
NATIONAL COMMUNITYDRIVEN DEVELOPMENT PROJECT

IDA Grant No: H814-MM



QUARTERLY PROGRESS REPORT
April– June 2016

*Submitted in compliance with Section II A of the Financing Agreement between
the Republic of the Union of Myanmar and the International Development Association*

Presented by:

National Community Driven Development Secretariat
Department of Rural Development

15August2016

List of Abbreviations and Acronyms

BER	-	Bid Evaluation Report
BG	-	Block Grant
BGA	-	Block Grant Agreement
CFA	-	Community Force Account
CDD	-	Community-driven Development
DRD	-	Department of Rural Development
DSW	-	Department of Social Welfare
ECOPs	-	Environmental Codes of Practice
EMP	-	Environmental Management Plan
EOI	-	Expression of Interest (procurement document)
ESMF	-	Environmental and Social Management Framework
GESI	-	Gender Empowerment and Social Inclusion
GWG	-	Gender Working Group
MEB	-	Myanmar Economic Bank
NOL	-	No-Objection Letter (WB document)
OM	-	Operation Manual
PSC	-	Performance Security Guarantee
PMIS	-	Project Management Information System
RFP	-	Request for Proposals
RFQ	-	Request for Quotations
TOF	-	Training of Facilitators
TTF	-	Training of Technical Facilitators
TOT	-	Training of Trainers
TS	-	Township
TTA	-	Township Technical Assistance
UTA	-	Union Level Technical Assistance
VL	-	Village Leader
VTDSC	-	Village Tract Development Support Committee
VPSC	-	Village Project Support Committee
VTDP	-	Village Tract Development Plan
VTPSC	-	Village Tract Project Support Committee

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Executive Summary

Action / Issue		Status & Next Steps																																																																																																																													
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	<ul style="list-style-type: none"> Social audits: Final social audit reports (Ann and Sidoktaya) were received in February. Individual SA reports were forwarded to WB, and a consolidated Union level SA report completed in March. 	<ul style="list-style-type: none"> Following completion of all Social Audit reports from 9 townships by end February, a summary Social Audit report will be included as Annex in the next Annual Report due by end May. 																																																																																																																													

NCDDP Quarterly Progress Report (April – June 2016)

	<ul style="list-style-type: none"> • Operations Manual : Printing and distribution of the full 80,000Myanmar language copies was completed in early February. • Cross-township visits were organized for township Infrastructure staff (TTA Specialist and DRD counterpart) plus selected TFs (9 – 10) of 6 Yr 2 townships. Pinlebu and LMN visited Ann and SDK, while SDK and Tatkon visited LMN and HTN. Findings were summarized in two English language reports. • Technical Audit :Mr Neil Neate submitted provisional conclusions in the form of a Powerpoint presentation to DRD in early March. This was used as basis for iTOT 2 training 18 – 22 March, and a final report was submitted just before Thingyan. The report has been accepted by DRD as being of high quality and a valuable training resource for future TTF and iTOT training. • Results Matrix: CFA indicators for Y2 and participation indicators for Y3 (9 old tns) were updated to end March in Table 4 below.Results for all 27 townships in Y3 show that participation (as judged from VDP meetings) range varies rates from 50% - 75% This is line with NCDDP targets, and the quorum principle as stated in the OM. 	<ul style="list-style-type: none"> • ToF 3 training (for Social Audit process) for 18 new townships will run from 1 June – 15 July. The training material and SA reporting package has been updated to be clearer and more efficient for this year. It is proposed to introduce a village level Social Audit summary form (score + lessons learned) into the MIS for Year 4. • Operations Manual: The project should continue with progressive drafting/modifications to the OM prior to the MSR, to avoid a large major revision following the MSR.Kokhy and UTA TL will be in charge of this process. • Cross township visits: Cross Township Visits to attend Social Audit meetings of 6 Y2 tns will take place from 27/05 to 10/7/16. 25 community members from 11 new tns will attend SA meetings of 6 Y2 townships, and the latter will also visit each other. (See Annex III for schedule). • Technical Audit: The final report will form the basis of upcoming iTOT 3 to be delivered by Garvan O'Keefe on 6 – 9th June. Findings can be summarised briefly as follows <ul style="list-style-type: none"> • 4% of the SPs were rate highly satisfactory, 88% satisfactory, 7% moderately satisfactory, and only 1% (2 SP) were highly unsatisfactory. • Differences in the technical quality amongst SPs by frequency of meeting specifications varied as follows: a) bridges 91% b) water supply and building SPs 79% c) road 75% d) electrical schemes: 57% • Results Matrix: A complete annual review of indicator performance will be presented in the next (second) annual report (April 2015 – March 2016). Participation rates for Y2 were low because based on population rather than HH attending meetings. These will be revised in second Annual Report based on HH, to bring them in line with other years.
<p>3. Procurement</p>	<p>Main activities during this quarter have been:</p> <ul style="list-style-type: none"> • Final amendments to PP6 in February following ISM. • Continued work on preparation of PP7, to reflect content of AWPB (submitted for NoL on 23/0316). • The following goods were delivered under PP6 for Y3 (see Annex I for status). Delivery of goods under PP6 <ul style="list-style-type: none"> ○ Operations Manual (3000 copies). ○ Computers, tablets + power banks late March. ○ Vehicles (standard pickups) : late March ○ Around 50% of total motorbikes (900 x 110cc low clearance + 188 x 125 cc high clearance). 	<ul style="list-style-type: none"> • NoL for PP7 will be submitted just after end of this period on 01/04/. • NoL for AWPB not received by end of period. • Expected schedule for delivery of remaining motorbikes during April/May is given in Table ?? below. In some townships, the cost of temporary rental of motorbikes has exceeded the total cost of purchase. <p><u>Y4 procurement</u></p> <ul style="list-style-type: none"> • Services : eligibility of existing Y3 TTA contractors to acquire Y4 clusters should mean no delay in mobilisation of TTA for 20 new tns for start-up training in October. • Goods : 1) Vehicles: use of UNOPS for vehicles OK, with ICB for motorbikes, but project should examine carefully how to shorten the period of vehicle registration 2) computers : use of ICB for computers last year proved problematic, with non-responsive bids. Considerusing NCB for Y4.
<p>4. Grievance Handling</p>	<ul style="list-style-type: none"> • Of 265 grievances received in first quarter, only 20 (9 %) were “core” grievances (code violation, misuse of funds etc),. Of these 100% had been resolved by 31/03/16. (See Table 6 below). • Since January 2014, the cumulative number of grievances to end March 2016 is 1934, of which 1923 	<ul style="list-style-type: none"> • The Grievance Unit lost their UTA Expert Banyar Thun in March ; replacement candidates have been forwarded to DRD by Agriconsulting. Final selection is expected by end May. • As Grievance materials (including grievance handbook, brochure and phone number sticker for community)had not be formally approved by end of this period, they will

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	<p>(99%) have been resolved (Table 5).</p> <ul style="list-style-type: none"> •The Union grievance team GHM training in Pinlebu in March. 	<p>be finalised and disseminated by the Communications Unit in next quarter.</p> <ul style="list-style-type: none"> •Entry of grievances into township MIS by Grievance Focal or M & E Expert is not being done in timely or consistent way in most townships to enable Grievance quarterly reports. Needs more training and follow-up from M & E Unit. 	
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MAIN REPORT

This Union Quarterly Progress Report covers the period April to June 2016. It includes highlights of: (a) implementation progress in terms of the results framework and project work plan; (b) constraints and risks to implementation; and (c) the work plan / milestones for the upcoming 6 months to June 2016.

1 Implementation

	Progress During Period					Issues & Next Steps
1.	Year 1 & 2 townships					
	Completion of 9 townships Year 3 sub-projects by end of this period is shown in Table 1, but can be summarised as follows :					<ul style="list-style-type: none"> • By the end of this period, all 9 townships except Namhsan, (which was delayed due to security and conflict problems), as well as last year's fire had completed 100% construction. • By end April, 1390 sub-projects had been approved by TPIC in the 9 tns, and construction was in progress on 900 sub-projects. 95% of these sub-projects should be completed by the Union MSR. • Staffing and facilities: The situation in Htantabin has improved following replacement of DRD head and TL, but M & E TA is still currently vacant. Laymyetnar, needs replacing 1 CF after a resignation. Kanpetelet, Namhsan, and Kyungsu recently promoted 5, 5 and 7 CFs respectively to positions of Junior TA. The CFs will be replaced. After a year without, Pinlebu is finally covered by satellite internet connection.
		TPIC Approval	Construction 100%	SP Final Inspection	Social Audit	
		#	#	#	#	
	Kanpetlet	70	54	47	30	
	Kyungsu	170	117	117	59	
	Namhsan	116	7	2	6	
	Ann	121	19	10	7	
	Htantabin	243	202	22	98	
	Laymyetnar	258	258	252	256	
	Pinlebu	143	36	28	28	
	Sidoktaya	121	68	15	14	
	Tatkon	152	141	141	119	
	Total	1394	902	640	617	
2	18 Year 3 townships					
		BG Transferred	VDP	SPs app. by TPIC	100% constr.	<ul style="list-style-type: none"> • There was significant progress during this quarter despite the late start. By end June, 12 out of 18 new townships had received approval from the TPIC for 1144 sub-projects. Only Kyaukkyi, Moenyo, Paletwa, Kyainseikgyi Ngazun, and Nyaung U had not yet submitted sub-projects to TPIC for approval. Chaungzon has many VTs with only 1 village, mostly over 1000 HH. Therefore the # of sub-projects proposed (172) is around 2.5 times the # of villages (78). • A sampling of VDP books in 5 tns in March showed a high degree of completeness of topic, although quality varied. Expectations with regard to VDP quality for any township in its first implementation cycle must be realistic, as both community and CFs are new to the PRA process. • Staffing all townships are complete with 5 TTA and 6 DRD positions. Banmauk has urgently requested an Infrastructure Specialist from Union. Staff changes and replacements are given in Table 9 below. • Facilities: The main issue and request for support from Union has been late delivery of motorbikes, with complete delivery expected
		#	%	%	#	
	Kyangin	11	100	100	23	
	Thabaung	31	100	98	77	
	Kyaukkyi	10	71	66	0	
	Moenyo	36	97	98	0	
	Paletwa	40	99	72	0	
	Demoso	25	100	100	102	
	Hpruso	5	100	100	67	
	Kyainseikgyi	27	76	83	0	
	Thanintharyi	10	95	82	63	
	Banmauk	47	100	100	199	
	Myaung	39	100	100	63	
	Mindon	8	100	100	152	
	Ngazun	41	100	100	0	
	Nyaung U	70	100	100	0	
	Bilin	22	96	100	59	
	Chaungzon	43	100	100	172	
	Lewe	31	100	100	120	
	Kawhmu	31	100	100	47	
	Total	841			1144	
	WB submitted a detailed report on conflict situation and management in 5 new townships (Bilin, Hpruso, Kyainseikgyi,					

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	Demoso, Thanintaryi) in January	by mid May. This has impacted work programs and operational finance in several townships. Apart from Paletwa, all tns have internet connect, although it is slow. Township M & E PCs crashed in Lewe, Banmauk, Ngazun and Kahmu ; but all are working again except for Banmauk, which will be brought to NPT for repair.
3	<i>Y3 18 townships</i>	

NCDDP Quarterly Progress Report (April – June 2016)

Table 1: Key Implementation Parameters to end June 2016

State/Region	Township	# VTs	# Village	DDP Staffing status at 31/03/16				BG transferred		Orient-ation meeting	Village Profile	Village Development Plan			VT Selection		TPIC approval	SP detailed planning									
				# DRD	# TTA	# CF	# TF	#	%			# PC 1 uploaded	# VDP meeting	% completion	# PC3 uploaded	# meetings		# PC 4 uploaded	# SPs	Plan completed	PC 5 uploaded	0%	1-50	51-75	76-90	100%	Final SP inspection
Year 1																											
Chin	Kanpetlet	26	123	6	8	21	9	26	100	123	123	123	100%	123	26	72	70	70	72	0	2	4	10	54	47	17	30
Thaninthayi	Kyunsu	20	163	6	3	21	9	20	100	163	163	160	98%	159	20	161	170	170	124	0	1	12	40	117	117	8	59
Shan	Namhsan	26	124	4	8	13	5	26	100	124	123	123	100%	123	26	115	116	105	106	16	49	24	20	7	2	2	6
Year 2																											
Rakhine	Ann	29	229	6	6	31	17	29	100	229	229	225	98%	225	29	123	121	119	119	0	14	20	68	19	10	2	7
Yangon	Htantabin	54	245	6	6	30	17	54	100	242	243	245	100%	239	54	240	243	243	218	0	0	1	40	202	22	0	98
Ayeyawady	Laymyethnar	41	271	6	5	36	19	41	100	271	271	271	100%	271	41	258	258	258	258	0	0	0	0	258	258	257	256
Sagaing	Pinlebu	52	266	6	6	34	18	52	100	266	266	266	100%	264	52	143	143	143	139	0	19	16	72	36	28	14	28
Magway	Sidoktaya	46	118	7	6	23	15	46	100	110	118	110	93%	112	46	121	121	121	121	0	6	9	38	68	15	8	14
Nay Pyi Taw	Tatkon	49	188	7	6	25	17	49	100	188	188	188	100%	188	49	151	152	152	150	2	1	2	6	141	141	36	119
Year 3																											
Ayeyawady	Kyangin	30	255	6	5	32	17	30	100%	254	255	254	100%	248	30	192	245	245	90	3	30	41	126	45	0	0	42
Ayeyawady	Thabaung	67	392	6	5	50	27	67	100%	204	389	385	98%	384	67	337	357	86	18	22	35	12	8	3	3	0	3
Bago	Kyaukkyi	34	137	7	6	17	12	24	71%	45	91	91	66%	90	25	107	100	28	26	7	19	2	0	0	0	0	0
Bago	Moenyo	37	218	6	5	28	15	36	97%	214	214	214	98%	208	36	80	97	6	0	96	1	0	0	0	0	0	0
Chin	Paletwa	96	390	6	5			95	99%	319	362	323	72%	327	96	305	310	0	0	0	0	0	0	0	0	0	0
Kayah	Demoso	26	172	6	5	23	12	26	100%	172	172	172	100%	172	26	100	100	42	100	3	15	9	39	34	6	1	6
Kayah	Hpruso	14	116	6	5	15	8	14	100%	116	116	116	100%	110	14	67	64	63	42	6	9	16	18	15	4	0	9
Kayin	Kyainseikgyi	51	334	6	5	36	20	39	76%	217	274	278	83%	262	41	128	129	100	77	53	23	29	23	1	1	1	1
Thanintharyi	Thanintharyi	19	176	6	5	27	19	18	95%	147	148	147	82%	133	18	131	149	0	0	147	1	1	0	0	0	0	0
Sagaing	Banmauk	47	219	6	5	28	16	47	100%	219	219	219	100%	219	47	199	210	170	66	33	41	24	110	2	2	2	2
Sagaing	Myaung	48	81	7	4	24	16	48	100%	81	81	81	100%	81	48	111	111	75	76	69	12	12	3	15	15	12	9
Magway	Mindon	72	179	6	5	36	24	72	100%	179	179	179	100%	163	72	152	152	152	151	47	59	30	10	6	0	0	0
Mandalay	Ngazun	44	158	6	5	22	15	44	100%	130	158	158	100%	155	44	144	144	71	71	55	44	9	34	2	2	2	2
Mandalay	Nyaung U	74	220	6	5	37	25	74	100%	220	220	220	100%	219	74	293	296	296	78	0	100	42	83	71	4	1	4
Mon	Billin	51	216	6	5	27	17	49	96%	217	211	216	100%	190	51	206	228	4	0	224	4	0	0	0	0	0	0
Mon	Chaungzon	43	78	6	5	22	15	43	100%	78	78	78	100%	78	43	156	144	95	120	40	19	4	25	56	7	7	5
Nay Pyi Taw	Lewe	60	261	6	5	33	20	60	100%	181	261	261	100%	260	60	277	277	200	197	162	38	22	43	12	0	0	1
Yangon	Kawhmu	55	136	6	5	33	20	55	100%	133	136	136	100%	134	55	190	190	183	183	65	17	11	42	55	1	0	1
Total 27 tns		1211	5465		144	724	424	1184		4842	5288	5239		5137	1190	4559	4697	3197		1050	559	352	858	1219	685	370	702

Year		Main Issues / Support Required from Union
Year 2tns		
	Htantabi	•
	Ann	•
	Pinlebu	•
	Sidoktanya	•
Ayeryaw addy	Laymyetnar	<ul style="list-style-type: none"> • The project files of the first cycle should be kept and the project files for second cycle increased regularly. No enough space to keep for old files. • The store CDD used is owned by DDA office and CDD Team was requested by DDA to move all the project materials and document from the store. TTA office space is now too congested and full of materials and old files, safety materials (life Jackets, floating tube forsafety, old m-bike helmets) • Dell tablets are not functioning well and often lost of entry data and delay to MIS upload process. • Internet accessibility is so difficult due to non- functioning Skynet internet link device . Staff use mobile hotspot and needed to provide top up card especially to M& E and MIS unit staff (TA and DRD Counterpart • For scanning village VDP books,we need to maintain photo copier machine well for a long time, therefore proper regular servicing is required. • According to social audit meeting , it is observed that VTPSC and VPSC members need skills enhancement in public speaking and presentation skills or CBO Capacity development program. Therefore it is recommended to provide skills development and CBO strengthening training for committee members through TOT project staff. Union TA Team should consider this recommendation. • It is recommended to write the proper directive measures in the Operation Manual for the villages and village tracts where there will be unstable situation leading to difficulties in NCDDP program implementation.
Nay Pyi Taw	Tatkon	<ul style="list-style-type: none"> • Tablet battery (life too short) • Photo can't capture and can't attach photo in PC-6 in tablet • Can't save many words in the PC-9 in the box of (How was the grievance resolved, including detailed process of handling by date and who participate?) • Tablet repairing period is too long (taking around two and half months for one time)
Year 3tns		
Kayah	Hpruso	
Sagaing	Banmauk	<ul style="list-style-type: none"> • Infrastructure Specialist from Union needed to support subproject designs • Internet connection is not stable
Sagaing	Myaung	<ul style="list-style-type: none"> • Need for more motorcycles, computers and generator • Confusion over budgets and expenditures

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Mon	Bilin	<ul style="list-style-type: none"> • 6-10 village tracts may use over more than 4% administrative cost because these are very remote villages from Bilin Township. • There were difficulties to manage staff travelling to their assign villages because project motorbike did not reach in time (Before mobilization meeting). Project manager had to negotiated with CFs and TFs for renting their own motorbike to use in project activity with reasonable price. • Staff found it hard to organize the villagers to attend village meeting and worried to meet more than 50 percent of households participation in meeting because the time of mobilization meetings is under very hot weather condition.
Mon	Chuangzon	<ul style="list-style-type: none"> • A number of villagers are not interested in attending meetings or in using PRA tools ; some methodologies like wealth ranking are not appreciated by all villages • Some villages split into 2 camps, can affect VPSC • 2 villages inaccessible due to road closure, another due to being on an island. • Heavy rains during May, June, July will delay construction
	Kyaukkyi	<ul style="list-style-type: none"> • Rainfall / flooding Since rain fall is high in Kyaukkyi township, construction which cannot be completed during rain (e.g. sub roads and bridges is delayed). • Seasonal labour shortage: since most labour is engaged in rice farming, there was scarcity of labour for sub project implementation in some areas. • Poor access causes transportation challenges: some area faced difficulty to carry construction materials and some area were not accessible. • In the initial recruitment, there were challenges with recruiting sufficient Kayin speaking community facilitators, which has led to some difficulties in some Kayin villages. Cardno has proposed a three pronged strategy to address this issue – 1) swapping existing CFs to maximise coverage of Kayin speaking CFs, 2) starting a trainee CF programme for priority village tracts where additional Kayin-speakers are needed and 3) replacing all resigned CFs with these trainee CFs or other Kayin speakers.
Nay Pyi Taw Yangon	Lewe Kawhmu	One VT have not finish VDP. Township PC (Sever) was Down on 7 to 26 April 2016.

The main issues during this period were:

1) Flooding in several townships, including the usual seasonal floods in Ayerwady Delta towns such as Kyangin. Some villages have elected to start construction after the rainy season, and to delay township MSR and Social Audit until after the Union MSR (See Table 11).

2) Four townships experienced significant delays in producing detailed plans for their sub-projects after approval by TPIC : Paletwa, Bilin, Moenyo and Thanintaryi. Conflict, flooding and lack of qualified/experienced TFs were the main reasons. Thanintaryi replaced 13 TFs as well as its team Leader, so some catch-up is expected in the next quarter. In several townships, the lack of experienced civil engineers to support and guide both DRD engineers (where not so experienced) and TFs has been felt. (In the previous quarter, Banmauk had requested Union support for an Infrastructure Specialist). For this reason DRD is considering bringing back the position of Infrastructure Expert in the township TA for Year 4, as well as Infrastructure experts in the Regional offices. However, since DRD observed that several TA Infra Experts in Year 2 were less qualified and/or experienced than the DRD engineer counterpart, they are Other possibilities include a proposal of VNG to spend some of the US \$ 40,000 training budget allocated to each NGO training fund to hire an Infrastructure Trainer for the TFs. even though were late procurement of TTA resulting in: late start of cycle, limited time to achieve quality PRA, threat of rain delay for construction 2) late delivery of vehicles and equipment, resulting in having to hire motorbikes but with insufficient quantity 3) lack of full community participation from some villages due to livelihood migration/competing livelihood activities. Specific issues reported by a few townships were as reported below

Table 2: Issues and Union support required to end June 2016

Table 3 : Motorbike delivery schedule

Township	Allocation			Delivered by end April		Delivery May
	105 CC	125 CC	Total	105 CC	125 CC	
Hpruso	20	10	30			1-May-16
Demosoe	32	10	42	32	10	
Kyarinnseikkyi	53	10	63	53	10	
Paletwa	15	0	15	15	0	
Myaung	47	0	47	47	0	
Banmauk	41	10	51			9-May-16
Thanintharyi	49	0	49	49	0	
Moenyo	50	0	50	50	0	
Kyaukkyi	26	10	36	26	10	
Mindon	57	10	67			4-May-16
Nganzun	44	0	44	44	0	
Nyaung U	56	0	56			8-May-16
Chaungzon	44	0	44			9-May-16
Bilin	41	10	51			5-May-16
Khawmu	60	0	60			2-May-16
Thabaung	69	0	69	69	0	
Kyangin	56	0	56	56	0	
Lewe	50	10	60			5-May-16
Tatkon	0	10	10	0	10	
Namhsan	0	10	10	0	10	
Ann	0	10	10			9-May-16
Pinlebu	0	10	10	0	10	
Kanpetlet	0	0	0	0	0	
Sidoketaya	0	10	10	0	10	
Total	900	188	1088	441	70	

2 Knowledge and Learning

	<p><i>Social Audits</i></p> <ul style="list-style-type: none"> • Following completion of all Social Audit reports from 9 townships by end February, a summary Social Audit report will be included as Annex in the next Annual Report due by end May 2016. 	<ul style="list-style-type: none"> • ToF 3 training (for Social Audit process) for 18 new townships will run from 1 June – 20 July. The training material and SA reporting package has been updated to be clearer and more efficient for this year. It is proposed to introduce a village level Social Audit summary form (score + lessons learned) into the MIS for Year 4.
	<p><i>Cross-township learning exchange visits</i></p> <ul style="list-style-type: none"> • Following cross township exchange visits for TTA in the previous quarter (19 – 30 October), cross township visits were organized for township Infrastructure staff (TTA Specialist and DRD counterpart) plus selected TFs (9 – 10) of 6 Yr 2 townships. Pinlebu and LMN visited Ann and Sidoktaya, while Sidoktaya and Tatkonvisited LMN and Htantabin. Findings were summarized in two English language reports. 	<ul style="list-style-type: none"> • Further cross-visits will be arranged during the next quarter for selected committee members of 18 new townships to attend Social Audit Meetings of 9 older townships during late July and early August.
	<p><i>Technical Audit</i></p> <ul style="list-style-type: none"> • The Technical Audit took place 15/11 – 18/12/15, consisting of a Team Leader (Mr Neil Neate) + 8 DRD. • Provisional conclusions in the form of a Powerpoint presentation were submitted to DRD in early March, and used on a basis for iTot2 training 18–22 March. • A final report was received from Mr Neate just before Thingyan. The report has been accepted by DRD as being of high quality and a valuable training resource for future TTF and iTot training. 	<ul style="list-style-type: none"> • The Technical Audit Final report will form the basis of upcoming iTot 3 to be delivered by Garvan O’Keefe on 6 – 9th June. • DRD have also combined components of Mr Neate’s system with the regular M & E / MIS social and technical safeguards to develop a comprehensive Infrastructure M & E system for future training to regional infrastructure engineers. • For this quarterly report, brief findings can be summarised as follows, with more detailed findings to be reported in the upcoming Annual Progress Report : <ul style="list-style-type: none"> • 4% of the SPs were rate highly satisfactory, 88% satisfactory, 7% moderately satisfactory, and only 1% (2 SP) were highly unsatisfactory. • Differences in the technical quality amongst SPs as rated by % of time they met specifications varied as follows: a) bridges 91% b) water supply and building SPs 79% c) road 75% d) electrical schemes: 57%.
	<p><i>Results Matrix Indicators</i></p> <ul style="list-style-type: none"> • Table 4 below presents an incremental summary of RM benefit indicators to end March. • CFA participation in Y2 was as follows: <ul style="list-style-type: none"> • Total CFA labour paid out : MMK 1.46 billion or US \$ 1.126 million • Total # of labour days provided: 325,400 • CFA payments constituted 15% of the Block Grants, and was the main source of labour in 70% of sub-projects. • Results for all 27 townships in Y3 show that participation (as judged from VDP meetings) range varies from 50% - 75%. This is line with NCDDP targets, and the quorum principle as stated in the OM. 	<ul style="list-style-type: none"> • While this quarter presents such an incremental summary below, a complete annual review of indicator performance will be presented in the next (second) annual report (April 2015 – March 2016) after all sub-projects and Technical Audit have been completed.

Table 3 : Summary of Results matrix Indicators to end June 2016

1 Development Objective Indicators		Yr 1 2013/4	Yr 2 2014/5	Yr 3 2015/6	Cumulative
1.1	Direct project beneficiaries	227,000 (3 tns)	669,570 (6 tns)	2,186,415 (18 tns)	3,082,985 (27 tns)
1.2	% female beneficiaries		51%	51.5%	51.2%
1.3	# persons having access to and use of project-built infrastructure and services ⁽¹⁾	204,527	621,361	2,042,112	2,868,000
1.4	% households in project villages participating in planning, decision-making, and implementation of sub-projects ⁽²⁾	56%	58% ⁽³⁾	65%	
	Kyunsu	41%	50%	57%	
	Kanpetlet	100%	66%	72%	
	Namshan	79%	49%	80%	
	Pinlebu		88%	77%	
	Sidoktaya		86%	64%	
	Laymyetnar		69%	57%	
	Ann		51%	68%	
	Tatkon		50%	57%	
	Htantabin		50%	50%	
	Banmauk			79%	
	Bilin			58%	
	Chaungzon			52%	
	Demoso			70%	
	Hpruso			77%	
	Kawhmu			82%	
	Kyainseikgyi			data n.a	
	Kyangin			66%	
	Kyaukkyi			65%	
	Lewe			65%	
	Mindon			64%	
	Monyo			71%	
	Myaung			61%	
	Ngazun			56%	
	Nyaung U			58%	
	Paletwa			data n.a	
	Thabaung			58%	
	Thaninthayi			61%	
1.5	% community members satisfied with the project	90%	78.8%	n.a	78.8%
1.6	Employment / wages				
1.6.1	CFA Participation • Total CFA labour paid out • Total # of labour days provided • CFA payments as % of BG • % sub-projects with CFA as main source of labour		• MMK 1.46 bill. • 325,400 • 15% • 70%	n.a	• MMK 1.46 bill. • 325,400 • 15% • 70%
1.6.2	Contractor labour	data unreliable/incom	• MMK 0.93 bill. • 207,248		

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	<ul style="list-style-type: none"> Total wages paid by contractors Total # of labour days provided 	plete		n.a	MMK 0.93 bill.
1.6.3	Combined CFA + contractor labour <ul style="list-style-type: none"> Total paid labour (CFA + contractor) Total # of labour days provided 	data unreliable/incomplete	<ul style="list-style-type: none"> MMK 2.39 bill 532,642 	n.a	

Notes: 1) Direct project beneficiaries discounted by estimated number of community members not benefitting from schools projects (30% of village population x proportion of schools sub-projects in townships) 2) HH attending VDP meeting as % of total village HH 3) Preliminary results reported for 9 tnsin 2015 were much lower (21%), because calculations were based on population (adult population attending VDP meeting, divided by total village population), rather than HH. When recalculated using household attendance (as prescribed in the RM indicator), the figures are more consistent with Yr 1 and 3.

2	Intermediate Results Indicators	2014/5	2015/6	2016/7	Cumulative
2.1	#Type of rural infrastructure built	357	1812	17 ⁽⁴⁾	2186
	Transport (roads, jetties, bridges)	126	743	n.a	869
	Education	118	434	n.a	552
	Water and sanitation	69	415	n.a	484
	Electrification	26	142	n.a	168
	Community facilities ⁽³⁾	15	49	n.a	64
	Other	3	29	n.a	32
2.2	% of sub-projects evaluated as high priority by communities	Not yet evaluated	Not yet evaluated	Not yet evaluated	Not yet evaluated
2.3	% of sub-projects evaluated independently meeting project operations manual technical and safeguard specifications	85%	93% ⁽⁵⁾	n.a	
2.4	# of Government officials using their new skills in project management, engineering, planning	48	115	234	234
2.5	# of community members using their new skills in project planning, financial management, and procurement ⁽⁶⁾	4731	19,160	56,780	80,667
2.6	# of internal cross-township learning exchanges	2	4	1	7
2.7	Annual Multi-Stakeholder Review conducted	1	1		2
2.8	% grievances registered, related to delivery of project benefits, that are addressed	99	98.5%		98.5%
	Core	98%	98%		98%
	Core supplement	99%	99%		99%
2.9	# grievances related to delivery of project benefits, that are addressed	318	1605		1923
	Core	n.a	119		
	Core supplement	n.a	1486		
2.10	% of annual significant financial audit findings addressed (misuse of funds, non-compliance with procedures)	100%	100%		100%

Notes :4) Only 17 sub-projects had come to project completion stage by end March. However, a further 3498 were already in the pipeline in terms of VDP planning and TPIC approval. 5) 4% of the SPs were rated highly satisfactory, 88% satisfactory, 7% moderately satisfactory and 1% (2 SP) highly unsatisfactory ; 92% excludes categories of moderately satisfactory (7%) and unsatisfactory (1%), as some or all of the technical and safeguard specs were not met in these categories. 6) Assumes full number of committee members of cycle 1 tns, and 50% of previous cycles' committee members are new trainees in any year.

3 Procurement

Progress During Period	Issues & Next Steps
<p>Procurement Plan N° 7 (PP7)</p> <ul style="list-style-type: none"> Formal NoL for PP7 was first requested on 01/04/2016, but the Bank granted only a partial NoL (with conditions) for PP7 on May 16th. As a result PP7 was discussed and reworked over several sessions during the Bank's ISM from 18 to 31 May. PP7 was finalized and presented to the DRD management for final validation and resubmission to the Bank for NoL on June 6 ; NoL received on June 15th. In order to minimize the time between receipt of the NOL and contracts being awarded, critical Invitations to Quote (ITQ) were prepared in anticipation of the receipt of the NOL for PP7. Also, some critical procurement items concerning the vehicles and equipment for the 20 new townships and the 15 regional offices were identified for later follow-up. The new ITQ templates received from the Bank for low and high value procurement required reworking, finalized during the ISM. During this period, a final list of 20 townships out of a possible 22 was agreed between DRD and WB, but confirmation from GoM was still outstanding by the end of the period. Therefore provisional population figures from 2014 Census were used to estimate quantities in PP7. <p>Procurement of TA Services</p> <ul style="list-style-type: none"> Extension of contracts for Y2 TTA providers: During this period DRD agreed to extend the contracts of TTA providers for 6 Year 2 townships by two months from 31/07/ to 30/09/2016. After this, DRD will hire reduced. Procurement of Y4-TTA providers : Of 20 proposed Y4 townships, 18 are in states and regions where TTA providers are already working, while 2 are new townships in Shan and Kachin States. TTA for 18 townships is expected to be contracted through extension of existing TTA contracts, while the decision was taken to make a public tender open to new contractors for the 2 townships in Shan and Kachin States. WB had added the condition in NoL that there should be sufficient evidence for selection of existing TTA contractors to extend contracts to cover 18 new townships. Therefore a template for the assessment of the TTA provider's performance was developed, and two test assessments were performed by UTA procurement and Finance Experts in June for Lewe (PKW) and Tatkone (NAG). National Consultants : during this period procurement was completed for the following national experts: Communications, Gender, and Finance. <p>Goods delivered in Quarter 2 procured under PP6: Delivery of remaining Y4 motorbikes and vehicles was completed in May. (See table 2 above).</p>	<ul style="list-style-type: none"> GoM Cabinet authorization for 20 new townships is expected late August. At that stage UDRD can get GAD population figures from 20 townships. GAD figures are not expected to differ significantly from the Census 2014 figures, which have been used to provide temporary estimates for Procurement and Finance Units. EoI for tendering the two townships in Shan (Hsaing) and Kachin state (Moegaung) estimated August, with RFPs evaluated end September, and contracted by mid October. Selection of existing TTA providers for new 18 townships expected to be finalized by end August. If later, existing TTA providers may lose the chance to recruit departing TTAs from 6 Yr 2 townships whose contracts expire end September. As for year 4, these contracts are expected to be lumpsum and output based. Unless all further assessments are completed by DRD in July, when all UTA experts are on leave, it is unlikely there will be time to complete these assessments in August, as a formal basis for selection of existing TTA providers. In that case, selection of TTA providers will have to be based on already known performance. TTA staff turnover: although the TTA teams for 18 Yr 3 townships were fully mobilized before the end of the last quarter, the procurement team had to deal with a significant number of requests related to expert staff turnover and in one case, also the academic qualifications of the entire TF team were not in line with the TOR. This has had an impact on both physical progress and quality. In Yr 4, recruitment procedures will have to be more tightly specified in contracts, and more closely supervised by companies, regional offices and Union level. Procurement of goods for Yr 4 <ul style="list-style-type: none"> Equipment for regional offices : bid opening 7th Sept, delivery expected end October Motorbikes (low clearance) and tablets : WB already gave NoL for direct contracting with both Yr 3 suppliers (who were ICB winners); currently awaiting Minister's authorization to go ahead with direct contracting Computers for 20 township offices : NoL for ICB expected end August, final delivery expected end December. WB's new online system procurement system STEP is expected to be introduced in the next quarter. Participants from NCDDP Procurement Unit attending the one day training in June were not enthusiastic about the new system. The main comments were that :i) the procurement plan needs to be brought in manually and ii) the Bank guidelines behind the system had no relation with the procurement guidelines of 2011 which DRD has to follow. These two points are likely to be an issue if this system is introduced without modification.
<p>Capacity Building</p>	
<ul style="list-style-type: none"> Training <ul style="list-style-type: none"> 3 day procurement refresher course for Union procurement staff in June (elements of procurement related finance included). One day training in WB's new online system 	<p>Fiduciary risk management: 2 areas require attention to reduce fiduciary risks in NCDDP, which are rated high :i) need for greater cooperation between procurement and finance; besides collaboration on an integrated AWPB, it is necessary to clarify respective roles and responsibilities,</p>

<p>procurement system STEP in June.</p> <ul style="list-style-type: none"> • Procurement Finance cooperation a first combined finance-procurement meeting took place during the Bank's ISM 10 18 – 31 May. The results were promising, but further initiatives have not been developed due to the workload and other events. For 2) there have been two pilot assessment missions, mainly focusing on TTA performance but also having a look at finance, procurement and administration in the township offices. 	<p>and agree an appropriate document flow ii) conduct some assessment missions to different regions in order to compare best practices against those which need improvement. iii) Audit readiness: the procurement administration system should be reviewed and improved to make procurement files auditable on a permanent basis.</p>

4 Grievance Handling

Issues and Activities	Comments / Next Steps
<p>1</p> <ul style="list-style-type: none"> • Of 960 grievances received in the second quarter, 53 (6%) were “core” grievances (code violation, misuse of funds etc.),. Of these 62% had been resolved by 30/06/16. (Table G-3). • Since January 2014, the cumulative number of grievances to end June 2016 is 2,894, of which 2,563 (89%) have been resolved (Table G-2). • 32% of grievances increased in the second quarter with one third of it at the union level. • The Union grievance team GHM refresher training at Naypyitaw on 11-12 May. • The replacement of UTA expert is under process during the quarter. 	<ul style="list-style-type: none"> • With the absence of the UTA and an addition of a senior staff leaving the post in June, there were three junior staff handling the grievances at the Union level during the quarter. With increase in workload and in view of additional project townships for the new cycle, consideration needs to be given to add two more staff to the unit.
<p>2</p> <ul style="list-style-type: none"> • The 6 GHM indicators were completed for all new 18 townships. (1) # villages that have received GHM information 2) # of villages with assigned grievance focal 3) # of villages with signed Code of Conduct 4) # of villages with suggestion box 5) # Village committees which have received grievance management training 6) # of villages with grievance Information material). • Grievance information materials : grievance redress pamphlet, GHM and Code of Conduct poster, GHM booklet that were revised were not distributed during the quarter. 	<ul style="list-style-type: none"> • All updated materials, grievance handbook, brochure and phone number sticker will be printed and distributed to all townships in collaboration with the Communication Team in the coming quarter.
<p>3</p> <ul style="list-style-type: none"> • Submitted 2016 1st quarterly report (January – March). 	<ul style="list-style-type: none"> • Prepare and submit 2016 2nd quarterly report (April – June)
<p>4</p> <ul style="list-style-type: none"> • There is still a challenge in timely and consistent entry and update of grievances into township MIS by Grievance Focal. 	<ul style="list-style-type: none"> • Needs more training and follow-up in the coming quarters. The townships that need additional support will be identified and prioritised for follow-up. • Will also need to identify the best channel of communication with the grievance focal person of each Township.

Table 4: Quarterly grievances received and resolved (Apr - June 2016)

Township	Total Grievances received	Total Grievances Resolved	(%)	Remark
Kanpetlet	30	30	100%	
Kyunsu	20	20	100%	
Namhsan	28	16	57%	
Laymyethna	39	39	100%	
Sidoktaya	52	0	0%	being followed-up with the Township
Ann	42	18	43%	
Htantabin	31	31	100%	
Tatkone	35	35	100%	
Pinlebu	0	0		being followed-up with the Township
Kawhmu	5	5	100%	
Paletwa	0	0		being followed-up with the Township
Tanindaryi	0	0		being followed-up with the Township
Myaung	92	92	100%	
Banmauk	18	18	100%	
Thabaung	10	4	40%	
Kyangin	0	0		being followed-up with the Township
Mindon	10	10	100%	
Lewe	3	2	67%	
Ngazun	4	0	0%	
Nyaung U	0	0		being followed-up with the Township
Monyo	9	8	89%	
Chaungzon	60	60	100%	
Bilin	62	61	98%	
Hpruso	9	2	22%	
Demoso	2	2	100%	
Kyaingseigyii	0	0		being followed-up with the Township
Kyaukkyii	57	27	47%	
Union	342	149	44%	
Quarterly Total	960	629	66%	

Table 5: Cumulative grievance received and resolved (Apr 2014 – Jun 2016)

Township	Previous Grievances	Grievances received during the Quarter	Total Grievances received	Total Grievances Resolved	(%)	Remark
Kanpetlet	484	30	514	514	100%	
Kyunsu	160	20	180	180	100%	
Namhsan	202	28	230	218	95%	12 cases to be followed-up
Laymyethna	193	39	232	232	100%	
Sidoktaya	196	52	248	196	79%	52 cases to be followed-up
Ann	133	42	175	151	86%	24 cases to be followed-up
Htantabin	66	31	97	97	100%	
Takone	194	35	229	229	100%	
Pinlebu	266	0	266	266	100%	
Kawhmu	1	5	6	6	100%	
Paletwa	4	0	4	4	100%	
Tanindaryi	1	0	1	1	100%	
Myaung	0	92	92	92	100%	
Banmauk	2	18	20	20	100%	
Thabaung	4	10	14	8	57%	6 cases to be followed-up
Kyangin	0	0	0	0		
Mindon	0	10	10	10	100%	
Lewe	6	3	9	8	89%	1 case to be followed-up
Ngazun	0	4	4	0	0%	4 cases to be followed-up
Nyaung U	2	0	2	2	100%	
Monyo	5	9	14	13	93%	1 case to be followed-up
Chaungzon	0	60	60	60	100%	
Bilin	0	62	62	61	98%	1 case to be followed-up
Hpruso	0	9	9	2	22%	7 cases to be followed-up
Demoso	7	2	9	9	100%	
Kyaingseigyii	0	0	0	0		
Kyaukkyii	1	57	58	28	48%	30 cases to be followed-up
Union	7	342	349	156	45%	193 cases to be followed-up
Cumulative Total	1,934	960	2,894	2,563	89%	331 cases to be followed-up

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Table 6 : Grievances received and resolved by category and township (Apr-Jun 2016)

Township	CORE							CORE SUPPLEMENT						
	# All Types	Violation of Project of Policies & Procedures	Violation of Contract	Misuse of Funds	Improper Intervention	# Core	% Core	enquiry about policies & procedures	Force Majeure	Suggestion/ demand	Appreciation	Other	# Core Supp.	% Core Supp.
Kanpetlet	30	-	-	-	-	-	0%	17	-	5	8	-	-	3%
Kyunsu	20	8	1	1	-	10	19%	1	-	-	9	-	10	1%
Namhsan	28	4	-	-	-	4	8%	2	-	1	21	-	24	3%
Laymyethna	39	-	-	-	-	-	0%	-	-	30	9	-	39	4%
Sidoktaya	52	4	-	-	3	7	13%	28	-	17	-	-	45	5%
Ann	42	1	-	3	-	4	8%	24	-	1	13	-	38	4%
Htantabin	31	2	-	-	5	7	13%	1	-	15	8	-	24	3%
Takone	35	4	-	1	1	6	11%	2	-	14	13	-	29	3%
Pinlebu	-	-	-	-	-	-	0%	-	-	-	-	-	-	0%
Kawhmu	5	-	-	-	-	-	0%	1	-	2	2	-	5	1%
Paletwa	-	-	-	-	-	-	0%	-	-	-	-	-	-	0%
Tanintharyi	-	-	-	-	-	-	0%	-	-	-	-	-	-	0%
Myaung	92	-	-	-	-	-	0%	6	-	18	67	1	92	11%
Banmauk	18	-	-	-	-	-	0%	2	8	3	5	-	18	2%
Thabaung	10	2	-	-	-	2	4%	3	-	4	1	-	8	1%
Kyangin	-	-	-	-	-	-	0%	-	-	-	-	-	-	0%
Mindon	10	-	-	-	-	-	0%	-	-	5	5	-	-	0%
Lewe	3	-	-	-	-	-	0%	-	-	1	2	-	3	0%
Ngazun	4	-	-	-	-	-	0%	4	-	-	-	-	4	0%
Nyaung U	-	-	-	-	-	-	0%	-	-	-	-	-	-	0%
Monyo	9	-	-	-	-	-	0%	1	-	2	6	-	9	1%
Changzon	60	-	-	1	-	1	2%	12	2	20	24	1	59	7%
Bilin	62	-	-	-	-	-	0%	1	-	29	32	-	62	7%
Hpruso	9	-	-	-	-	-	0%	3	-	5	1	-	9	1%
Demoso	2	1	-	-	-	1	2%	-	-	1	-	-	1	0%
Kyaingseigyii	-	-	-	-	-	-	0%	-	-	-	-	-	-	0%
Kyaukkyii	57	-	-	-	-	-	0%	-	-	20	36	1	57	7%
Union	342	7	-	2	2	11	21%	17	14	212	63	25	331	38%

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Quarterly Total	960	33	1	8	11	53	100%	125	24	405	325	28	907	100%
Total Resolved	599	17	1	7	8	33	62%	62	13	254	270	7	606	66%

5 Finance

	Issues and Activities	Comments and Next Steps
	<u>Activities this quarter</u>	<u>Activities next quarter</u>
	<p><u>Budgets</u></p> <ul style="list-style-type: none"> All 27 township operating budgets were confirmed by townships and approved. Quarterly budget spreads are agreed and shall be used for monitoring of performance WB NOL received for AWPB 2016/17 	<ul style="list-style-type: none"> First quarter results to be reviewed with townships.
	<p><u>Final Accounts</u></p> <ul style="list-style-type: none"> Financial statements for IDA Grant and IDA Credit were prepared for the year ended 31 March 2016. Financial Statements were submitted to government auditor 	<ul style="list-style-type: none"> Financial audit is in progress and expected complete in the quarter
	<p><u>Training and staffing</u></p> <ul style="list-style-type: none"> Refresher training on financial management was conducted for Finance Officers and their consultant counterparts in Nay Pyi Daw. TORs for appointment of a national Senior Accountant was finalized and WB approval received All three of the accounting assistants (consultants) resigned during the quarter. Advertisement for replacement was published. 	<ul style="list-style-type: none"> Finalize appointments of replacement accounting assistants. Advertise for the national Senior Accountant and finalize appointment
	<p><u>Disbursements</u></p> <ul style="list-style-type: none"> Please ask Thin Yu to supply information on disbursement. This report has to be run from WB client connection 	<ul style="list-style-type: none">
	<p><u>Block Grant Processing</u></p> <ul style="list-style-type: none"> During the quarter block grant processing were completed for all remaining credit townships. The amount disbursed for IDA Credit amounted to MMK 12,720,000. Although IDA grant was largely completed by 4 the quarter ended March 2016, an amount of MMK 639,769,083 was disbursed largely arising from population changes. The standard established of block grant disbursement within 6 days of receiving a request was largely achieved in the current cycle. 	<ul style="list-style-type: none"> Block grant disbursements were completed within a span of about 3 months with processing bunching towards end of last fiscal year. With the scaling up to 47 townships in the next cycle, action needs to be taken to start processing much earlier to ensure timely delivery of block grants to communities. Budget plans envisage starting of disbursement at the end the third quarter for the next cycle. Early project cycle activities need to start in the next quarter if this target is to be achieved.
	<p><u>Payments to Township TAs</u></p> <ul style="list-style-type: none"> Good progress was made in disbursing the first tranche of lump sum contracts. Older contracts are being finalized and most contracts are expected to complete by the end of next quarter. Amounts outstanding for old contract at 30 June amounted to USD 1,495,845 an MMK 543,995,489 	<ul style="list-style-type: none"> Second tranche payments on lump sum contracts are expected in the quarter and shall be processed promptly subject to verification of outputs As all old contracts end by August 2016, completing full disbursement is targeted by end September

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	Issues and Activities	Comments and Next Steps
	<p><u>Accounting systems</u></p> <ul style="list-style-type: none"> • As the current system may not be able to cope with an increasing volume of transactions, agreement is reached with WB to install a new accounting package. • Draft TOR was prepared and WB inputs were received. • A final draft was submitted to Procurement for processing 	<ul style="list-style-type: none"> • Advertisement for a firm to design and install a system will be pursued.
	<p><u>Human Resources</u></p> <ul style="list-style-type: none"> • The Senior Finance Assistant and two accounting assistants (all national consultants) resigned during the quarter. • TOR for an additional finance assistant was also finalized and WB NOL received 	<ul style="list-style-type: none"> • Recruitment of replacement financial assistants and training them to effectively support the Finance Unit remains a major challenge in the quarter • Recruitment of a national Senior Accountant is critical if processing standards are to be maintained with the scale up of operations from 27 to 47 townships.
	<p><u>TTA Assessments</u></p> <ul style="list-style-type: none"> • Finance Unit assisted in carrying out three TTA assessments during the quarter. 	<ul style="list-style-type: none"> • Follow up on TTA assessment recommendations to be implemented in the quarter

Table 7 below presents the Sources and Use of Funds to end March2016.

NCCDP Quarterly Progress Report (April – June 2016)

Table 7 : Statement of Sources and Uses of Funds for Quarter Ended 30/06/2106

	Actual			Budget		Variance		PAD	
	Current Quarter	Year to date	Cumulative to date	Current Quarter	Year to date	Current Quarter	Year to date	Life of Project	
								(000's)	USD (000's)
Receipts									
Funds Received from Government	(22,787)	(22,787)	79,934,213	-	-	22,787	22,787	\$ -	\$ -
<u>Funds Received from IDA Grant</u>								\$ 69,760,000	\$ 80,000
- DA - A A/c for Block Grants	700,000,000	700,000,000	29,318,831,475	700,000,000	700,000,000	-	-		
- DA - B A/c for Other Components		-	11,865,815,460	-	-	-	-		
- DA - C A/c for Other Components	591,245,085	591,245,085	2,463,509,085	591,245,085	591,245,085	-	-		
- Direct Payments by IDA Grant	603,247,244.34	603,247,244	7,904,781,424	603,247,244	603,247,244	-	-		
<u>Funds Received from IDA Credit</u>								\$ 409,600,000	\$ 400,000
- DA - D A/c for Block Grants	-	-	18,560,000,000	18,560,000,000	18,560,000,000	18,560,000,000	18,560,000,000		
- DA - E A/c for Other Components	-	-	5,483,365,878	5,483,365,878	5,483,365,878	5,483,365,878	5,483,365,878		
- DA - F A/c for Other Components	-	-	1,459,200,000	1,459,200,000	1,459,200,000		1,459,200,000		
- Direct Payments by IDA Credit	278,801,392	278,801,392	517,090,208	238,288,817	238,288,817		(40,512,575)		
Funds Received from Italian Aid			-	-	-	-	-	\$ -	\$ -
Total Receipts	2,173,270,934	2,173,270,934	77,652,527,743	27,635,347,024	27,635,347,024	24,043,388,665	25,462,076,090	\$ 479,360,000	\$ 480,000
Expenditure by Project Component									
Com 1: Community Block Grants	13,359,769,083	13,359,769,083	46,766,049,034	13,040,000,000	13,040,000,000	(319,769,083)	(319,769,083)	\$ 313,396,800	\$ 313,800
Com 2: Facilitation & Capacity	2,769,469,527	2,769,469,527	11,167,508,709	7,845,832,914	7,845,832,914	5,076,363,387	5,076,363,387	\$ 103,313,600	\$ 103,000
Com 3: Knowledge & Learning	(87,249,748)	(87,249,748)	657,717,415	-	-	87,249,748	87,249,748	\$ 10,171,200	\$ 10,200
Com 4: Implementation Support	1,618,006,082	1,618,006,082	8,564,227,966	4,362,840,000	4,362,840,000	2,744,833,918	2,744,833,918	\$ 52,478,400	\$ 53,000
Com 5: Contingency Emergency Response									
Total Payments	17,659,994,945	17,659,994,945	67,155,503,124	25,248,672,914	25,248,672,914	7,588,677,969	7,588,677,969	\$ 479,360,000	\$ 480,000
Excess/(deficit) receipts over payments	(15,486,724,011)	(15,486,724,011)	10,497,024,619	2,386,674,110	2,386,674,110	17,873,398,121	17,873,398,121	\$ -	\$ -

6 Training

	Activities	Issues, Comments and Next Steps
<i>Training activities this quarter</i>		<i>Training activities next quarter</i>
A.	<p><u>Union level</u></p> <ul style="list-style-type: none"> MIS Training was held in early April. Grievance and Communications Refresher Training was delivered in early May. TOT3 was delivered in late May to the pool of CDD Trainers. iTOT3 was delivered with the International Infrastructure consultant. Finance Refresher Training was delivered with the Finance Expert. 	<ul style="list-style-type: none"> Remainder of TOF3/TTF3 to be given in all townships Remainder of CMT Trainings to be delivered in 27 townships, organized by TTA facilitators as needed Advanced TOT to be given to Union trainers at the end of September or early October, to improve and standardize training skills tailored to NCDDP TTA KE and DRD counterpart attendance and participation in trainings is often weak There was no monitoring conducted of TTF2 trainings (either by infra team or training team) and it is therefore difficult to determine the adequacy and effectiveness of the training, the trainers, and the materials. TOT3 was delivered successfully to the pool of CDD Trainers, the first TOT where the preparation process was done up to standard, mainly because the procurement of the external consultants (who produced the first draft materials) was done on time. TOF3 Refresher in almost half the old townships were able to benefit from the new edition of training materials. iTOT3 preparation was much improved compared to iTOT2 because dedicated capacity was brought in to work on it. This international consultant also allowed for effective collaboration with the training team, in order to ensure that the training would fulfil quality training standards. However, he was still brought in on a limited time frame, resulting in difficulties in getting the translation of the materials prepared in time. Preparation for the Grievance and Communication Refresher training was a challenge because of the absence of a Grievance Expert and a Communications Expert, leaving only junior staff to prepare these trainings. The quality and effectiveness of the training delivered is therefore also very difficult to assess. There was a good first time collaboration with the Finance Expert to prepare the Finance Refresher training, as there was someone dedicated to work on it and to collaborate with the training team to ensure quality standards and effectiveness of training.
B.	<p><u>Township level</u></p> <ul style="list-style-type: none"> TOF2 was delivered to 9 Y3 townships, completing TOF2s in all 27 townships. TTF2 was delivered to 17 townships, completing TTF2 trainings in all 18 new townships. TOF3 was delivered to 12 townships. TOF3 Refresher Training was delivered in all 9 old townships. 	
C.	<ul style="list-style-type: none"> TTF3 was delivered in 11 townships. Delivery of Conflict Sensitivity Training for 9 townships was coordinated with CDA. <p><u>Community level</u></p> <ul style="list-style-type: none"> CMT Training continued in the townships 	
<i>Training management and materials development</i>		
	<ul style="list-style-type: none"> TOF3 materials were updated in line with the operations manual 2015-16 The Training Plan was continually coordinated with both union units and township teams, and updated and distributed regularly A comprehensively revised VDP Guide was presented for consideration by DRD and WB for the 2016-17 project cycle The Training team presented a consolidated proposal of revisions to the 2016-17 OM A full debriefing session for TOF2 was conducted with the Training Team, resulting in lessons learned and best practices to be used for a revision of the TOF2 materials for next year. The Training Expert conducted monitoring and support missions of TOF2 in Thabaung (April 1-2) and Bilin (May 5-7), and also went to Tatkone (April 5-6) in order to get ideas for improving TOF3 and the Social Audit process. 	<ul style="list-style-type: none"> Efforts next quarter will be focused on revising materials for DRD Management Training, Start-Up Training, TOT1, and TOF1, especially to be in line with any changes brought to the OM Timely and effective translation of training materials has been greatly improved with the presence of a dedicated Training Unit translator/ interpreter Due to lack of manpower, the Training Team currently has extremely limited capacity for monitoring and quality control, as well as for supporting old townships. This will hopefully be resolved when the new training staff are recruited and the full team is in place For building up training capacities in infrastructure unit and the development of iTOT and TTF materials, it is highly recommended to bring in an international expert The Training Strategic Plan has the TTA Key Experts playing a crucial role in the training cascade system next year – they will participate in TOTs so that they can deliver TOFs in their own townships (this will replace the Trainer Pool model used this year). It is recommended to ensure that these KEs are installed in time in order to

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		avoid delays in starting the next project cycle (currently planned for October 2016)
Staffing and Logistics		
	<ul style="list-style-type: none"> • 2 female DRD staff joined the team on May 16. • The Training Team was left at the end of the reporting period with 1 Training Expert, 5 Training Assistants, and 8 DRD staff (2 of whom are logistical support). • TORs for Training consultants for Y4 were developed and given to procurement in early May. • The Training Interpreter/Translator has been invaluable in helping with interpretation for the Training Expert and translation of training materials, correcting many errors from previous translations, which were weak due to translators who were not familiar with the project and the same document being translated by multiple people, resulting in inconsistencies. • Townships were still facing problems with regards to Finance approving the provision of lunch and transportation for trainings. • At the request of the Training Expert, each project unit has assigned a designated person in their unit to be responsible for training in their unit, and to work with the Training team. 	<ul style="list-style-type: none"> • The lack of Training Experts was most felt with regards to TOT3, where the team had to call the Kyunsu TL to support and co-train. • 5 Training Experts and 7 Training Assistants were requested to be in place by early August, but by that time, the TORs had not even been advertised, though they had been submitted to Procurement 3 months before. It is now hoped that the team will be in place by late September to enable Year 4 activities to start on time, including the orientation, structuring, and advanced training of the training team. • It is hoped that the Training Focal points designated in each respective unit will participate in the Advanced TOT and be effective in their function. • 2 new DRD staff joined the Training Team, but it is not clear what their roles and responsibilities are, if more will be added (what is the planned organigram?), and what is the relationships between the DRD staff and the consultants. It is recommended to clearly define the roles and responsibilities of DRD training staff, their relationship to the consultants, and their reporting lines. • Still recommended to have a dedicated training venue made available to enable the servicing of trainings at all times, with the environment conducive for conducting those trainings.

7 Communications

	Issues and Activities	Comments and Next Steps
	<i>Activities this quarter</i>	<i>Next action plan (July – September 2016)</i>
	<ul style="list-style-type: none"> • Visibility materials (except for Grievance Handbook, brochure and phone number sticker) 8-posters were printed and delivered to project townships. • Raincoats were provided to all new townships. • Provided Communication Refresher training to all new townships on 13thMay, 2016. • Project visibility materials have already translated into four ethnic languages (Kayah, Kayin, Mon and Shan) and delivered to respective townships to review. • Exchange/ study visits of 19 townships except conflict 8 townships were finished by the end of June. 	<ul style="list-style-type: none"> • To finalize township level communication plan by discussing with Township SAG expert and counterpart. • To complete the procurement and mobilization process for a national communications consultant. • As part of the communication strategy for the third year of implementation, communication team will focus on knowledge sharing activities, monitoring and evaluation, (i.e instantly, the villager told his village development and his capacity before and after the CDD project.) • Discuss with the procurement regarding the hiring of a video editing trainer. • Collect the social audit progress from project townships (ongoing process). • Prepare the social audit exchange visit for community by the first or second week of October (For remaining 8 conflict townships). • Prepare to provide the grievance materials such as grievance handbook, brochure and phone number sticker

		<p>for community after agreement with World bank .</p> <ul style="list-style-type: none"> • Prepare medals for Township MSR and Union MSR (Ongoing process)
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8 Gender and Social Inclusion

Issues and Activities	Comments and Next Steps
<ul style="list-style-type: none"> • Capacity building course on Gender and Development Practices for union gender team. Three team members attended a week intensive course at Asian Institute of Technology in Thailand. • Gender monitoring indicators guideline which is developed with TA had been collected among 27 townships • CF/TA still have some misunderstanding concerning some gender monitoring indicators. 	<ul style="list-style-type: none"> • Recruitment of Local Gender Consultant in the gender team. • Gender and participation session would be discussed in CF forum, TF forum and Expert Forum • MSR for 27 townships would be on going and gender team member would be participated as a co-facilitator in small group discussion to understand key issues and challenges of gender mainstreaming including women leadership • 2nd gender quarterly meeting will be conducted on (6-7 Sep'2016 tentatively) • Gender monitoring indicators of 27 townships and findings from CF/TF/EF forum would be reflected and presented in the gender session at the Union MSR (15-16 Sep'2016) • Monitoring trips will be conducted in 2 townships

9 M & E / MIS

Issues and Activities	Comments and Next Steps
<p>Main activities during this quarter were:</p> <ul style="list-style-type: none"> • Collection of all Yr 2 data was finalised. • Training : a) refresher training to 9 townships in first week December b) conducting M & E / MIS workshops in start-up training parallel sessions. • 	<ul style="list-style-type: none"> • There appears to be somewhat greater readiness to take tablets into the field in Y3 tnscompared with Yr 2. If only mobile phones are taken, the challenge is how to get clear and reliable before and after pictures into PC 6 (SP Monitoring form), which will also be used in the GIS. • A prototype GIS should be ready using 2 old townships year 2 data by end of the ISM 10. • Late supply of tablets (end March) means that 18 new tns will have a lot of catching up to do from paper forms in April

	<p>and May. However, there is a strong incentive as the output based contracts require MIS form completion for second and third payment stages.</p> <ul style="list-style-type: none"> • Due to unresponsive bids, the ICB for tablets and TTA computers was cancelled last year. If ICB is again used for these items in Yr 4, lessons learned from Yr3 delays must be taken into account. • Reporting : <ul style="list-style-type: none"> ○ Quarterly Reports: with 47 townships to report on by end December, the Union can no longer rely on township quarterly reports as main source of quarterly progress data anymore since : 1) there is too much to digest with heterogeneous content ; they are frequently late 2) the weekly updated PC 8 in MIS covers the main progress data. In future, tns will send a succinct summary table within 2 weeks after period summarising all progress, issues and need for support. Synthesis and consolidation of township reports will also be a task of the proposed Regional Offices. ○ Annual Report : the second Annual Report (April 2015 – March 2016) will be submitted by end May
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10 Management and Supervision

Issues and Activities	Comments and Next Steps
<ul style="list-style-type: none"> • A quarterly meeting for all 27 townships was held on 23/03/2016 in DRD office NPT. • AWPB: After discussions during the 9th ISM in February, the AWPB was updated with cycle 3 work plan, new cycle 4 work plan and results frames and indicators for each unit. A request for NoL was sent to the WB on 23/03/2015, but no approval was given by end of the period. • The 9th ISM took place from 20 Jan – 2nd February. No Aide Memoire was available by end of this quarter. • Staffing : 1) Union : during this period 3 new staff were taken on in the Union Secretariat, 2 translators + secretary. (see Annex 2).2) Townships : by end of period, there was only 1 TTA vacancy in 27 tns, for the M & E TTA in Htantabin. For 18 new townships, all 5 TTA positions were filled. In Myaung 3 TTA resigned in March, but were replaced before the end of this period. • The UTA TL, Mr Klaus Kirchman, completed his input at the end of this quarter. <p><u>Office premises</u></p> <ul style="list-style-type: none"> • Construction of office premises for CDD in tns can now be funded under the new Loan. Htantabin moved to temporary rental premises for their main office, which is far too small. Meanwhile construction of a single story new office using CDD funds on land received from the government should be completed by end August. 	<ul style="list-style-type: none"> • ISM : The 10th ISM will be fielded from 18 – 31 May. One group will visit Ngapudaw, Thabaung and Htantabin, and a second group to Lewe, Tatkon and Kyaukkyi. • An update of previous “Next Actions” is given in Table 11 below. • Staffing: National Gender and Communications consultants are still vacant and need to be procured urgently. It is important that procurement of consultants for the proposed 15 regional offices is initiated before the end of the next quarter, i.e formulation of ToR for Class A and Class B regional offices, RFQ for equipment etc. • The identity of 20 townships to be implemented in Y4 should receive approval from WB and government of Myanmar by end of May. Meanwhile procurement volumes for Y4 will be based on a provisional list with population figures from Census 2014. • Key milestones over the next six months are summarised in Table 12 below. • The next quarterly meeting is planned for 30/06 – 02/07/2106.

Table 8: Union CDD Secretariat staffing additions during this period

# at end Sept '15			Changes during period			Total at end March 2016		
Staff	Nat.	Int/	Staff	Nat.	UTA	Staff	Nat.	UTA

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		Conslts.	UTA		Conslts		Conslts	
Infrastructure	10	0	0	+ 2		- 1	12	0
Procurement	9	1	1	+ 4			13	1
Finance	10	3	1				10	3
Training	3	5	1	+ 3			6	5
M & E / MIS	4	0	2	+ 3	+ 3		7	3
Gender	3	1	1	+ 2	-1		5	0
SA + Comms	6	1	1	+3	-1		13	0
Admin	2	2	0		-1		2	1

Table 9: Staffing Status for Townships at 15/05/2016

	Township	Staff at end period				Vacancies to be filled at 31/03/16	
		DRD (CDD Staff) ⁽¹⁾	Experts	CF	TF	DRD Staff	TTA
1	Namshan	4	8 (5 x JTA)	13	5		
2	Kyungsu	6	8 (7 x JTA)	21	9		1 x TF
3	Kanpetlet	6	8 (5 x JTA)	29	9	1 x Engineer	
4	Pinlebu	6	6	34	18		
5	Sidoktaya	7	5	23	15		
6	Ann	6	6	31	17		
7	Htantabin	6	6	30	17		1 x M&E TTA
8	Laymyetnar	6	5	36	19		1 x CF
9	Tatkon	7	6	25	17		
10	Demoso	6	5	23	12	0	0
11	Moeyo	6	5	28	15	0	0
12	Chaungzon	6	5	22	15	0	0
13	Banmauk	6	5	28	16	0	0
14	Ngazun	6	5	22	15	0	0
15	Paletwa	6	5			0	0
16	Hpruso	6	5	15	8	0	0
17	Thanintaryi	6	5			0	1 x TF
18	Kyaukkyi	6	5	17	12	0	0
19	Mindon	6	5			0	2 TTA Experts (1 x M & E/MIS; 1 x Finance)
20	NyaungU	6	5	37	25	0	0
21	Lewe	6	5	33	20	0	0
22	Kyainseikgyi	6	5			0	0
23	Myaung	6	5	24	16	0	0
24	Kawhmu	6	5	33	20	0	0
25	Bilin	6	5	27	17	0	1 & M & E TTA
26	Thabaung	6	5			0	0
27	Kyangin	6	5			0	0

Notes: 1) Includes a Team Leader, but does not include the Head of DRD

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<p>2</p>	<p>Facilities</p> <p><u>Union Level</u></p> <ul style="list-style-type: none"> • By end of this period, new office space was created for Procurement, Training, and Grievance by converting garages behind the central meeting hall. Space in the main CDD room is now freed up for Infra, GESI, M & E / MIS (large space), and for Management and Communications. • No further progress was made this quarter in the procurement process of the main Training Centre (see Annex I) <p><u>Townships</u></p> <ul style="list-style-type: none"> • Old 9 townships: Htantabin moved to new rental premises for their main office, which is clearly too small. Meanwhile they are constructing a new office using CDD funds on land received from the government; it should be completed by end August. • DRD office premises in 18 new townships: by end of period, all tns had functional offices, complete with furniture and office equipment. • Construction of office premises for CDD in tns can now be funded under the new Loan. • New 18 townships still awaiting 50% of motorbikes by end of period. 	<ul style="list-style-type: none"> • The new office space in the converted garages is satisfactory and highly appreciated by the relevant units. As new staff continue to be taken on for scale-up, further garages may need to be converted.
<p>3</p>	<p>Management and Supervision</p> <ul style="list-style-type: none"> • The quarterly meeting was held 21-22/03/2016. Representatives from all 27 townships were able to attend and make short presentations. • AWPB: a request for NoL was sent to the WB on 23/03/16. 	<ul style="list-style-type: none"> • Meanwhile key milestones over the next six months are summarised in Table 12 below.

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Table 10: Status update for List of Next Actions identified during ISM#9

Action	Responsibility	Deadline	Status as at May15
Summary of Key Issues			
<ul style="list-style-type: none"> DRD to prepare table listing dates of payment requests from TTA partners and payments made by DRD. 	DRD	29 February	Done. 1) some invoices still outstanding for 3 old tns 2) for 6 Y2 tns, payments up to date except Sidoktaya, which is being processed 3)initial payments were made on all contract except Cardno, for which clarification of invoice is being sought.
<ul style="list-style-type: none"> DRD to transmit revised annual workplan, budget and procurement plan. 	DRD	29 February	PP7 submitted for NoL on 01/04, awaiting NoL.AWPB submitted March 23, with comments back from Ingo to submit with PP/. Awaiting NoL.
<ul style="list-style-type: none"> DRD to ensure that all project procurement to be included in the procurement plan, and that all procurement activities are managed by the procurement unit. 	DRD	29 February	Done. All procurement is included in PP7. Remains to be seen how DRD organize themselves with regard
<ul style="list-style-type: none"> Bank to commission updated project video, with DRD support for field visits. 	WB	31 May	
<ul style="list-style-type: none"> DRD to recruit new communications consultant 	DRD	30 April	In process. Already advertised
Component 1: Block Grants			
Overview of the cycle			
<ul style="list-style-type: none"> Submission of five remaining township social audit and MSR reports, and posting on web of all social audit and MSR reports. 	DRD	31 March	Done. A composite Social Audit Report for Y2 (9 townships) will be inserted as Annex into Y2 Annual Report.
<ul style="list-style-type: none"> DRD to prepare township staffing table, listing planned numbers (for DRD, TTA key experts, and CFs and TFs) and actuals. 	DRD	31 March	Staffing table with vacancies is part of Quarterly Report, and is also part of AWPB.
<ul style="list-style-type: none"> Year 3 sub-project implementation to be completed. 	DRD	31 January 2017	The terminal date for Y3 sub-projects was discussed at last Quarterly

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			Meeting. WB advocated no terminal date, but refer to QM minutes for conclusion.
<ul style="list-style-type: none"> WB to contact KNU to organize three way meeting between KNU, DRD and Bank. 	WB	31 March	
<ul style="list-style-type: none"> DRD to bring township team leaders from conflict-affected townships together for knowledge exchange and to map out any additional needs 	DRD	31 March	Done in special conflict workshop at last Quarterly Meeting in March 2016.
<ul style="list-style-type: none"> WB consultants to revise conflict assessment report for release to TTA and others. 	WB	31 March	
<ul style="list-style-type: none"> WB to support a pilot township level conflict mapping (including all armed actors, points of contact and influence) together with township teams. 	WB	30 April	
<ul style="list-style-type: none"> WB and DRD to consider and seek internal coherence of other projects (including Mya Sein Yaung and NEP) vis-à-vis NCDDP engagement in conflict areas. 	DRD/W B	31 May	??
<ul style="list-style-type: none"> DRD to inform WB if villages in Sidoktaya proceed with voluntary relocation. If move, WB will mobilize review within three months of move to new locations to confirm future eligibility. 	DRD & WB	30 April	??
<ul style="list-style-type: none"> DRD and WB to undertake joint review mission to Kanpetlet township to review project implementation and lessons learned in greater detail. 	DRD & WB	31 May	??
<i>Preparing a timely start to Year 4 (2016/2017)</i>			
<ul style="list-style-type: none"> DRD to submit list of year 4 townships for government endorsement. 	DRD	30 April	Submission completed, response in process.
<ul style="list-style-type: none"> DRD to send to Bank proposed Terms of Reference for state/region offices of both type A and B, and proposed pilot locations of type A offices. 	DRD	31 March	Awaiting NoL for AWPB
<ul style="list-style-type: none"> Once agreement is reached on state/region offices, DRD to initiate assignment of necessary staff, and relevant goods and consultant services needs to be included in amendment to PP 7. 	DRD	30 April	Lines have been included in PP7. Currently awaiting NoL on PP7 to start procurement of consultants.

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Component 2: Facilitation and Capacity Development			
<i>Environmental and Social Safeguards</i>			
<ul style="list-style-type: none"> DRD to ensure relevant ECOP requirements are included in technical design and budgeting of subprojects and ensure that final inspections of sub-projects are carried out, with any findings addressed prior to sub-project closure. 	DRD	Ongoing	This procedure is part of the standard infrastructure training and monitoring package. Monitoring from regional offices should strengthen the oversight of this during last quarter 2016.
<ul style="list-style-type: none"> DRD to review training curriculum to ensure inclusion of (i) preventive and corrective maintenance; (ii) key lessons learned on safeguards from cycle 1 and cycle 2, including observations from the technical audit, ISMs and other DRD supervision. 	DRD	31 March	Ongoing. Technical Audit findings and methodology have already been included in Infra training (iToT and TTF1 and 2), as well as M & E materials.
<ul style="list-style-type: none"> DRD to ensure preparation of site-specific EMPs that include provisions for chance finds and for preventing impacts on cultural heritage for villages covered under cultural heritage zones and other villages that have known physical cultural resources. 	DRD	Ongoing	Already Incorporated into procedures. Only 30 villages in Nyaung U so far that fall into cultural heritage zones with PCR.
<ul style="list-style-type: none"> DRD to conduct training on EMP requirements, including national laws and regulatory requirements, for relevant staff including DRD infrastructure team at union level, TTA, TFs and CFs as well as relevant DRD offices at regional and township level, with assistance from Archeology Department. 	DRD	Before SP implementation	2 day training course held in Nyaung U. TPIC, including Ministry of Culture, has now approved all proposed sub-projects in all 30 affected villages as complying with requirements.
<ul style="list-style-type: none"> DRD to carry out the specific actions listed in <u>Annex 5</u> to prevent impacts on Physical Culture Resources (PCR) from NCDDP activities, including through screening at sub-project identification, preparation of site-specific EMPs during sub-project preparation, and supervision and compliance reporting during sub-project implementation. 	DRD	Ongoing	Ongoing
<ul style="list-style-type: none"> WB to field specialist to review PCR measures and provide additional training. 	WB	31 May	
<ul style="list-style-type: none"> DRD to ensure translation of key project materials into relevant ethnic languages. 	DRD	31 March	Ongoing. Translation of key materials already made into 4 languages (Chris please write)
<i>Gender</i>			
<ul style="list-style-type: none"> DRD to review TORs and agree on workplans for union-level DRD gender staff and submit the TOR for further discussion with the 	DRD	31 March	International Consultant is in PP7 extension list. National Gender

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World Bank.			Consultant position advertised week starting 9 th May.
<ul style="list-style-type: none"> DRD together with gender and M&E consultants to identify key areas for monitoring progress on gender issues and building on lessons learned. 	DRD	31 May	Sporadic discussions between Gender and M & E / MIS have taken place, and are expected again during ISM 10. Lack of National Coordinator is a weakness for continuity.
<ul style="list-style-type: none"> DRD to complete recruitment of local gender consultant. 	DRD	31 May	Was advertised together with national Comms. Consultant during week starting 9 th May.
<ul style="list-style-type: none"> World Bank team to discuss with DRD options for piloting a results-based women's empowerment strategy, potentially linked to privately supported livelihood activities. 	WB & DRD	31 March	Discussions have not yet taken place.
Component 3: Knowledge and Learning			
<ul style="list-style-type: none"> DRD to finalize TOR and issue contract for Novelidea. 	DRD	15 March	Done April
<ul style="list-style-type: none"> DRD and WB to review the draft technical audit report and provide feedback. 	DRD/WB	15 April	Report received and utilized by DRD. DRD has received WB feedback, but has not combined feedback into a single report.
<ul style="list-style-type: none"> GIS programming completed. 	DRD	30 April	First demo using Pinlebu data expected during ISM 10.
<ul style="list-style-type: none"> Ensure all Township offices have reliable internet connectivity, proper software including anti-virus software. 	DRD	30 April	Ongoing. Delivery of UPS to all tns during week starting 16 th May. Tns should purchase voltage stabilisers with own operating funds.
<ul style="list-style-type: none"> WB to finalize TORs for process evaluation 	WB	31 March	
<ul style="list-style-type: none"> DRD to provide a list of names and titles of participants for the south-south exchange visit. 	DRD	30 April	Done
Component 4: Implementation Support			
Financial Management			
<ul style="list-style-type: none"> Union DRD supported by international FM specialist to carry out staff analysis to identify what additional positions and at what level are required and propose to the World Bank team together with appropriate Terms of Reference. 	DRD	30 April	Done. ToR justification for national Accountant submitted to procurement
<ul style="list-style-type: none"> Prepare annual FM work plan including timeline for implementation and estimated cost, to be included in the overall annual project work plan and budget. 	DRD	31 March	Quarterly workplan completed, not yet annual one. Annual workplan to be submitted to ISM.

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<ul style="list-style-type: none"> • Include FM refresher training in the work plan, in addition to FM training for new township finance DRD staff and TA staff. Include TS DRD head and TA team leader where appropriate. The training should focus on both township financial management and community finance for block grants. 	DRD	30 May	Scheduled for June 6, 7 and 8
<ul style="list-style-type: none"> • DRD finance team, led by the UTA FM specialist, to review the current system and propose alternatives or improvement to the current system for funding township level operations. 	DRD	15 March	Revised system to WB for NoL in April
<ul style="list-style-type: none"> • DRD finance team and technical team to discuss and agree on what costs are allowable under TS operating cost and share the result with the Bank. 	DRD	15 March	Draft submitted to DRD on 25/03, and submitted for NoL on ???
<ul style="list-style-type: none"> • DRD authorized signatories for H8140-MM to activate the soft token per the guidelines provided by the WB disbursement team. 	DRD	31 March	To be checked
<ul style="list-style-type: none"> • WB to inform DRD when online submissions for withdrawal applications are enabled for the IDA credit. 	WB	31 March	
<ul style="list-style-type: none"> • DRD procurement team to urgently contact the UN agency to obtain the utilization reports for all three purchases. Once reports are received, they should be forwarded to the finance team for further processing. 	DRD	31 March	Sent request to UNOPS, awaiting their reply.
<ul style="list-style-type: none"> • DRD to disclose audit report on the project's website. 	DRD	31 March	To be checked
<ul style="list-style-type: none"> • DRD union to share copy of the audit report with NCDDP townships offices. 	DRD	31 March	Will be done in Finance Training in June
<ul style="list-style-type: none"> • DRD Union Finance to share findings of the auditors at annual finance training. 	DRD	31 August	Will be done in Finance Training in June
<ul style="list-style-type: none"> • DRD to share audit findings at annual finance training. 	DRD	31 August	Will be done in Finance Training in June
Procurement			
<ul style="list-style-type: none"> • DRD to finalize PP7 and send to Bank for NOL. 	DRD	15 March	Sent for NOL on 01/04
<ul style="list-style-type: none"> • DRD to prepare list of populations and number of villages by village tract for possible new NCDDP townships. 	DRD	30 April	Provisional table prepared, based on 2014 Census (8 VTs missing from 6 tns)
<ul style="list-style-type: none"> • DRD to send list of staff and ICs, including proposed additional positions for review. 	DRD	15 March	Included in PP7, with additional positions being

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			added
Communications			
<ul style="list-style-type: none"> DRD to update project website, ensuring ready availability of all key project materials. 	DRD	30 April	Plans in progress to find new design firm.
<ul style="list-style-type: none"> DRD to replace national communications consultant. 	DRD	30 April	Will be advertised week starting 16 th May
<ul style="list-style-type: none"> DRD to develop an updated communications strategy, outlining key audiences, products and messages. 	DRD	31 May	Has been drafted, will be finalized after ISM 10.
<ul style="list-style-type: none"> DRD to review posters, pamphlets and other public communication materials and simplify by reducing amount of text where possible. 	DRD	30 June	Ongoing
Other Project Management and Staffing Issues			
<ul style="list-style-type: none"> DRD and union TA firm to contract and deploy a new team leader. 	DRD/ UTA	31 March	Done
<ul style="list-style-type: none"> DRD and union TA firm to contract and deploy a new grievance handling specialist. 	DRD/ UTA	30 April	3 candidates submitted to DRD, final selection in process
<ul style="list-style-type: none"> DRD to monitor payment of back pay to family of grievance handling specialist employed by the union TA. 	DRD	31 March	Ongoing. Agriconsulting is following up with Mekong.
Project Financing			
<ul style="list-style-type: none"> WB to share sample letter requesting Bank execution on behalf of the Recipient for M&E component of the JSDF grant by 31 March. 	WB	31 March	
<ul style="list-style-type: none"> WB to transmit Grant Agreement for JSDF for signature by 30 April. 	WB	30 April	
Other Issues Policy Engagement and Partnerships			
<ul style="list-style-type: none"> DRD to consider providing guidance to development partners on formats for village planning. 	DRD	31 August	???
<ul style="list-style-type: none"> Bank to share with DRD township level governance report once completed. 	WB	31 March	
<ul style="list-style-type: none"> Bank to follow up with NEP task team on clarifications and possibly collaboration. 	WB	31 March	
<ul style="list-style-type: none"> Bank to follow up with DFID on outlines of possible NCDDP collaboration. 	WB	30 April	

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Table 10: Key Milestones for Next 6 months (to end December 2016)

	SUB-PROJECTS			SOCIAL AUDITS			TOWNSHIP MSR		
	Start (First)	Start (Last)	Completion	Start (First)	Start (Last)	Completion	Union Visitor	Plan	Actual
Expert Forum	3/4-Sep-2016								
Union (L)	15-Sep-2016								
CF Forum (1)	25/26-Jul-2016								
CF Forum (2)		29/30-Jul-2016							
TF Forum (3)	3/4-Aug-2016								
Last Y1 Townships date									
Kanpetlet	15-Jul-2016	1-Oct-2016	31-Oct-2016	13-May-2016	1-Nov-2016	1-Nov-2016	U KSWA	17-Aug-2016	17-Aug-2016
Namhsan	6-Apr-2016	15.Sep.2016	15.Nov.2016	3-Jun-2016	16-Nov-2016	20-11-2016	M.Mee	18-Aug-2016	23-Nov-2016
Kyunsu	1-Mar-2016	15-May-2016	31-Aug-2016	5-May-2016	5-Jun-2016	1-Sep-2016	KoKhy	14-Aug-2016	14-Aug-2016
Last Y2 Townships date									
Ann	27-Mar-2016	22-Jun-2016	25-Sep-2016	20-Jun-2016	30-Sep-2016	30-Sep-2016	KoKhy	7-Aug-2016	22-Aug-2016
Sidoktaya	15-Mar-2016	14-Jul-2016	20-Sep-2016	3-Jun-2016	20-Sep-2016	23-Sep-2016	U KSWA	11-Aug-2016	11-Aug-2016
Pinlelbu	18-Mar-2016	12-Jul-2016	30-12-2016	10-May-2016	31-12-2016	31-12-2016	U KSWA	26-Aug-2016	26-Aug-2016
Htantabin	21-Mar-2016	-	19-Aug-2016	13-Jun-2016	-	31-Aug-2016	M.Mee	8-Aug-2016	11-Aug-2016
Tatkone	17-Mar-2016	1-Jun-2016	30-Jul-2016	6-Apr-2016	17-Aug-2016	17-Aug-2016	U KSWA	27-Jul-2016	27-Jul-2016
Laymyetnar	8-Mar-2016	26-Apr-2016	30-Jun-2016	6-May-2016	20-Jul-2016	16-Aug-2016	KoKhy	31-Jul-2016	22-Jul-2016
Last Y3 Townships date									
Hpruso	16-May-2016	16-Sep-2016	14-Nov-2016	4-Aug-2016	15-Nov-2016	15-Nov-2016	U KSWA	23-Aug-2016	23-Aug-2016
Kyainseikkyi	20-May-2016	15-Oct-2016	22-Jan-2017	9-Jun-2016	25-Jan-2017	30-Jan-2017	KoKhy	8-Sep-2016	28-Nov-2016
Moenyoy	4-Jul-2016	8-Nov-2016	31-Dec-2016	10-Oct-2016	6-Jan-2017	7-Jan-2017	M.Mee	18-Nov-2016	18-Nov-2016

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	SUB-PROJECTS			SOCIAL AUDITS			TOWNSHIP MSR		
	Start (First)	Start (Last)	Completion	Start (First)	Start (Last)	Completion	Union Visitor	Plan	Actual
Chaungzon	17-May-2016	19-8-2016	19-8-2016	10-6-2016	19-8-2016	19-8-2016	KoKhy	27.8.2016	27.8.2016
Ngazon	10-Jan-2016	15-Jul-2016	5-Sep-2016	3-Jul-2016	23-Aug-2016	5-Sep-2016	M.Mee	25-Sep-2016	24-8-2016
Demawso	13-May-2016	10-Jun-2016		13-Jun-2016	11-Aug-2016		U KSWA	22-Aug-2016	22-Aug-2016
Paletwa	13-Jul-2016	1-Sep-2016	15-Dec-2016	15-Sep-2016	1-Sep-2016	20-Dec-2016	U WMT	20-Nov-2016	20-Nov-2016
Myaung	17-May-2016	1-Nov-2016	31-Dec-2016	9-Jun-2016	7-Jan-2017	7-Jan-2017	U KSWA	21-Dec-2016	21-Dec-2016
Banmauk	27-May-2016	1-Nov-2016	15-Dec-2016	7-Aug-2016	21-Dec-2016	31-Dec-2016	U KSWA	11-Sep-2016	11-Sep-2016
Tanintharyi	19-Jun-2016	20-Oct-2016	30-Nov-2016	28-Aug-2016	7-Dec-2016	15-Dec-2016	?	30-Nov-2016	30-Nov-2016
Kyaukkyi	20-Jun-2016	15-Nov-2016	31-Dec-2016	25-Aug-2016	3-Jan-2017	25-Jan-2017	M.Mee	27-Oct-2016	27-Oct-2016
Bilin	28-Jun-2016	15-Nov-2016	30-Jan-2017	23-8-2016	31-Jan-2017	28-Feb-2017	KoKhy	12-12-2016	12-12-2016
Mindon	17-May-2016	12-Dec-2016	31-Dec-2016	15-Aug-2016	1-Jan-2017	10-Jan-2017	U KSWA	8-Sep-2016	8-Sep-2016
NyaungU	1-Jun-2016	1-Jul-2016	12-Sep-2016	4-Jul-2016	15-Sep-2016	16-Sep-2016	M.Mee	23-Aug-2016	23-Aug-2016
Kawhmu	7-Jan-2016	1-Nov-2016	31-Jan-2017	7-Jul-2016	25-Dec-2017	31-Jan-2017	M.Mee	6-Sep-2016	8-Sep-2016
Thabaung	13-May-2016	8-Nov-2016	15-Dec-2016	16-Jun-2016	20-Dec-2016	30-Dec-2016	KoKhy	28-Aug-2016	29-Nov-2016
Kyangin	12-May-2016	7-Dec-2016	7-Dec-2016	9-Jun-2016	31-Dec-2016	31-Dec-2016	KoKhy	11-Sep-2016	11-Sep-2016
Lewe	13-May-2016	27-Aug-2016	20-Sep-2016	10-Jul-2016	22-Aug-2016	27-Sep-2016	M.Mee	29-Aug-2016	29-Aug-2016