000	IC	lumpsum	Post	4.10.2	ASAP = RE-ADVERTIZING LEI LEI CONTRACT
C 63	CONSULTANT for PRODUCTION of TRAINING MATERIAL VIDEO CLIPS	10 person days	350	3,500	4,550,000	IC	time based	Post	4.10.10	?
C 64	CONSULTANT for ETNIC LANGUAGE AUDIO RECORDING of TRAINING MATERIAL VIDEO CLIPS	lumpsum	5,000	5,000	6,500,000	IC	lumpsum	Post	4.10.11	?
C 65	PROJECT MOVIE PART 2	PM	20000	20,000	26,000,000	IC	lumpsum	de facto Post	4.10.13	ASAP
C 66	ENGLISH TRAINING COURSE	1 consultant, 24 person months	1,500	36,000	46,800,000	IC	lumpsum	Post	4.7.19	ASAP
C 67	NATIONAL TRAINING EXPERTS	6 consultants, 144 person months	1,400	201,600	262,080,000	IC	lumpsum	Post	4.7.22	this line includes the replacement of the 2 trainers that were recruited C24
C 68	ASSISTANT TRAINERS	12 consultants, 288 person months	1,000	288,000	374,400,000	IC	lumpsum	Post	4.7.23, 4.7.24	this line includes the 5 trainers that should have been recruited under
C 69	CONSULTANT FIRM for TECHNICAL AUDIT	mix of international and national experts	400,000	400,000	520,000,000	QBS	lumpsum	Prior	to be included in AWPB	
C 70	IT CONSULTANTS for UNION and TOWNSHIP	1 consultant, team leader	1,700	40,800	53,040,000	IC	lumpsum	Post	to be included in AWPB	
C 71	IT CONSULTANTS for UNION and TOWNSHIP	3 consultants	1,200	86,400	112,320,000	IC	lumpsum	Post	to be included in AWPB	
					0					
					0					
					0					
					0					
<b>TOTAL CONSULTANTS</b>				<b>28,588,744</b>	<b>37,165,367,200</b>					

## ANNEX 1 - PROCUREMENT OF GOODS

Contract Package No.	Description of Contract Package	Lot N°	Units	Estimated Unit Cost (US\$)	Total Estimated Cost (USD)	Total Estimated Cost (MMK)	AWPB line numbers	Remarks
<b>SECTION 1. PROCUREMENT for IMMEDIATE USE and SETTLEMENT LINES</b>								
<b>G 36</b>	SAFETY EQUIPEMENT: MOTORCYCLE CRASH HELMETS and LIFE JACKETS for immediate use	2	2 items					motorcycles: bought 900 + 188 = 1088. Helmets = motorcycles X 2 = 2,176. Bought under G 27= 1,493
	motorcycle crash helmets	1	683 pces	40	27,320	35,516,000	4.14.19	extension of G 27 - 2 helmets/motorcycle instead of 1
	motorcycle crash helmets - 5% contingency stock	1	117 pces	40	4,680	6,084,000	4.14.19	5% of 2,176 helmets = 109 helmets rounded 117 helmets
	life jackets	2	267 pces	80	21,360	27,768,000	4.14.20	ex line G 28
	life jackets - 5% contingency stock	2	13 pces	80	21,360	27,768,000	4.14.20	ex line G 28
					74,720	97,136,000		
<b>G 37</b>	PC, LAPTOP, PRINTERS and SCANNERS for immediate use	4	6 items					
	PC and NOTEBOOK for UNION SECRETARIAT	1	29 units	1200	34,800	45,240,000	4.1.36, 4.4.33, 4.5.30	15 for secretariat and 6 for finance, 8 for procurement
	DESKTOP COMPUTERS contingency stock 5 %	1	8 desktops	1200	9,600	12,480,000	4.1.36	calculus G33(a) = 135+29 = 164@5% = 8 desktops
	PRINTERS (high performance)	2.1	4 printers	700	700	910,000	4.1.38	for secretariat
	LAPTOPS (for TECHNICAL DESIGN TRAINING)	3	15 laptops	1400	21,000	27,300,000	4.6.25, 4.4.34, 4.5.32	10 for infrastructure, 2 for finance, 3 for procurement
	LAPTOPS contingency stock 5%	3	7 laptops	1400	9,800	12,740,000	4.6.25, 4.4.34, 4.5.32	calculus G20(b) and G33 (b) = 108+16+15 = 139@5%= 7
	BUDGET PC' for MIS DATA ENTRY with PORTABLE UPS 1200W	4	54 pc's	700	37,800	49,140,000	4.14.24	for 18 townships
	BUDGET PC contingency stock 5%	4	10 pc's	700	7,000	9,100,000	4.14.24	calculus G33 = 135 + 54 = @5%= 10
	HIGH SPEED SCANNER for INTERNAL COURIER SERVICE	2.3	1 machine	2,500	2,500	3,250,000	4.5.28	initiated by procurement - reference brand Fujitsu
	SCANNER	2.2	1 machine	600	600	780,000	4.4.35	for finance
					123,800	160,940,000		

<b>G 38</b>	COMPLEMENTARY OFFICE FURNITURE and EQUIPMENT for immediate use	1	6 items					
	PETTY CASH SYSTEM / SAFETYBOX	1	1	1,500	1,500	1,950,000	4.4.11	finance
	PINBOARDS for GROUP MODERATION	2	4	600	2,400	3,120,000	4.3.6	secretariat/management
	CABINET LOCKERS	3	5	250	1,250	1,625,000	4.4.32	finance
	OFFICE FURNITURE: desks with drawers on 2 sides	4	4	140	560	728,000	4.4.36	finance
	OFFICE FURNITURE: office chairs	5	8	25	200	260,000	4.4.36	finance
	MEETING TABLE and CHAIRS	6	2 sets	1,500	3,000	3,900,000	4.5.29	procurement and training offices
					8,910	11,583,000		

**SECTION 2. PROCUREMENT on behalf of THE UNION, CURRENT TOWNSHIPS and REGIONAL OFFICES**

<b>G 50</b>	OFFICE FURNITURE for 15 REGIONAL OFFICES and 20 NEW TOWNSHIPS	3	7 items					
	DESK - TWO DRAWERS	1.1	12 per office = 180	140	25,200	32,760,000	4.2.6	regional offices (reference is G 12)
	DESK - TWO DRAWERS	1.1	12 per office = 240	140	33,600	43,680,000	4.15.2	regional offices (reference is G 12)
	DESK - ONE DRAWER	1.2	6 per office = 90	100	9,000	11,700,000	4.2.6	regional offices (reference is G 12)
	DESK - ONE DRAWER	1.2	6 per office = 120	100	12,000	15,600,000	4.15.2	regional offices (reference is G 12)
	DESK - CHAIR	1.3	18 per office = 270	25	6,750	8,775,000	4.2.6	regional offices (reference is G 12)
	DESK - CHAIR	1.3	18 per office = 360	25	9,000	11,700,000	4.15.2	regional offices (reference is G 12)
	FOLDING CHAIRS	2.1	30 per office = 450	15	6,750	8,775,000	4.2.6	regional offices (reference is G 12)
	FOLDING CHAIRS	2.1	30 per office =	15	9,000	11,700,000	4.15.2	regional offices (reference is G 12)



			600					
	BOOKCASE	3.1	5 per office = 75	175	13,125	17,062,500	4.2.6	regional offices (reference is G 12)
	BOOKCASE	3.1	5 per office = 100	175	17,500	22,750,000	4.15.2	regional offices (reference is G 12)
	FILING CABINET	3.2	4 per office = 60	175	10,500	13,650,000	4.2.6	regional offices (reference is G 12)
	FILING CABINET	3.2	4 per office = 80	175	14,000	18,200,000	4.15.2	regional offices (reference is G 12)
	FAX and PHONE STAND	3.4	1 per office = 20	50	1,000	1,300,000	4.15.2	regional offices (reference is G 12)
	FAX and PHONE STAND	3.4	1 per office = 15	50	750	975,000	4.2.6	regional offices (reference is G 12)
					168,175	218,627,500		
<b>G 51</b>	OFFICE EQUIPMENT for 15 REGIONAL OFFICES and 20 NEW TOWNSHIPS	4	4 items					
	Printer, fax and scanner	1.1	35	300	10,500	13,650,000	4.2.6, 4.15.13	regional offices (reference is G 21)
	Photo Copier	2.1	35	2,000	70,000	91,000,000	4.2.6, 4.15.13	regional offices (reference is G 21)
	Color Printer	3.1	35	600	21,000	27,300,000	4.2.6, 4.15.13	regional offices (reference is G 21)
	Projector with screen	4.1	35	1,700	59,500	77,350,000	4.2.6, 4.15.13	regional offices (reference is G 21)
					161,000	209,300,000		
<b>G 55</b>	COMMUNICATION MATERIAL: COPYING of MOVIES and VIDEOS	1	3 items but only 1 lot					
1.1	Copying Our Village Our Project Movie (new version)	1.1	13860	0.75	10,395	13,513,500	4.10.21	
1.2	Training Material Video Clips	1.2	9235	0.75	6,926	9,004,125	4.10.21	
1.3	township level village video	1.3	7910	0.75	5,933	7,712,250	4.10.21	
1.1	Copying Our Village Our Project Movie (new version)	1.1	21700	0.75	16,275	21,157,500	4.10.22	
1.2	Training Material Video Clips	1.2	15235	0.75	11,426	14,854,125	4.10.22	
1.3	township level village video	1.3	6200	0.75	4,650	6,045,000	4.10.22	

					55,605	72,286,500		
<b>G 56</b>	COMMUNICATION MATERIAL: POSTERS	1	8 items but only 1 lot					
2.1	Poster on Project Cycle	1.1	0	3.00	0	0	4.10.21	6,810 already being printed (see settlement lines)
2.2	Poster on Social Accountability	1.2	0	3.00	0	0	4.10.21	6,810 already being printed (see settlement lines)
2.3	Posters on ECoPs	1.3	0	3.00	0	0	4.10.21	5,535 already being printed (see settlement lines)
2.4	Posters on Procurement	1.4	5535	3.00	16,605	21,586,500	4.10.21	
2.5	Posters on Positive and Negative List	1.5	6810	3.00	20,430	26,559,000	4.10.21	
2.6	Posters on Finance	1.6	0	3.00	0	0	4.10.21	5,535 already being printed (see settlement lines)
2.7	Posters on M&E	1.7	6810	3.00	20,430	26,559,000	4.10.21	poster not yet designed
2.8	Posters on CDD (general information)	1.8	6810	3.00	20,430	26,559,000	4.10.21	poster not yet designed
2.1	Poster on Project Cycle	1.1	5030	3.00	15,090	19,617,000	4.10.22	
2.2	Poster on Social Accountability	1.2	6030	3.00	18,090	23,517,000	4.10.22	
2.3	Posters on ECoPs	1.3	6030	3.00	18,090	23,517,000	4.10.22	
2.4	Posters on Procurement	1.4	6030	3.00	18,090	23,517,000	4.10.22	
2.5	Posters on Positive and Negative List	1.5	5030	3.00	15,090	19,617,000	4.10.22	
2.6	Posters on Finance	1.6	6030	3.00	18,090	23,517,000	4.10.22	
2.7	Posters on M&E	1.7	6030	3.00	18,090	23,517,000	4.10.22	
2.8	Posters on CDD (general information)	1.8	6030	3.00	18,090	23,517,000	4.10.22	
					216,615	281,599,500		
<b>G 57</b>	COMMUNICATION MATERIAL: STICKERS and VINYL POSTERS	2	5 items in 2 lots					
3.3	CDD Logo - paper sticker - documents filing	1.1	90210	0.400	36,084	46,909,200	4.10.21	
3.4	CDD Logo - reflective stickers for motorbikes	1.2	540	0.800	432	561,600	4.10.21	
3.5	CDD Logo - stickers for project cars	1.3	74	2.500	185	240,500	4.10.21	
3.3	CDD Logo - paper sticker - documents filing	1.1	99150	0.400	39,660	51,558,000	4.10.22	

3.4	CDD Logo - reflective stickers for motorbikes	1.2	8400	0.800	6,720	8,736,000	4.10.22	
3.5	CDD Logo - stickers for project cars	1.3	114	2.500	285	370,500	4.10.22	
2	vinyl posters for Gender - 1' x 1.5'	2.1	0	2.850	0	0	4.8.16	2,725 already ordered - see settlement lines
2	vinyl posters for Gender - 1' x 1.5'	2.1	2025	2.993	6,061	7,879,073	4.8.23	
3	vinyl posters for Gender - 6' x 2'	2.2	0	6.500	0	0	4.8.17	12,225 already ordered - see settlement lines
3	vinyl posters for Gender - 6' x 2'	2.2	10025	6.83	68,421	88,946,813	4.8.24	
					157,847	205,201,685		
<b>G 58</b>	COMMUNICATION MATERIAL: BROCHURES, BOOKLETS, NOTE BOOKS, CALENDARS ...	4	11 items in 4 lots					
1	Pamphlat for Gender	1.1	292250	0.158	0	0	4.8.13	292,550 already ordered - see settlement lines
1	Pamphlat for Gender	1.1	245500	0.158	38,789	50,425,700	4.8.20	
2	manual book for Gender	2.1	0	3.000	0	0	4.8.18	185 already ordered - see settlement lines
2	manual book for Gender	2.1	150	3.150	473	614,250	4.8.25	
3	checklist for Gender	1.2	0	0.450	0	0	4.8.14	2725 already ordered - see settlement lines
3	checklist for Gender	1.2	2025	0.473	958	1,245,173	4.8.21	
4	handbook for Gender	2.2	0	0.650	0	0	4.8.15	84,575 already ordered - see settlement lines
4	handbook for Gender	2.2	70000	0.683	47,810	62,153,000	4.8.22	
3.1	Brochure about CDD and Project Cycle	2.3	0	0.180	0	0	4.10.21	272,550 already ordered - see settlement lines
3.1	Brochure about CDD and Project Cycle	2.3	237000	0.180	42,660	55,458,000	4.10.22	
3.6	TOR - booklet for Community members	2.4	14235	0.800	11,388	14,804,400	4.10.22	
3.7	project summary booklet for MSR	2.5	2000	2.000	4,000	5,200,000	4.10.22	
4.2	note book for community	3.1	66650	0.350	23,328	30,325,750	4.10.21	
4.2	note book for community	3.1	157860	0.350	55,251	71,826,300	4.10.22	
4.3	note book for parlementarians	3.2	1717	10.000	17,170	22,321,000	4.10.21	

4.3	note book for parlementarians	3.2	1717	10.000	17,170	22,321,000	4.10.22	
4.4	desk calendars for parlementarians	4.1	1717	5.000	8,585	11,160,500	4.10.21	
4.4	desk calendars for parlementarians	4.1	1717	5.000	8,585	11,160,500	4.10.22	
4.5	wall calendars for community	4.2	8135	0.500	4,068	5,287,750	4.10.21	
4.5	wall calendars for community	4.2	23570	0.500	11,785	15,320,500	4.10.22	
					292,018	379,623,823		
<b>G 59</b>	COMMUNICATION MATERIAL: AUDIO MATERIAL	2	2 items in 2 lot					
4.15	small loud speaker	1.1	5465	15.000	81,975	106,567,500	4.10.21	
4.15	small loud speaker	1.1	9482	15.000	142,230	184,899,000	4.10.22	
4.16	audio recorder	2.1	100	100.000	10,000	13,000,000	4.10.21	
4.16	audio recorder	2.1	47	100.000	4,700	6,110,000	4.10.22	
					238,905	310,576,500		
<b>G 60</b>	COMMUNICATION MATERIAL: RAIN COATS, BACKPACKS, FLAGS and BAGS	4	6 items in 4 Lots					
4.6	Rain coats	1.1	0	25.000	0	0	4.10.21	1,800 on the point of being ordered - Quotes received !
4.6	Rain coats	1.1	2000	25.000	50,000	65,000,000	4.10.22	
4.7	backpacks	2.1	2900	25.000	72,500	94,250,000	4.10.21	
4.7	backpacks	2.1	4700	25.000	117,500	152,750,000	4.10.22	
4.8	Flag 4' x 3' for office	3.1	37	6.000	222	288,600	4.10.21	
4.8	Flag 4' x 3' for office	3.1	47	6.000	282	366,600	4.10.22	
4.9	Flag 9' x 6' for boat and car	3.2	6110	1.000	6,110	7,943,000	4.10.21	
4.9	Flag 9' x 6' for boat and car	3.2	10610	1.000	10,610	13,793,000	4.10.22	
4.10	Table flag	3.3	235	1.000	235	305,500	4.10.21	
4.10	Table flag	3.3	235	1.000	235	305,500	4.10.22	
4.14	Bags	4.1	0	1.000	0	0	4.10.21	66,450 already ordered - see settlement lines
4.14	Bags	4.1	10320	1.000	103,20	134,160,00	4.10.22	

			0		0	0		
					360,894	469,162,200		
<b>G 61</b>	COMMUNICATION MATERIALS: TIES, STONES and PLAQUES with sub-project information							
4.11	Ties, stones and plaques with completed sub-project information	1	5462	5	27,310	35,503,000	4.10.21	
4.11	Ties, stones and plaques with completed sub-project information	1	9482	5	47,410	61,633,000	4.10.22	
					74,720	97,136,000		
<b>G 62</b>	COMMUNICATION MATERIALS: T- SHIRTS							
4.12	t-shirts	1	0	3.50	0	0	4.10.21	66,450 already ordered - see settlement lines
4.12	t-shirts	1	10320 0	3.50	361,20 0	469,560,00 0	4.10.22	
					361,20 0	469,560,00 0		
<b>G 63</b>	COMMUNICATION MATERIALS: CAPS							
4.13	caps	1	0	3.50	0	0	4.10.21	66,450 already ordered - see settlement lines
4.13	caps	1	10320 0	3.50	361,20 0	469,560,00 0	4.10.22	
					361,20 0	469,560,00 0		
<b>SECTION 3. PROCUREMENT only on behalf of the 20 NEW TOWNSHIPS</b>								
<b>G 64</b>	DESKTOP and LAPTOP COMPUTERS for REGIONAL OFFICES	2	2 items					
	DESKTOP COMPUTERS with PREINSTALLED O/S and MS OFFICE	1	75 desktops	1200	90,000	117,000,00 0	4.2.6	5 per regional office = 75 machines (reference G20)
	DESKTOP COMPUTERS 5% contingency stock (rounded figure)	1	5 desktops	1200	6,000	7,800,000	4.2.6	contingency stock

	LAPTOP COMPUTERS with PREINSTALLED O/S and MS OFFICE	2	90 laptops	1400	126,000	163,800,000	4.2.6	6 per regional office = 90 machines (reference G20)
	LAPTOP COMPUTERS 5% contingency stock (rounded figure)	2	5 laptops	1400	14,000	18,200,000	4.2.6	contingency stock
					236,000	306,800,000		
<b>G 66</b>	HIGH VOLUME OFFICE CONSUMABLES		3 items					
	PAPER	1		1 000 USD/month			4.1.48	to be detailed via Finance - IOC to be analyzed
	TONERS	2					4.1.48	
	CARTRIDGES	3					4.1.48	
					12,000	15,600,000		
<b>G 69</b>	PC, LAPTOPS and PORTABLE HARD DRIVE and UPS for NEW TOWNSHIPS	4	4 items					
	DESKTOP COMPUTERS with PREINSTALLED O/S and MS OFFICE	1	125 desktops	1200	150,000	195,000,000	4.15.11	for new townships
	DESKTOP COMPUTERS 5% contingency stock (rounded figure)	1	5 desktops	1200	12,000	15,600,000	4.15.11	contingency stock
	LAPTOP COMPUTERS with PREINSTALLED O/S and MS OFFICE	2	125 laptops	1400	175,000	227,500,000	4.15.12	for new townships
	LAPTOP COMPUTERS 5% contingency stock (rounded figure)	2	10 laptops	1400	14,000	18,200,000	4.15.12	contingency stock
	BUDGET PC' for MIS DATA ENTRY with PORTABLE UPS 1200W	3	60pc's	700	42,000	54,600,000	4.15.22	for 18 townships and new townships
	BUDGET PC's 5% contingency stock (rounded figure)	3	3 pc's	700	2,100	2,730,000	4.15.22	contingency stock
	PORTABLE HARD DRIVE and UPS	4	?	?	14,100	18,330,000	4.15.16	for new townships
					409,200	531,960,000		
<b>G 70</b>	PC TABLETS with POWERBANK and HIGH PROTECTION CARRY CASE	1	1 item					
	PC TABLETS with POWERBANK and CARRY CASE		1100	425	467,500	607,750,000	4.15.14	for new townships



## **Annex 2 : Sixth Procurement Plan**

**(Status Update at 02/02/2016)**



**1 Myanmar National CDD Project (P132500, H814-MM, P153113)**

**2 STATUS UPDATE of Detailed Procurement Plan 19.02.2016**

6<sup>th</sup> REVISION 12.05.2015 – UPDATED 10.07.2015 – BANK CLEARED 06.08.2015

6<sup>th</sup> REVISION 12.05.2015 - UPDATED NOVEMBER 2015 and JANUARY 2016 – BANK NO-OBJECTION 21 JANUARY 2016

Goods US\$ 3,489,475  
 Works US\$ 425,000  
 Consultant Services US\$29,112,900  
**Total US\$ 33,027,375**

**Procurement of Goods**

Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark
1	G.9	300 copies of MS Office  MS 2016 Professional @ 385 US\$	18	11	300	385	115,500	Shopping	post	May 2015	Carried over from 5th PP  (MS Office for 5 desktops and 6 laptops for each Townships and for 15 desktops for Union plus existing 100 PCs )
Current status:			Quotes received and evaluated. PO sent to the company Delivery time limited to 4 weeks. Line closed								
2	G.11  (a)	GSM Mobile Phone (Handset)  Existing townships	6	2	12	300	3,600	Shopping	post	June 2015	adding handsets for the existing townships to come to the same number/TC

Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark	
	G11  (b)	GSM Mobile Phone (Handset)	18	2	36	300	<u>5,400</u>					
		New townships					Total 9,000					
		Current status :	PO issued – phones delivered. Line closed									
3	G.12	Office Furniture						Shopping	post	June 2015		
		Item 1: Desk (two drawers)	18	12	216	140	30,240					
		Item 2: Desk (one drawer)	18	6	108	100	10,800					
		Item 3: Desk chair	18	18	324	25	8,100					
		Item 4: Folding chairs	18	30	540	15	8,100					
		Item 5: Book case	18	5	90	175	15,750					
		Item 6: Filing cabinet	18	4	72	175	12,600					
		Item 7: Fax and phone stand	29	1	29	50	<u>1,450</u>					
								Total 87,040				1for each township (9+18) and 2 for Union
			Current status :	PO issued. Line closed								
4	G.13	Diesel generator 10 KVA	18	1	18	2,000	36,000	Shopping	post	June 2015		
		Current status:	PO issued. Line closed									
5	G.14	Air Conditioner (2 HP)	18	2	36	700	25,200	Shopping	post	July 2015		
		Current status:	PO issued. Line closed									
6	G.15	Drinking water cooler	18	1	18	300	5,400	Shopping	post	July 2015		

Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark
		Current status:	PO issued. Line closed								
7	G.16(a)	Motor Vehicle: Double cabs pickup (1 per T/S plus 1 replacement vehicle)	18+1	1	19	30,000	576,000	UNOPS	Prior	June 2015	UNOPS procurement suggested given that ICB for vehicles was unsuccessful last year
	G.16(b)	Motor vehicle Land cruiser double cab (Union vehicle)	1	1	1	26,000	26,000	UNOPS	prior	July 2015	
		Current status:	Contract concluded with UNOPS. (a) 19 vehicles in production. Production expected to be finalized 24.11.2015. 7 vehicles shipped out of Algeciras 28.12.2015. ETA in Yangon 23.01.2016 (b) ETA in Yangon 12.02.2016 Line closed								
8	G.17(a)	Motorcycle 105cc (low clearance)	15	31+40+63 +48+42+ 48+68+45 +70+45+ 52+55+85 + 57+61	810	1,100	891,000	ICB	prior	July 2015	Hpruso, Damawso, Kyarinseikkyi, Myaung, Tanintharyi, Moenyo, Mindon, Nganzun, , Nyaungu, Chaungzon, Bilin, Kawhmu,

Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark
											Thabaung, Kyangin, Lewe
		Current status	Contract signed. Quantity increased to 900 motorcycles. First batch of 372 motorcycles arrived in Yangon. Second batch under preparation and will be submitted for preshipment inspection in Indonesia 1 <sup>st</sup> week of March. Delivery completed. 453 motorcycles delivered to Nay Pyi Taw and currently in the DRD Pyinmana warehouse. 447 motorcycles delivered to the DRD Yangon warehouse. Line closed.								
	G.17 (b)	Motorcycle 125 cc (high clearance)	6	8+61+52+54+8+5	188	2,000	385,500	UNOPS	prior	July 2015	Kanpetlet, Madupi, Banmauk, Kyaukkyi, Namhsan and Tatkone  UNOPS suggested given unsuccessful experience using ICB for a similar package last year
		Current status	Contract concluded with UNOPS. Ship arrived. Motorcycles delivered to DRD Yangon warehouse. Line closed								
9	G.18	MIS Server	18	1	18	1,500	27,000	Shopping	post	August 2015	
		Current status:	PO issued. Servers delivered to DRD. Line closed								
10	G.19	Satellite Equipment for Internet	18	1	18	3,000	54,000	Direct Contracting fromSkynet(*)	prior	August 2015	Only currently available service provider
		Current status:	Needs redefined and included in Line G 78 of Procurement Plan 7. Line closed.								
11	G.20 (a)	Item 1 : Desktop Computer	18+ Union	5 x18+15	105	850	89,250	NCB	Prior(1st NCB)	August 2015	Item 1: 5 for each new township+ 15 for Union Level
		Current status:	Replaced by G. 33. Line closed.								

Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark
	G.20 (b)	Item 2 :Laptop Computer	18	6 x18	108	900	97,200	Shopping	Post	August 2015	Item 2: 6 for each new cycle Township
Current status:			PO issued. Line (b) closed								
12	G21	Fax and Scanner	18	1	18	300	5,400	Shopping	post	August 2015	1 for each 3 <sup>rd</sup> cycle Township
		Photo Copier	18	1	18	2,000	36,000				
		Color Printer	18	1	18	600	10,800				
		Projector with Screen	18	1	18	1,700	<u>30,600</u>				
Current status:			PO issued. Line closed								
13	G.22	Tablets+ power bank 10000 mAh + carry case high protection	18	25+34+57 +55+42+ 46+36+42 +48+62+ 39+64+39 46+49+79 +51+ 55	900	350	315,000	ICB	Prior	July 2015	Pharuso-15+8+2=25, Demawso-21+11+2=34, Kyainseikkyi-36+19+2=57, Madupi-32+21+2=55, Myaung-24+16+2=42, Banmauk-28+16+2=46, Tanintharyi-22+12+2=36, Moenyo-26+14+2=42, Kyaukkyi=30+16+2=48, Mindon=36+24+2=62,

Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark	
											Nganzun-22+15+2=39, Nyaungu=37+25+2=64, Chaungsone-22+15+2=39, Bilin-27+17+2=46, Kawmu-28+19+2=49, Tharbaung-50+27+2=79, Kyangin-32+17+2=51, Lewe-33+20+2=55 <b>Note: CF+TF+DRDand TTA</b>	
Current status:			Tablets delivered and currently stored in DRD Head Office in Nay Pyi Taw. Line closed									
14	G.23	Item 1: Still Camera	18	2	36	700	25,200	Shopping	post	September 2015		
		Item 2 : Video Camera	18	1	18	700	<u>12,600</u>					
							Total 37,800					
Current status:			PO issued and cameras delivered. Line closed									
15	G.24	Plotter	Union	1	1	7,000	7,000	Shopping	post	June 2015		
Current status:			Quotes opened 05.11.2015 – only one quote received. PO issued. Line closed									
16	G.25	Item 1: Portable hard drive	18	2 x18	36	100	3,600					
		Item 2 : UPS	18+ Union Level	5x18+15	105	100	<u>10,500</u>	Shopping	post	September 2015	Item 2: 5 for each new township+ 15 for Union Level	
							Total 14,100					

Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark
		Current status:	Replaced by G33. Line closed.								
17	G.26	Printing of Operations Manual (Multiple contracts)	-	-	82,000	3.5	300,000	NCB	post	From June 2015	Multiple contracts Based on estimated numbers of elected community members.
		Current status	Manuals delivered directly to the townships. Line closed.								
18	G.27	Helmets in different sizes	21	46+60+94+92+72+78+63+72+81+102+67+105+67+78+82+127+85+91+12+12+7	1493	30	44,790	Shopping	post	May 2015	Hpruso, Demawso, Kyainseikkyi, Madupi, Myaung, Banmauk, Tanintharyi, Moenyo, Kyaukkyi, Mindon, Nganzun, Nyaungu, Chaungzon, Bilin, Kawhmu, Thabaung, Kyangin, Lewe, Kanpetlet, Namhsan and Tatkone
		Current status:	PO issued. Line closed								
19	G.28	Life jackets	5	68+51+32+61+55	267	25	6,675	Shopping	post	August 2015	Laymyetna, Saytokdayar, Kyunsu, Ann and Tatkone
		Current status:	Under DRD review: some life jackets appear to have been bought by local DRD on request of NGO but of poor quality Unit price insufficient for procurement of good quality safety material. New RFQ to be developed and price increased. The Bank will be requested to allow a price increase to 75 US\$/piece (20,025 US\$). Reference <a href="http://www.seashop.be">www.seashop.be</a> Needs and price adjustment incorporated into line G 36 of Procurement Plan 7. Line closed								
20	G.29	Water quality testing kits			16	3,500	56,000	Shopping	post	July 2015	
		Current status:	Procured by the infrastructure department without any involvement of procurement department. File closed								
		<b>Total for Goods</b>					3,232,755				

**New lines**

Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark
21	G.30	Office furniture for Union Level						Shopping	post	February 2016	
		Item 1: Office table (2-side drawers)			16	140	2,240				
		Item 2: Office Table (1-side drawer)			14	100	1,400				
		Item 3: Desk Chair									
		Item 4: Filing Cupboard (book case)			30	25	750				
		Item 5: Filing Cabinet (Iron)			8	175	1,400				
					12	175	<u>2,100</u>				
							Total: 7,890				
		Current status	Evaluation of quotations done. PO issued. Line closed								
22	G.31	Air conditioner (2HP) Inverter type for Union Level			5	700	3,500	Shopping	post	February 2016	
		Current status	Evaluation of quotations done. PO issued. Line closed.								



Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark	
23	G.32	Drinking water cooler (cool + hot) for Union Level			3	300	900	Shopping	post	February 2016		
Current status			Evaluation of quotations done. PO issued. Line closed.									
24	G.33	Item 1: Desktop computers with built-in UPS	18 + Union	(5 x 18) + 15 + 30	135	1,050	141,750	Shopping	post	February 2016	Ex-Line G20: 105 + 30 for new staff. Includes need for UPS ex line G25	
		Item 2: Laptop computers (core i7)			16	1,000	17,600				For trainers 7, grievance 3, finance 3,Infra 3	
		Item 3: Portable hard drives	18	2 x 18	36	100	<u>3,600</u>				Hard drives ex line G25	
							Total 162,950					
Current status			Evaluation of quotations done and recommendation of award presented to the Procurement Committee. Line closed.									
25	G.34	Item 1: Fax and scanner			2	300	600	Shopping	post	February 2016		
		Item 2: Photo Copier			2	3,000	6,000					
		Item 3: Printer (Laser B/W)			3	260	780					
		Item 4: Color Printer			3	350	<u>1,050</u>					

Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark
							Total: 8,430				
		Current status:	Evaluation of quotations done. Complimentary questions related to the conformity of the proposed machines with the technical specifications sent to the bidders. Finalization of evaluation and issuance of PO expected first week of April.								
26	G.35	Still Camera			6	700	4,200	Shopping	post	February 2016	For Communications 3, Procurement 2, Infra 1
		Current status:	Evaluation of quotations done. Complimentary questions related to the conformity of the proposed cameras with the technical specifications sent to the bidders. Finalization of evaluation and issuance of PO expected first week of April.								
		<b>Total for Goods</b>					3,489,475				

#### Procurement of Works

Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark
1	W1	Construction of NCDDP Office Building including Training Hall (100 ft * 120 ft / Single	Union		1	30\$/square foot	360,000	ICB	Prior	October 2015	No land acquisition

Sr. No	Contract No.	Description	No. of Township	Quota for Township	Quantity	Unit cost	Estimated Cost in USD	Methods	WB review	Tentative date for Issuing IFQ/BD	Remark
		Storey Steel Structure)									
		Current status:	Line closed. See line W1 in Procurement Plan 7.								
2	W2	Fence for the Office Building (260 x 220 ft)	Union				30,000	shopping	post	October 2015	
		Current status	Line closed. See line W2 in Procurement Plan 7								
3	W3	Garage for DRD vehicles (66ft x 20ft)	Union				35,000	shopping	Prior (1 <sup>st</sup> contract)	September 2015	
		Current status	Line closed. See line W3 in Procurement Plan 7								
		Total for Works					425,000				

**consultants**

Sr. No.	Contract .No.	Description	Est. cost USD	Selection Method	Bank Review	Proposal Opening time	Comment
1	C.4.1	TTA Tatkon, Nay Pyi Taw Region	800,000	QBS	prior	-	Pending negotiation with second ranked consultant (NAG)
Current status:			NAG contracted and in place .Line closed				
3	C.23	Union Level - Two <b>Procurement</b> Assistants, Myanmar national - 24 months	72,000	IC	post	April 2015	Carried over from PP 5th revision
Current status:			one procurement assistant recruited. Second will not be recruited. Line closed.				
4	C.24	Union Level - 3 <b>Trainers</b> , Myanmar national 3x24 months	122,400	IC	post	May 2015	Carried over from PP 5th revision.  Two out of 3 already appointed. Remaining one trainer to be appointed.
Current status:			3 trainers appointed. Line closed				
5.	C25	Union Level –5 <b>AssistantTrainers</b> , Myanmar national 5x24 months	120,000	IC	post	July 2015	
Current status:			Recruitment finalized. Line closed.				
6	C.26	Translator/ <b>Interpreter</b> - 24 months	37,500	IC	post	April 2015	Carried over from PP 5th revision

Sr. No.	Contract .No.	Description	Est. cost USD	Selection Method	Bank Review	Proposal Opening time	Comment
		Current status:	Three candidates recruited. One of the candidates also holds a degree in engineering and is likely to move to the infrastructure department later. Line closed. Additional translators/interpreters will be recruited – see Line C 48 in Procurement Plan 7				
7	C.27	Secretary - 24 months	24,000	IC	post	April 2015	Carried over from PP 5th revision
		Current status:	Secretary resigned. Replacement candidate on board.				
8	C.28	Peachtree Financial Accounting Software, Refresher Training and additional customization April	6,000	SSS (*)	prior	May 2015	Carried over from PP 5th revision
		Current status	Recruited and training delivered. Line closed				
9	C.29	Union Level -IT Assistant Myanmar National 1x12months	12,000	IC	post	July 2015	
		Current status:	Candidate on board. Line closed				
10	C.4.10	TTA Y3 Cluster 1: Ayeyawaddy	3,000,000	QBS	prior	July 2015	2 TS (2015/2016)
		Current status:	Financial and contract negotiations finished. Contract to be initialed by Mercy Corps Final price : 1.546.011 US\$ + 1.631.616.470 MMK (total +/- 2.820.000 US\$) Line closed.				

Sr. No.	Contract No.	Description	Est. cost USD	Selection Method	Bank Review	Proposal Opening time	Comment
11	C.4.11	TTA Y3 Cluster 2: Bago-Yangon	4,500,000	QBS	prior	July 2015	3 TS (2015/2016)
		Current status:	Contract with Cardno finalized. Final price: 1.379.600 US\$ + 1.780.201.500 MMK (total +/- 2.769.297 US\$) Line closed.				
12	C.4.12	TTA Y3 Cluster 3: Kayah	3,000,000	QBS	prior	July 2015	2 TS (2015/2016)
		Current status:	Contract with PDO-MGRI-ANZDEC finalized Final price: 1.154.690 US\$ + 792.874.000 MMK (total +/- 1.773.639 US\$) Line closed.				
13	C.4.13	TTA Y3 Cluster 4: Magway-Chin	3,000,000	QBS	prior	July 2015	2 TS (2015/2016)
		Current status :	Contract with Cardno finalized Final price : 1.032.100 US\$ + 2.044.129.600 MMK (total +/- 2.628.000 US\$) Line closed.				
14	C.4.14	TTA Y3 Cluster 5: Mon-Tanintharyi Kayin shifted to Cluster 8 C.4.17	4,500,000	QBS	prior	July 2015	3 TS (2015/2016)

Sr. No.	Contract No.	Description	Est. cost USD	Selection Method	Bank Review	Proposal Opening time	Comment
		Current status:	Contract with VNG-LASDN finalized. Final price: 1.224.644 US\$ + 2.226.300.000 MMK (total +/- 2.962.583 US\$) Line closed.				
15	C.4.15	TTA Y3 Cluster 6: Naypyitaw-Mandalay	4,500,000	QBS	prior	July 2015	3 TS (2015/2016)
		Current status:	Contract with PT Phibetha Kalamwijaya finalized Final price: 1.552.900 US\$ + 2.089.296.000 MMK (total +/- 3.183.888 US\$) Line closed.				
16	C.4.16	TTA Y3 Cluster 7: Sagaing	3,000,000	QBS	prior	July 2015	2 TS (2015/2016)
		Current status:	Contract with Network Activities Group finalized Final price: 375.260 US\$ + 1.850.156.000 MMK ( total +/- 1.820.000 US\$) Line closed.				
14 bis	C.4.17	TTA Y3 Cluster 8: Kayin	1,500,000	QBS	prior	July 2015	1 TS (2015/2016)
		Current status:	Contract with Cardno finalized. Final price: 496.820 US\$ + 768.850.700 MMK (total +/- 1.097.000 US\$)				

Sr. No.	Contract No.	Description	Est. cost USD	Selection Method	Bank Review	Proposal Opening time	Comment	
			Line closed.					
17	C.30	Contract Amendment for Union Technical Assistance	200,000	SSS (*)	prior	May 2015		
		Current status:	Extension of contract realized. Line closed					
18	C.31	National gender consultant (union level), 12 months	24,000	IC	post	June 2015		
		Current status	Selection process resulted in only one candidate, but too expensive. Re-advertizing is currently envisaged.					
19	C.32	Communications Specialist (union level, national), 12 months	9,800	IC	post	June 2015		
		Current status:	Contract Lai Yin Win extended. No further recruitment. Line closed					
20	C.33	Consultants to support Takone township (up to 49 positions for up to 4 months)	60,000	IC	Post	April 2015	Bridging solution while TTA's contract is negotiated (25 CF, 18 TF & up to 6 key experts)	
		Current status:	Consultants recruited. Contracts fulfilled. NAG in place. Line closed					
22	C.35	Safeguard training	40,000	IC (SS)	prior	June 2015	Garvan O'Keefe	
		Current status:	Safeguard training contracted and executed. Line closed.					



Sr. No.	Contract No.	Description	Est. cost USD	Selection Method	Bank Review	Proposal Opening time	Comment
23	C.36	Organizer (for Multi-Stakeholder Review) and Development Marketplace	30,000	CQS	post	June 2015	
		Current status:	Done. Line closed				
25	C38	One extra Union level finance assistant(local consultant)	24,000	IC	Post	July 2015	Replaces C11
		Current status	Recruitment done. Finance assistant in place. Line closed				
26	C.39	Translation services firm	100,000	CQS	Post	August 2015	
		Current status	DRD decided to not hire the services of a translation firm, but to continue the recruitment of IC translators/interpreters. See line C 48 in PP 7. Line closed.				
28	C40 (a)	Technical Auditor - international consultant	60,000	IC	Post	August 2015	Replaces selection of a technical audit firm (see C10 in PP5 and C37)
	C40 (b)	Technical Auditors – team of up to 6 national consultants to be recruited with the help of MES – Myanmar Engineering Society	110,000	IC	Post	August 2015	
	Current status	(a) Contracted. Line closed. (b) Contracted. Line closed.					
29	C41	MIS-M&E trainer	12,000	IC	post	August	Will be assisted by 2 DRD IT staff to support the

Sr. No.	Contract .No.	Description	Est. cost USD	Selection Method	Bank Review	Proposal Opening time	Comment
						2015	townships
Current status:			IC Contract signed. Line closed				
30	C42	National Developer for MIS 2.0 (firm)	50,000	sole source	prior	September 2015	
Current status			Company contracted. Line closed.				
		<b>Total</b>	28,913,700				

(\*) The SSS request and justifications shall be submitted for the Bank's concurrence.

**Consultants NEW LINES – URGENT CONSULTANT SELECTIONS – SCALE UP OF NCDDP – LINES SUBJECT TO NOL OF THE BANK**

Sr. No.	Contract .No.	Description	Est. cost USD	Selection Method	Bank Review	Proposal Opening time	Comment
32	C43	ICT specialist	36.000	IC	post	-	24 months
Current status:			TOR prepared. To be forwarded to the Bank for NOL				
33	C44	Extra MIS-M&E trainer	12.000	IC	post	-	12 months

Sr. No.	Contract No.	Description	Est. cost USD	Selection Method	Bank Review	Proposal Opening time	Comment
		Current status:	TOR equal to line C41– advertizing as from last week of November				
34	C45	Company for Project Management Information System development	50.000	CQS	prior	-	24 months
		Current status:	TOR to be developed. Needs reviewed and represented under Line C 55 of Procurement Plan 7. Line closed.				
35	C46	IT system and hardware support	31.200	IC	post	-	24 months
		Current status:	TOR to be developed				
36	C47	Two International TOT trainers	32.700	SSS	prior	-	approx one month f/t
		Current status:	Experts joined DRD as from 23.11.2015 on special authorization of the Bank Contracts finalized with the experts. Services delivered. Settlement line. Line closed				